



Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653

<http://stjoempo.org/>

*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

**Agenda**  
**Coordinating Committee Meeting**

**DATE:** Thursday, May 24, 2018  
**TIME:** 12:00-1:00  
**LOCATION:** Fourth Floor Conference Room, City Hall

**I. OPENING REPORTS**

- A. Roll Call of Voting Members
- B. Opportunity for Public Comments and Questions
- C. Approval of Minutes from Last Meeting March 22<sup>nd</sup>, 2018

**II. NEW BUSINESS**

- A. TIP Final Approval  
Action Needed: Approval and Website Demo
- B. Self-Certification  
Action Needed: Chairman Signature
- C. Public Involvement Plan  
Action Needed: Approval
- D. MetroQuest Survey  
No Action Needed: FYI and Demo
- E. Northwest Regional Freight Summit Update  
No Action Needed: FYI
- F. Blue Print Grant Application Update  
No Action Needed: FYI
- G. STP Fund Update  
Action Needed: Approval
- H. Nominations of Vice-Chairperson  
Action Needed: Approval

**III. MISCELLANEOUS**

- A. Next Meeting: July 26<sup>th</sup>, 2018  
1100 Fredrick Ave, St. Joseph, MO 64501 Fourth Floor Conference Room

**IV. OTHER/ADJORNMENT**

SJATSO fully complies with Title VI of the Civil Rights Act of 1964 and related statues and regulations in all programs and activities. For more information or to obtain a Title VI Complaint Form please visit [www.stjoempo.org](http://www.stjoempo.org) or call (816) 236-1471.

ST. JOSEPH AREA TRANSPORTATION STUDY  
COORDINATING COMMITTEE  
4<sup>th</sup> Floor Conference Room – City Hall – St. Joseph  
12:00 noon – March 22, 2018

**Voting members present:**

Bob Dempster	Citizen at Large
Donna Jean Boyer	City of St. Joseph
Kent O'Dell	City of St. Joseph
Ken Beck	City of St. Joseph
Bruce Woody	City of St. Joseph
Bruce Lundy	City of Savannah
Ron Hook	Buchanan Co.

**Staff members present:**

Chance Long	City of St. Joseph
Caitlin Zibers	City of St. Joseph

**Others present:**

Shannon Kusilek	MoDOT - NW
Chris Redline	MoDOT – NW
Adam Watson	MoDOT - NW
Chris Crain	City of St. Joseph
Andy Clements	City of St. Joseph
Brady McKinley	City of St. Joseph

**OPENING REPORTS** –Chairperson Dempster opened the meeting.

Roll Call. A quorum was present.

Approval of Minutes. Minutes from the January 25, 2018 meeting were approved after a motion to accept by Member Beck and seconded by Member Lundy.

**NEW BUSINESS –**

TIP First Look and Mid-Year Progress Report. A memo and packet updating transportation projects was provided. Project sponsors also submitted new projects for the next four years. The full TIP draft will be presented to the committee in May.

MTP Goal Update. The Metropolitan Transportation plan is the long range plan which spans 20 years. The MPO is currently working closely with consultants to schedule public outreach sessions. Surveys will be conducted to engage the public.

Public Information Plan. The Technical Committee has asked for the PIP to be reworked by the consultants. It will be updated with a more specific plan by the May meeting. A handout was provided which outlined the areas in the PIP.

Blue Print Grants Applications Open. The MPO will be submitting an application for the Blue Print Grant. They met with the three Regional Planning Commissions (RPC) in the NW District to develop an educational program for adults that teaches about defensive and safe driving. The program is called H-ours program and is used as an educational tool to educate business drivers in an attempt to develop safe driving programs This would encourage businesses to develop and implement driving policies for their employees. The grant application period closes April 20 and notification of grant awards will be made after July 1, 2018.

## **MISCELLANEOUS**

Public Comments and Questions. None

“The Big Muddy” newsletter is out. Bike to work day will be May 18th this year.

Supplies are being purchased for the Safety and Innovation Mobile Lab and it should be ready to use by the end of May.

The Title VI and Environmental Justice plan will be updated will be available in May or July for approval. It was last updated in 2015.

Freight Committee Summit will be held June 14 at Remington Nature Center. Representatives from 20 Counties will be invited to attend.

Technical Work Sessions will be held on the off months for committee meetings on the second Thursday and will be geared towards a “deep dive” information and education session. April 12<sup>th</sup> will be the first work session. It is open to the public, but mainly geared towards the Technical Committee.

## **ADJOURN –**

The meeting adjourned after a motion by Member Beck, it was seconded by Member Boyer. The next regular meeting is scheduled for May 24, 2018, 4th Floor, City Hall.



Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653

<http://stjoemppo.org/>

*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

### 2019-2022 TIP Update Final Draft

The Transportation Improvement Program was released for public comment on April 19<sup>th</sup> and will remain open until May 3<sup>rd</sup> per the Public Participation Plan (PPP) requirements. At this time no comments have been received; if staff received comments they will be reviewed and addressed per the PPP.


The TIP has \$124,573,327 programmed over the next 4 years. \$67,694,166 of that is federal money; the rest is a combined total of state and local dollars. Major updates to this year's draft TIP can be found in the following sections:

- The TIP and Federal Performance Measures (page 4)
- Amendments and Administrative Adjustments (page 14)
- Operations and Maintenance (pages 25-28)
- Fiscally Constrained Projects (pages 29-58)
- Environmental Justice (pages 59-60)

The draft TIP was reviewed by MoDOT, KDOT, FHWA-Missouri and FTA Region 7; all of which provided comments that staff addressed before releasing for public comment.

**Action needed; Staff is recommending approval of the 2018-2022 TIP.**

**Action needed; upon approval of TIP, Chairman signature is needed on Self-Certification.**



Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653

[www.stjoemo.info/mpo.cfm](http://www.stjoemo.info/mpo.cfm)







*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

### **Public Involvement Plan**

The Public Involvement Plan or PIP was brought to committee in March. Members voted to table the approval and adoption of the plan until edits were made to more specifically demonstrate how the plan would be implemented. Updates have since been made by AECOM and staff.

As a reminder the PIP is a standalone document that is specifically for the Metropolitan Transportation Plan (MTP) update. This document will guide staff as well as our contracted consultant in how we engage with the public during the development of the long range plan.

**Action needed; Staff is recommending approval of the PIP.**

 	<p>Greater St. Joseph Area <b>MPO</b> Metropolitan Planning Organization</p>	ST. JOSEPH AREA TRANSPORTATION STUDY ORGANIZATION 1100 Frederick Avenue, Room 204 St. Joseph, MO 64501 Telephone: (816) 271-4653
 		<b><a href="http://www.stjoemo.info/mpo.cfm">www.stjoemo.info/mpo.cfm</a></b>
 		<i>The Federally Designated Organization for the Kansas &amp; Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.</i>

### **MetroQuest Survey**

Per our contract with AECOM, the MPO will be releasing a survey using MetroQuest, a proprietary survey platform. This will be the first of several surveys and is designed to be broad in nature to capture general impressions from the public. The survey is scheduled for public release on May 2<sup>nd</sup> and will remain open for 30 days. Once the survey has closed, staff will analyze responses and begin creating a more tailored and specific survey that will be administered through ETC, a survey company that will ensure results are statistically valid.

This survey will be available on our website; homepage and MTP page. As well, the survey will be distributed via email, social media and through news outlets such as St. Joseph Newspress.

We will have an update on numbers the day of the Coordinating Committee Meeting.

**No official action is need; however staff challenges each committee member to get 10 different people to take the survey!**



Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653

[www.stjoemo.info/mpo.cfm](http://www.stjoemo.info/mpo.cfm)

*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

### **Northwest Regional Freight Summit**

Staff is hosting a Regional Freight Summit, encompassing all 20 counties in the MoDOT Northwest District. The goal is to bring different people from the world of freight together to discuss the current and future needs of freight and economic development. Currently the MPO has a variety of speakers attending ranging from MFA Director to the Port Authority Vice President in Kansas City. The agenda will be attached.

**No official action is need; if interested in contributing or attending please contact staff.**



Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653

[www.stjoemo.info/mpo.cfm](http://www.stjoemo.info/mpo.cfm)

*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

### **Blueprint Grant Applications**


Blueprint for Roadway Safety Grant Applications closed on April 20<sup>th</sup> and the MPO in conjunction with a variety of other agencies submitted three different grant applications. The MPO hopes to find safety funds for:

1. Minnie Cline Elementary Crosswalk Project
2. Bike to Work Day Advertising and;
3. The Hours Program

Information is attached to the agenda. This is an annual grant that does not require local match, however projects must be focused on improving safety.

**No official action is need; if interested in applying for a project next year please contact staff.**





Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653

[www.stjoemo.info/mpo.cfm](http://www.stjoemo.info/mpo.cfm)


*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

### STP Funds Update

Traditionally the MPO was the recipient of Surface Transportation Funds for Small Urban areas via MoDOT. The MPO would allocate these funds to projects across the metropolitan area, including 6<sup>th</sup> Street Improvements in Savannah and Trail Expansion and Maintenance projects in St. Joseph. However, MoDOT discontinued this source of funding in the Summer of 2016; as a result all remaining STP funds must be obligated before September 2019.

Last July staff was notified by the Northwest District that the remaining balance had been set aside for projects and that there were no remaining funds available. Through accounting via Central office though, it has come to our attention that there are remaining STP funds that were never set aside, as well, certain projects have come in under budget resulting in excess STP funds. The MPO must now decide how these funds will be allocated, keeping in mind that the funds must be obligated no later than September 2019 or they will be lost.

**Action needed; Staff will ask for concurrence for the process (to be discussed by committee) to allocate funds.**



Greater St. Joseph Area  
**MPO**  
Metropolitan Planning Organization

ST. JOSEPH AREA TRANSPORTATION  
STUDY ORGANIZATION  
1100 Frederick Avenue, Room 204  
St. Joseph, MO 64501  
Telephone: (816) 271-4653  
[www.stjoemo.info/mpo.cfm](http://www.stjoemo.info/mpo.cfm)

*The Federally Designated Organization for the Kansas & Missouri Departments of Transportation; Counties of Buchanan, Doniphan, and Andrew; Cities of Wathena, Elwood, Savannah, and St. Joseph; Village of Country Club.*

### **Nominations for Vice-Chairperson of the Coordinating Committee**

Per the MPO by-laws a member of the Coordinating committee needs to be nominated to serve a one year term ending in January. The Vice-Chairperson will be nominated from within the existing membership of the Coordinating Committee; once nominated the committee will vote to approve the nomination.

**Action needed; Nominate a Vice-Chairperson until January 2019.**