

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of St Joseph continues to focus on keeping housing affordable to the residents of St Joseph. During PY 2023 the City of St Joseph continued to utilize CDBG funds to help improve the lives of homeowners through the low interest loan/Weatherization program and Emergency Assistance Program. The City continues to utilize HOME funds to increase the number of affordable housing units in the City limits. St Joseph funded 14 public service agencies that provide services to the low-to-moderate income residents of the City. The City of St Joseph continues to seek out projects to prepare, prevent and respond to Covid using the remainder of CDBG-CV funds.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

| Goal               | Category                          | Source / Amount     | Indicator                                                         | Unit of Measure     | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|--------------------|-----------------------------------|---------------------|-------------------------------------------------------------------|---------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Administration     | Affordable Housing Administration | CDBG: \$ / HOME: \$ | Other                                                             | Other               | 1                         | 1                       | 100.00%          | 1                       | 0                     | 0.00%            |
| Affordable Housing | Affordable Housing                | CDBG: \$ / HOME: \$ | Public service activities for Low/Moderate Income Housing Benefit | Households Assisted | 500                       | 4341                    | 868.20%          |                         |                       |                  |

|                                |                                   |                     |                                                                                             |                        |    |      |         |    |      |           |
|--------------------------------|-----------------------------------|---------------------|---------------------------------------------------------------------------------------------|------------------------|----|------|---------|----|------|-----------|
| Affordable Housing             | Affordable Housing                | CDBG: \$ / HOME: \$ | Homeowner Housing Rehabilitated                                                             | Household Housing Unit | 20 | 40   | 200.00% | 25 | 21   | 84.00%    |
| Eliminate Slum Blight          | elimination of slum blight        | CDBG: \$            | Facade treatment/business building rehabilitation                                           | Business               | 1  | 4    | 400.00% | 3  | 0    | 0.00%     |
| Eliminate Slum Blight          | elimination of slum blight        | CDBG: \$            | Businesses assisted                                                                         | Businesses Assisted    | 1  | 5    | 500.00% | 0  | 1    |           |
| Eliminate Slum Blight          | elimination of slum blight        | CDBG: \$            | Buildings Demolished                                                                        | Buildings              | 10 | 33   | 330.00% | 10 | 17   | 170.00%   |
| Eliminate Slum Blight          | elimination of slum blight        | CDBG: \$            | Housing Code Enforcement/Foreclosed Property Care                                           | Household Housing Unit | 0  | 0    |         |    |      |           |
| Public Facilities Improvements | Non-Housing Community Development | CDBG: \$            | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit | Persons Assisted       | 0  | 4620 |         | 50 | 4620 | 9,240.00% |
| Public Facilities Improvements | Non-Housing Community Development | CDBG: \$            | Public service activities other than Low/Moderate Income Housing Benefit                    | Persons Assisted       | 27 | 27   | 100.00% |    |      |           |
| Public Facilities Improvements | Non-Housing Community Development | CDBG: \$            | Other                                                                                       | Other                  | 1  | 0    | 0.00%   |    |      |           |

|                             |                                   |               |                                                                                      |                     |     |       |           |     |      |       |
|-----------------------------|-----------------------------------|---------------|--------------------------------------------------------------------------------------|---------------------|-----|-------|-----------|-----|------|-------|
| Public Housing Improvements | Public Housing                    | CDBG: \$50000 | Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit | Households Assisted | 0   | 0     |           | 50  | 0    | 0.00% |
| Public Services             | Non-Housing Community Development | CDBG: \$      | Public service activities other than Low/Moderate Income Housing Benefit             | Persons Assisted    | 300 | 10544 | 3,514.67% | 0   | 6203 |       |
| Public Services             | Non-Housing Community Development | CDBG: \$      | Public service activities for Low/Moderate Income Housing Benefit                    | Households Assisted | 0   | 0     |           | 250 | 0    | 0.00% |
| TBRA                        | Affordable Housing                | HOME: \$      | Tenant-based rental assistance / Rapid Rehousing                                     | Households Assisted | 0   | 0     |           |     |      |       |

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City of St Joseph continues to assist low-to-moderate income residents of St Joseph who are in need of assistance. We feel that the our housing rehabilitation program makes it possible for low/moderate income individuals to help with improvements. The emergency assistance grant program makes the greatest impact, by helping people who are experiencing a spontaneous, sometimes life threatening situation that could force them to be homeless. The services provided through the homeowner rehabilitation program/weatherizatio and emergency assistance programs, these assistance programs make it possible for homeowners to remain in their home by eliminating the financial hardship of paying for costly repairs.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

|                                           | CDBG         | HOME     |
|-------------------------------------------|--------------|----------|
| White                                     | 5,654        | 8        |
| Black or African American                 | 327          | 0        |
| Asian                                     | 9            | 0        |
| American Indian or American Native        | 17           | 0        |
| Native Hawaiian or Other Pacific Islander | 62           | 0        |
| <b>Total</b>                              | <b>6,069</b> | <b>8</b> |
| Hispanic                                  | 287          | 0        |
| Not Hispanic                              | 5,782        | 8        |

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The families that receive assistance through CDBG and HOME programs come from low-income households. These individuals live on a fixed income, leaving no additional financial resources for home maintenance or repairs. CDBG funds assist homeowners who are unable to make these repairs due to financial restraints and HOME funds are used to construct affordable housing for low- to moderate-income households who wish to become homeowners.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

| Source of Funds | Source           | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG            | public - federal | 1,925,321                |                                     |
| HOME            | public - federal | 550,731                  |                                     |

**Table 3 - Resources Made Available**

### Narrative

The City of St Joseph has continued to utilize its CDBG and HOME funding to help the low to moderate income population of St Joseph.

### Identify the geographic distribution and location of investments

| Target Area       | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|-------------------|----------------------------------|---------------------------------|-----------------------|
| City of St Joseph | 100                              | 100                             | City Wide area        |

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

The City of St Joseph has not identified any specific target areas, but continue to invest in households of low to moderate income families and individuals that are scattered throughout the City.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Interfaith Community Services Inc (InterServ), Community Action Partnership, Habitat for Humanity and Hillcrest Transitional Housing of Buchanan County continue to seek other public and private resources to support affordable housing activities. Habitat for Humanity utilizes donations and volunteer hours to contribute as match for HOME funds. The City of St Joseph consistently has an excess match each year. There was no publicly owned land that was used to address any needs that were identified in this plan.

| <b>Fiscal Year Summary – HOME Match</b>                                        |         |
|--------------------------------------------------------------------------------|---------|
| 1. Excess match from prior Federal fiscal year                                 | 717,682 |
| 2. Match contributed during current Federal fiscal year                        | 0       |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2)  | 717,682 |
| 4. Match liability for current Federal fiscal year                             | 0       |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | 717,682 |

**Table 5 – Fiscal Year Summary - HOME Match Report**

| Match Contribution for the Federal Fiscal Year |                      |                            |                               |                              |                         |                                                         |                |             |
|------------------------------------------------|----------------------|----------------------------|-------------------------------|------------------------------|-------------------------|---------------------------------------------------------|----------------|-------------|
| Project No. or Other ID                        | Date of Contribution | Cash (non-Federal sources) | Foregone Taxes, Fees, Charges | Appraised Land/Real Property | Required Infrastructure | Site Preparation, Construction Materials, Donated labor | Bond Financing | Total Match |
|                                                |                      |                            |                               |                              |                         |                                                         |                |             |

Table 6 – Match Contribution for the Federal Fiscal Year

## HOME MBE/WBE report

| Program Income – Enter the program amounts for the reporting period |                                               |                                                     |                                |                                                  |
|---------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------|--------------------------------|--------------------------------------------------|
| Balance on hand at begin-ning of reporting period<br>\$             | Amount received during reporting period<br>\$ | Total amount expended during reporting period<br>\$ | Amount expended for TBRA<br>\$ | Balance on hand at end of reporting period<br>\$ |
| 0                                                                   | 0                                             | 0                                                   | 0                              | 0                                                |

Table 7 – Program Income

| Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period |       |                                   |                           |                    |          |                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
|                                                                                                                                                                          | Total | Minority Business Enterprises     |                           |                    |          | White Non-Hispanic |
|                                                                                                                                                                          |       | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic |                    |
| Contracts                                                                                                                                                                |       |                                   |                           |                    |          |                    |
| Dollar Amount                                                                                                                                                            | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |
| Number                                                                                                                                                                   | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |
| Sub-Contracts                                                                                                                                                            |       |                                   |                           |                    |          |                    |
| Number                                                                                                                                                                   | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |
| Dollar Amount                                                                                                                                                            | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |
|                                                                                                                                                                          | Total | Women Business Enterprises        | Male                      |                    |          |                    |
| Contracts                                                                                                                                                                |       |                                   |                           |                    |          |                    |
| Dollar Amount                                                                                                                                                            | 0     | 0                                 | 0                         |                    |          |                    |
| Number                                                                                                                                                                   | 0     | 0                                 | 0                         |                    |          |                    |
| Sub-Contracts                                                                                                                                                            |       |                                   |                           |                    |          |                    |
| Number                                                                                                                                                                   | 0     | 0                                 | 0                         |                    |          |                    |
| Dollar Amount                                                                                                                                                            | 0     | 0                                 | 0                         |                    |          |                    |

**Table 8 - Minority Business and Women Business Enterprises**

| <b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b> |              |                                          |                                  |                           |                 |                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------------------------------------|----------------------------------|---------------------------|-----------------|---------------------------|
|                                                                                                                                                                                | <b>Total</b> | <b>Minority Property Owners</b>          |                                  |                           |                 | <b>White Non-Hispanic</b> |
|                                                                                                                                                                                |              | <b>Alaskan Native or American Indian</b> | <b>Asian or Pacific Islander</b> | <b>Black Non-Hispanic</b> | <b>Hispanic</b> |                           |
| Number                                                                                                                                                                         | 0            | 0                                        | 0                                | 0                         | 0               | 0                         |
| Dollar Amount                                                                                                                                                                  | 0            | 0                                        | 0                                | 0                         | 0               | 0                         |

**Table 9 – Minority Owners of Rental Property**

| <b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition |       |                                   |                           |                    |          |                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| Parcels Acquired                                                                                                                                                                         |       | 0                                 |                           | 0                  |          |                    |
| Businesses Displaced                                                                                                                                                                     |       | 0                                 |                           | 0                  |          |                    |
| Nonprofit Organizations Displaced                                                                                                                                                        |       | 0                                 |                           | 0                  |          |                    |
| Households Temporarily Relocated, not Displaced                                                                                                                                          |       | 0                                 |                           | 0                  |          |                    |
| Households Displaced                                                                                                                                                                     | Total | Minority Property Enterprises     |                           |                    |          | White Non-Hispanic |
|                                                                                                                                                                                          |       | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic |                    |
| Number                                                                                                                                                                                   | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |
| Cost                                                                                                                                                                                     | 0     | 0                                 | 0                         | 0                  | 0        | 0                  |

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

|                                                                            | One-Year Goal | Actual       |
|----------------------------------------------------------------------------|---------------|--------------|
| Number of Homeless households to be provided affordable housing units      | 100           | 428          |
| Number of Non-Homeless households to be provided affordable housing units  | 300           | 1,071        |
| Number of Special-Needs households to be provided affordable housing units | 5             | 149          |
| <b>Total</b>                                                               | <b>405</b>    | <b>1,648</b> |

Table 11 – Number of Households

|                                                                      | One-Year Goal | Actual    |
|----------------------------------------------------------------------|---------------|-----------|
| Number of households supported through Rental Assistance             | 0             | 0         |
| Number of households supported through The Production of New Units   | 3             | 2         |
| Number of households supported through Rehab of Existing Units       | 26            | 20        |
| Number of households supported through Acquisition of Existing Units | 0             | 0         |
| <b>Total</b>                                                         | <b>29</b>     | <b>22</b> |

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City of St Joseph typically exceeds yearly goals in addressing the needs of low-to moderate income households

**Discuss how these outcomes will impact future annual action plans.**

The City's rehabilitation program continues to struggle due to the shortage of approved general contractors. We now have three approved general contractors, this has helped slightly to increase the number low-and-moderate income households that we can assist. We continue to see out general contractors for our programs.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

| <b>Number of Households Served</b> | <b>CDBG Actual</b> | <b>HOME Actual</b> |
|------------------------------------|--------------------|--------------------|
| Extremely Low-income               | 1                  | 0                  |
| Low-income                         | 0                  | 0                  |
| Moderate-income                    | 0                  | 0                  |
| <b>Total</b>                       | <b>1</b>           | <b>0</b>           |

**Table 13 – Number of Households Served**

## **Narrative Information**

The City of St Joseph feels the CDBG funds are expended for activities undertaken during the FY 2023/2024 reporting period to address the priorities identified in the St Joseph Community Partnership Strategy and Consolidated Plan. The majority of the activities and projects for which funds have been committed are either to low to moderate income residential areas to provide direct benefits and services to the low-moderate income population.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The St Joseph Continuum of Care (CoC) holds regularly monthly meetings to discuss issues affecting the homeless population. The social service agencies that serve the homeless population are active members of the CoC. During the regular monthly meetings the various agencies discuss outreach, development of housing opportunities and keeping the committee updated on problems relating to those who are homeless and/or unsheltered. The meetings are structured so that agencies may present an overview of their services and eligibility guidelines to help the CoC avoid duplication of services. This helps those involved with case management where specific services are provided. Case managers may also present their clients emergency to the group, this makes it possible for the agencies to collaborate. The CoC established an Executive Board to help with strategic planning and administrative issues among the CoC. The Executive Board meets quarterly. The CoC establishes a planning for the future committee made up of community stakeholders to explore new ways of addressing the homeless issues going forward.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of St Joseph has three providers of emergency shelter beds: Salvation Army, YWCA of St Joseph, Community Missions Corporation and The Crossing. Pivotal Point Transitional Housing provides transitional housing for homeless families/individuals. The CoC uses a coordinated entry system to seek available resources that are available in St Joseph in order to secure suitable housing solutions.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

There are five permanent supportive housing programs through the CoC: Community Missions Corporation's Juda House, St Joseph's Haven, Catholic Charities Home Plus Program and St Joseph Housing Programs, and Shelter Plus Care, a combined effort of Family Guidance, Catholic Charities and housing. These are people who have had long term chronic homelessness issues, physical and mental, chronic substance issues, domestic violence and barriers to housing. The local CoC has adopted the State wide discharge policy to assist those who are homeless or at imminent risk of being homeless as defined

by HUD's definition of "Homeless". As defined in the guiding principles, efforts to secure permanent housing will be made prior to being discharged from federal, state or public facilities; such mental health facility, substance use treatment facility, jail/prison, skilled nursing facility, assisted living, hospital or being released from state custody.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of St Joseph is not a direct recipient of the Emergency Solutions Grant (ESG). There are social service agencies within the CoC who received an allocation of ESG funding that is administered by the Missouri Housing Development Commissions (MHDC). Those agencies receiving funding were Hillcrest Transition Housing of Buchanan County, Interfaith Community Services, Salvation Army, YWCA of St Joseph and Institute for Community Alliances (ICA). The Salvation Army and YWCA uses its allocation of funding for emergency shelter operations. Pivotal Point Transition Housing of Buchanan County uses its portion of funding for emergency shelter, rapid re-housing and administrative costs. ICA uses its portion of funding for maintaining the Homeless Management Information System (HMIS) for the St Joseph CoC. HOME ARP funding is available to address housing options for the homeless. the City is currently developing a plan that will be submitted to HUD for approval.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

City staff and the St Joseph Continuum of Care work with the Housing Authority to improve communications and to become more knowledgeable and understanding of the Housing Authority policies. In the past, the City partnered with the Local Housing Authority to purchase new storm doors and entry doors the apartment units at the Pleasant Heights complex. This made the units more energy efficient and increase the safety of the units. We continue to consult the Local Housing Authority to determine other ways that we use the City's federal funds to improve their facility.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The City of St Joseph encourages the Housing Authority to involve the community in public housing and make it more accessible to the community. The Housing Authority has scattered site housing, they make these houses available for purchase at a reduced rate to the long term occupant.

### **Actions taken to provide assistance to troubled PHAs**

The Housing Authority is not considered troubled, they have made great efforts over the years to make the Pleasant Heights complex a safe place for its residents. They continue to maintain a list of individuals who are not welcome because of their past actions. The Housing Authority works with the St Joseph Police Department and presses charges when undesirables and trouble makers are arrested.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of St Joseph continues to work in all areas of the City with individuals for reinvestment activities such as housing rehabilitation and neighborhood revitalization, working with property owners to encourage them to rehabilitate or demolish vacant or abandoned houses. We will promote construction of replacement housing and infill housing efforts and continue to offer incentives for housing developers/sponsors, businesses, bankers and other investors that assist in the revitalization effort.

The City of St Joseph continues to address lead-based paint through its rehabilitation program and will be discussed in another section.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The majority of social service entities in St Joseph are members of the United Way's Unmet Needs Committee. During monthly meetings, various agencies bring to the committee's attention to any need their client may have that the agency is not able to meet or resolve. Through networking, members of the Unmet Needs Committee make recommendations and sometimes offer assistance to address the clients' need.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of St Joseph's Construction Project Manager is licensed by the State of Missouri as Lead Risk Assessors, Abatement Supervisors and Project Designers in order to conduct the City's lead program. He is responsible for conducting all testing and project design for lead remediation projects.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City of St Joseph encourages social service agencies to maintain services at optimal levels, as funds remain available. It continues to make CDBG assistance available to enable providers to address the needs of poverty-level families.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City coordinates with local agencies to locate sources available to the low/moderate income residents of St Joseph.

### **Actions taken to enhance coordination between public and private housing and social service**

**agencies. 91.220(k); 91.320(j)**

Brochures are displayed and informational materials are available in the Department of Planning and Community Development, Community Action Partnership, Habitat for Humanity, local social service agencies, housing providers and other locations throughout the City.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Actions have been taken to increase public awareness and promote housing opportunities for low to moderate income individuals and families, racial and ethnic minority groups, and persons with disabilities through implementation of outreach, education, or information programs. Display brochures are displayed and informational materials are available in the Department of Planning and Community Development, Community Action Partnership, social service agencies, housing providers and other locations within the City. Billboards and bus cards are used to publicize fair housing during National Fair Housing month.

The City distributes fair housing educational materials to Community Action Partnership, Catholic Charities and Interfaith Community Services. These agencies are asked to include basic information on fair housing laws in its Budget Counseling Program curriculum and to assist with the enforcement of the laws.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Community Development Department is responsible for implementing and monitoring policies. Notice of the City's commitment is published in the St Joseph News-Press and other local newspapers. The City continues to maintain a method for identifying and keeping an inventory of certified disadvantaged business enterprises (DBE's). The City has developed procurement procedures that facilitates opportunities for DBE's to participate as vendors and suppliers of goods and services. The City continues to reach out to minorities through advertisements in Dos Mundos, the only known minority publication in the area.

The City maintains centralized records with statistical data on the use and participation of DBE's as the contractors/subcontractors in its HUD assisted contracting and subcontracting activities.

The City conducts inspections of HOME funded projects to ensure that they remain affordable. As part of the inspection, the housing compliance inspector reviews the rent rolls, ensuring HOME units remain affordable. The inspector looks at each unit to make sure it meets the Housing Quality Standards. To complete the inspection, a copy of the income guidelines and HOME rents are given to the property manager to ensure that they have this information. If HUD published updated income guidelines and HOME rents during the year, they are sent to the property manager to ensure that the units remain in compliance.

The Community Development Department monitors its subrecipients to ensure compliance with regulations. A yearly visit to observe the activities that they are carrying out is being provided to the low/moderate income population and that it follows the scope of work submitted in the application for funding. Monthly invoices with back up documents to verify the population of people they are serving and that the expense is an eligible expense. Our sub-recipients have received federal funds for many years, they are very familiar with the programs.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

A public notice will be published to inform residents of the public hearing and opportunity for public comments regarding the Consolidated Annual Performance and Evaluation Report (CAPER). The notice invited residents of St Joseph to review and examine the 2023 CAPER and to notify citizens of a public hearing being held before a regularly scheduled City Council meeting September 30, 2024 at 5:30 pm. The public hearing enables citizens to provide comments regarding the activities in the CAPER. A copy of the final report will be kept in the Community Development Department and in the City Clerks office.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City of St Joseph will continue to develop ideas for improvement of public housing and public facilities. The Community Development staff continues to work with the City's parks department to identify facilities that are in need of improvements. The City continue its partnership with the local Housing Authority to make improvements to their Pleasant Heights facility, we will continue the partnership to help them address the needs of the complex.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 24 CFR 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

On-site inspections were conducted at Whittington Estates, a 40 unit senior housing complex. The complex was found to be very beautiful and well maintained. Applewood Estates, 12 unit senior housing development, it was found to be well maintained with no problems. Also inspected was San Regis Apartment and Bliss Manor; all were found to be well maintained and in good shape.

HOME regulations specify a one to three year inspections schedule depending on the number of units. City staff responsible for the HOME program has chose to conduct annual inspections on all HOME assisted rental units in order to monitor the condition of the units closely. The Housing Compliance Inspector conducts yearly inspections of HOME assisted units. The inspector reviews the rent rolls, inspects units to ensure they meet HQS (Housing Quality Standards). When the inspector has completed all inspections, a copy of the most recent HUD income guidelines and HOME rents is given to the property manager so that they have the most recent information available.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)**

Interfaith Community Services and Community Action Partnership are the City's best source for reaching persons in the housing market not likely to apply for housing without special outreach. These social service agencies work closely with the area homeless shelters and other public service organizations in finding housing for persons who may lack the ability, as a result of either mental, physical, and/or financial barriers, to find housing on their own. These organizations are partially funded by City grants and often work with City staff while seeking solutions to their clients' needs. Landlords advertising sources continue to include newspaper ads, yard signs, bulliten boards, word of mouth and the local housing authority.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

The City of St Joseph continues to allocate HOME funds for new construction projects that are available for purchase by low- to moderate-income households.

### **Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k)**

**(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

The Community Development Department has one staff members who is licensed by the State of Missouri as Risk Assessors, Abatement Supervisors, and Project Designers in order to conduct the City's Lead Program. This individual currently conducts all testing and project design for lead remediation projects. Staff continues to refine the City's lead program to assure compliance with new regulations. All lead abatement projects are performed by state licensed lead abatement contractors.

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

| <b>Total Labor Hours</b>              | <b>CDBG</b> | <b>HOME</b> | <b>ESG</b> | <b>HOPWA</b> | <b>HTF</b> |
|---------------------------------------|-------------|-------------|------------|--------------|------------|
| Total Number of Activities            | 1           | 0           | 0          | 0            | 0          |
| Total Labor Hours                     |             |             |            |              |            |
| Total Section 3 Worker Hours          |             |             |            |              |            |
| Total Targeted Section 3 Worker Hours |             |             |            |              |            |

**Table 14 – Total Labor Hours**

| <b>Qualitative Efforts - Number of Activities by Program</b>                                                                                                                                            | <b>CDBG</b> | <b>HOME</b> | <b>ESG</b> | <b>HOPWA</b> | <b>HTF</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|------------|--------------|------------|
| Outreach efforts to generate job applicants who are Public Housing Targeted Workers                                                                                                                     |             |             |            |              |            |
| Outreach efforts to generate job applicants who are Other Funding Targeted Workers.                                                                                                                     |             |             |            |              |            |
| Direct, on-the job training (including apprenticeships).                                                                                                                                                | 1           |             |            |              |            |
| Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.                                                                                                     |             |             |            |              |            |
| Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).                                                                                                    |             |             |            |              |            |
| Outreach efforts to identify and secure bids from Section 3 business concerns.                                                                                                                          |             |             |            |              |            |
| Technical assistance to help Section 3 business concerns understand and bid on contracts.                                                                                                               |             |             |            |              |            |
| Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.                                                                                                     |             |             |            |              |            |
| Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services. |             |             |            |              |            |
| Held one or more job fairs.                                                                                                                                                                             |             |             |            |              |            |
| Provided or connected residents with supportive services that can provide direct services or referrals.                                                                                                 |             |             |            |              |            |
| Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.          |             |             |            |              |            |
| Assisted residents with finding child care.                                                                                                                                                             |             |             |            |              |            |
| Assisted residents to apply for, or attend community college or a four year educational institution.                                                                                                    |             |             |            |              |            |
| Assisted residents to apply for, or attend vocational/technical training.                                                                                                                               |             |             |            |              |            |
| Assisted residents to obtain financial literacy training and/or coaching.                                                                                                                               |             |             |            |              |            |
| Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.                                                                                               |             |             |            |              |            |
| Provided or connected residents with training on computer use or online technologies.                                                                                                                   |             |             |            |              |            |
| Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.                                                                                       |             |             |            |              |            |
| Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.                                                    |             |             |            |              |            |

|        |  |  |  |  |  |
|--------|--|--|--|--|--|
| Other. |  |  |  |  |  |
|--------|--|--|--|--|--|

**Table 15 – Qualitative Efforts - Number of Activities by Program**

## Narrative

The City of St Joseph partnered with St Joseph Youth Alliance to complete the rehabilitation of a City owned structure. St Joseph Youth Alliance received a grant from Americorps to provide training and education for youth aged 16-24 who have dropped out of school. They provide a pre-apprenticeship type of program that gives youth to obtain their HiSet, while learning skills to obtain employment upon completion of the program. The City is providing a structure and the construction supplies for participants to rehabilitate. Once completed, the house will be sold to a low-income individual/family.