

CITY OF ST. JOSEPH MISSOURI



Liberty Oak Splash Park at Hyde Park
Project funded by the Capital Improvements
Program (CIP) half-cent sales tax.



ADOPTED BUDGET FOR FISCAL YEAR 2022–2023

CITY OF ST. JOSEPH, MISSOURI

FY2022-2023 ANNUAL OPERATING BUDGET AND PROGRAM OF SERVICES



ST. JOSEPH CITY COUNCIL

Front Row/LR: Madison Davis, Jeff Schomburg, John Josendale, Kenton Randolph, Taylor Crouse

Back Row/LR: Michael Grimm, Andrew Trout, Randy Schultz, Marty Novak

Bryan Carter City Manager

Cover Photo: courtesy of Emily Wearing, Communications Specialist

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St. Joseph, Missouri

In 1843, the people of Black Snake Hills sought to designate their community as the seat of Buchanan County. As a result, Joseph Robidoux decided to have the land platted, ultimately choosing a design by Frederick Smith who in turn named the city St. Joseph. The official plat, signed by Joseph Robidoux was then sent to the Court of Common Pleas in St. Louis and on July 26, 1843, it was officially recorded as the town of St. Joseph.

The City of St. Joseph was incorporated as a village in 1851, a second class city in 1885, a first class city in 1909, and as a constitutional city charter government in 1961. The current Charter became effective on April 19, 1982, and provides that the municipal government shall be known as a Council-Manager government. A City Manager is appointed by the City Council and serves for an indefinite period as the City's chief administrative officer. The City Charter also provides for the appointment of a City Clerk by the City Council and the election of a Municipal Court Judge by the citizens. The City Charter was amended August 9, 1989, to provide for a District Council system consisting of nine members including a Mayor and three Council members nominated and elected at-large, and five Council members elected by district. Council members serve concurrent four-year terms and are elected on a non-partisan basis.

The City Charter provides for a Council-Manager form of government and the following municipal services:

- General Government
- Public Safety
- Public Works & Transportation
- Highways & Streets
- Planning & Zoning
- Culture & Recreation
- Sanitation, Health & Social Services
- Public Improvements

These municipal services are provided by the following departmental organizations as defined in the City Administrative Code as follows:

- City Council & Mayor
- City Clerk
- City Manager's Office
- Finance
- Fire
- Human Resources
- Health
- Law
- Parks, Recreation & Civic Facilities
- Planning & Community Development
- Police
- Public Works & Transportation



MANAGEMENT TEAM AND ADVISORY BODIES

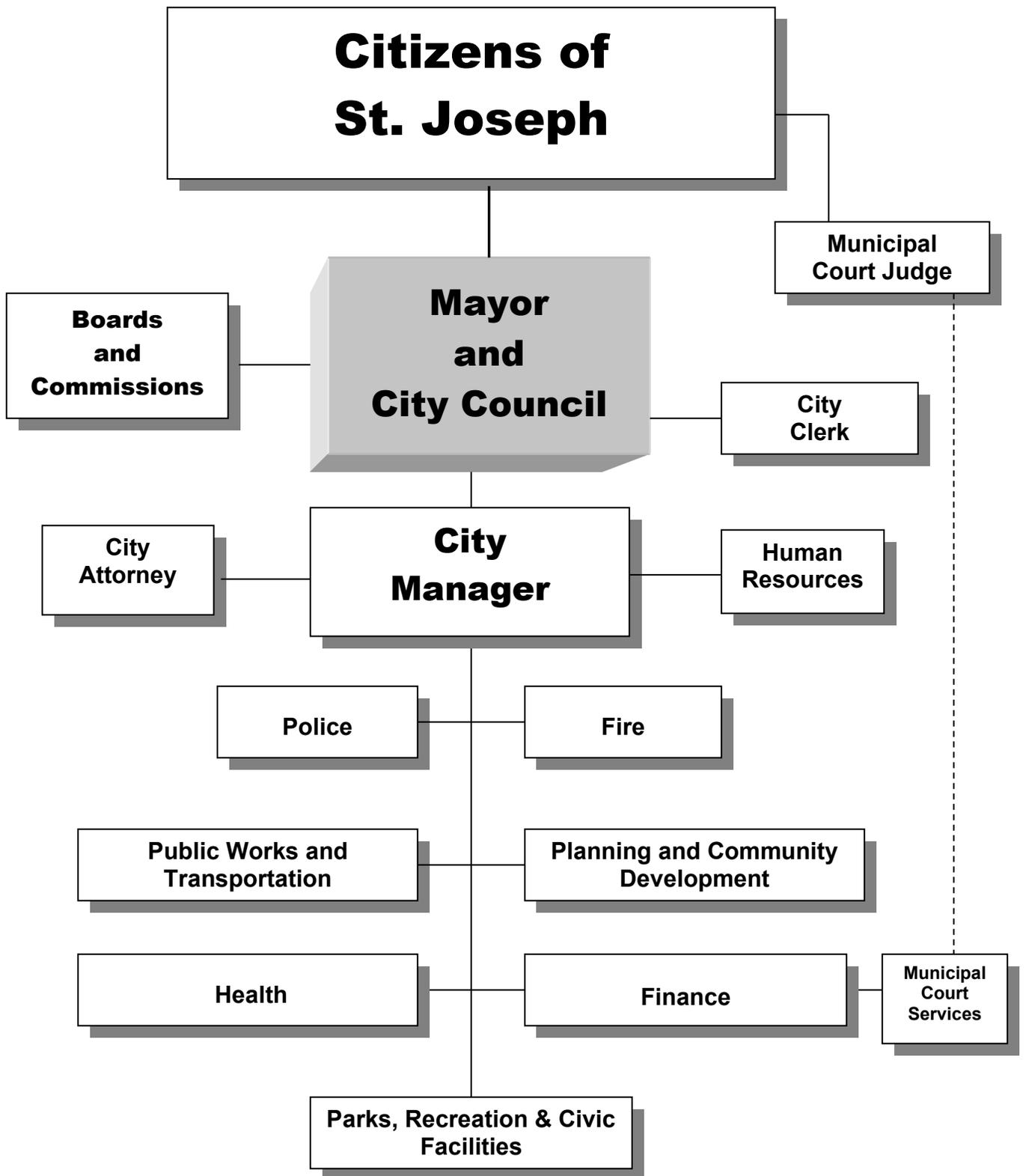
Bryan Carter

Finance	Laurie Tietjen
City Attorney	Lisa Robertson
City Clerk	Paula Heyde
Fire Chief	Kenny Cordonnier
Human Resources	Amy Cohorst
Parks, Recreation & Civic Facilities	Chuck Kempf
Planning & Community Development	Clint Thompson
Police Chief	Chris Connally
Public Health	Debra Bradley
Interim Public Works & Transportation	Abe Forney

ADVISORY BODIES

ABCD Regional Planning Commission	Law Enforcement Center Commission
Administrative Violation Review Board	Library Board
Advisory Commission on Aging	Mechanical Standards Board of Appeals
Aviation Board	Museum Oversight Board
Building & Fire Prevention Code - Board of Appeals	Operating Engineers Board
Community Police Advisory	Parks & Recreation Board
Disability Services Board	Personnel Board
Downtown Economic Stimulus Authority	Planning Commission
Downtown Review Board	Plumbers Examining & Appeals Board
Electrical Standards & Appeals Board	Port Authority
Enhanced Enterprise Zone Board	Senior Citizens Foundation, Inc. Board
Fire & Emergency Services Advisory Board	Social Welfare Board of Buchanan Co.
Housing Authority	Tax Increment Financing Commission
Human Rights Commission	Tourism Commission
Industrial Development Authority	Traffic Commission Board
Land Clearance for Redevelopment Authority	Tree Board
Landmark Commission	Zoning Adjustment Board
Landmark Review Board	

ORGANIZATION CHART



HOW TO USE THIS DOCUMENT

The Annual Budget and Five-Year Capital Plan communicate how the City intends to deliver governmental services to its residents. In order to present this information in a meaningful way, the budget document is organized into five main sections.

i. INTRODUCTION

Behind this tab are several sections designed to give the reader an introduction to the City of St. Joseph, instructions on how to use the budget document and the table of contents.

CITY MANAGER'S TRANSMITTAL LETTER & REVENUE DISCUSSION

This Budget introduction communicates information relevant to the budgeting process including an assessment of the fiscal environment under which the City operates. Since these factors impact the budget as adopted, you may wish to review it prior to examining the remaining sections.

CITY MISSION AND POLICIES

The City's Mission Statement and Council Action Plan are reproduced in their entirety.

OVERVIEW

Use the Overview Section to obtain an overview of the budget process as well as summarized revenue and expenditure information for the City as a whole. Revenue, expenditure, fund balance and employment information is presented in a graphic format adding visual significance to related budget information.

ii. OPERATING DEPARTMENTS BUDGET DETAILS

Use the Operating Departments section to obtain revenue, expenditure and staffing information for each department. The divisions and/or programs within each department are detailed with both financial information and with statements on program missions, core services and public service work loads.

iii. FUND SUMMARIES

Use the Fund Summary section to obtain an explanation of Fund Budgeting as used by the City.

The section is designed to give the reader an overall view of each type of City fund and, within each fund, summary information on revenues, expenditures, and fund balance on a three-year reporting basis.

Three major fund types are discussed in this section. They encompass the operating components of budget – General, Special Revenue, and Enterprise. The Debt Service and Capital Funds are covered in more detail in the following section.

iv. SUPPLEMENTAL INFORMATION

Use this section to find information on Debt Service and a Glossary is provided.

v. CAPITAL FUND and FIVE-YEAR CIP PLAN

The current year CIP program and the Five-Year CIP Plan is found following the Capital Fund Tab

CITY MANAGER'S BUDGET TRANSMITTAL

April 25, 2022

Mayor John Josendale and Members of the City Council
City of St. Joseph
1100 Frederick Avenue
St. Joseph, Missouri 64501

Dear Mayor Josendale and Members of the City Council:

The Proposed Annual Budget for Fiscal Year 2023 (hereinafter, the “Proposed Budget”) is prepared and included herein in accordance with Article VI, Section 6.3 of the City Charter. This Proposed Budget projects revenues and approved expenditures for the period beginning on July 1, 2022 and continuing through June 30, 2023.

The Proposed Budget is subject to amendment throughout the budget meeting process that will occur in May 2022. Following that meeting process, a public hearing will be scheduled on May 31, 2022 with the Proposed Budget and amendments presented to the City Council for adoption by Special Ordinance on June 13, 2022. The City Council will amend the budget to meet evolving needs throughout the Fiscal Year.

Historical context will provide insight into the development of the Proposed Budget. As part of the FY18 Annual Budget, the City amended its retirement plan through Missouri Local Government Employees’ Retirement System (“LAGERS”) to improve the benefit offered to most full-time employees. The improvement in the retirement plan was necessary to remain a competitive employer, but it caused the City’s retirement contribution cost to escalate from an average of \$5.2 million in FY15-FY17 to \$7.5 million in FY18-FY20. Much of that additional cost was absorbed through existing annual budget surpluses, but that cost and other additional costs made the budget less flexible. Events including 2019 Missouri River Flood and the 2020 Contrary Creek flood created additional unforeseen expenditures.

The FY21 Proposed Annual Budget was developed in the spring of 2020 and approved in June 2021 during a time when COVID-19’s effects on the economy remained uncertain. In anticipation of reduced revenues, several program expenses were reduced. The following year’s Annual Budget (FY22) maintained many of those reductions. The FY23 Proposed Budget restores a very limited amount of the expenditures that were reduced two years ago.

Despite limited restoration of some operating expenditures, the FY23 Proposed Budget includes virtually no approved expenditures out of the General Fund on capital equipment. Detailed information about the Cell Phone Program is provided below; however, that program historically provided the revenue used for capital equipment. That program is not producing sufficient revenue to continue funding capital equipment purchases. As a result, purchases of capital equipment such as work trucks, police cars, heavy equipment, and mowers has been sacrificed. This will be the fourth consecutive year that such purchases have not been made from the General Fund (although we have maintained some purchases out of the self-sustaining enterprise funds). That sacrifice is unsustainable, but solutions are being evaluated.

CITY MANAGER'S BUDGET TRANSMITTAL

Among the solutions I plan to pursue for the purchase of capital equipment is the possible use of a significant amount of American Rescue Plan Act funds that will be received in the summer of 2022. City staff members are also evaluating modern lease financing and similar financing methods of purchasing and replacing equipment on an ongoing basis.

While capital purchase needs are mounting, wage and salary expense is also increasing substantially. The competitive labor market that has developed in the last 18 months has caused this increase. In the last 18 months, the City has adopted retention-focused pay plans for police and fire employees and effectively defunded seven labor positions in order to increase previously-uncompetitive salaries for employees in the Street and Infrastructure Maintenance and Repair Division. Although we have pursued a retention-focused strategy for the last 18 months, the City has recently initiated a pay study to determine how City wages and benefits compare to the labor market. We anticipate the study will reveal that we will need to pursue methods of increasing funding for wage and salary expenses.

Any budget proposal is intended to reflect the City Council's goals and priorities. Somewhat uniquely, this budget has been prepared in the months immediately before a City Council with seven new members takes office. As such, this budget generally reflects past priorities and maintains much the same approach that was applied to the FY22 annual budget. This Proposed Budget, however, has built-in flexibility and includes a \$2,567,019 surplus in the unrestricted General Fund. That surplus was not anticipated at mid-year FY22, but has resulted from two driving factors. First, the majority of new expenditures have come from the Public Safety Fund as public safety pay plans have been implemented. Second, revenue growth has exceeded expenditure increases in the General Fund. The surplus also recognizes a few important elements that will require the ability to adjust as the year progresses:

- Revenue projections are based on historic data and, although revenues are strong, uncommon inflation, recent fluctuations, and instability in the labor and supply markets hinder the ability to project revenues with the same level of reliability that has been achievable in the past. For that reason, this Proposed Budget allows for a cautious approach to anticipated revenue growth.
- An upcoming pay study is anticipated to require pay adjustments in an undetermined number of positions.
- Going forward, the General Fund is anticipated to be needed to supplement expenses that have previously been paid out of the Public Safety Tax Fund.

Fund Overview

General Fund, Special Revenue Funds, and Enterprise Funds are discussed in detail below. The General Fund serves as the primary fund that absorbs deficits that could arise in another fund.

- I. General Fund. The General Fund receives revenue and serves as a source of funds for expenditures for most general governmental services. The General Fund balance at the end of FY21 was \$16,901,738; that balance is projected to be \$19,585,741 at the conclusion of FY22. The Proposed Budget projects that balance to increase to \$22,563,614 by year-end. The steadiness is predicated on projected expenditures aligning with projected revenues.

The revenue projections upon which the surplus is based are anticipated to be conservative. In recent months, sales tax revenues have exceeded projections. Revenues are discussed in more detail in the Revenue Discussion portion of this document; however, the Proposed Budget builds in risk tolerance in the event revenue instability does not continue to be positive.

CITY MANAGER'S BUDGET TRANSMITTAL

A. Restricted Programs. There are six restricted programs within the General Fund. Each program's surplus or deficit contributes to the General Fund's surplus or deficit. Each is discussed below:

1. Riverfront Economic Development. The 2011 Transient Guest Tax is a 3% tax placed on hotel rooms and similar short-term-stay facilities. It is dedicated to riverfront and downtown improvements, and it is restricted to these purposes. The program has recently funded construction of the River Bluff Trails Park and the Bob Simpson Bridge. No new expenditures are authorized in the Proposed Budget. It is projected to contribute \$698,332 in restricted funds to the General Fund balance by the end of FY23.

2. Computer Network Operations. This program is established for paying costs associated with the City's computer network and allocating those costs to the various funds and programs based upon the number of computers. Of the total \$560,676 FY23 budgeted network cost, \$409,226 or 75% is covered by programs in the General Fund. The other 25% is shared by other funds.

3. Cell Phone Program. Historically, the Cell Phone Program allocated all gross receipts taxes received from wireless phone providers to the purchase of capital equipment. Due to falling revenues, the only expense budgeted in the program is the City's debt service payment (\$253,852) and maintenance contribution (\$100,000) on the 9th and Felix Parking Garage. The program is projected to contribute a total of \$21,348 to the General Fund by the end of the fiscal year. The following table reflects the decline in revenues that has occurred over the last 10 years:

Fiscal Year	Revenue
FY22*	\$375,000
FY21	\$423,889
FY20	\$421,775
FY19	\$673,965
FY18	\$695,669
FY17	\$794,005
FY16	\$856,623
FY15	\$981,553
FY14	\$1,160,821
FY13	\$1,259,465
FY12	\$1,300,882

*projected

4. Street Enhancement Tax. Much of the 2015 Use Tax is maintained in the Street Enhancement Tax program and has been dedicated to the contract street overlay program. Revenues tend to be less stable than other revenues sources. The same amount of revenue and contract expenditure (\$3,600,000) is anticipated for the program, leaving a net zero impact on the General Fund. Authorized contracted work will be adjusted to align with actual revenues received.

CITY MANAGER’S BUDGET TRANSMITTAL

5. Vacant Structure Stabilization. Annually, funds are transferred from the Landfill Fund to the General Fund for use demolishing derelict properties or stabilizing properties before they fall into disrepair. In FY22, \$150,000 was transferred for the vacant structure program and \$50,000 was transferred for use by the Land Bank. The Land Bank program has accumulated funds more rapidly than it expends funds; for that reason, the additional \$50,000 that would otherwise be transferred to Land Bank is proposed for transfer to the Vacant Structure Stabilization program (for a total of \$200,000).

6. Land Bank. The Land Bank program will likely enter FY22 with a program balance of \$329,245. The Land Bank Board will have authority to expend all funds in the program, but no new funds are proposed for contribution to the program as part of the annual budget.

In total, restricted funds are anticipated to make up \$410,854 of the General Fund surplus for FY23; those funds are not available for other General Fund uses.

- B. General Fund Health. The City’s Fund Balance Policy requires that the General Fund maintain a balance equivalent to, or exceeding, 10% of annual expenditures. The Proposed Budget achieves that requirement and anticipates ending the FY23 at 27.0%. Recent history of compliance is as follows:

Fiscal Year End	Fund Balance Percentage
FY22*	22.0%
FY21	21.6%
FY20	21.5%
FY19	22.1%
FY18	23.6%
FY17	31.4%
FY16	35.7%

*Projected

As projected in this budget, the General Fund will have cash on hand to fund 3.9 months operating expenditures at the end of the fiscal year. This number is recommended to be between 3 and 6 months. As demonstrated in the table below, the metric is improving and we are within the recommended parameters, the long-term health of this metric will be monitored.

Fiscal Year End	Months of Expenditures
FY22*	3.3
FY21	2.6
FY20	2.6
FY19	2.7
FY18	2.8
FY17	3.8
FY16	4.3

CITY MANAGER'S BUDGET TRANSMITTAL

- II. Special Revenue Funds. Special Revenue Funds include funding received from dedicated tax sources. This funding has limited governmental uses. There are nine special revenue funds. Each is discussed below.
- A. Public Safety Fund. The Public Safety Tax Fund consists of funds generated by the 2014 Public Safety Tax. All revenues and accumulated funds are anticipated to be utilized during FY23. More details about Public Safety Tax Fund expenditures are available on page 1 – 16.
 - B. Street Maintenance Fund. Fuel tax and road and bridge tax proceeds are placed in the Street Maintenance Fund, which includes four programs: Street Maintenance, Major Street Maintenance, Traffic/Signs/Signals, and Snow/Ice Removal. The fund has become increasingly healthy with increases in revenue and stable expenditures. It is projected to have a fiscal year end fund balance of \$542,749. A healthy fund balance is critical to provide a funding source for unanticipated expenditures such as repair of roadway failures. In FY22, a paint truck was purchased using a lease purchase agreement due to the lack of freely-available funds, immediate need, and rapidly escalating expense. The debt service is being paid from a transfer from the General Fund. In the event the fund balance continues to grow, the possibility of paying the truck off out of the Street Maintenance Fund may be considered; however, that action will not be proposed if it jeopardizes the health of the fund.
 - C. Parks Maintenance Fund. Special property taxes for the parks system are accumulated in the Parks Maintenance Fund. The Parks Maintenance Fund program is one of several programs that fund the Parks, Recreation, and Civic Facilities services and activities. Like other parks programs, the Parks Maintenance Fund is subsidized by the General Fund. The FY23 proposed annual budget anticipates a subsidy of \$221,871 for this program.
 - D. Special Allocation Fund. Funds that will be utilized to fulfill obligations under TIF agreements are held in the Special Allocation Fund and paid upon confirmation that expense are allowable. Existing TIF agreements do not allow for payment in excess of funds generated by a TIF; therefore, the fund will not have a deficit.¹ Payments are based on independent developer submittals, so projections are inaccurate. The Special Allocation Fund projection for the end of FY23 is \$11,645,444.

¹ Historically, the City has not pledged revenue to guarantee TIF obligations. Instead, the City has agreed to “pay-as-you-go” TIF agreements in which the TIF is only entitled to the incremental revenue it generates. For that reason, shortfalls in revenue affect the TIF fund recipients, but do not have a short-term effect on the City. In the long term, shortfalls in revenue means TIF obligations take longer to meet and the City is not able to retain incremental revenue as quickly.

CITY MANAGER'S BUDGET TRANSMITTAL

- E. American Rescue Plan Act Fund. The American Rescue Plan Act Fund holds all ARPA funds, including the \$19,352,404 the City received in FY22 and the \$19,352,404 that are anticipated in FY23. Funds paid to third parties will be paid as eligible expenses are submitted. City expenses will be paid as incurred and approved. The proposed annual budget does not propose to approve any expenditures other than those that have already been endorsed by the City Council; all new approved expenditures will be approved by budget amendment.²
- F. Gaming Initiatives Fund. The Gaming Initiatives Fund includes funds received from entry fees and revenues generated by the St. Jo Frontier Casino. Revenues in the fund can be unstable because they cease when the casino must close. If revenues stay on projection, the fund will have a small surplus (\$7,450.00) for the fiscal year. The Gaming Initiatives Fund provides most of the revenue the City uses to support outside agencies and fund community initiatives. Losses in recent years led to funding reductions across agencies and programs in FY21. More information about fund expenditures is included below (page 1 – 17 and page 1 – 18).
- G. Museum Fund. A special property tax funds the operations of municipal museums in St. Joseph. As a property tax, funds are generally stable. The Proposed Budget includes a transfer of \$50,000 to fund Remington Nature Center, \$365,000 to pay for contracted operations by St. Joseph Museums, Inc., \$70,000 in voluntary transfer to St. Joseph Museums, Inc. for operations. This proposal remains consistent with previous years. Due to a reduction in other expenses, the fund will operate at a surplus of \$21,453.
- H. CDBG Fund and CDBG Loan Fund. The City receives annual funding from the federal government's Community Development Block Grant (CDBG) program. The program funds various activities including the construction of housing by Habitat for Humanity and Community Action Partnership, funding of agencies assisting those who meet income qualifications, and individual loans to stabilize housing for income-qualified individuals. These funds are budgeted for a surplus of \$39,684 and will deviate but will not require subsidy from the General Fund unless approved by special ordinance.

- III. Enterprise Funds. Utilities and services provided by the City that are not traditional governmental services operate out of enterprise funds. Services operated out of enterprise funds operate much like independent businesses and, ideally, would be self-sustaining. However, when a fund is not self-sustaining, it requires a transfer from the General Fund.

Enterprise Funds contribute to the General Fund in three ways. First, enterprise funds pay for administrative services provided by other City departments. These services include accounting, human resources, technology services, and legal services, among others. Second, enterprise funds can transfer funds to the General Fund as a payment-in-lieu-of-taxes ("PILOT"). These payments are the equivalent to paying taxes. For example, if Water Protection were a private business, it would

² The expenditures are discussed in the Capital Project Fund Overview as follows:

[T]wo programs that were endorsed for American Rescue Plan Act expenditure have been included in the Proposed Budget: \$4,000,000 for Mosaic Life Care Foundation's Children's Discovery Center and \$1,974,000 for the Urban Homesteading Program. Although these expenditures are in the budget, a contract for the Children's Discovery Center will still need to be approved by the City Council for funding to be awarded. Additionally, any expenditure in excess of authority granted by City Council (typically, \$25,000) would have to be approved for expenditure of Urban Homesteading Funds (although authority for greater levels of expenditure for that program may be requested to ensure efficiency).

CITY MANAGER'S BUDGET TRANSMITTAL

pay a gross receipts tax like other utilities providers; if the Golf Course were a private business, it would pay sales and property taxes. PILOTs recognize this revenue in the same way, but they are discretionary. Finally, enterprise funds can provide funding for direct programs related to the enterprise's purpose. For example, funds transfers are completed from Landfill for alleyway maintenance activities because garbage trucks do harm to alleys. Another transfer occurs to support property maintenance efforts because demolition ordinarily utilizes the landfill.

There are six enterprise funds. Each is discussed below:

- A. Sewer Fund. The Sewer Fund receives most funding from sewer service fees, fines, and penalties. Those funds are used to pay for ongoing operations and debt service for capital projects. Fiscal Year 2023 will be the fifth year during which the City has been able to avoid sewer rate increases. After a period of steady rate increases, the City made efforts to maintain rates by reducing operational expenses, refinancing debt at favorable rates, reducing the PILOT transferred to the General Fund, completing a one-time transfer from the General Fund, and contributing American Rescue Plan Act funds to sewer projects. During FY23, the Sewer Fund balance is expected to remain stable because expenses are directly aligned with revenues.

The projected annual budget includes \$14,883,408 in debt service payments. Under current financing, that amount is expected to increase steadily and reach \$19 million in 2027. Efforts are underway to refinance existing debt and reduce annual debt service cost in a manner that would limit the 2027 debt service costs to \$15 million - \$16 million.

PILOTs from the sewer funds have also been maintained at a fixed dollar value in the proposed annual budget. Historically, 7% of revenue was charged to the Sewer Fund. That amount was reduced in FY18 (to 6.5%) and again in FY21 (5.1%). This Proposed Budget maintains the dollar amount (not the same percentage) that was transferred in FY22. This represented 5.0%.

- B. Aviation Fund. Rosecrans Memorial Airport is a vital asset for the City, serving the 139th Airlift Wing of the Air National Guard and accommodating critical business travel for locally-based corporations. The airport helps enable major companies that are based in St. Joseph to maintain a local headquarters because of the ease of corporate air travel.

Federal contributions to the airport have been, and remain, vital funding sources for operation of the airport; however, those contributions have been decreasing since 2012 when the National Guard Bureau significantly reduced its Airport Joint Use Agreement payments by approximately \$107,000 (they have since restored approximately \$20,000). This agreement essentially compensated the airport for services provided to the National Guard Bureau by the airport. The funding was reduced due to a change in the National Guard Bureau's calculation method.

Subsequently, in 2019, the FAA refused to renew the air traffic control tower lease; the agency still maintains a presence in the tower, but it will not lease the facility because of the aged condition. This action reduced annual funding by approximately \$66,000.

CITY MANAGER'S BUDGET TRANSMITTAL

Finally, in FY21 the airport suffered additional lost revenue when land rents paid by the Water Protection Division were terminated when the Water Protection Division moved to drying biosolids rather than applying them to rented land at the airport. While this action was beneficial to the wastewater utility, it will further hurt revenues for the Aviation Fund.

These lost revenues have required a subsidy from the General Fund and Gaming Initiatives Fund. As in previous years, the FY23 budget proposes a transfer from Gaming Initiatives in the amount of \$70,000. The remainder of the deficit will be absorbed by the General Fund.

While federal contributions for operations have been declining, they have remained strong for capital projects that benefit the 139th Airlift Wing. Many large capital projects have, and continue to be, constructed at Rosecrans Memorial Airport due to financial support from the military. When National Guard Bureau funding is coupled with Federal Aviation Administration (FAA) funding, the City's costs are generally only 5-10% of any given project. That local match ordinarily comes from the voter's support of the half-cent Capital Improvement Program sales tax.

In the short term, the Airport is a vital asset for military uses and economic development capability for the community. In the long term, it will remain a vital asset for those purposes, but it also holds potential for returning to profitability. The City is advocating for federal and state funding to construct a new tower that would enable the FAA to return to leasing the facility. Additionally, there remains potential to lease available ground for an economic development project. Finally, the City has successfully advocated for obtaining the existing land and structures on which the 139th Airlift Wing is located after the 139th Airlift Wing completes a planned relocation to a northern portion of airport property; the costs of obtaining the structures is not yet determined.

- C. Parking Fund. The Parking Fund receives downtown parking revenues and funds expenses for facilities and enforcement. As in past years, operations of the program have required a subsidy. As in previous years, the FY23 budget proposes a transfer from Gaming Initiatives in the amount of \$6,500. The remainder of the deficit will be absorbed by the General Fund.
1. 6th and Jules and 4th and Felix Structures. In addition to the operational budget deficit, public parking facilities need significant investment. The condition of the 6th and Jules and 4th and Felix parking garages has been monitored for several years. Recently, Snyder and Associates was hired to conduct a structural review of both facilities. Based on Snyder and Associates' recommendations, six parking stalls have been taken out of service at the 6th and Jules parking garage and 125 stalls have been taken out of service at the 4th and Felix parking garage. Based on current Parking Fund revenues, funds to restore or replace the facilities will have to come from an alternative source.
 2. 9th and Felix Structure. The City and Mosaic share expenses for the new parking garage at 9th Street and Felix Street. In FY23, \$253,852 is budgeted for debt service installment payment out of the Cell Phone Program. Installment payments will end in FY27. An additional \$100,000 is budgeted for maintenance and repair costs in the Parking Fund.

CITY MANAGER’S BUDGET TRANSMITTAL

- D. Golf Fund. The Golf Fund consists of expenditures and revenue associated with Fairview Municipal Golf Course. The fund operated at a deficit for multiple years before FY21. However, when COVID-19 began, the game of golf experienced a resurgence and the Golf Fund is now projected to operate at a \$33,549 surplus in FY23.
- E. Landfill Fund. The Landfill Fund associated with the St. Joseph Sanitary Landfill and the Recycling Center is projected to continue operating at a strong surplus at \$2,794,513 in FY23. In FY19, tipping fees were reduced from \$34/ton to \$32/ton and tonnage increased significantly, leading to increased revenue. The Landfill Fund surplus includes the following transfers:

Initiative	Amount
4% PILOT for landfill and recycling	\$279,600
Transfer for property maintenance initiatives	\$484,000
Transfer for vacant property stabilization	\$200,000
Transfer to Street and Infrastructure Maintenance and Repair Fund for alleyway maintenance	\$150,000
Transfer to Water Protection for leachate processing	\$200,000

While the Landfill Fund surplus is healthy, the fund is susceptible to large (occasionally unanticipated) expenditures due to the cost of landfill equipment.

- F. Transit Fund. The Transit Fund maintains funds dedicated to operation of the City’s bus system and includes revenues from utility taxes (gas, electric, and water service), dedicated sales tax, fares and ticket revenue, Federal Transit Administration Grants, and other grants. The fund is projected to enter the fiscal year with a healthy fund balance of approximately \$30,640,095. The fund balance has been accumulating by design with a long-term plan to redesign the manner in which the transit system operates to utilize Belt Highway as a main corridor with improved pedestrian access along the route.

Operating and Capital Expenditures

- I. Overview. The Proposed Budget for FY23 totals \$214,191,744 in operating and capital expenditures. These expenditures compare to the adopted annual budgets for FY22 and FY21 as follows:

Expenditure Component	Proposed Expenditures FY23	Adopted Expenditures FY22	Amendments FY22	Adopted Expenditure FY21	Amendments FY21
Operating Expenditures	\$138,531,367	\$127,011,049	\$11,520,318	\$127,355,843	(\$804,656)
Capital Improvements	\$75,660,377	\$38,383,154	\$37,277,223	\$40,094,000	\$676,114
Total:	\$214,191,744	\$165,394,203	\$48,797,541	\$167,449,843	(\$128,542)

Both operating and capital expenditures increased significantly due to circumstances that are unique to the FY23 budget. Operating expenditures included additional ARPA-funded expenses, salary increases that were implemented on January 1, 2022, and salary expenses proposed to be implemented on January 1, 2023. Capital expenditures have nearly doubled due to the Parks Tax projects (\$10 million) and the Airport projects (\$28 million, most of which is grant-funded).

CITY MANAGER'S BUDGET TRANSMITTAL

II. Significant Expenditures

A. Salaries and Wages.

1. Total Salary and Wage Expense. Total salary and wage expenses for FY23 across all funds and all programs are projected to be approximately \$35,503,633. This amount exceeds the projected budgeted expenditure for FY22 (\$33,041,697) by \$2,461,936. It also exceeds actual expenditure for FY21 (\$30,918,231) by \$4,585,402. Increases have been driven by the implementation of pay plans negotiated with the police and fire unions, general employee cost of living adjustment, increases to maintain staffing in Streets and Infrastructure Maintenance and Repair, the elimination of a reduced probationary starting wage, and the general increasing cost of labor.
2. Salary and Wage Adjustments. The increases in expenses are also driven by wage increases that are proposed to go into effect on January 1, 2023. The budgeted increases include the third of three “phase in” years of pay plans for eligible commissioned police officers (annual cost: \$152,254) and firefighters (annual cost: \$224,716). Consistent with the first two of three “phase in” years, the pay plan increases have been applied to employees represented by the respective unions and others above those employees in the chain-of-command. This was determined to be necessary when the plans were implemented two years ago.

All other employees (“General Employees”) would receive a 2% cost-of-living adjustment (annual cost: \$225,022). In addition to the cost-of-living adjustment, employees earning less than \$41,000 per year would also receive a \$0.25/hour increase associated with the change in health insurance discussed below (annual cost: \$91,000).

This Proposed Budget proposes salary adjustment at midyear for multiple reasons. First, salaries have been adjusted at midyear for each of the last two years, meaning employees received pay increases in January 2022. More importantly, the proposed salary increases were implemented at the beginning of the fiscal year, the cost of the increases would result in deficit spending for FY23. *Based on recent sales tax trends, I anticipate revenues to increase enough by the beginning of FY24 to sustain the pay increases for all of FY24; however, if the upward trend in sales tax revenues does not continue throughout the first half of FY23, long-term sustainability for the changes will become a concern. If that happens, a special ordinance would be proposed to postpone the increases approved by the Proposed Budget.* Any increase of at least 3% will alleviate concerns about long-term sustainability. Finally, the Proposed Budget reduces salary expense to recognize anticipated workforce vacancies. In the unlikely event we fill substantially more vacancies than projected, the cost of filling those vacancies could inhibit the affordability of the pay increases; notably, this scenario is unlikely.

CITY MANAGER'S BUDGET TRANSMITTAL

3. Salary Savings. Within the General Fund, the Proposed Budget considers historical salary savings over a 5-year period and assumes 75% of that average savings occur in FY23 for the Police, Parks, and Public Works programs. It further assumes 50% of that average savings for the Health Department programs.

The Public Safety Fund is anticipated to experience 90% of the savings it has experienced over the last 5 years; the Sewer Fund and Landfill Fund are both anticipated to experience 75% of the savings each has experienced over the 5-year period.

4. Anticipated Future Expense. Salary and wage expense is anticipated to continue increasing. The increase will likely be driven by the labor market, but the City also recently initiated a pay study to determine how the City compares to the labor market. The study has historically been done on a five-year cycle. We anticipate the study will reveal that we will need to pursue methods of increasing funding for salary and wage expense, particularly for those who have worked for the City for shorter periods of time.
5. Additional Positions. This *Proposed Budget includes restored funding for 7 positions in the Street and Infrastructure Maintenance and Repair Division.* To stabilize staffing levels when staffing became dangerously low, wages were increased for numerous employees in the Division. To pay for the increases, the Division increased wage rates and committed to leaving seven positions vacant for the remainder of FY22. This Proposed Budget restores funding for those positions.

This Proposed Budget also *restores one of two Human Resources Consultant positions that were fully removed from the FY22 budget* when the City switched to a more modern payroll system. The reduction assisted with paying for the new system, but has proven to hinder the department's efforts.

B. Health Insurance.

1. Contribution Plan. In conjunction with submission of the Proposed Budget, a Resolution to authorizing renewal of a revised employee health insurance plan will be submitted to the City Council. If the revised plan is approved, employees will begin paying 5% of their health insurance premiums on the PPO plan (they will continue paying nothing on the individual employee HDHP), but the City's portion of spouse and family coverage will increase from 0% to 70%.
2. Health Insurance Costs. A separate change to the employee health insurance plan will modify the way the City pays for premiums. Prior to FY23, the City paid a set premium for each employee. Beginning in FY23, the City will be on a partially self-insured plan under which it will pay a portion of the claims filed, up to a maximum amount. The change in plan is anticipated to save at least 7.3% in health insurance premiums. Despite the savings, however, the Proposed Budget anticipates charging each program the same cost of insurance the City pays in FY22; those funds will be transferred to a new "Insured Health" restricted account in the General Fund. Health insurance premiums and required reserves will be paid from that program and funds will be allowed to accumulate to fund healthcare improvement initiatives, including a potential employee health clinic.

CITY MANAGER’S BUDGET TRANSMITTAL

The Insured Health restricted account will also contain an insurance reimbursement received from Blue Cross Blue Shield of Kansas City in FY22 in the amount of \$612,871. Prior to establishing the Insured Healthcare restricted account, the funds were accounted for as “Unallocated Revenue.”

3. Alternative/Summary. As an alternative to any change, the City had the opportunity to simply save 5% on the health insurance renewal for FY23. That would have saved approximately \$250,000. The plan describe above forgoes that savings in an effort to improve healthcare coverage.

C. Pension Expenses. LAGERS pension contributions increased as follows:

	FY21	FY22	FY23
General	12.8%	13.5%	12.6%
Police	29.0%	29.9%	30.9%
Fire	45.7%	46.7%	47.7%

The total projected cost of the increase in FY23 is \$9,389,611, an increase from a projection of \$8,581,084 in FY22.

The Fire contribution percentage reflects that the plan is currently underfunded. LAGERS does not increase the contribution percentage goes up 1% per year. The Police LAGERS plan is also underfunded, but a legacy Police Pension Plan that applies for retirees is overfunded. When all beneficiaries of that plan are no longer living, the remaining proceeds are anticipated to be transferred to the LAGERS plan and alleviate a portion of the underfunded liability.

- D. Other Expenses. The table below reflects the budgeted expenses across various programs and the percentage change from the FY22 budget. Entering budget preparation, the FY23 annual budget was anticipated to be inflexible. For the Proposed Budget, departments were asked to maintain existing budgets to the extent feasible; this leaves many programs absorbing inflationary costs into existing budgets. *If inflation continues at a rapid pace, the proposed appropriations may need to be increased in individual programs.*

Expense	FY23 Budget	% Change	Notes
Workers Compensation	\$1,994,597	7.9%	This Proposed Budget continues an effort implemented in the last two years to allocate premiums to the programs that experience the most claims.
Software Maintenance Expenses	\$1,321,935	0.8%	
Building and Facilities Maintenance and Repair	\$2,281,709	1.0%	
Maintenance and Repair of Machinery and Equipment and Motor Vehicles	\$2,039,679	2.3%	This increase reflects a general trend that is likely resulting from an aging fleet of capital equipment. The trend will continue until the fleet begins to be updated.
Vehicle and Equipment Rental	\$322,272	-1.7%	

CITY MANAGER'S BUDGET TRANSMITTAL

Utility Costs	\$4,493,763	1.9%	These costs include \$1,493,500 in budgeted expenses in the Street Maintenance program for operation of streetlights.
Professional Services	\$2,600,662	22.3%	
Motor Fuel and Lubricant Expenses	\$1,989,305	2.6%	Annual budgets typically include excess budgeted funds for this category; however, rapid rises in fuel costs necessitated increases in program budgets. Anticipated additional needs were projected by departments based on tightening flexibility in existing budgets.
Transfers for Computer Network Expenses	\$150,750	0.0%	This program accumulates funds to pay for shared software services and equipment costs. This approach has also helped ensure funds are available for major purchases that are necessary to maintain the City's computer network.
Conference, Training, and Travel	\$297,798	16.3%	COVID-19 caused a 50% reduction in all conference, training, and travel budgets in FY21. Most of that reduction was maintained in FY22, but limited restoration of a portion of these expenses is included in the Proposed Budget.
Public Safety Communications	\$1,088,020	-3.0%	\$718,799 of the proposed expense is recovered from other public safety agencies.
LEC Debt Service	\$194,950	1.3%	Final payment is anticipated to be made in FY24.
Employment Services	\$758,421	1.7%	These expenditures pay for seasonal labor and other contract temporary labor.
Credit Card and Check Fees	\$41,780	-64.7%	During FY21, the City began passing credit card and check processing fees to customers making payments. This decision resulted in a reduction from a \$468,240 budgeted expense in FY21 to \$118,490 in FY22 and \$41,780 in FY23.
Insurance	\$1,894,409	3.3%	Increase reflects an increase in costs that are occurring nationwide. Economic uncertainties and an increase in natural disasters have been described as the basis for the increases. The City's broker has projected increases of 18% in 2023, 23% in 2024, 22% in 2025, 22% in 2026, and 23% in 2027.
Street Maintenance Supplies	\$665,077	0.0%	Funds are utilized by the Street Maintenance Program for supplies, including rebar, sand, gravel, asphalt, cement, culverts, and other similar necessary expenses.
Snow/Ice Removal Supplies	\$448,800	0.0%	

CITY MANAGER'S BUDGET TRANSMITTAL

- E. Capital Equipment and Supplemental Expenditures. New expenditures exceeding \$5,000 are submitted as supplemental expenditures. Expenditures can be one-time expenditures or new recurring expenditures. Expenditures including in the Proposed Budget are listed below.

Expenditure	Cost	Purpose	Fund/Program	Recurring
LEC Maintenance Increase	\$13,291	Increase in cost of shared maintenance expense for the LEC; the City is contractually obligated to pay 40%	General Fund/ Police Administration	Yes
NARCAN	\$5,000	Purchase substance that suspends opioid overdoses; the produce was previously supplied at no cost	General Fund/Police Administration	Yes
Veterinarian Expense	\$14,000	Animal shelter veterinarian expenses have increased; purchase will be offset by additional revenue.	General Fund/Animal Control & Rescue	Yes
Animal Vaccine	\$14,000	Boehringer Ingelheim previously provided animal vaccine at no cost but began charging a fee this year. The cost remains steeply discounted.	General Fund/Animal Control & Rescue	Yes
Fuel cost increase	\$26,250	10% increase in fuel cost for Street Maintenance	General Fund/ Equipment Support	Yes
Fuel cost increase	\$20,000	Increase in fuel cost for Fire Department	General Fund/ Fire Maintenance	Yes
Paycor HR Services	\$23,156 (\$11,578 in two programs)	Increased cost for fully implemented services and additional recruiting services	General Fund/ Human Resources & Accounting	Yes
Electric Utility Charges (City Hall)	\$15,000	City Hall energy savings budgetary reduction in the amount of \$37,700 has left a shortfall in the amount available to pay for electric services	General Fund/ Building Maintenance	Yes
Newly Elected Council Training	\$17,515	MML Elected Officials Training Conference; additional training and facilitation	General Fund/ Mayor and Council	No
Increased cleaning costs	\$19,800	Covers anticipated total cost of cleaning service (\$40,500)*	General Fund/ Building Maintenance	Yes
Traffic Division Temporary Labor	\$25,000	Temporary labor necessary for second painting of crosswalks	Street Maintenance Fund/Traffic	Yes
Fuel cost increase	\$2,315	10% increase in fuel cost for Traffic Division	Street Maintenance Fund/Traffic	Yes
Bobcat Skid Steer Loader Trade-In	\$30,000	Continue participation in annual trade-in/replacement program	Street Maintenance Fund/Street Maintenance	Yes

CITY MANAGER'S BUDGET TRANSMITTAL

Sewer Billing Cloud Software	\$41,604	Conversion from local sewer billing software to cloud-based system; system updates are no longer being performed for local software	Sewer Fund/ Utility Support Services	Yes
Ammonia Analyzer	\$30,000	Replaces equipment that has reached the end of its useful life	Sewer Fund/ Laboratory	No
Chemical cost increase	\$15,000	Inflationary cost increase of chemical treatment	Sewer Fund/ Water Protection	Yes
Forklift	\$18,000	New fertilizer program will significantly increase use of forklift, creating need to add a second piece of equipment.	Sewer Fund/ Water Protection	No
Water service cost increase	\$20,000	Increased utility costs	Sewer Fund/ Water Protection	No
Television, projector, and sound system	\$8,600	Modernize audio/visual equipment at Fairview Memorial Golf Course Banquet Room	Municipal Golf	No
New Brand Advertising	\$25,000	Hire firm to manage Transit program rebrand	Mass Transit	No
Diesel fuel cost increase	\$82,305	Approximately 12.5% increase in fuel costs	Mass Transit	Yes
Transit employee health insurance	\$90,000	Increased cost for employee health insurance	Mass Transit	Yes
Landscaping	\$8,000	Improve landscaping at 6th and Angelique transfer center	Mass Transit	No
Management services contract	\$9,372	Contractual increase in management fees	Mass Transit	Yes
Dispatch counter replacement	\$10,000	Capital improvement at transfer center	Mass Transit	No
LED light replacement	\$20,000	Capital improvement at transfer center	Mass Transit	No
Rider guides	\$10,000	Updates to rider guides; relates to brand update	Mass Transit	No
Wages	\$123,344	Contractual increase in wages	Mass Transit	Yes
New transfer facility (East Hills Mall)	\$2,500,000	Capital improvement to accommodate new Belt Highway spine	Mass Transit/ Mass Transit Improvement	No
Van	\$26,000	Replacement van	Mass Transit/ Mass Transit Improvement	No
Flooring replacement	\$25,000	Replace aging flooring in 6th and Angelique transfer center	Mass Transit/ Mass Transit Improvement	No
Landfill cell construction	\$75,000	New cell construction expense	Landfill/Landfill Improvement	No
Caterpillar 336 Size Excavator	\$395,000	Replacement equipment	Landfill/Landfill Improvement	No
D8T Bulldozer Replacement	\$1,098,000	Replacement equipment	Landfill/Landfill Improvement	No

CITY MANAGER'S BUDGET TRANSMITTAL

State Permitting	\$250,000	Permitting expense	Landfill/Landfill Improvement	No
Mobile Crusher	\$340,000	Enable crushing of large boulders on-site for use constructing landfill roads	Landfill/Landfill Improvement	No
Equipment Maintenance & Repair	\$25,000	Funds for cost increases for aging equipment	Parks Maintenance	Yes
Funds for Offender Labor	\$10,000	Increases funding for additional offender labor utilization	Parks Maintenance	Yes

*For comparison, in FY19, \$40,575 was budgeted for a full-time custodian and a part-time custodian.

- F. Public Safety Tax Expenditures. The Public Safety Tax is budgeted to generate \$7,315,659 in direct revenue with an additional \$320,430 in revenue from Internet retail use tax. Of the total, \$1,682,602 is budgeted for distribution for TIF obligations; however, \$1,059,510 will be recovered in Economic Activity Taxes and PILOTs (with a net cost of \$623,092). Public Safety Tax revenues are projected to be expended in the following programs:

Category	Budgeted Expense	Expenditure purpose
Public Safety Police	\$3,982,765.00	Equipment (including maintenance and repair expenses), services, training, salary enhancements, new commissioned officer positions
Public Safety Fire	\$4,251,158.00	Equipment, services (physicals), salary enhancements
Public Safety Health	\$569,425.00	Salary enhancements

The cost of salary enhancements makes up the largest expense out of the Public Safety Tax Program. That expense is calculated as the difference between current salary expense and salary expense when the tax was passed in 2014.

In FY23, total salary enhancement expense out of the Public Safety Tax Fund is projected to total \$8,076,737. This expense, together with other budgeted expenses, will deplete the Public Safety Tax Fund and leave \$543,590 in salary and benefits expense that will be borne by the General Fund. If the labor force were available for the City to fill these positions, the full cost of the officers will be \$1,078,974, including benefits.³ That commitment will have to be considered as the police officer labor force improves in the coming years.

³ When the Public Safety Tax went into effect, it provided funding to hire 20 new officers. In the first years that it was in effect, the newly-hired officers were allocated to the Public Safety Tax Fund and their salaries came out of that fund for the duration of their employment. Recently, the policy decision was made to move active officers into the General Fund until all General Fund positions were filled; only after the vacancies in the General Fund are filled will the officers in the Public Safety Tax Fund be filled and begin drawing down the Public Safety Tax Fund. That decision was made at a time when the Public Safety Tax Fund was generating enough revenue to pay for salary enhancements and the new officers.

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- III. Gaming Initiatives Fund. The Gaming Initiatives Fund, which consists of revenues generated solely by the St. Jo Frontier Casino went through volatile years in FY19 (due to flood-related closure) and FY20 and FY21 (due to COVID-19-related closure). Revenues recovered strongly in FY22 and are expected to continue at a steady rate in FY23. If revenues meet projection, the fund will have a small surplus (\$7,450.00) during FY23. Previous budget transmittal letters note that “While the original intention for this fund was for one-time capital needs, I will note that the City has increasingly relied on this source for several recurring contractual agreements with outside agencies.” That reliance continues to be reflected in the FY23 budget as the Gaming Initiatives Fund provides most of the revenue the City uses to support outside agencies and fund community initiatives. The Funds also supports contracted economic development services.

As presented, the Proposed Budget leaves little room for additional expenditures as the year progresses because it proposes \$896,550 in contributions and expenses although projected revenues are only \$904,000. Proposed expenditures are reflected in the table below.

[Continued on the following page]

CITY MANAGER'S BUDGET TRANSMITTAL

Contributions					
Organization/Contributions/Contracts Recurring	FY2019	FY2020	FY2021	FY2022	Proposed FY2023
Allied Arts	30,000.00	30,000.00		24,000.00	30,000.00
Allied Arts/SculptureWalk					2,500.00
Allied Arts/Missouri Bicentennial/STEAM			24,000.00	25,000.00	
Chamber Economic Development Contract	189,000.00	189,000.00	169,000.00	189,000.00	200,000.00
Chamber Marketing Program	5,000.00				
Chamber Workforce Development	10,000.00	10,000.00		5,000.00	10,000.00
Fireworks Display	13,000.00	15,000.00	15,000.00	15,000.00	15,000.00
Community Alliance Membership	22,000.00	20,000.00	19,000.00	19,000.00	20,000.00
Downtown Partnership Contract	28,000.00	10,000.00			
Landmark Commission Emergency Building Stabilization	25,000.00	25,000.00			
Festival Funding	51,310.00	21,310.00	16,650.00	20,650.00	20,050.00
Finance Procedure Audit			50,000.00		
Foundation Recovery		7,000.00	7,300.00	CDBG Funds	
Great NW Days at the Capital (City's Sponsorship)	750.00	750.00	500.00	500.00	500.00
Historic Preservation grants outside of HUD-eligible areas	100,000.00	150,000.00			
Historic Preservation - Additional Requested	50,000.00				
Innovation Stockyard	25,000.00	17,500.00	10,000.00	12,500.00	20,000.00
Landmark Commission Public & Education Outreach (Training)	3,000.00	8,000.00			
MoDot Lease	1,600.00	1,600.00			
Mo-Kan Regional Council Contribution	25,000.00	20,000.00	20,000.00	25,000.00	25,000.00
Missouri Western State University Center for Service			40,000.00	40,000.00	40,000.00
Neighborhood Grant for Neighborhood Association			8,000.00	8,000.00	20,000.00
Outside Professional Legal Services	150,000.00	125,000.00	95,000.00	179,000.00	150,000.00
Cell Phone Litigation	150,000.00				
Property Mtnc Clean-up, abatement, dangerous buildings issues	80,000.00	80,000.00	20,000.00	45,000.00	90,000.00
Public Education Outreach	10,000.00				
Advertising and Public Outreach	50,000.00	40,000.00	33,000.00	33,000.00	33,000.00
Save Our Heritage Neighborhood Grants	20,000.00	20,000.00	95,000.00	75,000.00	85,000.00
State Legislative Lobbyist (Mark Rhoads)	10,000.00	10,000.00	9,900.00	9,900.00	10,000.00
Home Dock Cities Association				8,500.00	2,500.00
Project Graduation					500.00
Nature Center - Special Programming	45,000.00	40,000.00	40,000.00	40,000.00	40,000.00
Contribution toward in-kind services special events	10,000.00	10,000.00	3,000.00	3,000.00	3,000.00
City Sponsored TIF's (As needed to cover expenses until TIF revenues begin)	5,000.00	5,000.00			
Airport Operations (Subsidy in support of Air Guard presence)	90,000.00	70,000.00	70,000.00	70,000.00	70,000.00
Parking Operations (Reimbursement for lost revenue/waived fees at Civic Arena)	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
Special Olympics (2019 Event) (2020 Basketball)	15,000.00	5,000.00			
Crossing Shelter (Fence, Cover, Picnic Tables)			4,335.00		
Save Our Heritage Grant (Roll over unspent funds)		12,254.00			
St. Kolbe Puckett Parking		900.00			
Windstorm Tree Removal/Small Emergency Funding			36,900.00		
Mo-Kan (Website)			4,000.00		
Community Survey			3,042.00		3,000.00
Albrecht-Kemper Driveway			15,000.00		
Stormwater Match Grant Program (2019 - 90/10) (2020 75/25)	50,000.00	50,000.00			
Missouri Western State University/Chiefs Training Camp Bleacher Contribution				7,500.00	
Total	\$1,270,160.00	\$1,004,149.00	\$810,792.00	\$861,050.00	\$896,550.00

This proposal largely restores funding to levels FY19 levels. It also moves other small contributions (Project Graduation and Sculpture Walk) into the Gaming Initiatives funds although they were previously supported out of the General Fund. The allocation for Economic Development Services brings the City's contribution (\$200,000) closer to the level contributed by the County (\$205,000) in the agencies' partnership. The increase in "Neighborhood Grant" (from \$8,000 to \$20,000) and property maintenance efforts reflect the focus on strengthening neighborhoods and litter and trash control. Outside Professional Legal Services has been restored due to the City's current involvement in complex environmental and zoning litigation as well as a pending attorney vacancy that may result in greater reliance on outside legal counsel

CITY MANAGER'S BUDGET TRANSMITTAL

The Gaming Initiatives Fund is projected to end FY22 with a \$286,740 balance. That balance is not recommended for expenditure; in the event the casino experiences a closure in FY23, the fund balance may be necessary to satisfy FY23 commitments. An ongoing objective will be to build a fund balance that could sustain a four-to-six month casino closure without program reductions; for FY23, that would require a fund balance of approximately \$300,000-\$450,000.

Revenues

The "Revenue Discussion" section follows the City Manager's Budget Transmittal and provides significant detail regarding revenue calculations. The information immediately following provides a general summary.

I. Operating Revenues. Operating revenues are projected to increase by (3.0%) in FY23 as compared to the adopted budget for FY22. Significant revenue sources and major changes in revenue are described below.

A. Property Tax. Property tax revenue is approximately 16.0% of total revenue and is projected to increase approximately 2.6% in the General Fund; this year, real property taxes are projected increase by 0.95% over the FY22 projection and personal property taxes are projected to increase 5.39%. Hancock limitations restricts property tax growth to the lower of 5% or the consumer price index.

Tax assessment valuations for tax year 2021 decreased by 1.6476%. As a result, property tax revenue is projected to be flat or to decrease proportionately (approximately \$19,604,530) for all funds (excluding the Debt Service Fund associated with the "Bonds for Bridges" bonds because the assessment is established to generate the required revenue).

B. Sales and Use Tax: Sales and use tax revenue represents 30.2% of the City's total revenue and contributes to the General Fund, Use Tax Fund, Public Safety Tax Fund, Street and Infrastructure Maintenance and Repair (SIMR) portion of the General Fund (including fuel tax revenue), Capital Improvement Program Fund, and Mass Transit Fund. They contribute in a different way to the Special Allocation Fund.

Revenue projections for FY23 were conservative due to uncertainty caused by COVID-19, a hardening labor market, supply chain uncertainty, and uncertainty regarding the effect of government stimulus programs coming to an end. However, through April 2022 sales tax remittance from the Missouri Department of Revenue has increased an uncharacteristically-high 8.3% over FY22.

The FY22 City Manager's Budget Transmittal letter noted the following:

Although the Missouri legislature had not yet passed an internet sales tax bill (often referred to as a "Wayfair bill" or a "Wayfair tax"), the City has begun receiving a significant portion of sales taxes from internet retail sales. These taxes include remittances from online-only retailers such as Amazon and from traditional "brick-and-mortar" retailers that also sell online. These receipts are distributed from the Missouri Department of Revenue to the City as use taxes; however, for the first time, the FY22 Proposed Budget treats these taxes as sales taxes in the same manner that other retail sales taxes are treated.

CITY MANAGER’S BUDGET TRANSMITTAL

Through April 2022, the treatment on retail use tax as sales tax in FY22 resulting in additional funding in the following funds:

Fund	Additional Funding
General Fund-Unallocated (200)	\$160,617
General Fund-Addl ½% (201)	\$281,079
Public Works Administration	\$368,156
Public Safety Fund	\$281,079
CIP Fund	\$254,688
Transit Fund	\$210,808

During the 2021 Legislative Session, Missouri passed a “Wayfair bill” that will require taxation on most online sales when a community has a use tax in place. That tax will go into effect on January 1, 2023. As noted in the FY22 City Manager’s Budget Transmittal:

[T]he possible approval of an internet sales tax (i.e. “Wayfair”) may provide an additional source of revenue although we should remain cautious about the amount of revenue that will be generated by the approval of a Wayfair bill considering the \$1.5 million in internet sales tax the City is already receiving.

Due to uncertainty of the effect of the Wayfair bill, the fact that revenues will not begin to be received until March 2023, and a general conservative approach, the Proposed Budget does not project additional revenue as a result of the Wayfair bill going into effect. Nonetheless, the City will likely receive an undeterminable amount of additional revenue during the FY23 fiscal year.

- C. Street Enhancement Use Tax. Through February 2022, the Street Enhancement Use Tax had accumulated \$2,885,652, which was slightly below FY18-FY20 and significantly below FY21. The reduction in the Street Enhancement Use Tax Program resulted from treating the retail use tax as sales tax in FY22; it did not result from reduced tax collections. In FY23, the fund projection remains as \$3,600,000, which was the same projection for FY22.

- D. Sewer Utility Revenue. Sewer utility rates are recommended within the annual “Cost of Service Rate Study.” Following the Blacksnake Creek Stormwater Conveyance project in FY18, there is not another major Long-Term Control Plan (LTCP) construction project for several years. Reductions in expenses, transfers from the Landfill Fund and the Cell Phone Program in the General Fund, completion of long-range maintenance projects using bond funding, refinancing of bond debt at preferable rates, and the use of American Rescue Plan Act Funds have all avoided a rate increase since FY18. Those efforts will, again, allow for an increase to be avoided in FY23; however, opportunities for savings are increasingly difficult to identify and future year projections indicate a rate increase will be necessary to meet bond covenant requirements and pay debt service. Service fee revenue was projected to be \$30,779,289 in FY22; that remains the projection for FY23.

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E. Utility Franchise Taxes. Utility franchise taxes are taxes received from utility operators. Tax receipts vary based on several factors, including consumer and industrial usage, weather events, utility rate changes, and economic forces that impact customers’ ability to pay their utility bills. There are two separate utility franchise taxes. One is 1% and dedicated to “financing the public mass transportation system.” The second utility franchise tax varies based on the utility and total generated revenue, excluding residential.

Utility tax projections for FY23 will remain substantially the same as FY22 with total anticipated revenue of \$5,252,000. An additional \$1,028,100 is projected to be received in the Mass Transit Fund.

F. Cell Phone Program. Cell phone gross receipts taxes are maintained in a separate program within the General Fund. As explained above (Page 1 – 3), revenues have continued to fall. Only \$375,000 in revenues are projected in FY23.

G. Fuel Tax. A fuel tax contributes to the Street Maintenance Fund. FY22’s revenue projection of \$2,050,000 has been increased to \$2,300,000 for FY23.

H. Parks Real Property Tax. The Park Maintenance Fund is projected to receive \$737,253 in real property taxes dedicated to parks.

I. City Sticker. The Park Maintenance program is projected to receive \$95,000 in City sticker fees and Parking Maintenance is projected to receive \$90,000. These figures remain consistent.

J. Miscellaneous Parks Revenues. Various Parks program revenues projected to total \$1,412,731 are listed below. For reference, projected program expenses are also provided to demonstrate the value of the revenues to offset expenses of running the public facilities and programs.

Program	FY23 Revenues	FY23 Expenses
Softball/Baseball Program	\$108,580	\$261,707
Swimming	\$103,500	\$334,483
Nature Center*	\$56,900	\$309,313
JRP Center	\$140,371	\$368,774
REC Center	\$298,280	\$707,850
Bode Recreation	\$259,500	\$554,088
Parks Concessions	\$143,825	\$210,713
Missouri Theater**	\$68,100	\$132,594
Civic Arena***	\$233,675	\$551,659

*excluding transfers from Gaming, CIP, and Museum Tax

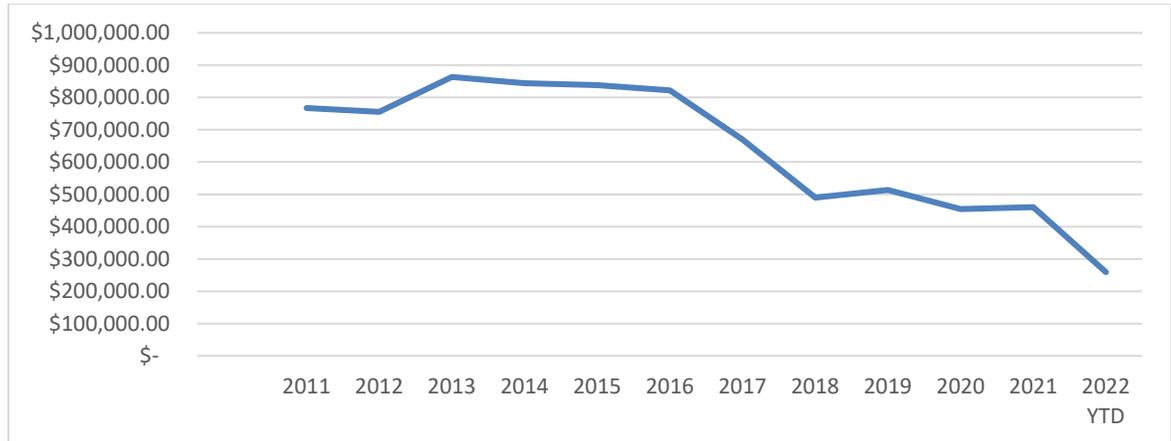
**management staff are paid out of the Civic Arena fund

***excluding transfer from Transient Guest Tax. With the transfer, the Civic Arena Fund generates \$933,675

K. License and Permit Fees. License and permit fees for FY23 are projected to be \$1,752,504.

CITY MANAGER'S BUDGET TRANSMITTAL

- L. Municipal Court Fines & Costs. Revenue projections were reduced from \$480,000 in FY21 to \$400,000 in FY22 based on three-year trends. Those projections have been further reduced to \$350,000. Declining revenues are reflected in the table below. In FY23, total revenues are projected at \$417,000 while total expenses are projected at \$540,530. Historically, Municipal Court operated at a surplus. Health surpluses hit a break-even point in approximately 2020. Operation of the court now requires a subsidy from the General Fund.



- M. Inspection Fees. Inspection fees were significantly reduced through the peak of COVID-19, but projections have been restored to levels consistent with historic trends at \$408,500. Those fees may exceed projections in FY23 due to recent fee increases.
- N. Fire District Contracts. Fire district contract revenue projections dropped from \$453,858 to \$354,030 in FY22 due to reduced fees from the Maxwell Heights Fire Protection District. Those reductions will remain indefinitely as \$354,030 remains the projection for FY23. The reduction resulted from a lower property tax assessment in the Maxwell Heights Fire Protection District. Prior to 2021, a significant amount of Missouri-American Water Company utility property was assessed as being located at the company's treatment plant within the district, but the Buchanan County Assessor reassessed the personal property at locations outside the district, resulting in a lower assessed property value within the district and lower fire district fees.
- O. CDBG Entitlement Income. CDBG Entitlement income is budgeted for \$1,598,866 with an additional \$450,000 rolled over from previous years.
- P. HOME Program. The HOME Program income is budgeted for \$400,000. \$373,500 will be distributed to outside agencies.

CITY MANAGER'S BUDGET TRANSMITTAL

- Q. Tax and License Revenue Summary. A summary of significant tax revenues is reflected in the table below.

Tax Source	FY22 Projection	FY22 Projection	Percentage Change
General Fund Administration Real Property Taxes	\$5,097,000	\$5,145,019	0.94%
General Fund Administration Personal Property Taxes	\$2,456,200	\$2,588,693	5.39%
Other personal property taxes (PILOTS, Financial Institution Tax, and Railroad/Utility Tax)	\$412,749	\$442,120	7.12%
Utility Taxes (excl. Cell Phone)	\$5,252,000	\$5,252,000	Flat
General Sales Tax	\$7,121,512	\$7,548,802	6.0%
1/2% Sales Tax	\$7,081,476	\$7,506,364	6.0%
Net TIF adjustment*	(\$979,526)	(\$814,881)	(16.81)%
TIF Administration Fees	\$275,000	\$275,000	Flat
Cigarette Tax	\$310,000	\$310,000	Flat
Business, Liquor, and Garage Sale Licenses	\$1,155,000	\$1,155,000	Flat

**Net TIF adjustment is the difference between the expense of the TIF transfers and the economic activity taxes received.*

- R. Transfers. Significant proposed transfers to the General Fund totaling \$2,189,950 are reflected in the table below. These transfers are developed utilizing an indirect cost plan that compensates the General Fund for services provided to specific funds.

Source Fund	Transfer Amount
Parks and Recreation Administration	\$55,861
CDBG	\$191,848
Gaming Initiatives	\$3,000
Water Protection	\$1,537,622
Mass Transit	\$114,168
Landfill	\$279,600
Museum	\$7,851

CITY MANAGER'S BUDGET TRANSMITTAL

- S. Grants and Entitlements. \$10,810,956 is budgeted to be income from grants and entitlements (usually contracts for services provided by the City). Individual grants and entitlements are listed below.

Grant or Entitlement	Amount
COPS in Schools	\$269,925
MO Highway Safety Project Grant	\$78,219
State of MO Peace Officers Standards Training	\$4,000
LEC Communications Contract	\$425,401
Buchanan County 911 Maintenance	\$234,459
Mosaic 911 Maintenance	\$58,939
MO Emergency Mgmt. Position Grant	\$75,000
Children's Health Consult Contract	\$2,148
ELC Expansion Grant	\$87,230
Temporary Medicaid	\$7,000
State MCH Contract	\$46,124
HIVP Contract	\$57,478
HIVS Contract	\$92,000
HIV Ending the Epidemic Contract	\$62,647
State WIC Contract	\$452,572
Child Care Sanitation Agreement	\$3,500
Summer Food Program	\$2,850
Core Public Health Grant	\$157,200
County Health Contract	\$81,550
Emergency Preparedness	\$54,310
FHWA/ATA UPWP Grant & Transportation Planner Grant*	\$624,160
Parks Maintenance Trust	\$70,000
Cares/Corona/Covid19	\$1,284,500
CDBG Block Grant	\$2,048,866
Home Grant Program	\$400,000
STP/FWHA Grant	\$217,500
State Airport Aid Grant	\$157,500
MO Air National Guard Grant	\$325,000
State Operating Grant	\$19,000
FTA Operations Grant	\$3,293,478
FTA Capital Improvements	\$118,400

*The FHWA/FTA UPWP Grant and Transportation Planner Grant have increased from \$312,080 in FY21 and FY22 to \$624,160 in FY23.

Capital Budget Overview

The capital budget provides a multiyear plan that includes funding of projects with a cost exceeding \$5,000 for the current and subsequent five fiscal years. Projects in the first year of the plan come from various departments and nearly every fund. Projects in the subsequent five years are predominately those in the Half-Cent CIP Sales Tax Fund, Sewer Fund, Bonds for Bridges Program, or the Parks Tax Program.

In addition to these programs, the Street Enhancement Use Tax Program will enable asphalt street overlay, dependent on Use Tax revenues, which are currently projected at \$3,600,000. Additionally, two programs the City Council endorsed for American Rescue Plan Act expenditure have been included in the Proposed Budget: \$4,000,000 for Mosaic Life Care Foundation's Children's Discovery Center and \$1,974,000 for the Urban Homesteading Program. Although these expenditures are in the budget, a contract for the Children's Discovery Center will still need to be approved by the City Council for funding to be awarded. Additionally, any expenditure in excess of authority granted by City Council (typically, \$25,000) would have to be

CITY MANAGER'S BUDGET TRANSMITTAL

approved for expenditure of Urban Homesteading Funds (although authority for greater levels of expenditure for that program may be requested to ensure efficiency).

- I. Capital Improvements Program Fund. FY23 is the third year of expenditures from the 2019-2024, half-cent Capital Improvement Program sales tax program. Among the projects or programs scheduled to begin this year are the following:

Project or Program	Projected Amount
Airport Capital Improvements	\$100,000
Asphalt Street Overlay	\$900,000
Sidewalk Grants Program	\$150,000
Urban Trail Development	\$100,000
Krug Children's Circus	\$464,566
Krug Park Amphitheater	\$450,000
Ladder Truck Purchase	\$1,400,000
City Hall Masonry Restoration	\$477,595
Animal Shelter Development	\$1,000,000
Mary Park Playground	\$100,000
Rest Square Park Playground	\$75,000
Seitz Park Playground	\$75,000
36th Street Sidewalks	\$442,750
22nd Street Sidewalks	\$468,050

- II. Sewer Fund. Among the Sewer Fund projects or programs scheduled to begin this year are the following:

Project or Program	Projected Amount
CMOM Consolidated Repairs	\$2,000,000
GPS Equipment	\$25,000
Plant Energy Project Phase 1	\$5,533,054
Plant Energy Project Phase 2	\$2,150,000
Plant Energy Project Phase 3	\$5,649,408
Sewer Vehicle Replacement	\$500,000
System Expansion Projects	\$150,000
CSO Sluice Gate Repairs	\$200,000
Water Quality Education Program	\$25,000

- III. Bonds for Bridges. Among the Bond for Bridges projects or programs scheduled to begin this year are the following:

Project or Program	Projected Amount
Huntoon Bridge	\$395,000
6 th Street Viaduct	\$535,875
Lovers Lane Bridge	\$1,344,000
McArthur Drive Bridge	\$1,320,000
NW Parkway Ped Bridge	\$225,000
Krug Park Bridge Rehab	\$120,000
Woodbine Rd Culvert	\$500,000
I-29/Frederick Bridge Enhancement	\$260,000

CITY MANAGER’S BUDGET TRANSMITTAL

The Bonds for Bridges program will be susceptible to short-term increases in materials and supplies and in construction costs. The program is supported by a property tax assessment. Property tax assessments do not change with the market as quickly as sales taxes change. Where sales taxes immediately generate additional revenue when costs increase, property values are slower to react and generate new taxes. As a result, the Bonds for Bridges program could require adjustments in the projects or revenue from other sources.

IV. Parks Tax. Among the Parks Tax projects or programs scheduled to begin this year are the following:

Project or Program	Projected Amount
Rolling Stock & Equipment	\$500,000
Aquatic Park Lap Pool	\$5,400,000
Krug Park Amphitheater	\$600,000
Krug Park Castle ADA Solution	\$450,000
Krug Park Children’s Circus Area	\$900,000
Phil Welsh Stadium Grandstand Roof	\$750,000
Seating (\$740,475 thru ARPA)	\$883,200
Park Shelters	\$80,000
Bartlett Park Ball Field Hillside	\$200,000
Disc Golf Course	\$27,500
Parks Native Planting	\$10,000
Phil Welch Scoreboard	\$65,000
Civic Arena Lighting/Switchboard	\$500,000
Civic Arena Miscellaneous	\$116,800

Detail of the City’s projected capital projects’ spending for FY23 can be found in the City Capital Projects section of the budget document.

Fiscal Year 2023 Outlook

This Proposed Budget for FY23 allows for flexibility and anticipates amendments by including an unrestricted General Fund surplus of \$2,567,019, which represents 4.1% of the This Proposed Budget for FY23. Inflation in the materials and supplies market and labor market have driven proposed increases in those areas and will likely continue to drive increases; however, unusual revenue increases and staffing vacancies have provided a source of funds to withstand increases.

Revenue increases have not, however, provided a source of funds to address capital equipment needs. Historically, the Cell Phone Program provided funds for capital equipment, but revenues in that fund have fallen precipitously. In comparison to \$1,300,882 in revenue in 2012, the Program is projected to produce only \$375,000 in FY23. We expect to receive over \$19,000,000 in additional American Rescue Plan Act funds in the coming months and will be submitting a proposal to utilize a large portion of those funds to assist with capital needs.

Continued market instability will require flexibility to meet service demands as increased costs are utilizing available capacity that programs have had in their operating budgets. As the cost of materials and supplies continue to rise, sales tax proceeds should follow; however, programs supported by property taxes will be hindered because property taxes react to the market much more slowly and will not provide immediate revenues to meet immediate needs.

CITY MANAGER'S BUDGET TRANSMITTAL

The sections immediately following this budget transmittal provide a detailed discussion on revenue trends, expenditure summaries, ending fund balance estimates and an overall budget summary.

If additional information would be beneficial to you in preparation for budget work sessions, please contact me.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bryan Carter".

Bryan Carter
City Manager



REVENUE DISCUSSION

The City of St. Joseph, Missouri derives revenue from various sources including taxes, user fees, government grants and subventions, licenses and permits, fines and forfeitures, bond proceeds, investment earnings, and other less significant types of revenue including sales of fixed assets, insurance recoveries, special assessments, and donations. Due to the varying types of revenue, many different methods must be employed to project revenues. The projection methods selected depend on the nature and materiality of the revenue item and the timing of the revenue is projected. The specific revenue projection technique employed for any given revenue item is discussed periodically in the monthly Blue Ribbon Committee meetings, Revenue Manual and Budget discussions.

Revenue Projection Techniques

- **Historical Data** - This method predicts future revenue based on historical movements over time and assumes that historical trends will continue in the future. Budget staff compiles a revenue history for the previous five years, determines average rate of change, and applies this rate of change to the previous year's annual revenue amount.
- **Current Data** - This method predicts future revenue based on actual or annualized current year revenues and is often used when historical data and trends are not available or, if used, would result in an inaccurate revenue projection.
- **Facts & Circumstances** - This method predicts future revenue on facts and circumstances uniquely affecting the revenue item including actions promulgated by or undertaken with third parties. This method is often supported by certain documentation in the form of lease/rental agreements, grant agreements, service contracts, legislative records, judicial findings, property appraisals, consultant's reports, rate making authority rulings, government statistical reports etc.... And, finally, Finance staff may adjust its projections to reflect the probable impact on revenues of anticipated changes in the economy, legislation, inflation, and demographics.
- **Judgmental Estimates** - this method relies on a person knowledgeable in the field, often a department director, who prepares a revenue projection based on awareness of past and present conditions including fee changes, development plans, marketing campaigns, usage activity, frequency, volume, weight, and similar determinations. Examples include landfill and sewer revenue where anticipated usage, weight, and volume are major revenue determining factors.

Who Prepares Revenue Projections?

Revenue projections are prepared by department directors and budget staff and are approved by the City Manager as part of the annual budgeting process. Prior to submitting revenue projections to the City Manager, budget staff compares and reconciles revenue projections with those prepared by department directors.

Bond issuances anticipated in the Water Protection Fund and newly established Debt Service Fund, tend to distort the percentages other revenue sources provide to the operations of the City. Therefore, the following discussions exclude that amount for purposes of establishing major revenue sources and providing the percentage of support provided whenever such issues are anticipated.

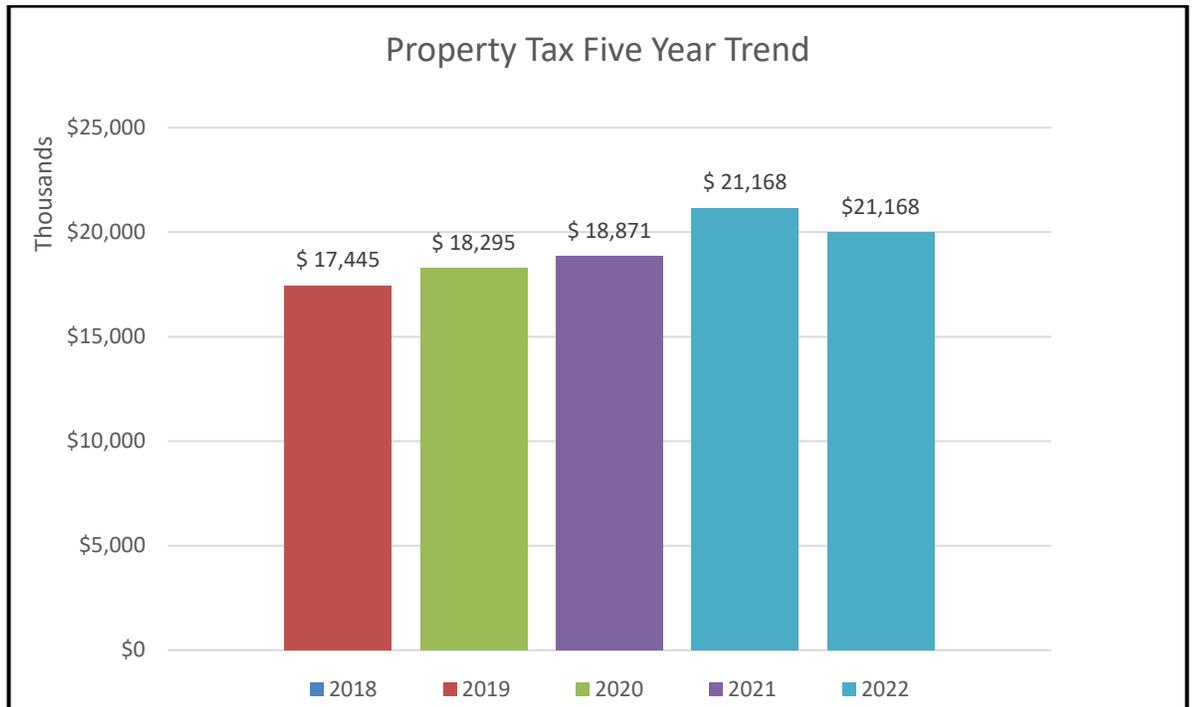
Revenue Sources

- **Property Tax** – Property taxes represent approximately 10.6% of the City's budgeted resources. Property taxes include real, personal, public safety, railroad & utility, merchants & manufacturers (M & M) surtax, financial institutions, and payments in lieu of tax (PILOTS).

REVENUE DISCUSSION

Real property taxes are assessed at the prescribed tax rate per \$100 of assessed value determined at 12%, 19%, and 32% of fair market value for agricultural, residential, and commercial property, respectively.

Revenue Assumptions – Real Estate and Personal Property budgets project a one percent (1%) increase over FY2022. Trends over the past five years have fluctuated between 1.2% and 3.0%.



Hancock limitations for tax year 2021 restricted property tax growth to the lower of 5% or the 2021 consumer price index, which was 1.4%. As of June 30, 2021, 2021 property tax assessed valuations (except new construction and improvements) had decreased by 1.6476%. Therefore, property tax revenue was projected to be one percent. An average of the last three fiscal years is used in projecting other types as the tax levy of all Buchanan County jurisdictions may affect the distribution.

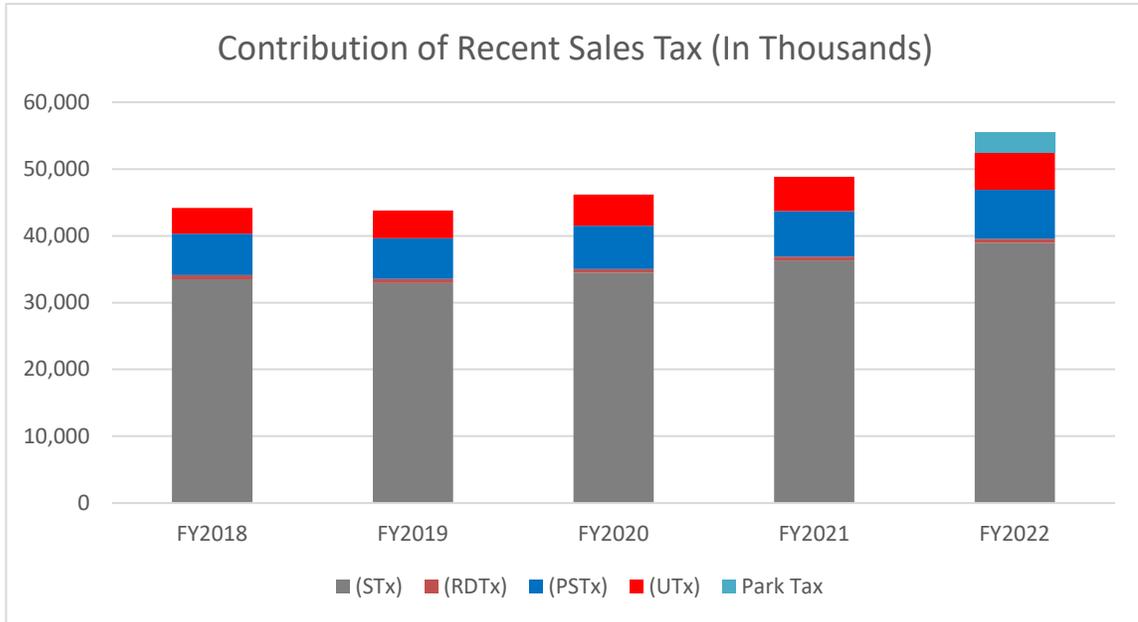
- **Sales tax** – Sales Taxes represents 30.2% of the City’s total revenue. The current sales tax rate is 3.375% - 1.5% General Sales Tax (General Fund), 1/2% CIP Sales Tax (Capital Projects Fund), 1/2% Parks Sales Tax (Parks Sales Tax Fund), 1/2% Public Safety Tax (Public Safety Fund), 3/8% Mass Transit Sales Tax (Transit Fund). In addition, the city receives cigarette taxes (5% -General Fund), hotel/motel tax (3% - General Fund), hotel/motel economic development tax (3% - restricted within the General Fund) and state fuel tax distributions (Streets Maintenance Fund).

Revenue Assumptions – As with property taxes, the FY2022 budget was set at the same level as the FY2020 due to uncertainty caused by COVID-19 and anticipated business interruptions and/or closures. However, the sales revenue to date has

REVENUE DISCUSSION

shown an increase of 8.3% to date, with use tax revenues increasing by 15.6% (a net effect of 12.8%). With the current cost of living increasing from 8-12%, the City receipts are in line with the economic conditions. Historically, inflation lasts from 1-2 years, therefore, FY2023 budget is being set at 6% increase over the FY2022 adopted budget.

Use tax revenues are designated for Street improvement purposes only and not general purposes, therefore listed separately.



	FY2018	FY2019	FY2020	FY2021	FY2022
Existing Sales Taxes					
(STx)	33,497	32,949	34,515	36,313	38,946
Riverfront Dvlpmnt Tax					
(RDTx)	614	614	506	582	625
Public Safety Tax					
(PSTx)	6,191	6,097	6,469	6,801	7,316
Park Tax					
PKTx	0	0	0	0	3,000
Use Tax-Enhanced Streets					
(UTx)	3,889	4,111	4,677	5,154	5,561
Total Sales Taxes	44,191	43,770	46,166	48,850	55,448

Hotel/Motel tax revenue has been consistent over the past six years, except for FY2020 due to COVID-19. This revenue source tends to follow the attractions within the St. Joseph and the Kansas City areas. The 2021 Air Show was a positive step

REVENUE DISCUSSION

in the recovery. The 2022 Kansas City Chief's Camp is returning for a 12th consecutive year on the Missouri Western State University campus.



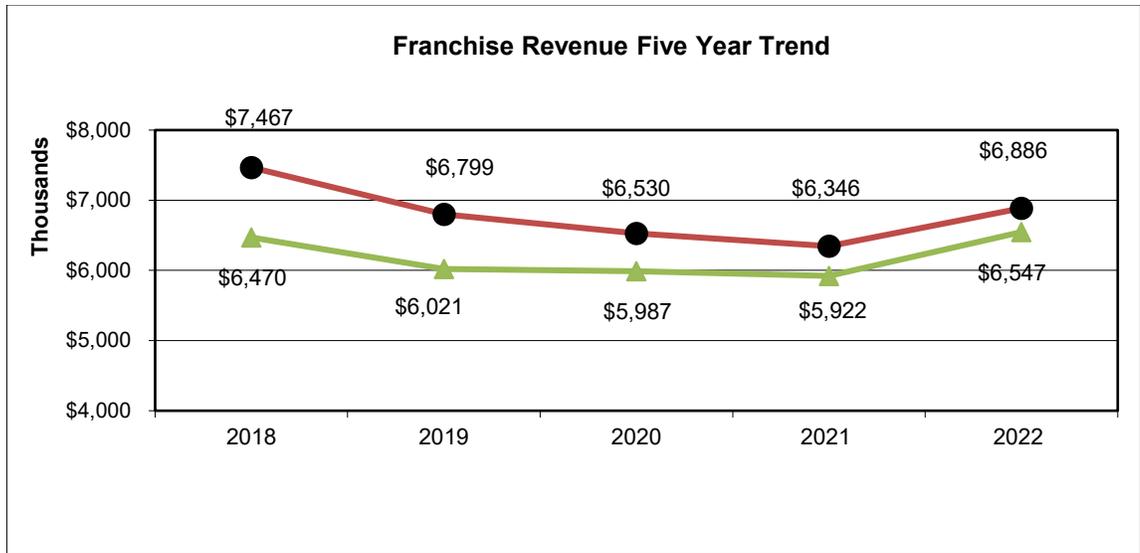
Fiscal year 2022 motor vehicle tax revenues (not included in the above chart) fluctuate with gas prices, automaker incentives, unprecedented inflation upon used car sales, etc. and are projected to increase by 5.6% over FY2021 actual.

- **Utility Taxes** – Utility taxes (franchise fees) represent 3% of total City revenue and are assessed to private utility companies on gross receipts collected from customers and then remitted on a monthly (or quarterly) basis. The electric franchise fee is determined based on a declining block scale ranging from 6.5% to .5% depending on usage. Other franchise fees are fixed as percentage of gross receipts as follows: steam (1/2%), telephone (7%), cable (5%), water (6.5%), and gas (6.5%). An additional franchise license fee of 1% is assessed on water, gas, and electric receipts and is dedicated to mass transit operations.

Revenue Assumptions - Annual growth in Franchise Fees are very difficult to project using historical revenue patterns. Therefore, a multi-year average is used. Fluctuations in franchise fee revenues correspond to changes in weather conditions and rate increases (or decreases) by individual utilities, as well as effects State and Federal legislation.

Historically, a downward trend occurred in FY2019 was a result of retroactive electric gross receipt adjustments due to the 2018 federal corporate tax decrease being passed on to electric consumers. This adjustment also affected the revenues going forward.

REVENUE DISCUSSION



The chart above shows the impact of total utility taxes with cell phone revenues. The bottom line reflects the history of utility taxes without the cell phone. Revenue has begun to stabilize and showing signs of increase. Several utilities have cases before the Public Service Commission to increase rates.

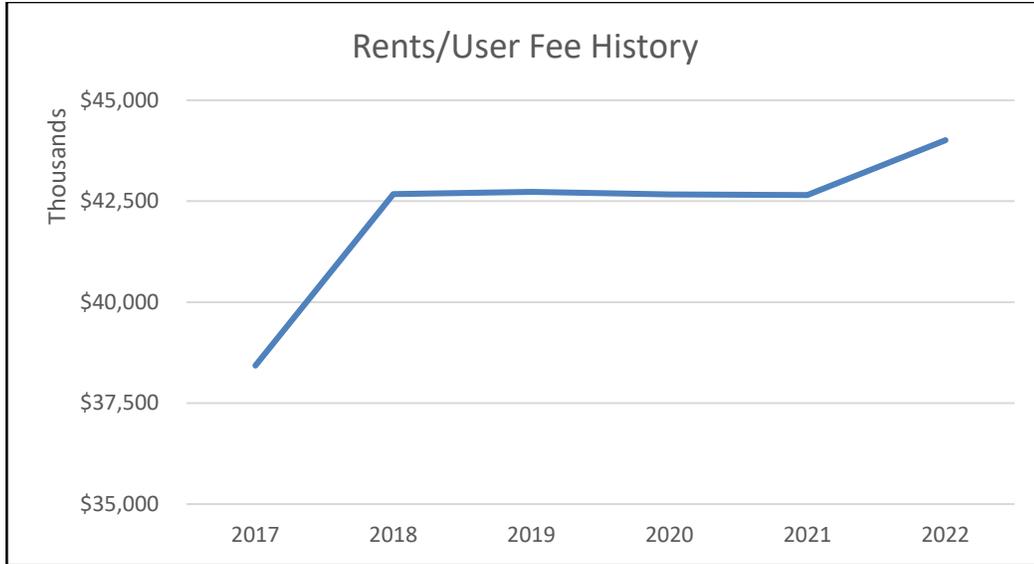
With fluctuating weather conditions, economy, etc., the budget is set based upon an average of the last three fiscal years. The FY2023 budgeted has been increased by 5% over this average due to the projected utility rate increases.

City staff have contracted with outside counsel to audit telecom revenues to ensure exemptions are appropriate. Federal legislation has exempted some revenues from the gross receipt calculation. Cable revenues have been falling steadily with the increased competition from satellite providers and streaming services.

- **User Fees** - User fees represent 21.3% of total budgeted revenues and are charged for civic facility rents, downtown and on-street public parking, building inspections, recreational activities (swimming, ice skating, golf, athletic leagues, etc.), casino gaming taxes, bus fares, sewer user fees, landfill tipping fees, and various other fees for service.

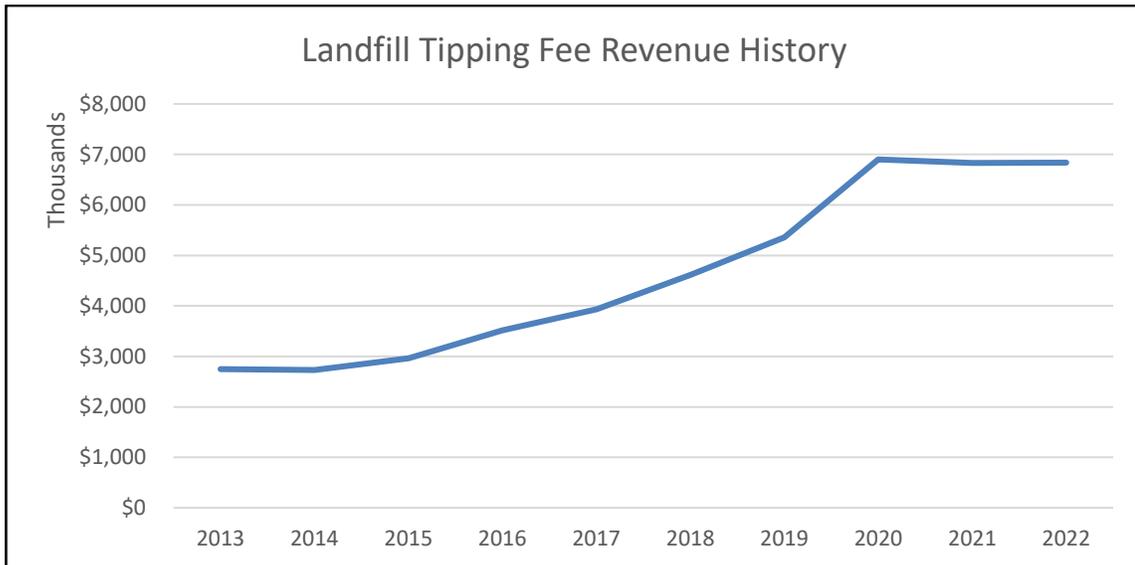
Revenue Assumptions – Ownership changes, COVID-19 and the economy have had an impact on gaming revenues over the past six years. Although admissions revenue has declined over the past few fiscal years, gaming has held steady. Civic facility revenue for the remainder of 2021 remains uncertain as events slowly come back after the disaster declaration.

REVENUE DISCUSSION



Sewer fees are determined by an Annual Cost of Service Study prepared by outside consultants. The FY2023 study is currently under review. Sewer rates have remained the same since July 2017, despite rate study recommendations of 2-4% increases, a sigh of relief for users. Rates are expected to remain the same again for FY2023.

The last landfill tipping fee study was performed in March 2018 by Blackstone Environmental, Inc. At that time, Council approved staff recommendations lowering the tonnage rate from \$34.00 to \$32.00. Revenue history shows double digit increases through June 2020 but have levelled off since that time.



FY2022 revenue to date has increased slightly (1.73% overall). The budget expectations reflect the same flat to slight growth in revenues.

REVENUE DISCUSSION

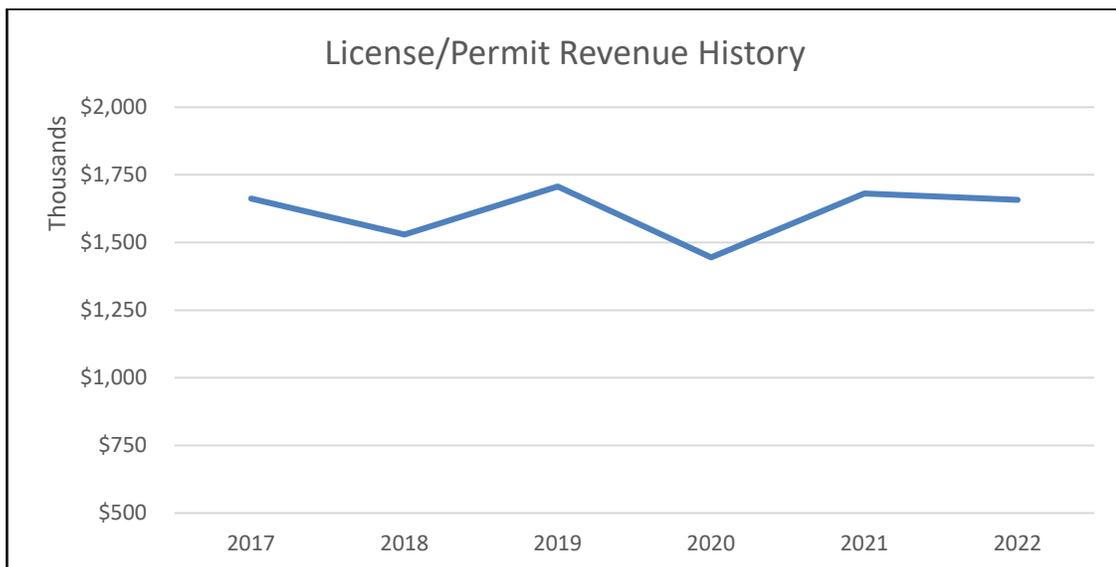
- **Grants** - Grant revenues consist primarily of: Federal Community Development Block Grant (CDBG) funds for programs designed to assist low and moderate income individuals; Federal Transit Administration (FTA) operating and capital outlay assistance for the city's public transit system; Federal Aviation Administration support for Rosecrans Airport improvements; and of Federal Economic Development Administration (EDA) for qualified infrastructure improvements related to economic development initiatives.

Revenue Assumptions - Historical revenue patterns and trends are only marginally useful when projecting future grant revenues. Annual federal funding of CDBG programs remain questionable with possible complete budget cuts coming. Some grant funding is based on funding applications pending and/or approved for specific projects and program activities. Increases and decreases in total grant revenue often correspond with increases and decreases in capital projects funded by grants. Grant amounts are based on known or anticipated amounts at this time. Unbudgeted grants received during the year result in an amended budget to recognize the revenue and intended expenditures tied to them.

- **Licenses/Permits/Fines** - Licenses and permits are charged to specific individuals based on the value of service provided. Licenses are issued for occupational licenses, liquor licenses, dog licenses, trade licenses/examination fees, and garage sale licenses. Permits are issued for trash hauling, septic tanks, food establishments, street cuts, and alarm monitoring. Fine revenue is generated as a byproduct of the city's effort to reduce violations of its code of ordinances. Overall, these sources generate approximately 1% of the City's revenues.

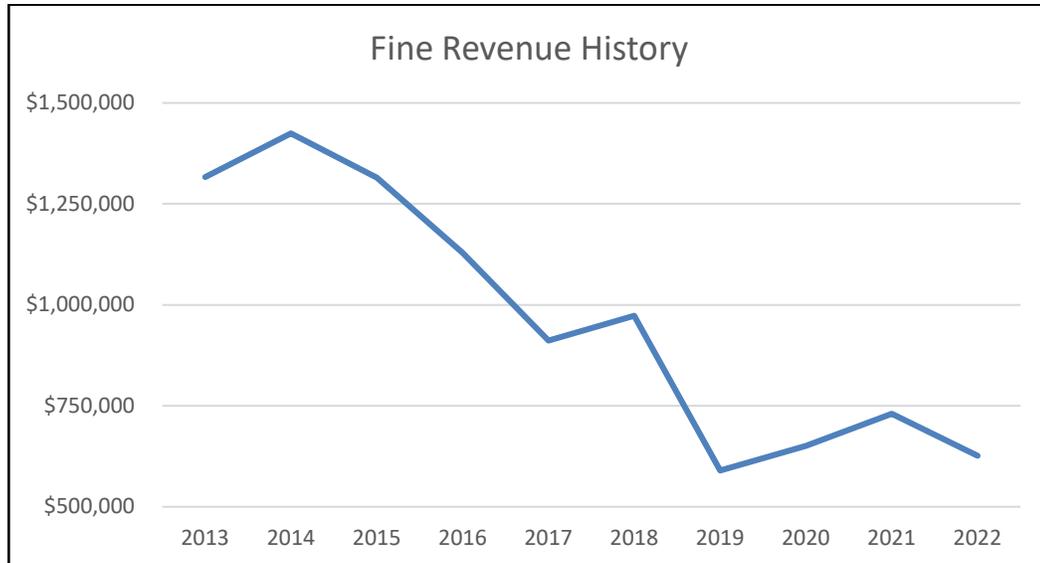
Revenue Assumptions – Revenue estimates are traditionally based on the experience and projections of the responsible departments. Revenues for inspection fees and plan review have been held steady.

As with other categories, the pandemic had a slight impact on business licenses fees. However, the St. Joseph construction market remained strong through 2021, so budget levels will result in little to no growth for FY2022/FY2023.



REVENUE DISCUSSION

Municipal Court fine revenue (included in total fines above) remains low due to 2018 State legislation restricting maximum fines and ability to enforce appearance in Court. The peak revenue \$1.424 million shown in FY2014 included Court fines of



\$771,324, court processing and other fees \$367,835, parking fines \$119,941 and other miscellaneous administrative penalties and fees. The reduced number of citations issued, fines assessed and collected, etc. have resulted in revenues at a fraction of those levels, with no increase in the foreseeable future unless State legislation changes.

- **Sale of Bonds** - Bond sales occur intermittently in response to the funding requirements of capital projects and capital outlay initiatives.

Revenue Assumptions - Bond sales most often occur in response to individual capital project and capital outlay funding initiatives with little or no relationship to prior year bond sales.

- **Interest/Other** - Interest revenues consist primarily of interest earned on operating and capital project cash reserves. Lesser amounts of interest are derived from special assessments and accounts receivable. Other revenues are generated from special assessment principal collections, sale of fixed assets, insurance recoveries, and reimbursements of prior year expenditures.

Revenue Assumptions - Interest earnings relate most specifically to the amount of expected cash reserves, fund balances, and interest rates rather than to historical interest income totals. Much of what is ultimately contingent in nature. Due to the contingent nature of insurance recoveries, refunds of prior year expenditures, and sale of fixed assets, such revenues are usually not included in the Annual Budget.

Vision Statement: St. Joseph, a thriving and progressive community with nationally recognized history, providing opportunities for its citizens.

Mission Statement: The City of St. Joseph is dedicated to investing in people, creating a better place and growing the prosperity of its citizens.

Invest in People

Reduce crime

- Support police department crime reduction plans
- Educate public regarding crime rates, trends and progress

Reduce homelessness

- Support and actively participate in United Way efforts to address homelessness
- Revise permitting process to alleviate geographic clustering of homeless services

Demonstrate support for workforce development

- Support the St. Joseph School District and community partners in education
- Promote workforce development opportunities through City communications

Create a Better Place

Promote and advance Riverfront Development

- Leverage established funding to advance riverfront development
- Invest in riverfront infrastructure development to increase access
- Promote business development and economic opportunities near riverfront

Promote Community Enhancements and Property Maintenance

- Institute an abandoned property fee
- Update City policy and regulation of blighted properties and trash disposal
- Partner with civic leaders to launch citywide education and clean-up campaign

Design and implement beautification of Parkway and Parks

- Identify and implement beautification plans for parkway and select parks
- Implement parks and recreation programming for youth and all ages
- Promote and advance future development of the urban trail system

Promote neighborhood associations, watches and clean-ups

- Support establishment and growth of neighborhood associations
- Sponsor neighborhood clean-ups as part of citywide clean-up campaign

Promote development of downtown and the Frederick Avenue entertainment district

- Support the goals of those interested in developing and enhancing downtown and the Frederick Avenue entertainment district

Develop a five-year environmental plan

- Coordinate with Sustainable Environment Advisory Committee as it creates and helps implement a five-year plan

Grow Prosperity

Attract better paying jobs through use of economic development tools

- Support economic development work of the Chamber of Commerce
- Leverage economic development tools to promote business development

Endorse Imagine St. Joseph 2040 community planning process

- Adopt Council resolution endorsing Imagine St. Joseph 2040
- Collaborate with Community Alliance to advance Imagine St. Joseph 2040 plans

KEY FISCAL POLICIES

FUND BALANCE

This fund balance policy applies to all City's fund balance and reserves. The objective of establishing and maintaining a fund balance policy is for the city to be in a strong fiscal position that will (1) provide sufficient cash flow for daily financial needs, (2) secure and maintain investment grade bond ratings, (3) offset significant economic downturns or revenue shortfalls, and (4) provide funds for unforeseen expenditures related to emergencies.

In February 2009, Governmental Accounting Standards Board (GASB) issued GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions effective for fiscal periods beginning after June 15, 2010. This standard created new classifications for fund balance based upon constraints placed on the use of current fund balance and redefines governmental fund type definitions effective for the City of St. Joseph for fiscal year ending June 30, 2011.

Minimum Fund Balance

General Fund – The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for and reported in another fund.

The City shall strive to maintain a fund balance level in the General Fund equal to 10% of annual expenditures. The purpose for maintaining this balance will be for meeting emergencies arising from (1) the loss or substantial reduction in actual revenue collections over anticipated amounts (2) unexpected expenditures due to natural disasters or casualty losses (3) non-budgeted expenditures for the satisfaction of court judgments and litigation costs and (4) conditions that threaten the loss of life, health or property within the community.

The availability of resources in other funds and the potential drain on the General fund resources from other funds could affect the necessary level of minimum unrestricted fund balance. The availability of resources in other funds may reduce the amount of unrestricted fund balance needed in the General fund, just as deficits in other funds may require that a higher level of unrestricted fund balance be maintained in the General fund.

All other funds, including Special Revenue Funds, Debt Service Funds, and Capital Project Funds do not have a fund balance requirement. Fund balances in these funds are dictated by revenue sources and are equal to a schedule of expenditures and capital projects.

Special Revenue Funds – Special revenue funds are created to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes. The amount of any reservation of fund balance shall be governed by the legal authority underlying the creation of the individual funds.

Debt Service Fund – Debt service fund is created for very specific reserve amounts

KEY FISCAL POLICIES

as part of the ordinance or resolution which authorizes the issuance of the bonds. Reserve requirement for any outstanding bond issue will be consistent with the ordinance or resolution authorizing the issuance of the bonds.

Capital Projects Fund – Capital projects fund is created to account for resources designated to construct or acquire capital assets and major improvements. These projects may extend beyond a single fiscal year. However, at a minimum, the fiscal year end reserved fund balance, and estimated revenues for the ensuing fiscal year must be sufficient to meet all outstanding fund encumbrances.

The City will periodically review of the sufficiency of the minimum fund balance levels in all funds.

Order Of Resource Use

The City will classify its fund balances based on the nature of the particular net resources reported in a governmental fund and on the constraints placed on their use. It is the policy of the City to utilize the restricted fund balance for a specific purpose prior to unrestricted fund balance when more than one fund balance resource is required. Unrestricted fund balance will be maintained for necessary and unexpected expenditures. With this policy, the City will consent to committed amounts first followed by assigned funds before allocating unassigned net resources when more than one unrestricted resource is required.

This policy shall recognize the financial importance of a stable and sufficient level of fund balance. In the event that the fund balance is so calculated to be less than the policy anticipates for minimum required balances, the City will strive to adjust budget resources in the subsequent fiscal years to restore the balance. Whenever an operating fund balance falls below the level established above, the City will restore through revenue allocations or expenditure reductions back to the allowable level.

The City will strive to develop and maintain a diversified and reliable revenue stream so as to avoid becoming overly dependent on any single source of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources. Any amounts in an operating fund balance that exceed the appropriate level of that fund may be utilized in the following year's operating budget for one-time or limited purposes.

The City Manager is directed to make recommendations to the City Council with the proposed budget a plan to restore the minimum requirements. (See specifics under the Revenue and Expenditure policy sections below.)

Stabilization Arrangements

Appropriation from fund balance shall require the approval of the City Council. If fund balance is nearing its minimum threshold, such appropriations shall be only for one-time expenditures and not for ongoing and routine operating expenditures. It should

KEY FISCAL POLICIES

be used to ensure adequate reserves, respond to unforeseen emergencies, protect from revenue shortages, other contingencies, and overall financial stability.

Authority To Commit Fund Balance

The City Council is the highest level of authority and any committed amounts will be imposed by Ordinance.

Authority To Assign Fund Balance

The authority to assign fund balance for specific uses will be delegated to the City Manager and/or the Director of Finance.

Unlike committed fund balance, the action taken to assign fund balance may be made after year end.

The City will classify fund balance at year end for financial reporting purposes. Thus, only current, and not future, net resources are classified. Typically, the subsequent year's budgeted expenditures are expected to be paid from the subsequent year's revenues and not the current reporting year's ending fund balance. On occasion, the City will "deficit" budget, or in other words, budget more expenditures than anticipated revenues and drawdown beginning fund balance for the subsequent year. An appropriation of existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance. (6/4/2007, rev. 6/13/2011)

BUDGET POLICIES

Operating Budget Policies

1. Balanced Budget – Current revenues will be sufficient to support current operating expenditures.

2. Operating Deficits - Annual fund net operating deficits, a condition in which annual operating deficits exceed annual operating revenues, shall not be allowed for any purpose other than one that is temporary, minor and would not cause operating fund balance to be reduced below 5% of annual budgeted operating expenditures.

3. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets. (6/4/2007)

Expenditure Policies

1. In order to meet the operating budget policies above, the following protocols shall be followed when developing annual operating budgets:

a. Annual increases to employee health insurance at the fund level shall not exceed 15%.

KEY FISCAL POLICIES

b. Annual increases to other employee benefit categories at the fund level shall not exceed 2%

c. Annual increases to other operating expenditures at the fund level shall not exceed 2%.

d. Annual service expansions shall not be allowed if those expansions rely upon revenue sources that are temporary in nature or provide for less than 100% of the full amount needed to operate that program or activity.

e. The addition of new employee positions will only be requested after service needs have been thoroughly examined and it is substantiated that the additional staffing will result in increased revenue, enhanced operating efficiencies, or the achievement of specific objectives approved by the Council. In no event shall an increase in staffing levels be allowed to bring fund balance below the established target for any operating fund.

2. In the event that item 1 protocols are not sufficient to achieve the aforementioned fund balance and operating budget objectives, the City Council shall consider the following actions:

a. Additional fees and revenues (see Revenue Policies),

b. Adjust municipal programs and activities; explore alternate means of service delivery, procurement options, etc. These may or may not require a reduction in budgeted positions, active or vacant. To the extent feasible, personnel cost reductions will be achieved through attrition and reassignment.

3. Employee Compensation - The City will strive to provide for an annual increase to employee compensation in accordance with the City of St. Joseph Employee Compensation Plan. In the event the protocols and actions described above are not effective, only then shall the City Council forego employee compensation adjustments in accordance with the Employee Compensation Plan. (6/4/2007)

Revenue Policies

1. One-Time Revenues – One-time revenues shall be used only for one-time expenditures (including capital expenditures). The City will avoid using temporary revenues to fund on-going programs and activities.

2. Grants – The City shall actively pursue federal, state and other grant opportunities when deemed appropriate. Before accepting any grant, the City shall thoroughly consider all implications related to costs associated with complying with the terms of the grant agreement and the ongoing obligations that will be required in connection with the acceptance of the grant. Programs financed with grant monies will be monitored and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, City resources may be substituted only after all program priorities and alternatives are considered during the budget process.

KEY FISCAL POLICIES

3. Revenue Diversification – The City will strive to develop and maintain a diversified and reliable revenue stream (in all funds as far as possible) so as to avoid becoming overly dependent on any single source of revenue. Efforts will be directed to optimize existing revenue sources while periodically reviewing potential new revenue sources.

4. Estimation of Annual Budgeted Revenues – The Finance Department will provide an annual estimate of anticipated revenues using an objective and analytical process. When faced with assumption uncertainties, conservative projections will be utilized.

5. User Fees and Charges –

A. General and Special Revenue Funds - Fees and charges shall be periodically evaluated and, if necessary, adjusted annually to assure that they cover all direct and indirect costs unless it is determined by City Council that full cost recovery would not be in the best interest of the public.

B. Enterprise Funds – Fees and user charges for each enterprise fund shall be set at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.

6. Administrative and Program Support Services – The City shall set fund transfers for each fund at a rate that fully covers direct and/or indirect costs of providing support services to other funds. The Indirect Cost Plan will be developed in accordance with prevailing federal indirect cost guidelines. (6/4/2007)

INVESTMENT POLICY

It is the policy of the City of St. Joseph, Missouri, to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and while conforming to all Missouri state statutes, the City Charter, the City Administrative Code, and the City's Code of Ordinances governing the investment of public funds. The City Investment Policy, a separate document, is available on request. (7/19/1994; rev. 10/18/2010; rev. 01/17/2017)

CAPITAL ASSET POLICY

The Capital Asset Policy provides comprehensive guidelines for the classification, recording and control of capital assets. The policy applies to the recording of capital assets in the General Capital Asset Account Group and in the Proprietary Funds as necessary in order to 1) provide for physical and financial control, 2) avoid duplication and inefficient use of assets and 3) account for general government capital expenditures in compliance with Federal guidelines and State statutes and regulations concerning municipal accounting, auditing and reporting requirements.

KEY FISCAL POLICIES

The Capital Asset Policy, a separate document, is available on request. (4/7/1997, rev. 12/13/1999; rev. 2/24/10)

PROCUREMENT POLICY

The City's Procurement Policy provides a process for the fair and equitable treatment of all persons involved in public procurement with the city, to maximize the procurement value of public funds in procurement and to provide safeguards for maintaining a procurement system of quality and integrity.

The policy applies to all contracts or commitments for the expenditure of any public funds under the city's control. It shall apply to every expenditure of public funds by the city irrespective of their source. When the procurement involves the expenditure of federal assistance or contract funds, the procurement shall be conducted in accordance with any applicable federal laws and/or regulations, which have not been set out in the policy.

The City Procurement Policy, made part of the city's code of ordinances, is available on request. (4/19/1982; rev. 3/22/1999; rev. 5/23/2005; rev. 12/18/2006; rev 2/25/2008; rev.11/30/17)

TRAVEL & OTHER BUSINESS EXPENSE POLICY

The Travel and Other Business Expense Policy (Policy) has been established for use by City employees and officials who travel and incur business expenses on behalf of the City both outside and inside the City. The Policy establishes General Conditions which are those requirements that must be satisfied in order to qualify for advance travel authorization from the City Manager and/or department directors. The Policy identifies Specific Conditions which are those individual requirements necessary for proper approval, payment, documentation, and reconciliation of actual travel and related business expenses. The Policy lists Allowable Expenses that are generally considered by the City and the Internal Revenue Service to be ordinary and necessary in the exercise of business when traveling for the City. The Policy identifies Unallowable Expenses considered by the City to be unordinary and unnecessary in the exercise of business when traveling for the City. The Policy includes Travel Position Statements that address, expand, and/or clarify the City's treatment of complex and/or specific travel and related business expense issues. Definitions explain terms commonly used when discussing travel and travel related issues. The Travel and Other Business Expense Policy, a separate document, is available on request. (4/30/1990; rev. 12/27/1999; rev. 6/13/2011)

TAX AND SECURITIES LAWS COMPLIANCE POLICY

The Internal Revenue Service and the Securities and Exchange Commission have increased requirements for compliance with federal tax and securities laws and expanded enforcement of such laws, shifting the burden of proof for compliance with such laws to the issuers of governmental obligations. The Tax and Securities Law Compliance Policy is intended to ensure compliance with Federal tax and securities

KEY FISCAL POLICIES

laws following issuance of such bonds and obligations. The policy is available upon request. (10/29/2012)

WRITE OFF AND COLLECTIONS POLICY

The City adopted a Write-Off and Collections Policy to establish a consistent and effective method of handling various types of accounts receivables and improving collection efforts. The focus of collection efforts will be concentrated on billed amounts that remain uncollected past their due dates for more than 90 days (“Current Receivables”). The policy was drafted in order to pull together and formalize various departmental collection practices that had developed over the years. The policy is available upon request. (3/17/2014, rev. 2/7/22)

DEBT MANAGEMENT POLICY

The Debt Management Policy was established to accomplish several objectives:

- Minimize the cost of borrowing
- Provide timely funding of capital projects and other financial needs
- Optimize the City’s credit ratings
- Establish a framework for appropriate security to investors of City obligations
- Ensure compliance with all statutory and regulatory obligations
- Communicate to the City and the municipal bond market the manner in which the City will participate in financing its debt obligations

The policy lays out the guidelines for the use of debt. It explains the types of debt the City is authorized to issue. Method of bonds sale are explained. Debt capacity guidelines are established for each type of debt obligation. Guidance is provided on debt structuring and terms of sale.

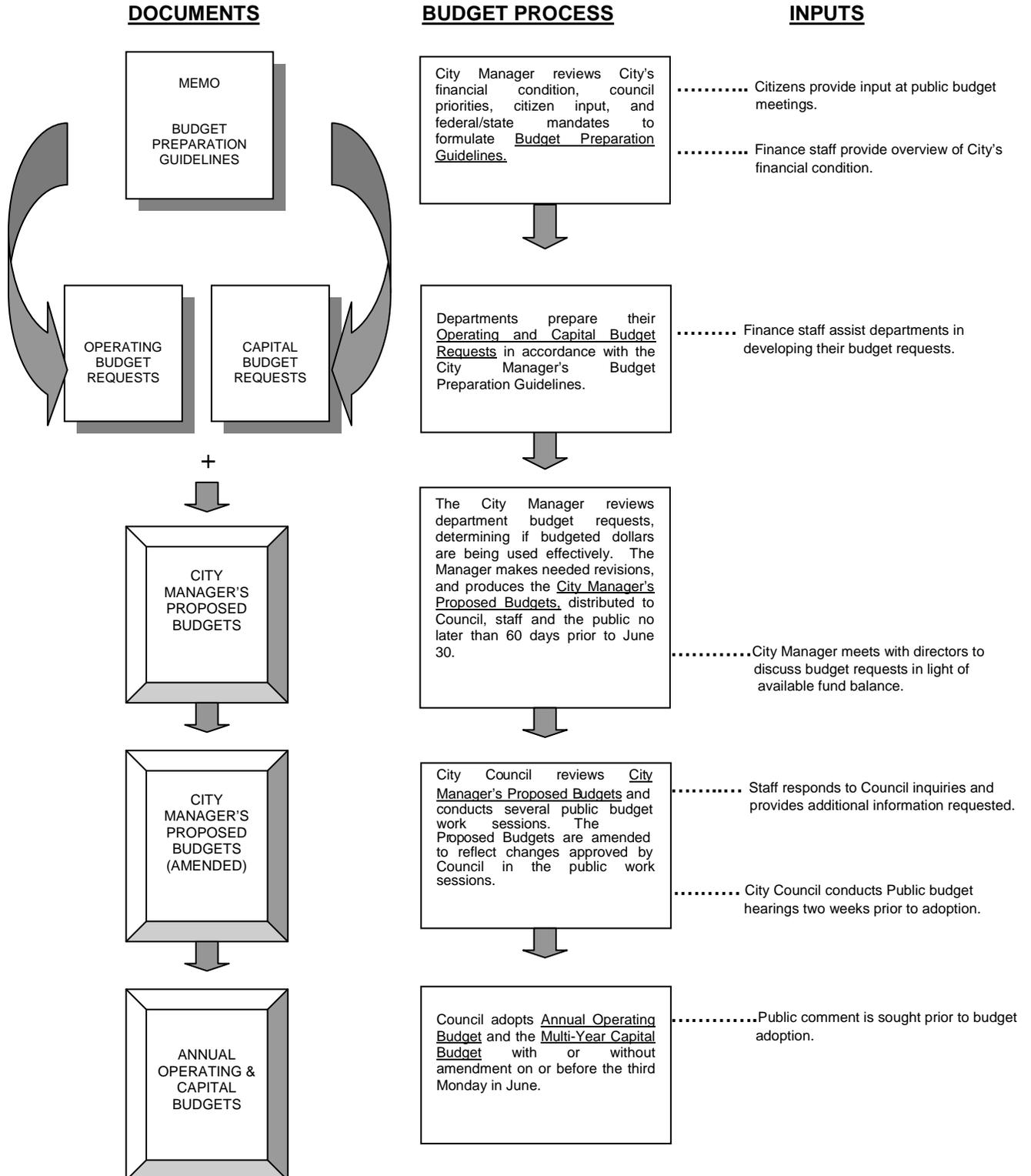
The actual components of debt management are discussed including the need for feasibility analyses and studies, debt service cash flow monitoring, covenant compliance, prepayment and defeasance of debt, and refunding of existing debt. Selection of related professional services – financial advisor, bond counsel, investment bankers/underwriters – is covered. Finally, investment of bond proceeds, debt reporting and the City’s regulatory compliance and disclosure obligations are detailed. The policy is available on request. (4/14/2014)



BUDGET PROCESS

Annual Budget & Program of Services

The Proposed Annual Budget is submitted by the City Manager to the City Council no later than sixty days prior to June 30, the end of the City's fiscal year. The proposed budget must be balanced within each fund based on estimated revenue for the upcoming fiscal year, plus or minus any carry-over fund balance from prior fiscal years. The City Manager's Proposed Budget is based on operating and capital budget requests prepared by each department, Council priorities, citizen input, federal or state mandated actions, estimated revenues, and available fund balances. The Council may amend the proposed budget within estimated revenue and available fund balances.



BUDGET CALENDAR

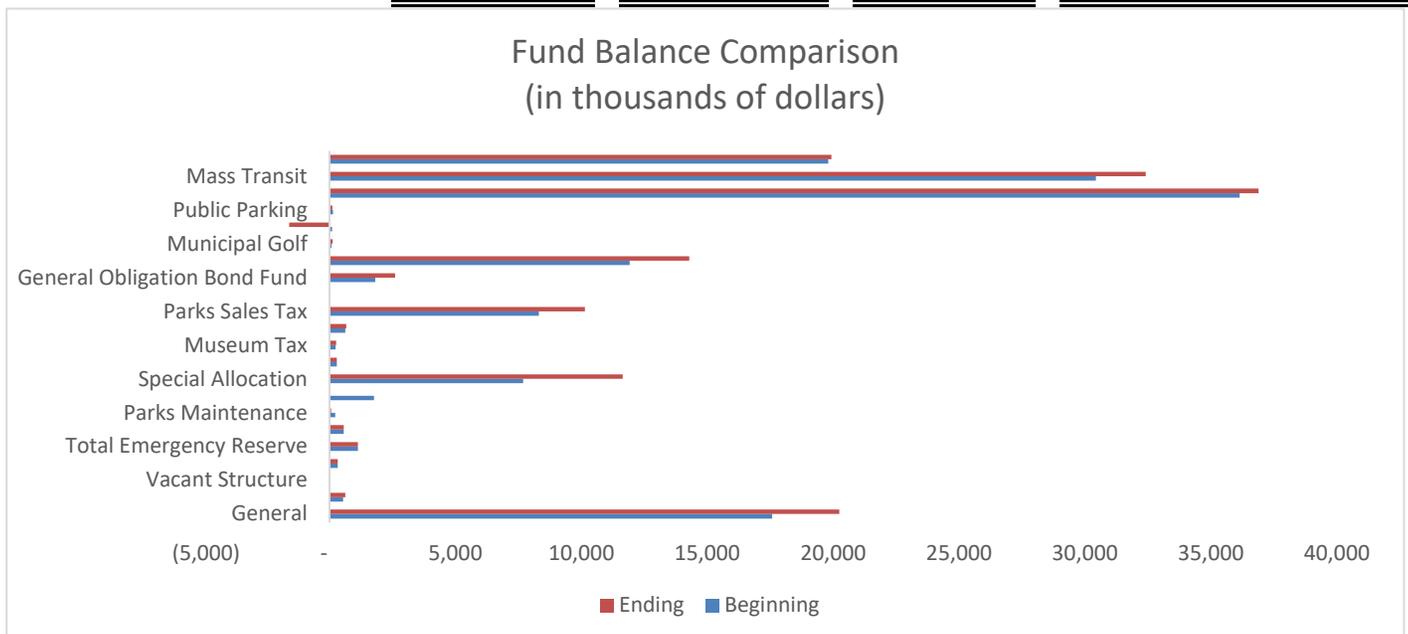
Fiscal Year 2022-2023

November	1	Staff begin working on initial projections
February	2	Prior year Core Services/CY activities/Challenges & Initiatives/Performance measures distributed for update
	4	Personnel listings to departments to check
	7	Base Budgets to Departments for review/Supplemental Requests database open for entry
	28	Personnel Listing Returned to Finance Department
	28	Department Core Services Sheets due to Finance Department
March	7	Base budget and any Supplemental Req (Operating, Capital, Personnel) due to Finance
	11	Base budget changes entered by Finance Department staff
	11	Department Request budgets distributed to Departments
	14-18	Departments/Directors review budgets, supplementals, CIP, Personnel requests w/ City Manager
	25	Supplemental Requests Reviewed by City Manager and due to Finance Department
	31	"Preliminary" proposed budget to Manager & Directors w/ supplemental requests
April	6	Final changes to budget due to Finance Department
	8	Directors sign off/approval of final budget
	11	"Final" operating budget submitted to City Manager
	11-22	Final Budget document preparation
	18	CIP Budget submitted to City Manager
	20	City Manager Budget Transmittal due to Finance Department
	22	City Manager's Proposed Budget to Council (min. 60 days prior to fiscal year start)
May	11-12	Council - Budget Work Sessions
	17-18	Council - Budget Work Sessions
	20	Publication of budget summary and of public hearing notice (10 days prior to Public Budget Hearing)
	31	Public Hearing for Budget/CIP Plan/Sewer Rate - regular City Council meeting 7:00 p.m.
June	13	Budget Adoption - regular City Council meeting 7:00 p.m.
July	1	FY 2022-2023 Budget goes into effect.

BUDGETED FUND BALANCE OVERVIEW

(in thousands of dollars)

Fund	Revenue	Expenditure	Net Revenue/ (Expenditure)	Estimated Beginning Fund Balance	Estimated Ending Fund Balance
Unassigned					
<u>General Governmental</u>	\$ 62,347	\$ 60,002	\$ 2,345	\$ 14,096	\$ 15,889
Cell Phone Revenue	375	354	21	125	146
Restricted or Assigned					
<u>General Governmental</u>					
Computer Escrow Xp	151	561	(409)	291	396
Riverfront Econ Dvlp Tx	698	0	698	2,058	2,757
Street Enhancement	3,690	3,600	90	539	629
Vacant Structure	210	200	10	10	20
Land Bank	0	0	0	329	329
Total Emergency Reserve	0	0	0	1,125	1,125
27th Payroll Reserve	0	0	0	1,012	1,050
Total General Fund	\$ 67,473	\$ 64,717	2,756	\$ 19,586	22,342
<u>Special Revenue *</u>					
Public Safety	7,040	8,803	(1,763)	1,763	(0)
Street Maintenance	4,097	4,092	5	560	565
Parks Maintenance	1,158	1,325	(167)	234	66
Special Allocation (TIF)	11,084	7,132	3,952	7,693	11,645
Gaming Initiatives	904	897	7	287	294
Museum	609	587	21	242	263
Community Development	2,852	2,812	40	630	669
Parks Sales Tax	13,036	11,218	1,818	8,319	10,137
American Rescue Plan Act	6,203	6,203	0	0	0
General Obligation Bond Fund	1,762	984	778	1,823	2,601
<u>Enterprise (inc. CIP Programs) *</u>					
Municipal Golf	850	812	38	84	122
Aviation	27,481	29,185	(1,705)	106	(1,598)
Public Parking	703	728	(26)	136	110
Water Protection	47,125	46,370	755	36,139	36,894
Mass Transit	12,498	10,530	1,968	30,437	32,405
Landfill	7,169	7,044	125	19,811	19,936
<u>Capital Projects Fund</u>	12,068	9,694	2,373	11,914	14,287
Total	\$ 224,110	\$ 213,134	\$ 10,977	\$ 139,763	\$ 150,739



Staffing by Service/Program

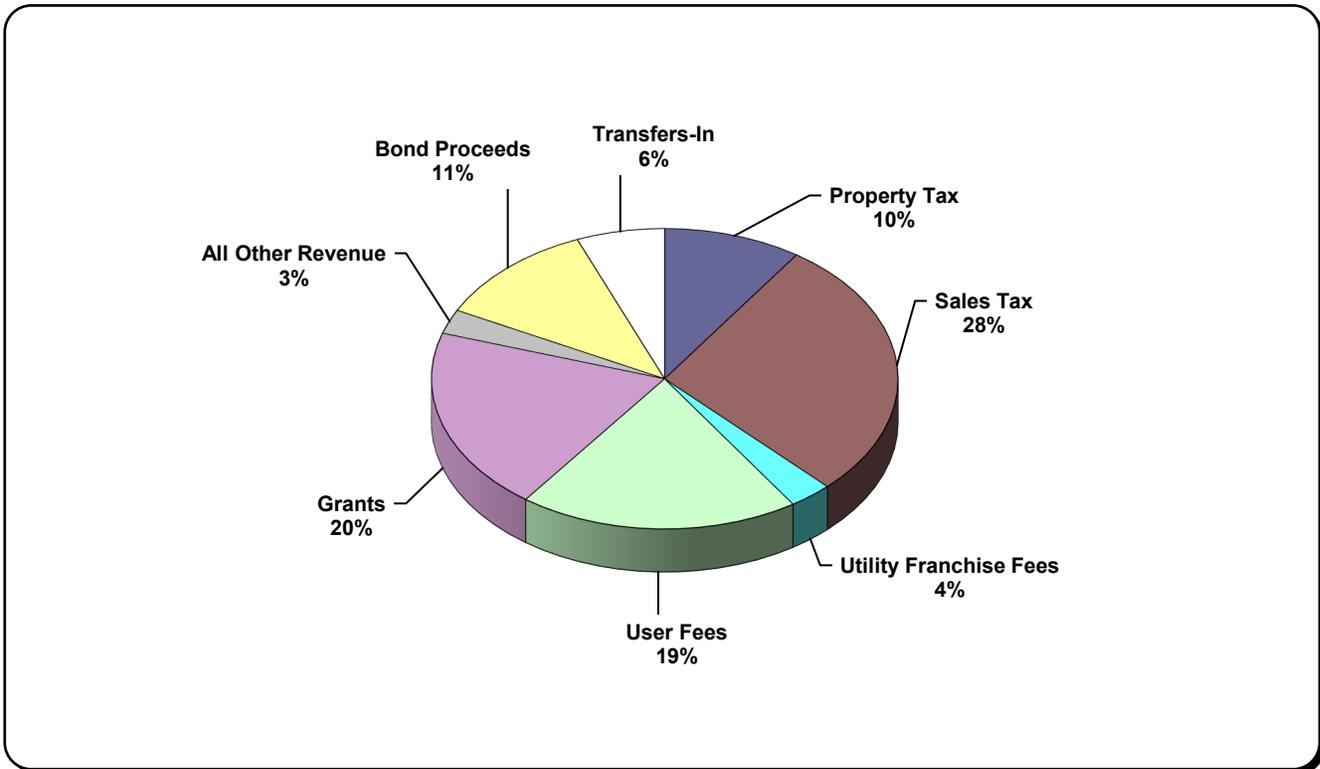
Includes Regular, Part Time Employees

	FY2022 Adopted	FY2023 Budget	Change from Prior Yr Adopted
General Government & Finance			
Mayor's Office/City Clerk*	12.5	12.5	0.0
City Manager/Public Info/Building Maint	6.5	6.0	(0.5)
Human Resources/Risk Management	3.0	5.0	2.0
Legal	8.0	6.0	(2.0)
Finance (including Muni Court)**	31.5	31.5	0.0
	<u>61.5</u>	<u>61.0</u>	<u>(0.5)</u>
Planning & Community Development			
Planning & CD Admin	3.0	3.0	0.0
Planning	1.0	1.0	0.0
CDBG Admin & Housing/Revitalization	4.5	3.0	(1.5)
Property Maintenance/Demolition	12.5	13.0	0.5
Building Development	8.0	8.0	0.0
	<u>29.0</u>	<u>28.0</u>	<u>(1.0)</u>
Parks & Recreation			
Parks & Rec Administration	5.0	5.0	0.0
Parks Maintenance	24.0	24.0	0.0
Rec Activities & Cultural Facilities	31.5	31.5	0.0
Golf Operations	7.5	7.5	0.0
	<u>68.0</u>	<u>68.0</u>	<u>0.0</u>
Public Safety			
Police	186.5	186.5	0.0
Fire	131.0	131.0	0.0
Health	44.5	44.5	0.0
	<u>362.0</u>	<u>362.0</u>	<u>0.0</u>
Public Works			
Public Works Admin/MPO	5.0	5.0	0.0
Engineering	10.0	10.0	0.0
Street & Sewer Support Svcs	16.0	16.0	0.0
Streets Maintenance	54.0	54.0	0.0
Aviation	6.0	6.0	0.0
Landfill/Recycling Ops	23.0	23.0	0.0
Water Protection/Sewer Mnt	86.0	86.0	0.0
Parking Operations	3.0	3.0	0.0
	<u>203.0</u>	<u>203.0</u>	<u>0.0</u>
Total Full Time Equivalents	<u>723.5</u>	<u>722.0</u>	<u>(1.5)</u>

WHERE THE MONEY COMES FROM

(in thousands of dollars)

	FY2021 Actual	FY2022		FY2023		% of change from FY2022 Adopted
		Adopted Budget	Estimated Actual	Budget	% of total	
Revenue						
Property Tax	\$ 21,168	\$ 20,941	\$ 21,266	\$ 21,415	10.0%	2.3%
Sales Tax	54,842	52,622	58,420	63,084	29.6%	19.9%
Utility Tax	6,346	6,755	6,453	6,705	3.1%	(0.7%)
User Fees & Gaming	42,667	42,698	44,033	43,484	20.4%	1.8%
Grants	15,931	8,621	34,123	44,248	20.8%	413.2%
	140,953	131,638	164,295	178,936	84.0%	35.9%
Other Revenue						
Licenses & Permits	1,681	1,736	1,657	1,753	0.8%	1.0%
Fines	730	595	626	630	0.3%	5.8%
Interest	6,034	1,247	1,201	1,290	0.6%	3.4%
Bond Proceeds	16,160	24,481	42,012	25,432	11.9%	3.9%
Other	9,916	1,961	2,724	2,190	1.0%	11.7%
	34,522	30,020	48,220	31,294	14.7%	4.2%
Operating Revenue	175,475	161,658	212,514	210,230	98.6%	30.0%
Interfund Transfers-In	10,768	11,244	11,391	13,690	6.4%	21.8%
From (to) Fund Balance	(27,032)	(7,507)	(16,458)	(10,786)	-5.1%	43.7%
Total Revenue	\$ 159,211	\$ 165,394	\$ 207,447	\$ 213,134	100.0%	28.9%

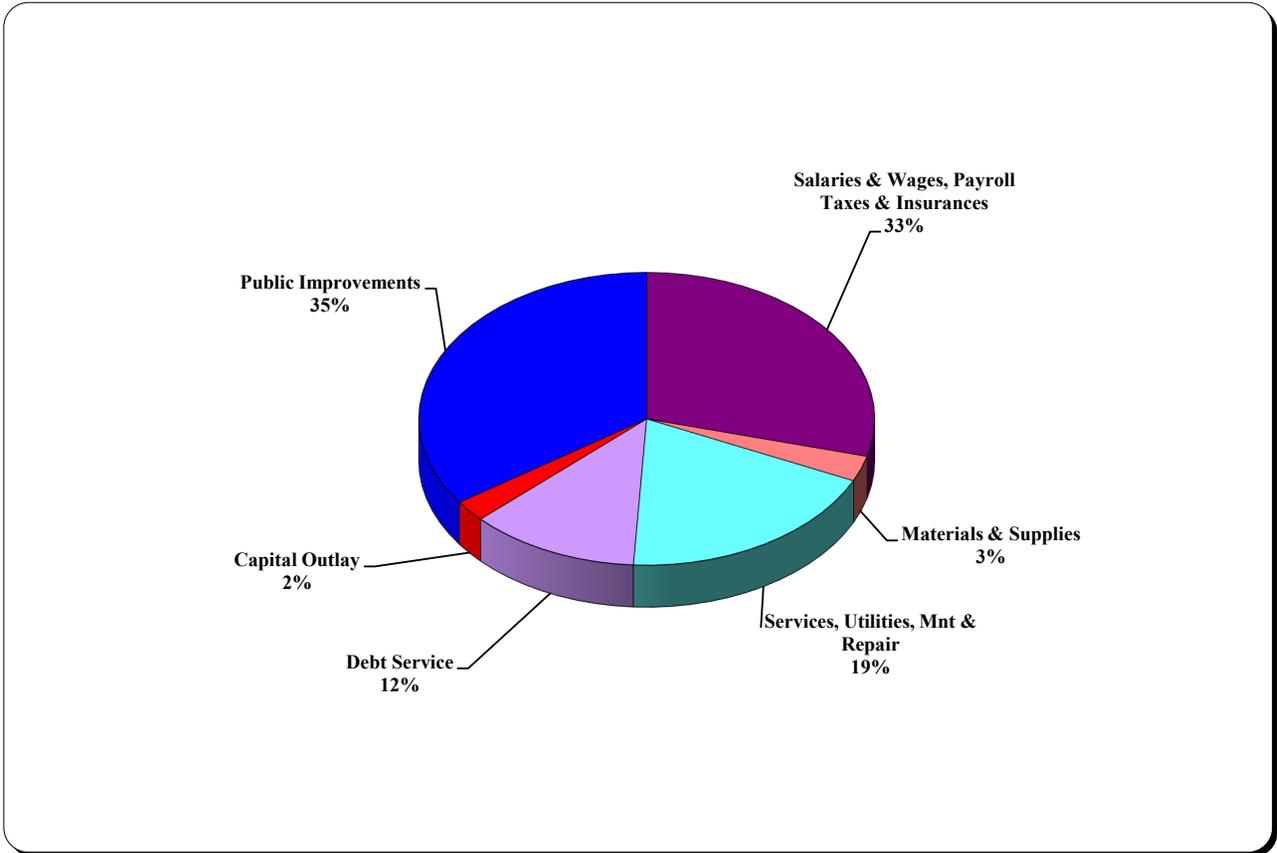


WHERE THE MONEY GOES

by Expenditure Type
(in thousands of dollars)

Expenditure	FY2021 Actual	FY2022		FY2023		% of change from FY2022 Adopted
		Adopted Budget	Estimated Actual	Budget	% of Total	
Salaries & Wages	\$ 34,094	\$ 35,237	\$ 37,135	\$ 37,342	17.5%	6.0%
Employee Benefits*	18,170	19,867	19,985	20,675	9.7%	4.1%
Materials & Supplies	5,116	5,536	5,623	5,625	2.6%	1.6%
Services & Utilities	35,328	31,532	45,545	37,813	17.7%	19.9%
Debt Service	30,479	23,614	23,613	24,027	11.3%	1.7%
Capital Outlay	2,460	3,006	7,975	4,689	2.2%	56.0%
Public Improvements	22,795	35,358	49,926	69,045	32.4%	95.3%
	148,443	154,150	189,803	199,215	93.5%	29.2%
Interfund Transfers-Out	10,768	11,244	17,644	13,918	6.5%	23.8%
Total Expenditures	\$159,211	\$165,394	\$207,447	\$213,134	100.0%	28.9%

*Payroll Taxes, Pension Costs, Health Insurance



WHERE THE MONEY GOES

Operational Summary

Department	FY2023 Budget	% of Operating Total	% of Total Budget
Public Works	\$ 43,524	39.7%	
Police	21,029	19.2%	
Fire	20,719	18.9%	
Parks & Recreation	7,692	7.0%	
Planning & Community Dvlpmnt	5,014	4.6%	
Finance	4,101	3.7%	
Health	4,749	4.3%	
City Manager	987	0.9%	
Human Resources	595	0.5%	
Legal	670	0.6%	
City Clerk	239	0.2%	
City Council & Mayor	259	0.2%	
Total Major Operating Departments	\$109,578		51.4%

CIP Summary

		% of CIP Total	
Water Protection CIP	\$ 31,116	40.9%	
CIP Sales Tax	9,694	12.7%	
General Obligation Bond	984	1.3%	
Transit CIP	2,551	3.4%	
Airport CIP	28,500	37.5%	
Parking CIP	254	0.3%	
Museum Tax CIP	50	0.1%	
Landfill CIP	2,878	3.8%	
Golf CIP	18	0.0%	
Total Capital Projects	\$76,045		35.7%

Other Budgeted Programs

		% of Other Programs Total	
Special Allocation (TIF & EDC)	7,132	25.9%	
Non Department & Cell Phone	18,944	68.9%	
Gaming Financed Initiatives	897	3.3%	
Municipal Museums Tax	537	2.0%	
Total Other Programs	\$27,510		12.9%

Total Budget	\$ 213,134
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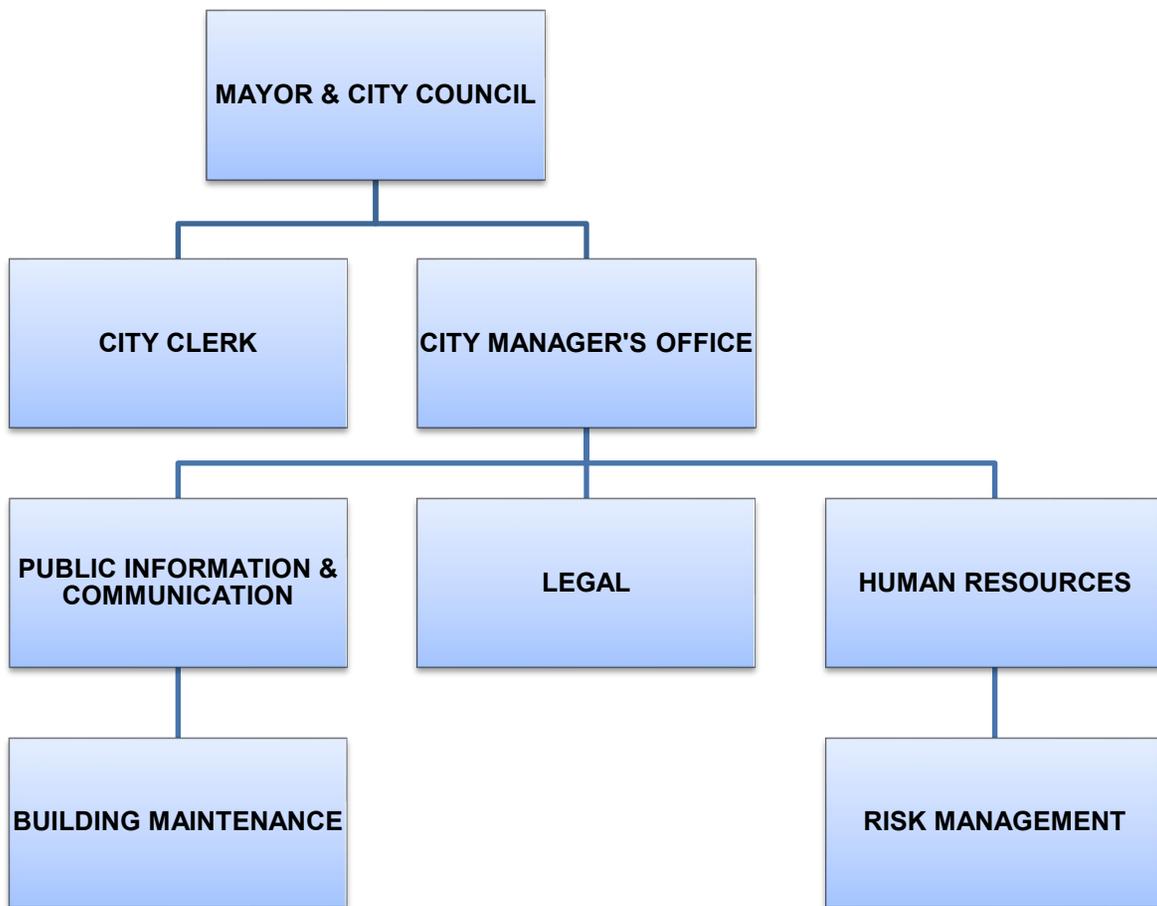


GENERAL GOVERNMENT DEPARTMENTS

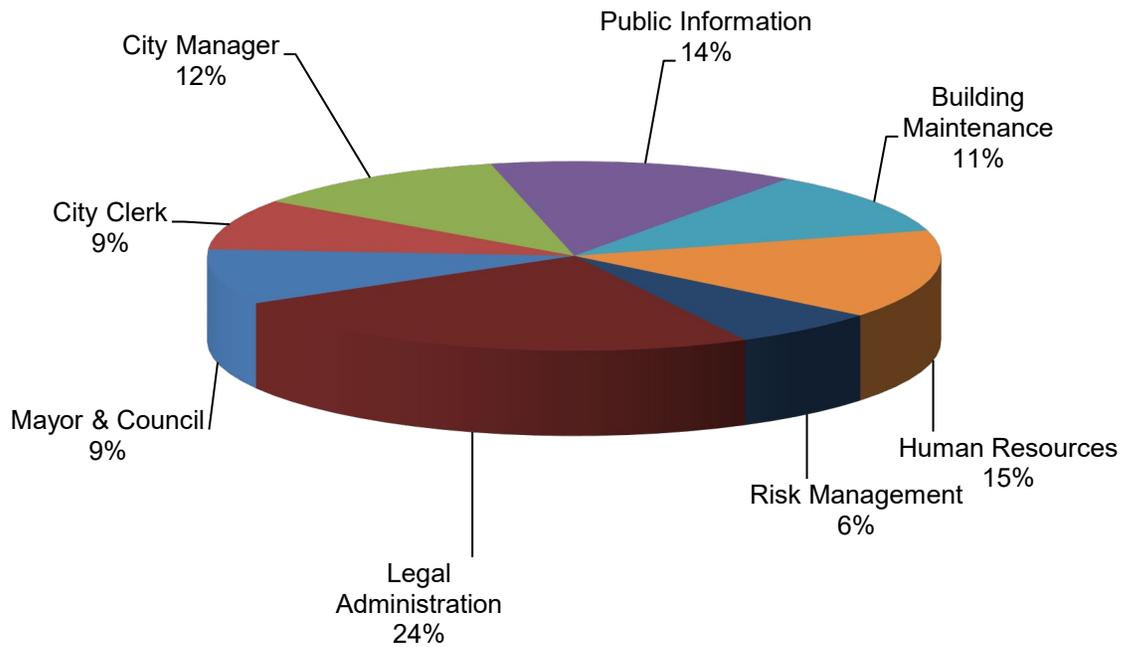
The General Governmental Departments provide the legislative and managerial services for city government.

These operations are funded through the local general sales tax, property taxes and other general fund revenue sources.

TOTAL BUDGETED RESOURCES: \$ 2,749,184



GENERAL GOVERNMENT USES

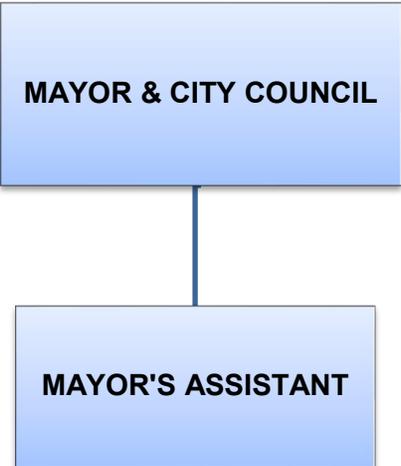


PROGRAM USES

GENERAL GOVERNMENT DEPARTMENTS SUMMARY

ACCOUNT TYPE	2020-21	2021-22		2022-23	
	Actual	Adopted	Estimated	Budget	
		Budget	Actual		
Salaries & Wages	1,293,293	1,385,032	1,409,336	1,414,696	
Payroll Expenses & Benefits	585,596	676,440	676,440	706,624	
Materials & Supplies	30,992	39,507	41,807	38,995	
Utilities & Other Contracted Services	525,048	553,932	601,617	501,824	
Other	0	80,000	96,000	35,000	
Transfers	52,045	52,045	52,045	52,045	
	2,486,973	2,786,957	2,877,246	2,749,184	
USES BY PROGRAM	DEPARTMENT				
Mayor & City Council	Mayor & Council	208,948	238,629	221,632	259,400
City Clerk	City Clerk	184,100	276,523	302,870	238,707
City Manager's Office	City Manager	214,763	323,526	318,563	317,439
Public Inform & Comm	City Manager	328,592	359,859	385,368	372,447
Building Maintenance	City Manager	264,251	285,422	297,930	296,698
Human Resources	H Resources	561,094	486,495	521,371	415,988
Risk Management	H Resources	170,292	174,744	172,969	178,821
Legal Services	Legal	554,934	641,760	656,544	669,683
		2,486,973	2,786,957	2,877,246	2,749,184
STAFFING SUMMARY					
Mayor & City Council		10.0	10.0	10.0	10.0
City Clerk		2.5	2.5	2.5	2.5
City Manager's Office		2.0	2.0	2.0	2.0
Public Inform & Comm		3.0	3.0	3.0	3.0
Building Maintenance		1.5	1.5	1.0	1.0
Human Resources		5.0	3.0	3.0	3.0
Risk Management		2.0	2.0	2.0	2.0
Legal Services		6.0	6.0	6.0	6.0
		32.0	30.0	29.5	29.5

MAYOR AND CITY COUNCIL



Mayor & City Council

Mission

INVEST in PEOPLE, □CREATE A BETTER PLACE □and □GROW PROSPERITY. □
(Imagine St. Joseph 2040)

Core Services

- Adopt ordinances, resolutions, policies and regulations for the health, safety and welfare of the current and future inhabitants of the City of St. Joseph.
- Establish policies for the effective and efficient delivery of municipal services to the City.
- Establish goals, objectives and performance measures for the City Government and the City Manager.
- Create departments, divisions, bureaus, offices and citizen advisory committees necessary for the efficient and effective operation of the City.
- Exercise legislative oversight over the City Manager, professional staff, consultants, citizen advisory committees and all other employees, volunteers and officers appointed or retained by the City.
- Work with citizen advisory committees established by the City Council to formulate recommendations to the City Council on policies, projects and spending allocations.
- Participate in community strategic and long-range planning.
- Adopt master plans for water, wastewater, storm drainage, parks, municipal facilities to guide the City's future development of critical infrastructure
- Adopt the annual City budget and approve expenditures of City funds.

Current Year Activity/Achievements

- The City Council has held approximately 17 council work sessions and 23 public council meetings and special meetings from July 1 □ December 31, 2020. Due to COVID19 conducted no City Talk meetings with the community during this time.
- Mayor's Children's Christmas Party at Bode Ice Arena, Mayor's Christmas tree lighting at Krug Park and Hyde Park was postponed due to COVID19. Supported the downtown Christmas Lighting.
- Virtual Mayor's Prayer Breakfast in coordination with community volunteers in May 2020. Virtual Mayor's Thanksgiving Dinner in coordination with Second Harvest fundraiser in November 2020.
- With confirmed cases of COVID-19 rising in the city, the City Council voted to continue its emergency declaration and order to February 14, 2021.
- A continuing partnership with the 139th Airlift Wing and Rosecrans Memorial Airport, including maintaining the perimeter of the wildlife fence.
- Participated in numerous ribbon cuttings.
- Continuing partnership with the community developing a comprehensive plan to be known as Imagine St. Joseph 2040.
- There are over 33 boards and commissions.
- St. Joseph City Council members and staff, in collaboration with other agencies of St. Joseph, brought together resources to help residents during the COVID-19 pandemic.

Budget Challenges/Planned Initiatives

- Continue economic development and improvement in partnership with Imagine St. Joseph 2040. Maintain adequate staffing levels to continue delivering and enhancing high quality efficient services and infrastructure.

- Continue enhancing community engagement and transparency. Continue ensuring boards and commissions are addressing important community issues and council goals and objectives.
- Maintain a healthy and balanced city budget. Attract, retain, and grow a diverse community workforce.
- Continue implementing high priority drainage projects. Analyze police and fire department staffing and training levels to keep pace with the city's growth, to proactively address community issues and to maintain a safe
- Continue working with community partners to understand regional labor needs and identify and promote workforce development and matchmaking programs to fill regional workforce gaps. Expand programs for job creation and employment growth opportunities.
- Continue promoting an inclusive, open-minded, and progressive community. Continue implementation of responses to property crime through dedicated investigative resources, improved technology, and proactive public communications..
- Continue to initiate and support programs to reduce gun violence and property crimes. Continue to develop enforcement strategies to reduce illegal narcotics, and work with social service organizations to address substance abuse/addiction.
- Continue to partner with residents, neighborhood groups and community organizations to improve police-community relations. Continue supporting community-wide efforts to establish a reentry program for offenders exiting the criminal justice system.

MAYOR & CITY COUNCIL

Program 8110

Program Description

The Mayor and eight City Council members are the elected representatives of the citizens of St. Joseph and are charged with the formation of public policy to meet the community's needs. They are responsible for appointing the City Manager and the City Clerk.

Staffing Detail

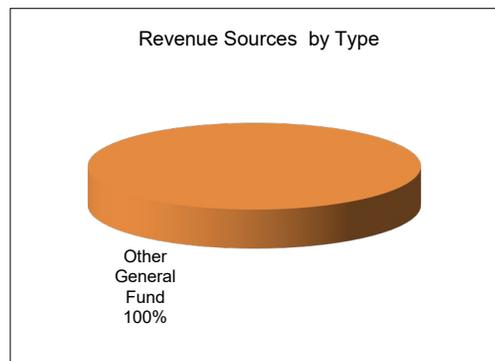
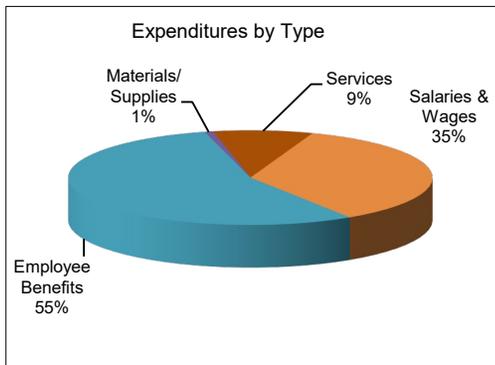
Mayor (Elected, Part Time)

Council Members (Elected, Part Time)

Mayor's Assistant - Part Time

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
8	8	8	8
1	1	1	1
10	10	10	10

Operating Budget Summary



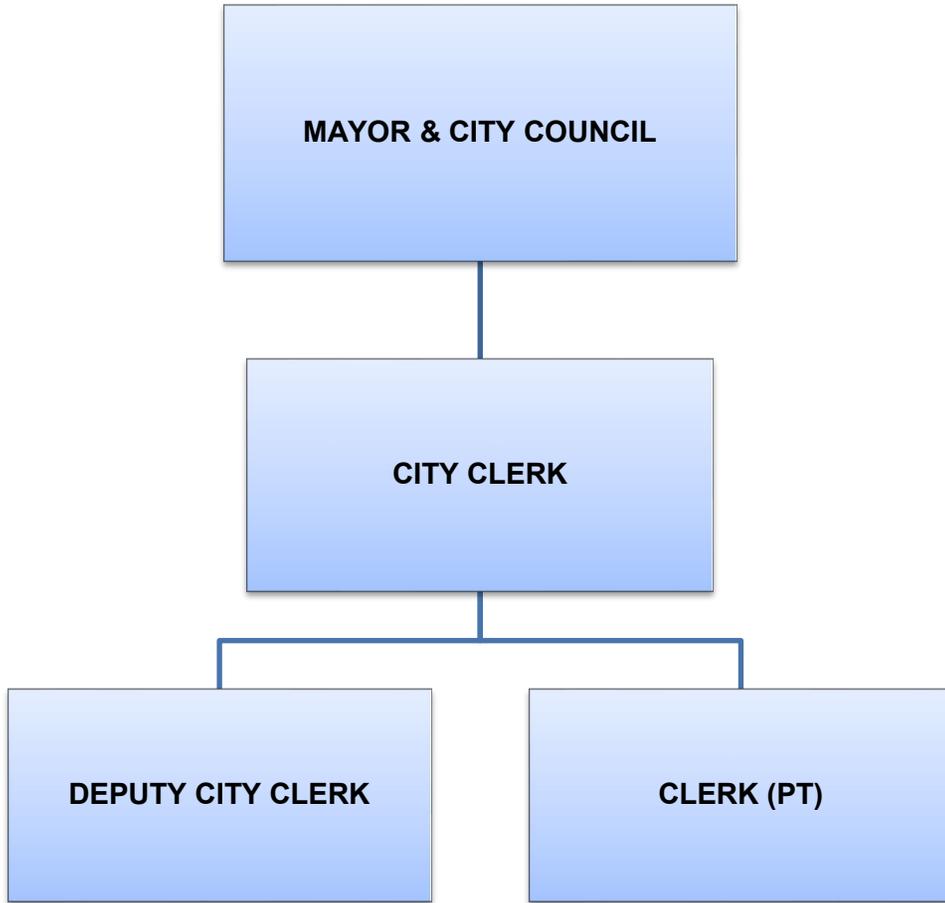
Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	90,751	91,181	74,184	91,475
Employee Benefits	97,994	121,027	121,027	142,985
Materials/Supplies	1,986	2,000	2,000	2,000
Services	18,216	24,421	24,421	22,940
Total	208,948	238,629	221,632	259,400

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other General Fund	208,948	238,629	221,632	259,400
Total	208,948	238,629	221,632	259,400

CITY CLERK



City Clerk

Mission

To provide City Council, other city departments and citizens with accurate and timely information

Core Services

- Preserve the integrity of the City's official records
- Provide for records disposal to the fullest extent permissible by Missouri law
- Provide for the cost effective, legal maintenance of permanent records for all City departments
- Inform citizenry of public hearings pursuant to Missouri law
- Administer the City Council paperless agenda process and process requests for copies of public documents in a timely manner
- Oversee City Council agenda process which includes creation of bimonthly agendas, coordination of ordinances and resolutions, duplication and distribution of agenda materials to interested parties
- Prepare appointment letters and certificates of appointments for individuals nominated to serve on boards and commissions; maintain list of boards and commissions
- Prepare Council meeting and work session minutes in a timely manner and post meeting notices/agendas pursuant to Missouri law
- Conduct city elections as required by the City Charter
- Send correspondence to the City Council on a daily basis using the Council's electronic tablets

Current Year Activity/Achievements

- Sunshine Law requests processed (July to February) - 94
- Number of ordinances and resolutions processed - 402
- Number of Council meetings and work sessions minutes prepared - 75
- Supplements to the code processed and distributed - 4
- Bills of Sale processed (July to February) - 42
- Number of board and commission members appointments processed (July to February) - 36

CITY CLERK

Program 8210

Program Description

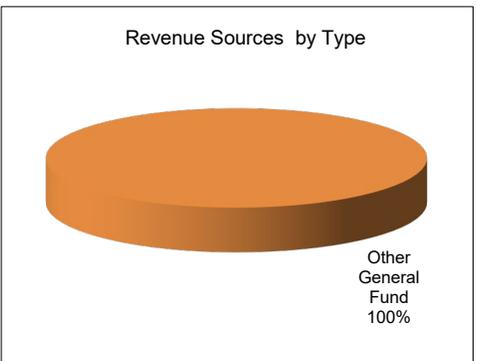
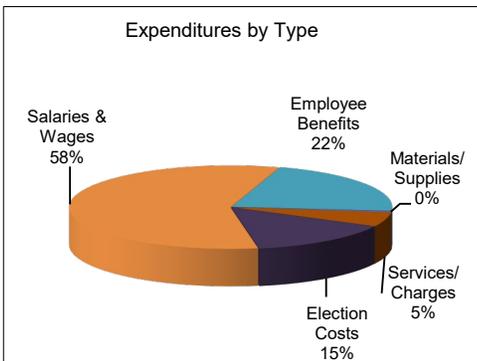
Secretary to the City Council and legal custodian of the City's official records. The Clerk provides City Council, other city departments and citizens with accurate and timely information regarding those records as well as posting all official meeting notices.

Staffing Detail

City Clerk
 Deputy City Clerk
 Clerk (Part Time)

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
1	1	1	1
1	1	1	1
0.5	0.5	0.5	0.5
2.5	2.5	2.5	2.5

Operating Budget Summary



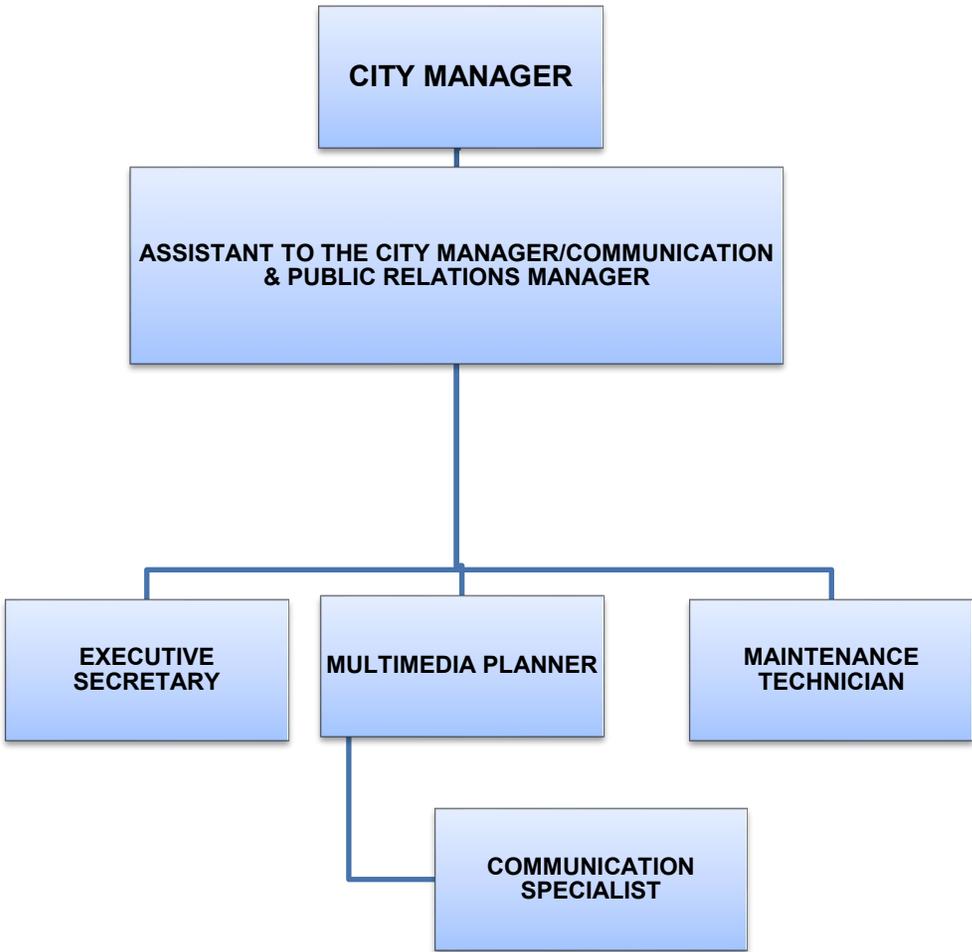
Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	124,598	132,468	133,815	137,745
Employee Benefits	49,798	51,264	51,264	51,561
Materials/Supplies	1,051	1,250	1,250	1,250
Services/Charges	8,653	11,540	20,540	13,150
Election Costs	0	80,000	96,000	35,000
Total	184,100	276,523	302,870	238,707

Revenue Sources:

	2020-21	2021-22	2022-23
Other General Fund	184,100	276,523	302,870
Total	184,100	276,523	238,707

CITY MANAGER



City Manager

Mission

To implement the policies established by City Council through the overall management and administration of day-to-day City operations and to deliver efficient and affordable city services.

Core Services

- Implements City Council strategic plan, policies and goals
- Provides professional leadership and support on organizational issues to all city departments
- Provide for department needs to accomplish their mission in a safe, efficient and effective manner
- Act as a communication link between the City Council and staff, as well as creating and maintaining effective relationships between the city and other taxing jurisdictions and private organizations
- Utilize the directors, communications manager and other city staff to provide timely follow-up to City Council inquiries
- Oversee the financial health of the organization through annual and long-range financial planning
- Provide timely responses to citizen inquiries
- Monitor and respond to proposed bills in the Missouri General Assembly

Current Year Activity/Achievements

- Oversaw development of Parks Tax proposal
- Coordinated feasibility analysis of Krug Park development proposal
- Coordinated further implementation of employee pay plans
- Coordinated response and communications plans related to COVID-19, consulting with staff members and health professionals.
- Managed staffing challenges that developed throughout the year
- Stabilized leadership staffing, hiring a City Attorney, Finance Director, and Fire Chief
- Oversaw administration of American Rescue Plan Act fund allocation process

Budget Challenges/Planned Initiatives

- Introduce budget process to newly elected City Council
- Manage budgetary challenges, including identification of a new funding source and management of salary challenges
- Continue efforts to incorporate Imagine 2040 and the Community Survey with the goals and mission of City Council
- Explore opportunities to streamline operations and tighten expenditures while evaluating program scopes
- Enhance existing programs to further efforts in addressing crime and community appearance
- Employ efforts to improve internal communications between employees and leadership
- Continue efforts for development of the riverfront, Krug Park, and a new animal shelter.
- Continue efforts for Civic Arena/Event Center and related development downtown

CITY MANAGER

Program 8300

Program Description

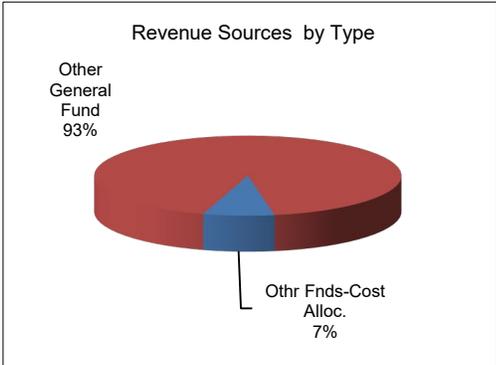
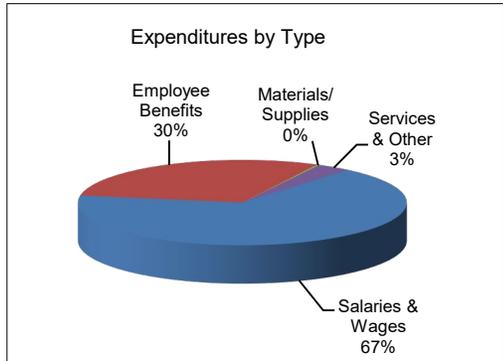
The City Manager is appointed by and serves at the discretion of the City Council and is the City's chief administrative officer. The City Manager implements the policies established by City Council and administers the day-to-day operations of the City through his actions and those of his directors.

Staffing Detail

City Manager
 Executive Administrative Assistant

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Salaries & Wages	143,408	214,909	209,946	211,217
Employee Benefits	53,002	92,667	92,667	94,872
Materials/Supplies	967	1,400	1,400	800
Services & Other	14,489	14,550	14,550	10,550
Utility Expense	2,897	0	0	0
Total	214,763	323,526	318,563	317,439

Revenue Sources:

Othr Fnds-Cost Alloc.	42,880	40,326	40,326	23,694
Other General Fund	171,883	283,200	278,237	293,745
Total	214,763	323,526	318,563	317,439

Public Information and Communications

Mission

To provide effective communications and positive public relations between city government and the community.
To provide effective communications to city employees to ensure quality, responsive and professional customer service.

Core Services

- Communicates public information in an effective, professional and creative manner
- Markets, advertises and promotes City services locally and regionally
- Represents the City on a variety of committees including Council appointed citizens committees and community-wide projects and events
- Produces and disseminates a variety of publications, press releases, and public information for the City
- Provides writing, design, photography and other graphic services for print, digital, and video communication formats
- Produces programming and manages the City's Government Access Channel 19
- Televises City Council and Planning Commission meetings
- Manages the City's website and social media
- Serves as the Public Information Officer during declared emergencies and for other general city contacts with the media
- Provides special event coordination and promotion. Coordinates public outreach and public meetings

Current Year Activity/Achievements

- Coordinated communications for the Parks Tax campaign and coordinated the citizen's committee named to identify the project list and promote the tax to the community.
- Scripted and produced a video for the mayor's annual State of the City address.
- Coordinated communications for the promotion of the Riverbluff Trails.
- Continued promotion of the community's Imagine 2040 plan as established in City Council's goals and initiatives
- Coordinated ribbon cuttings and celebrations for the CIP projects completed - Liberty Oak Splash Park, Horace Mann Renovations, and opening of the new fire station #8.
- Further expanded the utilization of social media as a method of communications
- Coordinated communications plans related to COVID-19 in partnership with the health department
- Upgraded the technological capabilities for City Council and Planning Commission meetings.
- Supported community efforts to commemorate the 2021 Missouri Bicentennial in St. Joseph

Budget Challenges/Planned Initiatives

- Maintaining effective communications and developing original programming with limited staffing
- Growing a stronger presence and engagement on social media with limited staffing
- Create public information campaigns to raise awareness for city services and community priorities
- Coordinate efforts to establish and oversee the next 5-year CIP citizens committee and campaign.

PUBLIC INFORMATION & COMMUNICATIONS

Program 8320

Program Description

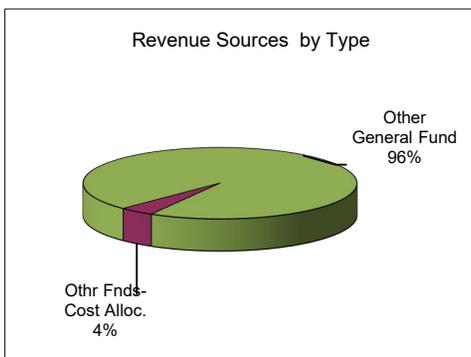
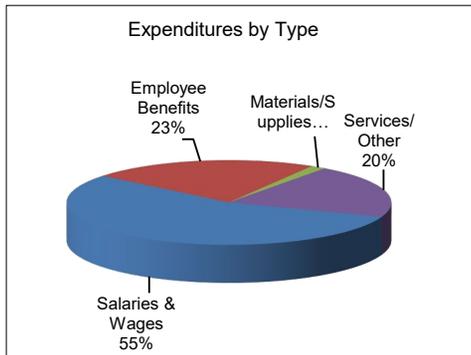
This division oversees communications with customers, both internal and external, manages the City's website, the City's government access channel and social media, and assists departments with the effective use of technology to communicate.

Staffing Detail

Assistant to City Manager/Communications Manager
 MultiMedia Planner
 Communications Specialist

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
3	3	3	3

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	183,526	192,051	193,625	205,687
Employee Benefits	76,835	80,481	80,481	84,860
Materials/Supplies	5,442	3,800	3,800	5,600
Services/Other	62,789	83,527	107,462	76,300
Total	328,592	359,859	385,368	372,447

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Transfer from ARPA	0	0	23,935	0
Othr Fnds-Cost Alloc.	16,501	16,501	16,501	15,380
Other General Fund	312,091	343,358	344,932	357,067
Total	328,592	359,859	385,368	372,447

Building Maintenance

Mission

Maintain a clean, safe, comfortable and aesthetically pleasing work environment at City Hall, as well as to provide a maintenance schedule to protect and ensure long-term preservation of the building.

Core Services

- Review existing custodial activities and recommend improvements if appropriate.
- Monitor the building's heating and cooling systems for maximum efficiency.
- Perform custodial and building maintenance responsibilities.
- Complete annual maintenance walk through and perform associated maintenance.

Current Year Activity/Achievements

- Annual inspections for boiler, air conditioning system and elevator system.
- Replaced eight cracked/damaged windows at City Hall.
- Started a recycling program at City Hall.
- Reorganization/decluttering of the basement of City Hall.

Budget Challenges/Planned Initiatives

- Create a five-year plan to address long-term maintenance needs at City Hall.
- Determine capital projects that can be submitted as part of the next 5-year CIP program.
- Continue with the reorganization/decluttering of the basement of City Hall.
- Address the aging elevator at City Hall.

BUILDING MAINTENANCE

Program 8711

Program Description

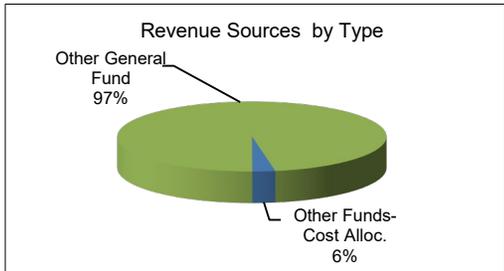
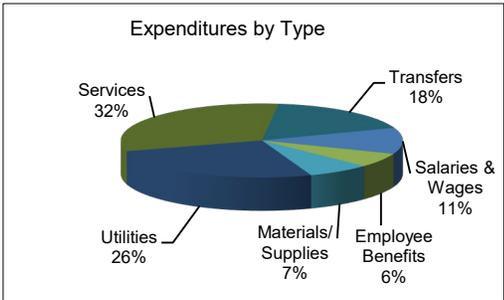
Maintenance staff provide a clean, safe, comfortable and aesthetically pleasing work environment at City Hall.

Staffing Detail

Maintenance Technician
Custodian - Part Time

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
0.5	0.5	0	0
1.5	1.5	1	1

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted	Estimated	Budget
Salaries & Wages	43,347	56,064	56,273	34,044
Employee Benefits	19,098	21,070	21,070	18,405
Materials/Supplies	13,278	21,015	23,315	21,415
Utilities	59,308	62,000	62,000	77,000
Services	77,174	73,227	83,227	93,789
Transfers	52,045	52,045	52,045	52,045
Total	264,251	285,422	297,930	296,698

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted	Estimated	Budget
Other Funds-Cost Alloc	13,277	8,425	8,425	8,137
Other General Fund	250,974	276,997	289,505	288,561
Total	264,251	285,422	297,930	296,698

HUMAN RESOURCES



Human Resources

Mission

The Human Resources Department is committed to providing services that foster a safe, healthy and productive work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect in order to recruit, retain and develop the diverse talent needed to support the organization.

Core Services

- Conduct all position recruitments including advertising, screening and testing.
- Maintain Human Resources Information System.
- Administer an employee benefit package and coordinate employee benefit events.
- Provide New Employee Orientation.
- Maintain city-wide classification system.
- Oversee policy administration, employment & labor laws, HR records and other HR functions.
- Collaborate with Accounting on payroll services.
- Participate on the City's Labor Relations Negotiating Teams.
- Provide direction and assistance to departments on policies, procedures, disciplinary matters, hiring procedures, etc.
- Maintain an organization wide training program.

Current Year Activity/Achievements

- Advised and assisted supervisors with disciplinary and other employment & benefit related questions, concerns & issues.
- Advised employees and supervisors on policies, procedures, practices, benefits and other employment related matters.
- Administered employee benefits plans: health, dental, life, vision, LTD, supplemental life Cancer, Universal Life, dependent life, three pension plans, FLEX DECAF, EAP, MOST, two 457 deferred comp plans, ROTH IRA, etc. and reconciled monthly statements.
- Performed annual Personnel Manual review and revisions, effective 7/29/2021
- Conducted police entry level written and physical agility tests and fire entry level written tests.
- Conducted police and fire promotional level testing.
- Coordinated flu shots, Covid sick leave paperwork. and FML paperwork and leave balances.
- Worked with CBIZ to renew health insurance with Blue Cross Blue Shield for coverage effective 7/1/21
- Purchased a Payroll system that combines all aspects of HR.
- Completed JCPER, GASB 45, IRS Fed 941, Unemployment/Modes and MO Dept of Labor statistical reports.

Budget Challenges/Planned Initiatives

- Overall review and update of city wide job descriptions RFP issued.
- Implement benefit renewals for health, dental, vision, LTD, life and dependent/supplemental life.
- Strive to meet increased regulatory requirements and the ACA.
- Invest in training and development to maintain a productive workforce.

Performance Statistics

- 64 Entry level and promotional tests for police and fire.
- 1988 Applications reviewed and 896 Jobs posted.
- Payroll issued approximately 985 W2s this year.
- 199 New full-time hires in-processed and set up
- 90 Other than full-time hires set up.
- 474 Personnel Action Forms handled.
- 28 Retirement Applications facilitated.
- 26 payrolls and 4 Fire Retiree Consultant payments processed.
- 90 FMLA applications processed.

HUMAN RESOURCES

Program 8620

Program Description

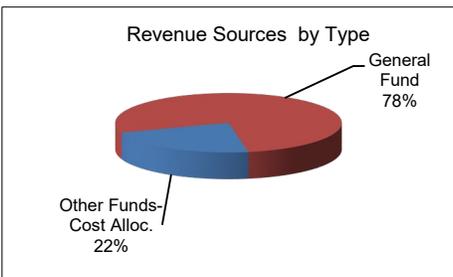
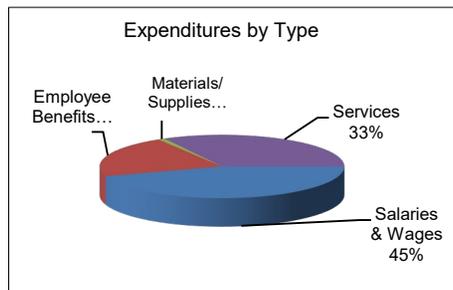
This division assists other City departments in hiring and maintaining qualified individuals through the basic staff services of employee recruitment, in-processing, evaluation, benefits administration, labor relations, examinations, position and pay administration, employee records maintenance, training and development, employee and retiree assistance.

Staffing Detail

Human Resources Director
 Organization Development Coordinator
 Senior Human Resources Consultant
 Human Resources Consultant
 Payroll Coordinator

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	0	0	0
1	1	1	1
1	1	0	1
1	0	1	0
5	3	3	3

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	241,309	180,319	200,445	186,977
Employee Benefits	101,142	88,623	88,623	88,801
Materials/Supplies	3,168	5,730	5,730	3,730
Services	215,476	211,822	226,572	136,480
Total	561,094	486,495	521,371	415,988

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Revenue	17	0	0	0
Other Funds-Cost Alloc	97,942	95,261	95,261	92,998
General Fund	463,135	391,234	426,110	322,990
Total	561,094	486,495	521,371	415,988

RISK MANAGEMENT

Program 8651

Program Description

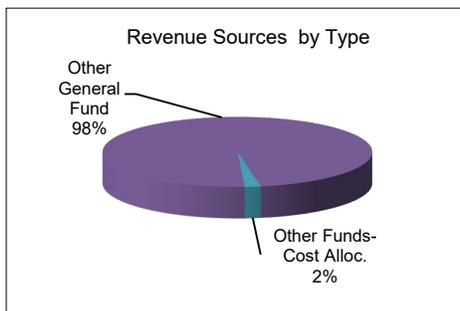
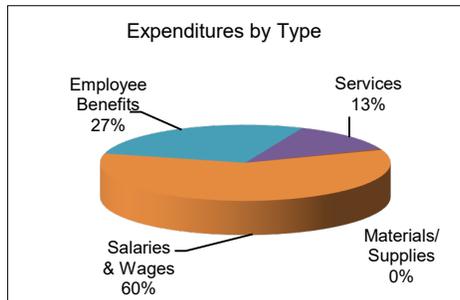
Staff works to reduce the City's exposure to insurance risk (loss) through aggressive management of the City's Property/Casualty Insurance Program, the Self-Insured Workers' Compensation Program, the City's Loss Control Program, and the Drug/Alcohol Testing Program.

Staffing Detail

Risk Manager
 Human Resources Program Manager
 Claims Technician

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	0	0
0	0	1	1
1	1	1	1
2	2	2	2

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Salaries & Wages	107,940	102,486	110,710	106,440
Employee Benefits	46,504	49,043	49,043	49,166
Services	15,848	22,615	12,615	22,615
Materials/Supplies	0	600	600	600
Total	170,292	174,744	172,969	178,821

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Other Funds-Cost Alloc	3,106	2,416	2,416	3,412
Other General Fund	167,186	172,328	170,553	175,409
Total	170,292	174,744	172,969	178,821

Risk Management

Mission

To continually monitor and evaluate City operations in order to manage and mitigate the associated risks through aggressive management and administration of the City's Property/Casualty Insurance Program, Sewer Backup Reimbursement Program, the Self-Insured Workers' Compensation Program, Drug/Alcohol Testing Program and Safety/Loss Control Programs.

Core Services

- Manage the City's risk financing methods such as the procurement of insurance policies and self-insurance programs.
- Investigate liability claims asserted by members of the public and initiate appropriate response procedures.
- Manage and administer claims under the City's Sewer Backup Reimbursement Policy/Program.
- Assist the Legal Department with litigation strategies in response to liability causes of action.
- Process insurance or reimbursement claims for damage to City property, whether damage results from an insured cause of loss through City operations or damage caused by members of the public.
- Investigate occurrences and submit State-required reports for all work-related injuries and manage associated workers' compensation claims with assistance from contract third party administrator and legal counsel.
- Manage the City's risk transfer methods related to contract services and special events.
- Administer the City's Drug/Alcohol Testing Program.
- Provide assistance to departments related to safety/loss control policies and initiatives through employee meetings, training programs and resources.

Current Year Activity/Achievements

- Worked with agents and insurance companies to process property/casualty renewals.
- Conducted site visits and interviews for investigation of claims.
- Attended meetings and work sessions to present and discuss matters of insurance and claims.
- Provided annual claim and operational statistics, including financial information to the State and other agencies; as required to maintain self-insurance authority for the Workers' Compensation Program.
- Reviewed contracts and event permits.
- Coordinated activities associated with workers' compensation claims (e.g. processing claim, authorizing medical treatment, referrals, payroll & settlements).
- Submitted property and liability claims and coordinated with claims administrators and all liability insurance carriers on matters related to claims, lawsuits and other actions filed with them.
- Maintained Certificates of Insurance.
- Coordinated drug & alcohol testing and EAP referrals.

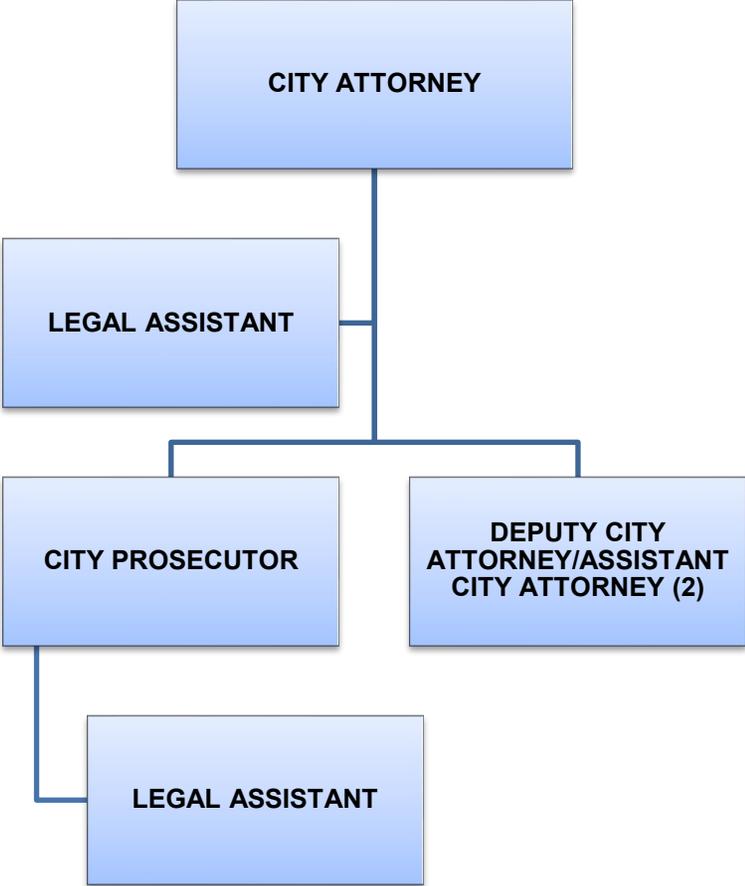
Budget Challenges/Planned Initiatives

- Develop and implement innovative safety communication strategies that include training elements specific to departmental operations and equipment through the use of available technologies.
- Coordinate department applicable RM training opportunities.
- Establishing an effective Safety/Loss Control Program with limited staffing.
- Effective incident investigation with limited staffing.
- Develop more robust Drug & Alcohol program including more safety sensitive positions and testing within budget constraints.
- Managing remote working arrangements for productivity and long-term success with limited monitoring capabilities
- Increase Safety Awareness through development of Safety Meetings in all departments.
- Mitigating the long-term effects of COVID-19 on workers' compensation program

Performance Statistics

- Responded to 84 liability (including sewer) incidents. (CY21)
- Processed 30 subrogation incidents. (CY21)
- Processed 96 employee injuries (12 of those COVID-19 related). (CY21)

LEGAL ADMINISTRATION



Legal Administration

Mission

To provide effective and timely legal representation and advice to the City Council and City Administration. The office represents the City in legal controversies and is committed to minimizing legal exposure and potential liability.

Core Services

- Represent the City Council, City Administration, operating departments, and specified Boards and Commissions in all matters of law pertaining to their official duties.
- Assist departments in preparation of ordinances, resolutions, contracts, leases, and other documents.
- Assist departments in ensuring compliance with terms and conditions set forth in legal documents.
- Represent the City in litigation and monitor the activities of outside counsel retained to assist with litigation and other complex matters.
- Prosecute Municipal Court violations through the City Prosecutor's Office, which files charges and makes recommendations, as necessary and appropriate under the applicable facts and circumstances.
- Attend regular City Council and various Board and Commission meetings, special meetings, and work sessions.
- Maintain up-to-date information on legal issues facing municipalities and ensure that the City is in compliance with newly-enacted State and Federal legislation.
- Assist with developing an official position on proposed legislation and work in conjunction with outside professionals to monitor proposed legislation for the purpose of advising City directors on legislation that might affect the City.
- Assist in the evaluation and investigation of employee-related issues and concerns.
- Assist with the annual review and update of the City's Personnel Manual and act as a member of the City's labor negotiation teams.

Current Year Activity/Achievements

- Successfully represented the City in litigation and administrative hearings.
- Provided legal guidance to decrease the risk of valid claims and litigation, resulting in minimal active litigation cases. Provided quarterly litigation reports to the City Council and Administration.
- Assisted with various Code of Ordinances' revisions and drafting of new provisions.
- Reviewed and updated numerous contracts for services, purchases, and real property transactions.
- Assisted outside counsel with processing MOU's related to settlement of opioid litigation.
- Prosecuted municipal ordinance violations in municipal court.
- Worked with the Friends of the Animal Shelter board to finalize MOU related to new shelter.
- Monitored new legislation and other changes in the law and reported such changes to other City officials.
- Provided primary staff support for Human Rights Commission.
- Advised City officials on ARPA related matters and developed individual funding agreements for each entity authorized by council to receive SLFRF.

Budget Challenges / Planned Initiatives

- Continuing need to significantly rewrite zoning and related codes.
- Inconsistency in level of staffing needed.

Performance Statistics

- Monitored over 50 contracts, leases, and other legal documents.
- Responded to requests for legal assistance; responding, typically within a week of the request, with the goal of responding to all requests within two weeks.
- Managed risk to minimize the number of valid claims brought against the City.
- Monitored evolving state and federal legislation to ensure local compliance.
- Attended most work sessions, board and commission meetings and assisted with follow-up tasks.

LEGAL ADMINISTRATION

Program 8390

Program Description

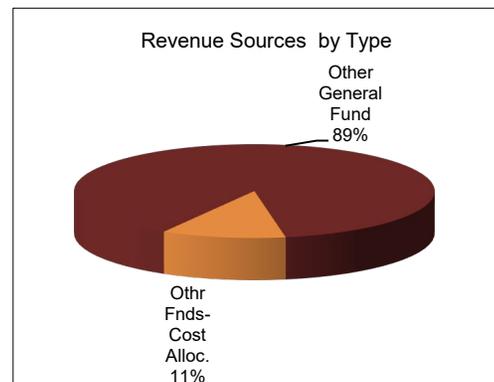
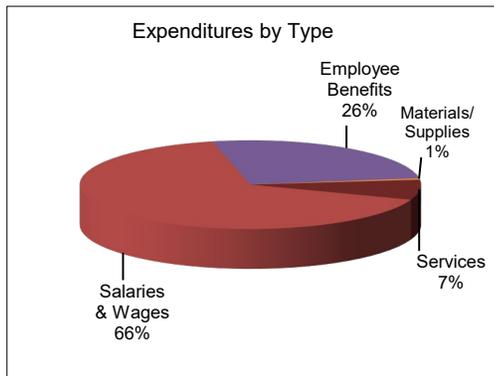
Legal staff conduct litigation involving the City, prepare and enforce City ordinances and resolutions, render legal opinions and advice, and draft City contracts, leases and other legal documents. The City Prosecutor represents the City when individuals are seen in Municipal Court for citations issued by a city department for violations of state or municipal laws and codes.

Staffing Detail

City Attorney
 City Prosecutor
 Deputy City Attorney/Assistant City Attorney
 Legal Assistant

2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
1	1	1	1
1	1	1	1
2	2	2	2
2	2	2	2
6	6	6	6

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	358,413	415,554	430,338	441,111
Employee Benefits	141,223	172,264	172,264	175,972
Materials/Supplies	5,100	3,712	3,712	3,600
Services	50,198	50,230	50,230	49,000
Total	554,934	641,760	656,544	669,683

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Oth Fnds-Cost Alloc.	81,935	70,880	70,880	74,453
Other General Fund	472,999	570,880	585,664	595,230
Total	554,934	641,760	656,544	669,683

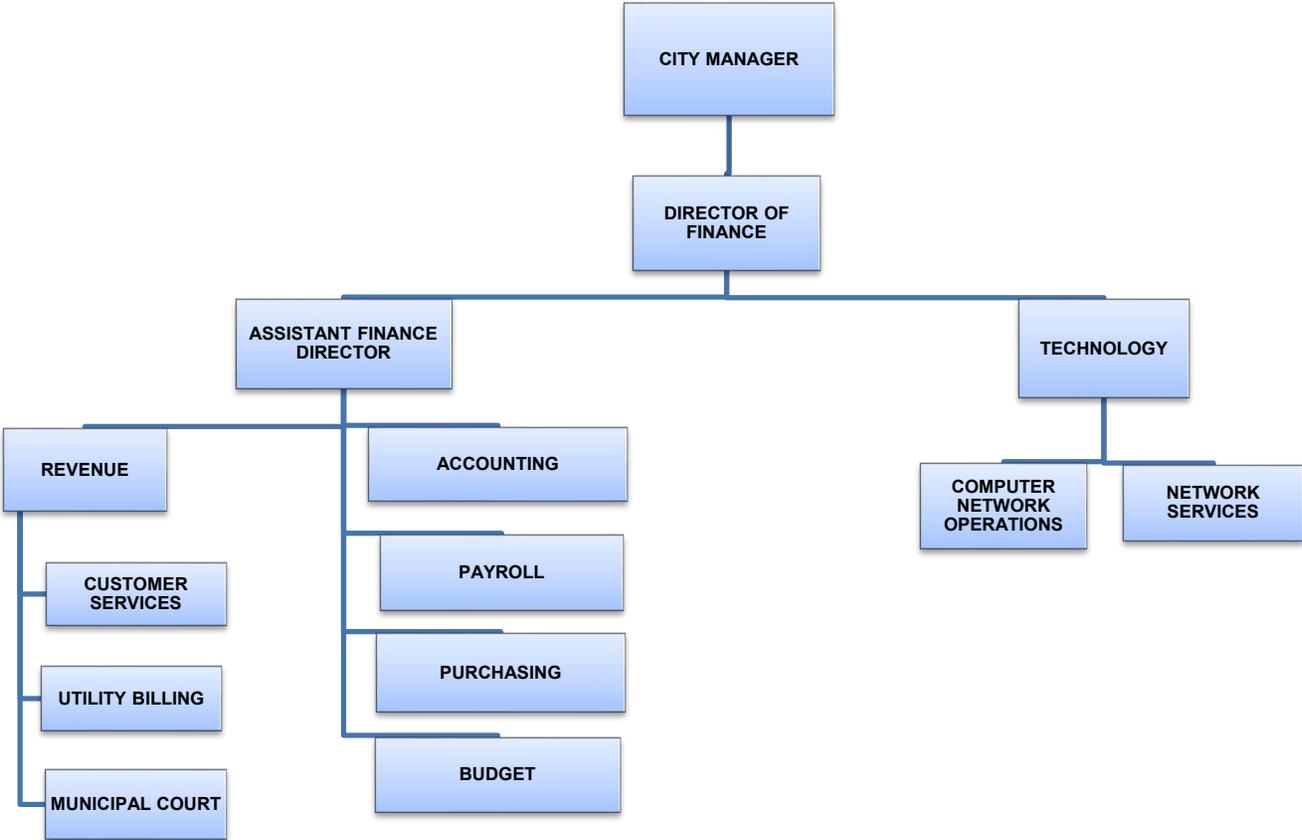


FINANCE DEPARTMENT

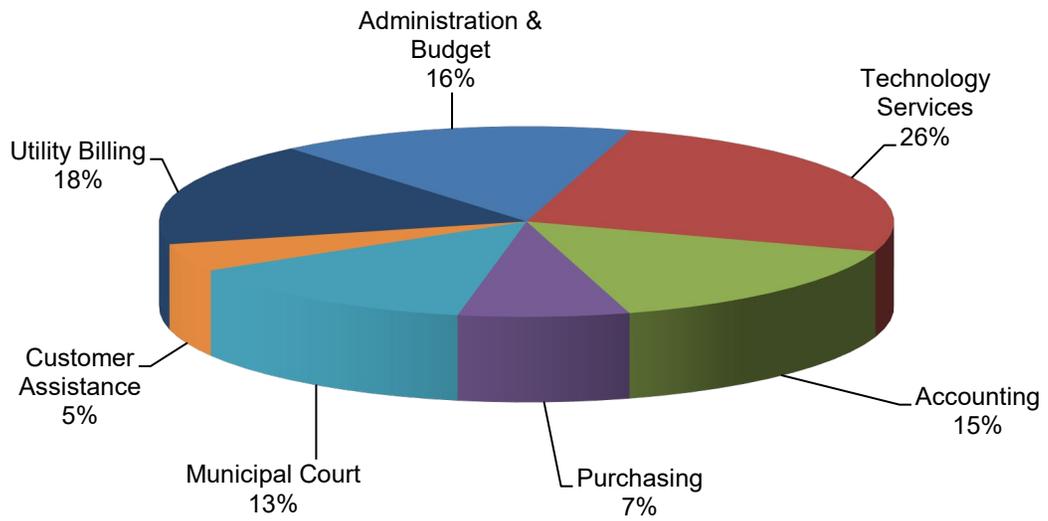
The Finance Department provides staff support to other City services relating to personnel matters, financial services and analysis, technology support. The department also provides customer service in its Customer Assistance, Municipal Court and Utility Billing divisions.

These operations are funded through the local general sales tax, property taxes and other general fund revenue sources. Over 60% of these services are funded through reimbursements from the Enterprise Funds indicating the level of support provided to each and/or from revenues generated by the programs.

TOTAL BUDGETED RESOURCES: \$ 4,101,267



FINANCE USES



DEPARTMENT USES

FINANCE DIVISIONS

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
ACCOUNT TYPE				
Salaries & Wages	1,429,845	1,594,484	1,566,979	1,735,105
Payroll Expenses & Benefits	623,895	714,081	714,081	747,264
Materials & Supplies	134,561	148,100	147,600	158,230
Utilities & Other Contracted Services	1,394,804	1,351,841	1,279,926	1,460,668
Capital Outlay	98,290	10,000	10,000	0
	3,681,395	3,818,507	3,718,586	4,101,267
USES BY PROGRAM				
Administration & Budget	406,846	527,480	501,319	643,798
Accounting	407,443	475,522	516,097	630,508
Purchasing	260,008	283,087	287,831	308,120
Customer Assistance	214,232	215,050	215,867	194,119
Utility Billing	799,272	752,150	622,399	727,186
Municipal Court Services	504,338	528,623	528,984	540,531
Designated Court Training	4,165	10,000	10,000	10,000
Network Services	631,476	563,035	568,035	560,676
Computer Network Operations	453,615	463,560	468,054	486,329
	3,681,395	3,818,507	3,718,586	4,101,267
STAFFING SUMMARY				
Administration & Budget	4.0	5.0	5.0	5.0
Accounting	3.0	4.0	4.0	5.0
Purchasing	4.0	4.0	4.0	4.0
Customer Assistance	3.0	3.0	3.5	3.5
Utility Billing	3.5	3.5	3.0	3.0
Municipal Court Services	7.0	7.0	7.0	6.0
Network Services	5.0	5.0	5.0	5.0
	29.5	31.5	31.5	31.5

Administration & Budget

Mission

To preserve the City's strong financial condition by creating a responsible financial strategy, effectively managing the City's resources. To assist city management in the allocation of public resources to meet the service, program and facilities' needs and expectations of the community, as determined by the Mayor and Council, in accordance with federal/state/local statutes and generally accepted accounting principles. Provide oversight and direction to the Finance Department personnel.

Core Services

- Provide financial policy, cash management, debt management for the City.
- Monitor City's financial condition and provide financial strategies to ensure fiscal solvency.
- Prepare monthly, quarterly and annual financial reports that provide City Council, City staff and the public with the financial information necessary to make informed choices and decisions.
- Provide consistent, cohesive budget planning, implementation, and administration. Oversee preparation of the annual Operating and CIP budgets as well as the Five Year CIP plan.
- Act as part of the City's Labor Relations Negotiating Team.
- Management and control of City revenues and accounts receivable, including the financial requirements related to the City's Special Allocation Fund(TIF, TDD, CID, and EDC programs_. Track, review and monitor TIF reimbursable expenses to Developers per Redevelopment Agreements and prepare and file TIF reports with the Missouri Department of Economic Development.
- Track and review Buchanan County annual tax billing and monthly collection reports and disbursements. Work with the Buchanan County Assessor's office to ensure compliance with Enterprise Zone, Chapter 100, Chapter 353 tax abatements.
- Reporting and monitoring past due accounts and Collection Agency reporting.
- Maintain the data base for the parking ticket program and manage the collection process, including issuance of summons to Municipal Court.
- Monitor daily revenue deposits of departments outside of City Hall. Enter revenues into the general ledger.

Current Year Activity/Achievements

- Prepared annual indirect cost plan.
- Improved Annual Budget processes to streamline department submissions.
- Closed three TIF areas - North American Real Estate (Commons), CVS, and Cook Crossing.
- Accepted the duties of the CIP Coordinator, tracked revenues and expenses, and met project cash flow demands.
- Reporting of collections activity for Special Assessments, Administrative Penalties and Sewer Receivables including monthly listings provided to City's Collection Agency.
- Continued Central Square upgrades for workability for city employees.
- Finalized the 2021 Government Obligation and 2022 Special Obligation Park Improvement Bonds.
- Oversaw the completion of the 2021 audit resulting in an unmodified opinion.
- Began new budget planning software to streamline and enhance the entire budget process and presentation.
- Worked with city departments, city manager, and city council to finalize the 2022 budget.

Budget Challenges/Planned Initiatives

- Careful monitoring of city revenues & expenditures; preparing for the challenges facing the City from legislative sources and other economic conditions that may arise.
- Continue development of reporting and reconciliation between Springbrook cash receipts/utility billing processes with financial software system - Central Square.
- Continue auditing utility billing system by adding accounts to City's GIS to track those areas that appear unserved by City sewer system.
- Overcome staff shortage and provide professional assistance and information to our customers.
- Anticipate the Local Government Expenditure Database required by the State of Missouri.
- Develop strategies for improved communications and internal controls.
- Communicate federal grant requirements with departments to reduce findings.
- Streamline cash flow for the city to meet daily as well as future cash demands.
- Implement recommendations from the Financial Process Assessment performed by Plante Moran.f
- Strive to meet the Fund Balance Policy reserve guidelines.

ADMINISTRATION & BUDGET

Program 8310

Program Description

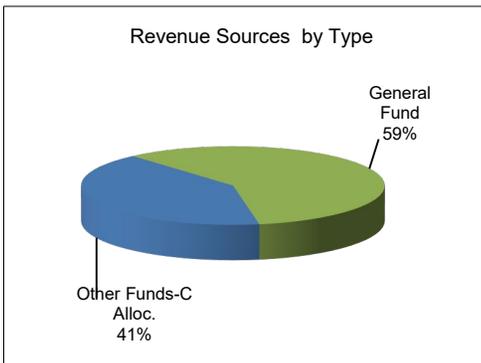
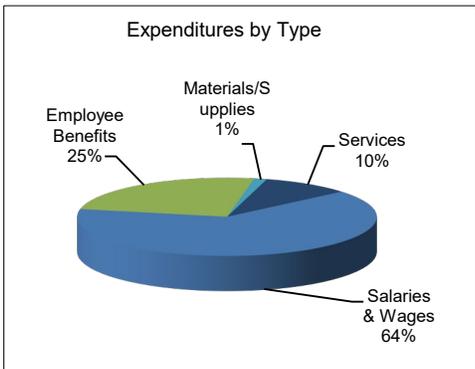
Staff assist city management in the allocation of public resources to meet the service, program and facilities needs and expectations of the community, as determined by the Mayor and Council, in accordance with federal/state/local statutes. Develop information that demonstrates the impact of decisions on the City's financial policies and the City's goal of maintaining a high level of quality services. Prepare the Annual Operating and Capital Budgets as well as the Five Year CIP Plan. Administer all financial aspects of the City's TIF and TDD projects. Provide oversight and direction to the Finance Department personnel.

Staffing Detail

Director of Finance
 Assistant Director of Finance
 Associate Director Finance & Revenue
 Revenue Analyst
 Revenue Specialist

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
1	1	1	1
0	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
4	5	5	5

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Salaries & Wages	268,740	351,671	327,249	413,852
Employee Benefits	107,547	144,549	144,549	159,346
Materials/Supplies	8,140	8,500	8,500	8,900
Services	22,419	22,760	21,020	61,700
Total	406,846	527,480	501,319	643,798

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Other Funds-C Alloc.	224,828	262,769	262,769	265,873
General Fund	182,018	264,711	238,550	377,925
Total	406,846	527,480	501,319	643,798

Customer Assistance

Mission

Provide excellent customer service for business license renewals and payments for sewer utility, parking tickets, bus passes, and all other services provided by customer assistance clerks for other city departments. Provide a positive attitude to both external and internal customers.

Core Services

- Provide prompt, accurate and courteous customer service.
- Help customers in understanding, completing and processing of sewer user fee, parking tickets and other billings.
- Maintain proper cash handling protocols in order to comply with auditing practices.
- Maintain real estate ownership records provided by the County.
- Support other city departments by collecting sewer utility payments; processing business license and annual permit renewals.

Current Year Activities/Achievements

- Assist Utility Billing staff with customer service questions, payments, etc. to reduce the delinquency rate on sewer utility bills.
- Assist Building Development and Property Maintenance staff in billing of liens, administrative penalties and other miscellaneous billings.

Budget Challenges/Planned Initiatives

- Collection efforts continue for liens and administrative penalties with delinquent notices, and finally forwarding to City's contracted collection agency.
- Utility Billing collection efforts, which include termination of water services (after 30-day collection notice). The division utilizes the services of a regular part-time person 25-28 hours per week..
- Staff continued to see an influx of walk-in traffic, as well as customer inquiries by phone for payments, questions about using the website, etc.

CUSTOMER ASSISTANCE

Program 5420

Program Details

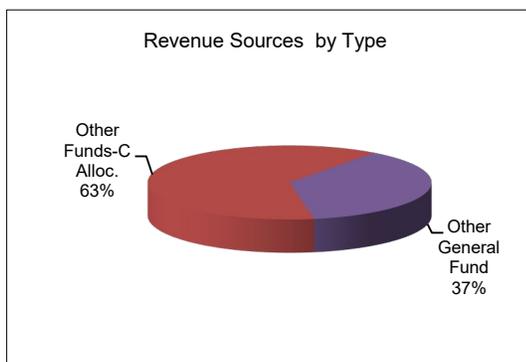
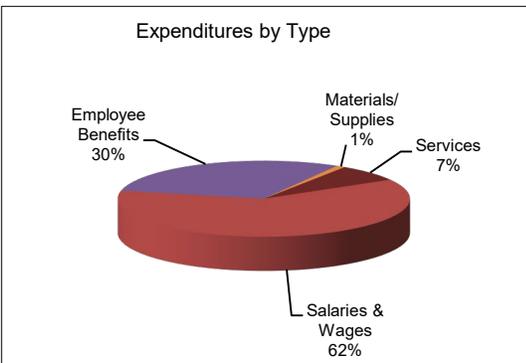
The Customer Assistance assists the Licensing and Permit state with renewal of business licenses, liquor license, health permits. They provide cash receipting services and perform collections for special tax billings, sewer utility billings, parking citations and permits, etc. Staff also issues garage sale permits, bus and parking passes while managing the city's sidewalk grant program.

Staffing Detail

Customer Services Supervisor
 Customer Services Representative
 Customer Services Representative - Part Time

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
2	2	2	2
0	0	0.5	0.5
3	3	3.5	3.5

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	120,863	124,996	130,312	119,847
Employee Benefits	58,843	61,205	61,205	58,172
Materials/Supplies	1,516	1,900	1,900	1,900
Services	33,010	26,950	22,450	14,200
Total	214,232	215,050	215,867	194,119
Revenue Sources:				
Other Funds-C Alloc.	114,319	123,993	123,993	122,247
Other General Fund	99,913	91,057	91,874	71,872
Total	214,232	215,050	215,867	194,119

Utility Billing

Mission

Provide accurate and timely utility billing statements. Research requests to correct billing errors. Verification of sewer billing accuracy. Offer prompt and courteous customer service when contacted for information whether by phone, email or in person. Provide timely listing to collection agency for those accounts closed, but with balances due.

Core Services

- This division generates the monthly utility billing statements for the users of the City's sewer system.
- Citizens' contact for questions regarding sewer billings. Research possible account adjustments.
- Reconciles the Sewer billing system with General Ledger and prepares journal entries to account for monthly adjustments to billings.
- Prepare Aging reports on utility accounts receivable and follow collection procedures per City ordinance and State Statutes.
- Audit of Missouri American weekly data files to GIS and current billed records to ensure all accounts are being billed.
- Provide back-up and assistance to the other divisions as necessary.

Current Year Activities/Achievements

- Collection policy updated and passed City Council per Special Ordinance No 10050 (2/7/22).
- Ongoing upgrades to City Utility payment website for greater user accessibility.
- Greater staff turnover - Training staff to utilize all software system.

Budget Challenges/Planned Initiatives

- Enhance procedure manual regarding billings, adjustments, collections etc. regarding sewer billing/collection process.
- Further communicate the enhanced Customer Service options for sewer payments via citizen interactive voice response (IVR) system, online payments and contracted outside locations..
- Continue training customer service representatives on acceptance of utility payments and responding to basic utility billing questions.

Performance Statistics

- Average Number of bills generated monthly - FY21 - 26,509, FY20 - 26,257; FY19 - 26,180; FY18 - 26,260 (approximately 540 are Country Club)
- Average Number of monthly lockbox payments - FY21 - 6,867, FY20 - 6,399; FY19 - 6,983 ;FY 18 - 7,650
- Average Number of monthly web payments - FY21 - 7,297; FY20 - 6,790; FY19 - 5,456; FY18 - 6,575
- Average Number of monthly IVR payments (interactive voice response by phone) - FY21 - 2,681; FY20 - 2,561; FY19 - 2,734; FY18 - 447
- Average Number of monthly FirsTech payments (contracted vendor in grocery stores) - FY21 - 888; FY20 - 828; FY19 - 802; FY18 - 781
- Paperless Bills Billings processed per month - 1,311 bills saving approximately \$650.00 per month.

UTILITY BILLING

Program 8560

Program Details

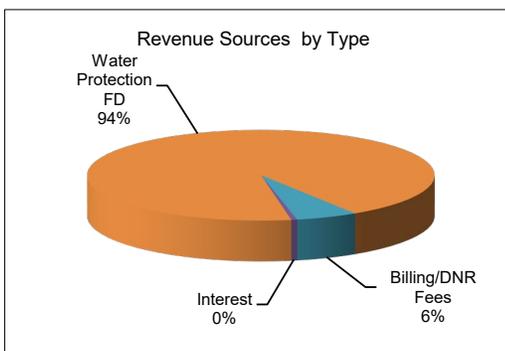
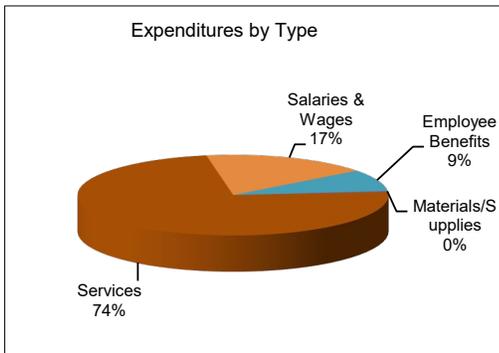
As of October 2012, the City took over billing its sewer customers from the water company. Utility Billing staff strive to provide accurate and timely utility billing statements. Research requests to correct billing errors. Verify sewer billing accuracy. Offer prompt and courteous customer service when contacted for information whether by phone, e-mail or in person.

Staffing Detail

Customer Service Manager
 Billing & Collections Technician
 Utility Billing Technician
 Utility Billing Account Technician - Part Time

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	1	1
1	1	0	0
2	2	2	2
0.5	0.5	0	0
3.5	3.5	3	3.0

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	126,367	129,432	109,181	126,879
Employee Benefits	58,779	64,918	64,918	63,572
Materials/Supplies	2,402	2,500	2,000	2,500
Services	611,725	555,300	446,300	534,235
Total	799,272	752,150	622,399	727,186
Revenue Sources:				
Billing/DNR Fees	39,841	41,800	41,800	41,800
Interest	5,011	4,000	4,000	4,000
Water Protection FD	754,420	706,350	576,599	681,386
Total	799,272	752,150	622,399	727,186

Municipal Court Services

Mission

Provide Municipal Court services in a manner that complies with State Statutes, Office of State Courts Administrator (OSCA) and City of St Joseph Code of Ordinances.

Core Services

- Management, collection and control of Municipal Court revenues and accounts receivables - general financial oversight of Municipal Court.
- Prepare warrants, failure-to-appear notices and subpoenas.
- Provide Municipal Court Judge and substitute judges with training necessary for Certification and Provide staff training necessary for obtaining and continuing education required for certification from Missouri Association for Court Administration (MACA).
- Transmit monthly reports to the City Clerk, Buchanan County Circuit Court and Missouri Department of Revenue.
- Enforce administrative policies and procedures as directed by Municipal Court Judge with regard to the judiciary functions of the Municipal Court.
- Comply with judicial orders and/or judicial directives given by the Municipal Court Judge.
- Oversee all internal financial controls and audit functions associated with Municipal Court.
- Coordinate case filings, updates, and dispositions with the City Prosecutor and warrant issuance and update warrant status with the SJPD.
- Provide Court docket for arraignments and trials; schedule specific weekly arraignments and trials for specialized hearings, i.e. Code Compliance, Animal Control, and Spanish-speaking (or other individuals needing a translator).

Current Year Activity/Achievements

- Court upgrade to State of MO Show Me Courts from INCODE software version 10
- Cross-training of staff to allow for staff absences.

Budget Challenges/Planned Initiatives

- Mail out letters to defendants who fail to appear for initial arraignment per State directive.
- Research and implement solution for storage of citation data as required by State Statute.
- Court interface between St. Joseph Police Department and Municipal Court for citation download under review. Software vendor change has delayed project slightly.
- Continue migration to "paperlight court" process with the hardware & software provided for in the FY16 budget.
- State Legislation continues to limit Court fees and fines.

Performance Statistics

- Citations Filed : FY2021 - 10,464; FY2020 - 12,322; FY2019 - 14,523; FY2018 - 12,903; FY2017 - 16,246
- Completed Cases: FY2021 - 11,053; FY2020 - 9,602; FY2019 - 14,204; FY2018 - 4,522; FY2017 - 18,045
- Warrants Issued : FY2021 - 3,677; FY2020 - 2,763; FY2019 - 4,231; FY2018 - 4,549; FY2017- 3,496
- Warrants Served/Cleared : FY2021 - 3,222; FY2020 - 3,192; FY2019 - 4,222; FY2018 - 4,880; FY2017 - 3,487

MUNICIPAL COURT

Program 2710

Program Descriptions

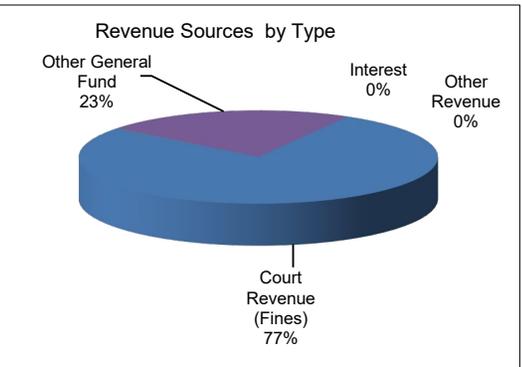
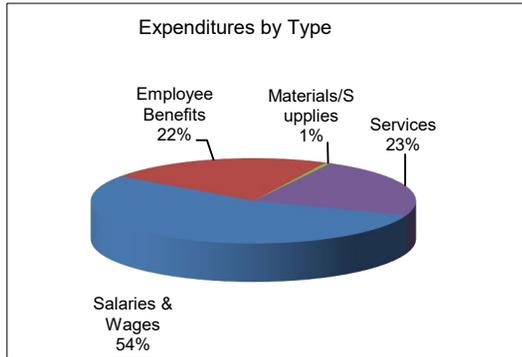
Municipal Court upholds municipal codes and ordinances by processing and rendering decisions on the cases filed by the City's Prosecuting Attorney. Court support staff, under the direction of the Finance Department, also collect the fines levied by the court, prepare warrants and failure-to-appear notices, schedule bond forfeiture hearings, and transmit monthly reports to the City Clerk, County Circuit Court and State Department of Revenue.

Staffing Detail

Municipal Court Judge (elected)
 Municipal Court Administrator
 Senior Court Svcs Representative
 Court Services Representative
 Substitute Judges (PT) less than 100 hours per year

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
2	2	2	2
2	2	2	1
7	7	7	6.0

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	270,930	283,638	285,850	293,090
Employee Benefits	115,983	121,859	121,859	121,895
Materials/Supplies	1,576	2,600	2,600	3,000
Services	115,849	120,526	118,676	122,546
Total	504,338	528,623	528,984	540,531
Revenue Sources:				
Court Revenue (Fines)	460,300	432,000	323,000	416,800
Interest	24	100	100	100
Other Revenue	(69)	100	100	100
Other General Fund	44,083	96,423	205,784	123,531
Total	504,338	528,623	528,984	540,531

RESTRICTED FINANCIAL SERVICES

Program 8580

Program Description

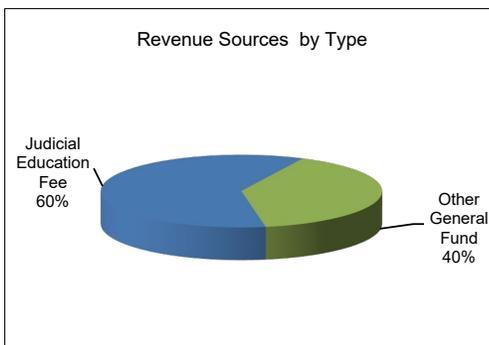
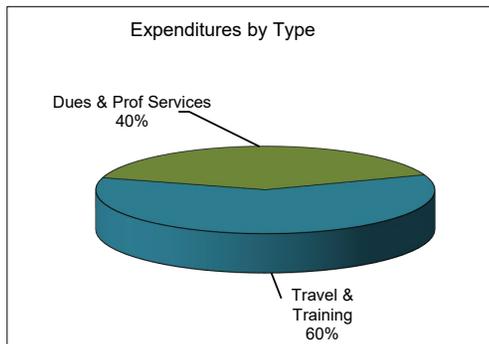
This program accounts for the revenues and expenditures in the Finance Department from the Judicial Education revenues. This is training funded over and above what might be paid from General Fund revenues. Since there is a per person cap annually on the amount of money that can be reserved for staff training and appointed Counsel, the revenues and expenditures are being tracked in this program.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
0	0	0	0
0	0	0	0

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Travel & Training	4,165	6,000	6,000	6,000
Dues & Prof Services	0	4,000	4,000	4,000
Total	4,165	10,000	10,000	10,000

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Judicial Education Fee	2,540	6,000	3,000	6,000
Other Revenue	5,150	0	0	0
Other General Fund	(3,525)	4,000	7,000	4,000
Total	4,165	10,000	10,000	10,000

Accounting

Mission

Promote confidence in the City's financial operations by providing management with timely, accurate and meaningful financial information and by continuing to achieve an unmodified (clean) audit opinion on the Annual Comprehensive Financial Report (ACFR).

Core Services

- Provide investment and cash management, budget and accounting services
- Monitor internal controls, debt compliance, and grant reconciliation
- Conform, comply and implement the City's financial reporting to GAAP standards and statements
- Provide departments with accurate and timely monthly financial reports/updates
- Review policies and procedures and update (or develop) as necessary
- Control and accountability of capital assets
- Develop annual budget to prioritize department goals inline with City Council
- Provide superior and professional customer service to outside vendors, other department employees, city manager, and City Council

Current Year Activity/Achievements

- Received an unmodified (clean) audit opinion on the City's ACFR and received the GFOA distinguished CAFR Reporting award for the 31st consecutive year.
- Reconciled 35 funds including the General fund, twelve (12) special revenue funds, 1 capital project fund, 1 debt service fund, six (6) enterprise funds, two (2) internal service funds, ten (10) agency funds, and two (2) account group funds.
- Utilized UBS Financial Services to enhance total portfolio return by means of active portfolio management.
- Communicated with UBS to obtain the highest rate of return with maximum security while meeting the cash flow demands of the city's Sewer and Government obligation project bond funds.
- Provided a solid base for supporting departments with budgeting, cost control, revenue tracking, and compliance of city procedures.
- Assisted Legal and other departments with the American Rescue Plan Act (ARPA) with the first round of funding.
- Worked with recipients of City's ARPA funding and established compliance guidelines.
- Established the Parks Sales Tax Fund.
- Purchased ClearGov budget planning software to streamline and enhance the entire budget process.
- Recorded the 2021 Government Obligation and 2021 Parks Special Obligation Improvement bonds.

Budget Challenges/Planned Initiatives

- Continue to streamline processes and procedures to improve efficiency.
- Develop ClearGov budget planning software to improve centralization, collaboration, and automation of processes and outcomes.
- Keep a close watch on the General Fund, Public Safety, and Golf revenues, cash and fund balances.
- Examine capital lease options for the city departments' rolling stock.
- Ensure ARPA funding is compliant with Federal regulations and Treasury guidelines.
- Prepare for the second round of ARPA funding.
- GASB issued Statement No. 87 (Leases)
- GASB issued Statement No. 92 (Omnibus 2020)
- GASB issued Statement No. 93 (Replacement of Interbank Offered Rates-IBOR)
- GASB issued Statement No. 96 (Subscription-Based Information Technology Arrangements-SBITA)

Performance Statistics

- City's investment portfolio diversified: \$98,125,921
- # of Federal grants reconciled: 51
- \$ of Federal grants reconciled: \$17,172,761
- Maintained debt for total debt service of: \$300,194,123
- # of assets capitalized: 2,166
- \$ of assets capitalized: \$426,493,684
- Police pension investment portfolio monitored: \$43,770,807

ACCOUNTING

Program 8540

Program Description

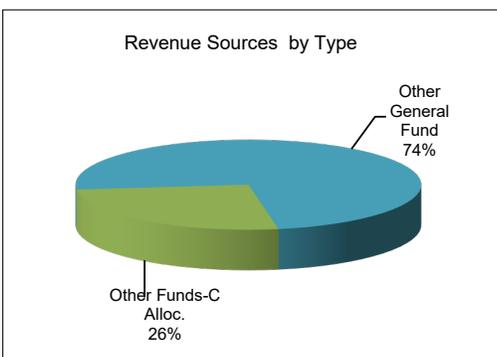
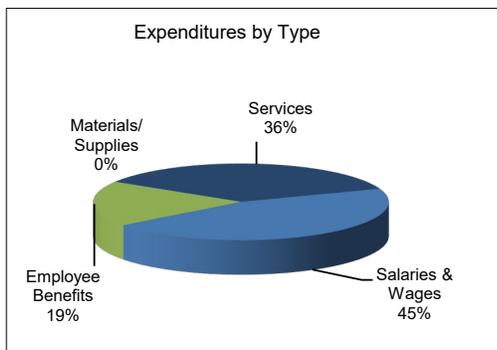
The Accounting staff aim to safeguard city assets; check accuracy and reliability of data; provide management with timely, accurate and meaningful financial information, promote operational efficiency, effectiveness, and economy. The City's annual budget development/process, a reflection of the priorities and goals of the city's elected officials, a map for anticipated revenues and expected expenditures and capital improvements for the upcoming fiscal year is included as well. The staff continues to achieve an unqualified (clean) audit opinion on the Annual Comprehensive Financial Report.

Staffing Detail

Payroll Coordinator
 Accountant
 Grant Accountant
 Budget & Financial Analyst

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	1
2	2	2	2
0	1	1	1
1	1	1	1
3	4	4	5

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Salaries & Wages	185,048	237,873	238,273	284,720
Employee Benefits	76,385	100,844	100,844	120,085
Materials/Supplies	133	1,000	1,000	1,000
Services	145,876	135,805	175,980	224,703
Total	407,443	475,522	516,097	630,508

Revenue Sources:

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Other Funds-C Alloc.	157,555	146,331	146,331	164,119
Other General Fund	249,888	329,191	369,766	466,389
Total	407,443	475,522	516,097	630,508

Purchasing

Mission

Promote public confidence in municipal government procurement through compliance with established federal, state, and local procurement statutes; by communicating effectively with City staff and outside vendors; and by providing staff with the training and tools necessary to execute the procurement function at the highest professional level.

Core Services

- Provide accounts payable, purchasing and receiving services
- Communicate effectively with City staff and outside vendors to ensure compliance with established federal, state and local procurement statutes.
- Provide multiple channel through which bid openings and requests for proposals can be accessed by vendors, including on-line bid opportunities and vendor listings.
- Maximize efficiencies and cost savings in the procurement of materials & supplies.
- Reduce the City's exposure to financial risk (loss of grant funding) by ensuring construction contractors comply with state and federal prevailing wage laws.
- Increase public confidence in municipal government procurement on the part of the general citizenry through adherence to the adopted Purchasing Policy.

Current Year Activity/Achievements

- Continue efforts on the database to eliminate inactive vendors as well as accommodate types of commodities or services provided.

Budget Challenges/Planned Initiatives

- Obtain ability to track companies or individuals who are picking up bids from the City website
- Continue to research on-line bidding process in order to transition the City's bidding process in the future.

Performance Statistics

- Number of bids and contract awards processed 119
- Bids and contracts processed within three (3) working days Yes
- Number of "front end" documents developed for capital projects 20
- Number of accounts payable transactions processed 55,412
- Amount of revenue generated by use of City procurement card for large vendor invoice payments \$86,337.56

PURCHASING

Program 8600

Program Description

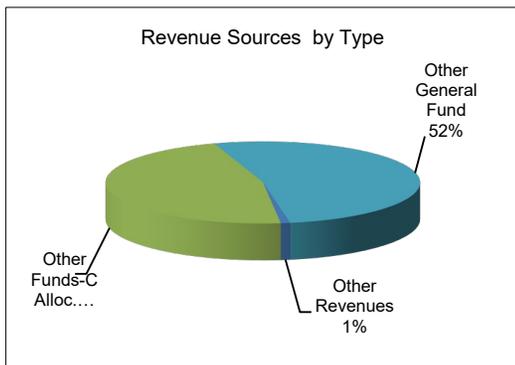
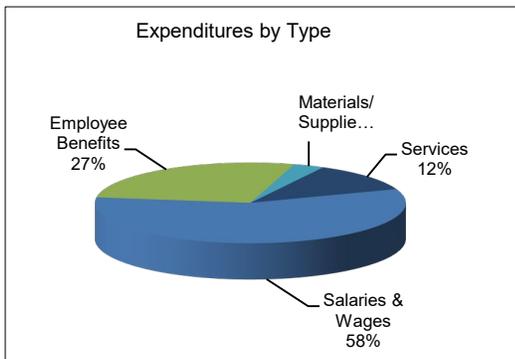
Purchasing ensures public confidence in municipal government procurement through compliance with established federal, state and local procurement statutes; by communicating effectively with City staff and outside vendors; and by providing staff with the training and tools necessary to execute the procurement function at the highest professional level.

Staffing Detail

Purchasing Agent
 Compliance Technician
 Account Technician

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2
4	4	4	4

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	160,988	168,297	173,042	177,930
Employee Benefits	76,652	83,424	83,424	84,352
Materials/Supplies	330	600	600	9,930
Services	22,038	30,765	30,765	35,908
Total	260,008	283,087	287,831	308,120

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Nonrefundable Dep	2,985	3,000	3,000	3,000
Other Funds-C Alloc.	157,565	163,523	163,523	144,157
Other General Fund	99,458	116,564	121,308	160,963
Total	260,008	283,087	287,831	308,120

Technology Services

Mission

Provide ready access to municipal government information via the City's PC-based computer network by providing network connectivity in order to assist other city departments with the development, implementation and use of various software systems.

Core Services

- Provide data/voice/video services to over 600 staff at 30 locations.
- Maintain minimum standards for desktop hardware, a varied and diverse software environment, and network connectivity to make it all work.
- Management/Administration of all devices, including desktops, laptops, cell phones and other mobile devices, and the Avaya VOIP phone system.
- Plan, manage, and maintain the network environment to maintain and enhance security, reliability, availability and performance.
- Provide "on demand" service and support for system and security administration; problem resolution or coordination; research into possible software/hardware acquisitions; and information requests regarding the same.
- Provide timely assistance and/or information in response to requests.
- Meet the requirements of replacing/upgrading PCs, printers, services and other equipment as needed through a funding mechanism based on a per PC charge.
- Maintain GIS data for access by City employees.
- Maintain compliance standards, such as CJIS and HIPAA.

Current Year Activity/Achievements

- Implemented multi-factor authentication (MFA) for VPN and OWA.
- Assisted with implementation of new HR and Payroll software.
- Moved, or acquired, technological services for Sewer Maintenance's new location, including a new camera surveillance system. Moved Fire Inspectors to SMTN old location.
- Acquired and implemented SeeClickFix, a citizen request management software that seamlessly integrates with Cartegraph asset management.
- Assisted with implementation of Cartegraph asset management software for Water Protection.
- Registered the "stjosephmo.gov" domain with the Cybersecurity and Infrastructure Security Agency to show people we are an "official" government site.
- Acquired more storage for our PureStorage array so we can move data off an old EMC san.
- Set up police officers with new phones on ATT FirstNet.
- Began to implement Laserfiche content management.
- Relocated Street Crimes from LEC to Drug Strike Force building.

Budget Challenges/Planned Initiatives

- Continue to utilize automated management tools to stretch limited resources.
- Move Springbrook software to SAAS (the cloud).
- Move Accela Civic Platform to SAAS.
- Go live with SharePoint Online.
- Implement Laserfiche citywide.
- Coming up with more funding sources to cover increasing software support and maintenance costs.
- Move our on-premise email server to Exchange Online, in "the cloud", but need to upgrade 350 SharePoint P1 licenses to G1 first.
- Upgrade Municode to display our Code of Ordinances in a more user-friendly manner.

Performance Statistics

- Maintain a data network consisting of approximately 700 devices spread out over 31 locations. This includes desktops, laptops, printers, switches, and routers.
- Maintain VOIP desktop phones, cell phones, tablets, and other mobile devices, accounting for over 300 more devices.
- More than 22TB of data to manage.
- Property Maintenance Inspectors, Fire Inspectors, and Police Officers wrote a combined total of 1875 tickets last year in the Brazos ticketing system.
- In any given 10 minute time frame, there may be 50 attacks on our network. Most are from Russia and China.
- Extrapolate those 10 minutes out, and that's over 400,000 attacks daily. The security measures in place and on the firewall stop them.

NETWORK SERVICES

Program 8570

Program Description

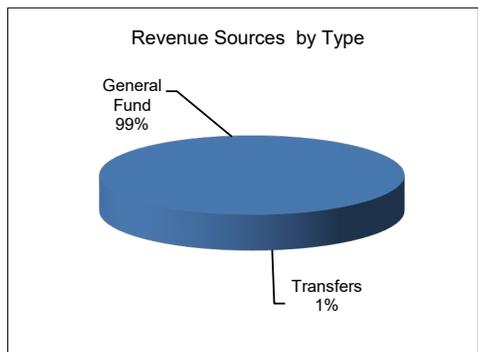
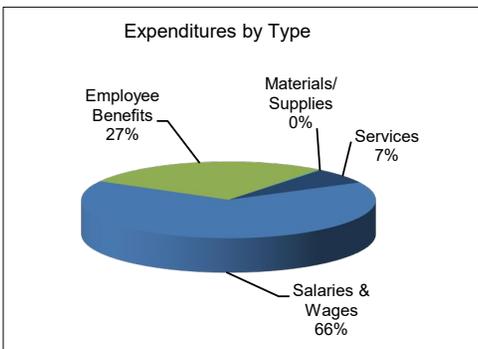
The Network Services division promotes ready access to municipal government information through appropriate day-to-day maintenance of the City's computer network, by assisting other city departments with the development, implementation and use of various computer software systems and other technologies. The GIS Development division has been combined with the Network Services division and is responsible for funding, managing, updating, developing, and providing access to the City's GIS data and applications.

Staffing Detail

- Assoc Director Technology Services
- Network Administrator
- System Support Specialist
- Computer Support Specialist
- Software Support Specialist

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
5	5	5	5

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	296,909	298,578	303,072	318,787
Employee Benefits	125,541	131,282	131,282	133,843
Materials/Supplies	859	1,000	1,000	1,000
Services	30,306	32,700	32,700	32,700
Total	453,615	463,560	468,054	486,329

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Transfers	6,450	6,450	6,450	6,450
General Fund	447,165	457,110	461,604	479,879
Total	453,615	463,560	468,054	486,329

NETWORK OPERATIONS

Program 8590

Program Description

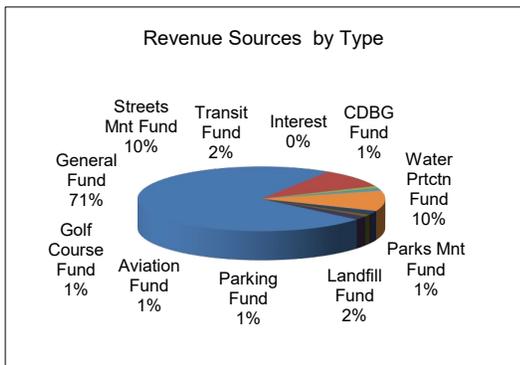
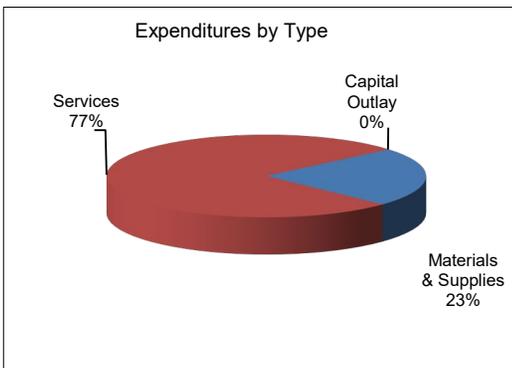
This program provides for the City's future technology needs through timely replacement or upgrades of computer network hardware and software and through implementation of new advances in technologies when appropriate.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0
0	0	0	0

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Materials & Supplies	119,605	130,000	130,000	130,000
Services	413,581	423,035	428,035	430,676
Capital Outlay	98,290	10,000	10,000	0
Total	631,476	563,035	568,035	560,676
Revenue Sources:				
General Fund	327,995	412,085	417,085	409,226
Streets Mnt Fund	50,901	52,875	52,875	52,875
CDBG Fund	6,498	6,750	6,750	6,750
Parks Mnt Fund	1,083	1,125	1,125	1,125
Aviation Fund	5,415	5,625	5,625	5,625
Water Prtctn Fund	57,399	57,375	57,375	57,375
Landfill Fund	7,581	9,000	9,000	9,000
Parking Fund	2,166	2,250	2,250	2,250
Golf Course Fund	4,332	5,625	5,625	5,625
Transit Fund	9,747	10,125	10,125	10,125
Grant	157,717	0	0	0
Interest	642	200	200	700
Total	631,476	563,035	568,035	560,676



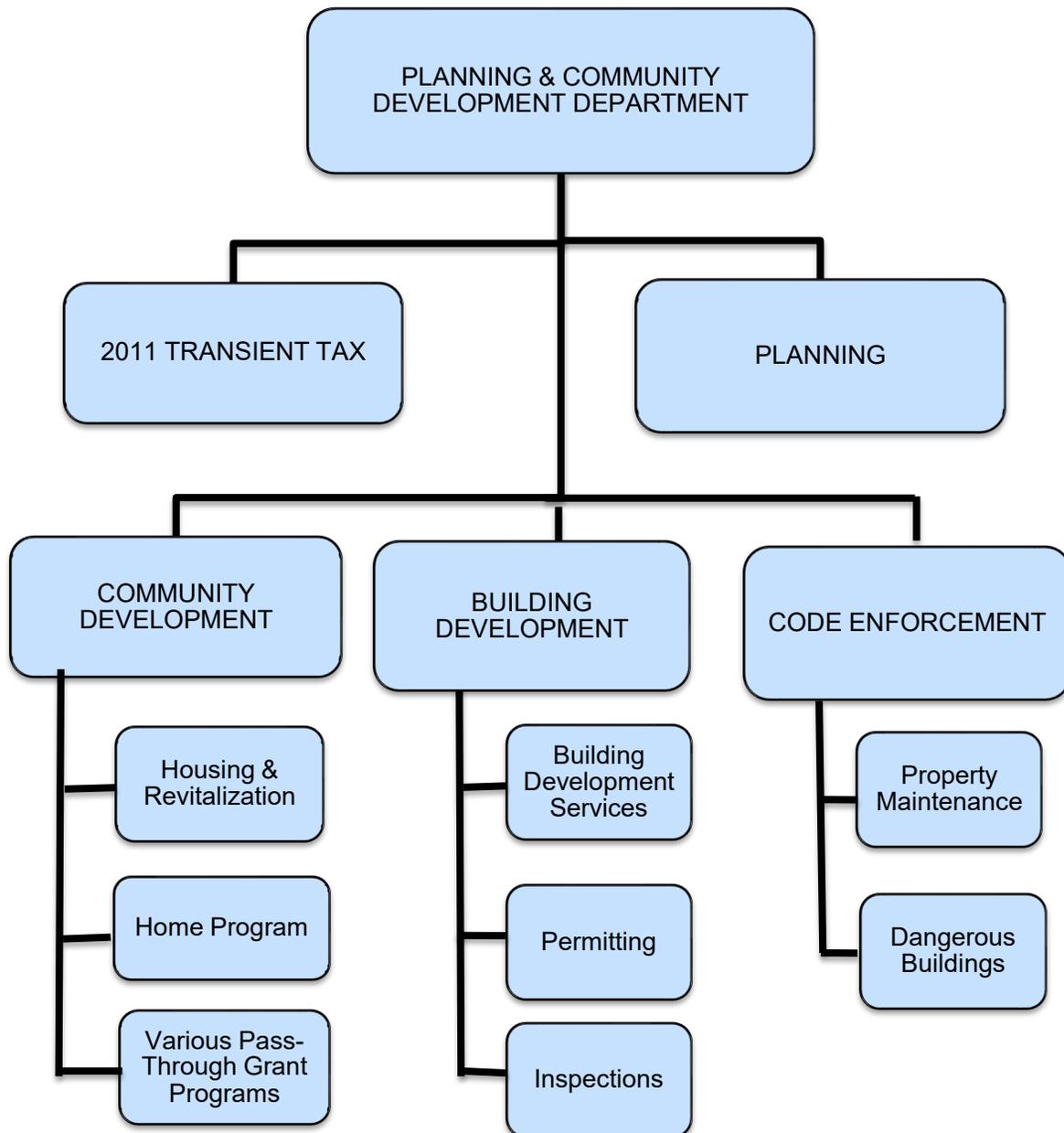
PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

The City of St. Joseph's planning and community development department provides economic planning and public/private sector cooperation in order to diversify the economic base of the community. Planning ensures that development within the city follows adopted city plans and policies through review and consultation with private developers. And, the Community Development divisions address housing and non-housing-related community development needs.

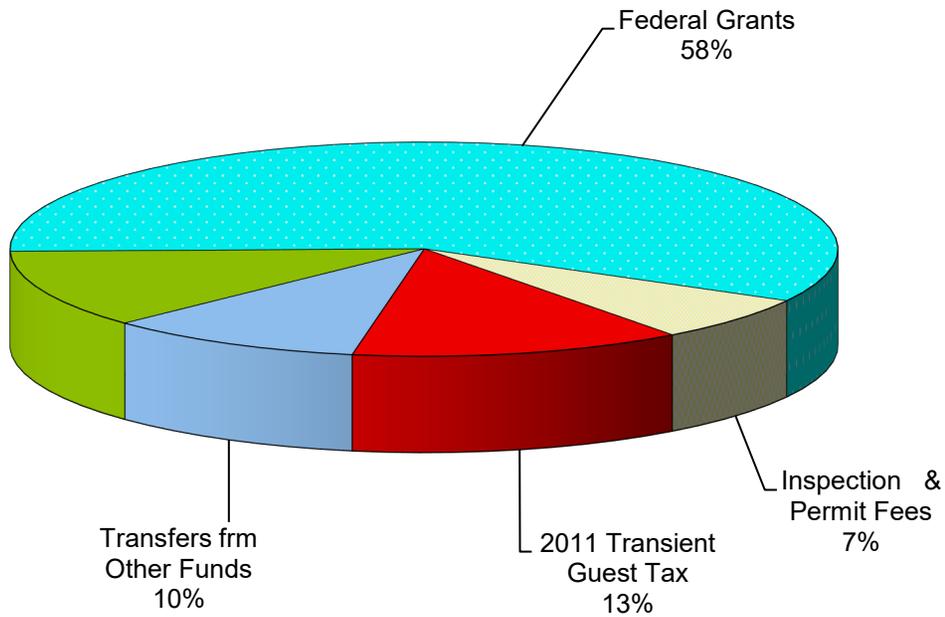
The Inspections and Code Compliance programs provide review and approval of code compliant construction and development.

These operations are funded through the local general sales tax, property taxes, special use permit fees, building inspections and permit fees and federal community development block grant sources.

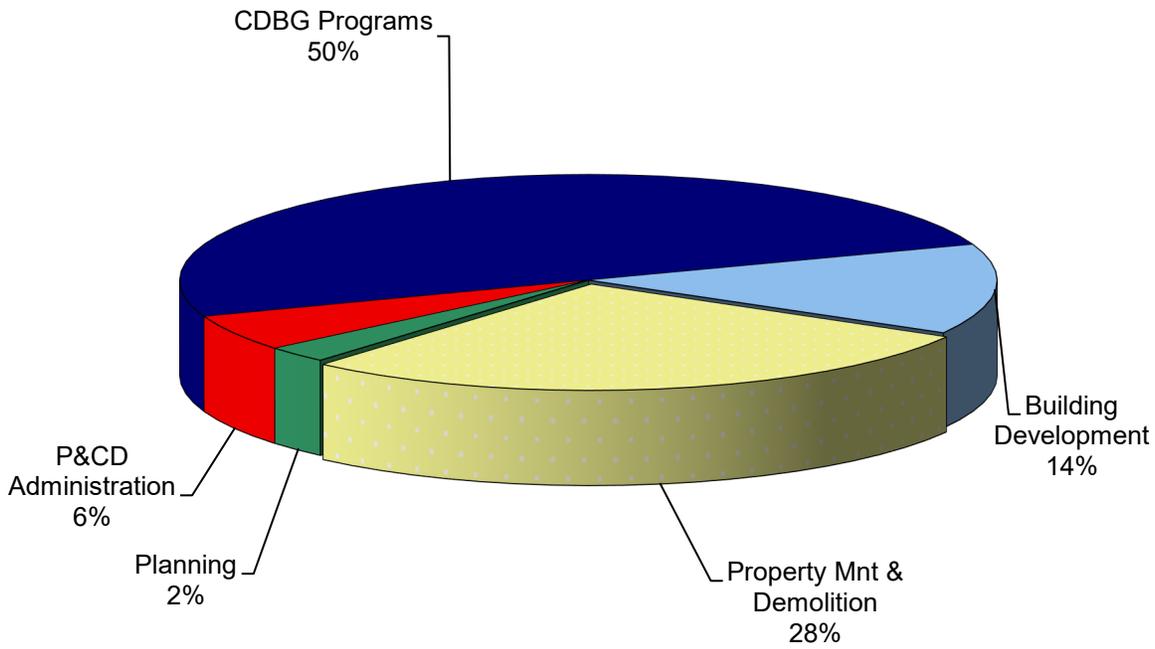
TOTAL BUDGETED RESOURCES: \$ 5,013,925



PLANNING & COMMUNITY DEVELOPMENT SOURCES & USES



FUNDING SOURCES



PROGRAM USES

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

	2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual	Budget
ACCOUNT TYPE				
Salaries & Wages	1,363,235	1,413,200	1,421,849	1,418,172
Payroll Expenses & Benefits	596,445	661,453	661,453	628,785
Materials & Supplies	38,789	44,300	45,122	43,800
Utilities & Other Contracted Services	3,424,361	3,675,217	3,629,395	2,724,571
Claims/Insurance/Fund Transfers	216,546	167,552	167,552	198,598
Capital	2,911,957	0	777,477	0
	8,551,333	5,961,722	6,702,849	5,013,925
USES BY PROGRAM				
* Planning & Community Dvlpmnt Admin	3,273,591	278,652	1,062,324	266,551
Planning	190,405	119,657	127,361	121,574
CDBG Management	355,216	319,705	271,620	284,145
Housing & Revitalization	2,349,577	2,313,142	2,296,628	1,337,349
Restricted ARRA Program	0	0	0	0
Home Program	70,714	399,858	466,754	398,100
Federal Emergency Srv Grnt	41,794	0	0	0
Slum/Blight Activity & Low/Mod Activity	0	0	0	0
Public Service Agencies	371,200	396,200	396,200	391,490
Building Development	598,780	639,791	715,327	662,760
Property Maintenance	917,820	994,793	965,242	950,590
Vacant Structure Stabilization	99,357	150,000	169,438	200,000
Land Bank	14,406	50,000	50,000	0
Demolition	268,473	299,925	329,111	401,366
	8,551,333	5,961,722	6,850,004	5,013,925
FUNDING SOURCES				
General Fund	5,593,360	1,748,893	2,605,692	1,717,476
Landfill Fund	(499,000)	484,000	484,000	484,000
CDBG Fund	3,456,974	3,728,830	3,760,313	2,812,449
	8,551,333	5,961,722	6,850,004	5,013,925
STAFFING SUMMARY				
P&CD Administration	3.0	3.0	3.0	3.0
Planning (Split from Admin program)	2.0	1.0	1.0	1.0
CDBG Management	2.0	2.0	2.0	1.0
Housing & Revitalization	2.5	2.5	2.5	2.0
Home Program	0.0	0.0	0.0	0.0
Building Development Services	8.0	8.0	8.0	8.0
Property Maintenance	11.0	12.0	12.0	11.0
Demolitions	0.0	0.5	0.5	2.0
	28.5	29.0	29.0	28.0

* Includes the Riverfront Economic Development Tax Program

Planning & Community Development Administration

Mission

Support and enhance our community's development efforts while ensuring public health and safety, and compliance with city ordinances and adopted codes.

Core Services

- Managerial oversight of planning and zoning, building development, property maintenance, community development, and economic development function of the City.
- Support and implementation of Downtown Master Plan initiatives.
- Work with private development to promote job creation.
- Comprehensive review of site and building plans.
- Provide economic development assistance to public to promote job creation and retention.
- Provide assistance to low/moderate income homeowners for rehab of homes
- Provide emergency assistance to address life/health threatening issues in their homes
- Help public service agencies provide services to low to moderate income clients
- Provide funding for facade improvements to eligible properties located in the downtown precise plan area

Current Year Activities/Achievements

- Support of Council's Priority to work on riverfront redevelopment efforts.
- Administered 5 economic development programs.
- Allocated over \$19 million in ARPA funds to assist St Joseph residents
- Continued development of Residential Inspection Program.
- Implementation of St Joseph Land Bank Program.
- Carry out Vacant Residential Fee Program.
- Continued work to improve community appearance.

Budget Challenges/Planned Initiatives

- Continue to update and alter Accela software program to meet needs of Staff.
- Change over of staff, hiring and training of staff.
- Educating public on importance of City Codes and need to review how project may impact surrounding neighborhood.
- Provide funds to improve public housing and public facilities
- Continue to promote rental inspection program with limited Staff.

Performance Statistics

- Over 400 rental properties inspected.
- Issued over 112,116 different permits.
- Worked to support over \$100 million in new investment in St Joseph.
- Demolition of more than 50 vacant structures.
- Over \$600,000 in funds used to provide housing to St Joseph.

PLANNING & COMMUNITY DEVELOPMENT ADMINISTRATION

Program 8380

Program Description

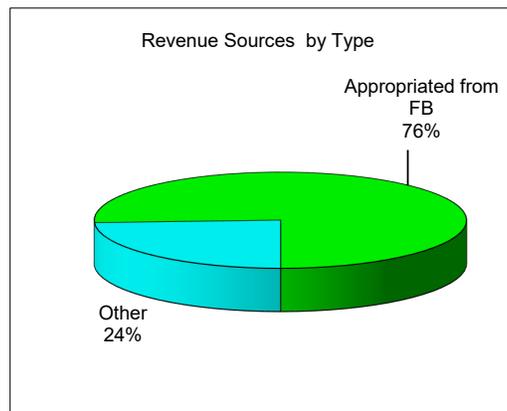
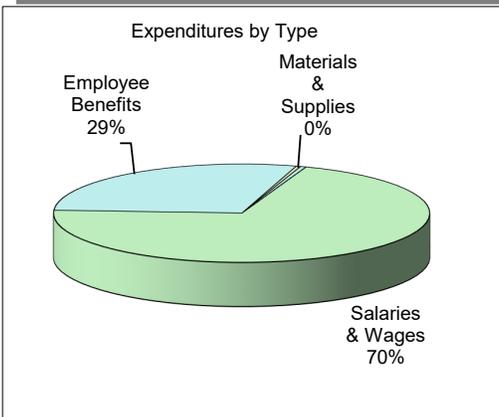
The administrative office provides managerial oversight of planning and zoning, building inspections, property maintenance issues, economic development coordination and federally funded project administration including the historic preservation functions of the City. Staff oversees permitting, licensing, building inspection, code compliance and development review and coordination. The Special Events Coordinator, makes sure that parades, festivals, and other special events sponsored by a variety of individuals or groups in the community are properly permitted and have met all street and safety concerns. The position also serves City's primary point of contact for all liquor licensing issues.

Staffing Detail

Director of Planning & Community Development
 Executive Administrative Assistant
 License & Permit Supervisor

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
3	3	3	3

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Materials & Supplies
 Debt Charges
 Services

Total

Revenue Sources:

Other
 Appropriated from FB
 General Fund-Other

Total

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
190,487	192,520	198,714	185,689
77,227	80,490	80,490	75,904
709	1,500	1,500	1,000
0	2,842	2,842	2,658
1,253	1,300	1,300	1,300
269,676	278,652	284,847	266,551
64,530	64,530	64,500	64,360
0	0	0	0
205,147	214,122	220,347	202,191
269,676	278,652	284,847	266,551

2011 Transient Guest Tax Program 0022

Program Description

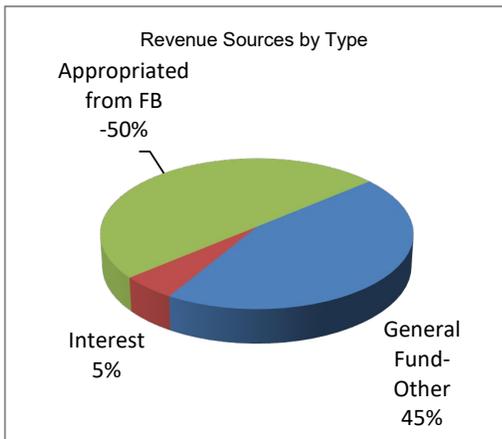
Program used to track the revenue and expenditures of the Downtown/Riverfront Economic Development Tax. This is the additional 3% transient guest tax on hotel/motel rooms as approved by voters. The revenue generated by downtown hotels is to be used for downtown development. Until the end of the 3rd Street Hotel TIF, the only hotel downtown, all the additional revenue generated there goes to pay off that TIF. Revenues generated by hotels/motels outside the downtown area are dedicated to riverfront development projects.

Staffing Detail

None

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Operating Budget Summary



Expenditures:

Services
Capital Improvements
Transfers

Total

Revenue Sources:

Hotel/Motel Tax
Interest
General Fund-Other

Total

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
91,958	0	0	0
2,911,957	0	777,477	0
0	0	0	0
3,003,915	0	777,477	0
582,296	0	625,000	625,000
51,255	73,332	73,332	73,332
2,370,364	(73,332)	79,145	(698,332)
3,003,915	0	777,477	0

Planning

Mission

The planning division ensures that development within the City follows adopted city plans and policies through the review and consultation with private developers. Staff works with the public to identify ways to assist with their project and provide options to encourage better development.

Core Services

- Review all residential and commercial development plans, all zoning and subdivision platting.
- Ensure compliance with the City's Comprehensive Land Use Plan in order to manage growth and development.
- Ensure compliance with the City's zoning code for proper spacing, location and design to protect quality of life standards.
- Provide staff reports for the Downtown Review Board, Planning Commission, Zoning Board of Adjustment, and Landmark Commission

Current Year Activity/Achievements

- Completion 7 adoption of Comprehensive Plan & updated Land Use Plan
- Complete review of Zoning Code, with updates introduced and adopted regularly
- Update of Accela to better track progress of applications.
- Updated web page to improve usability and access
- Updated applications to improve processes for customers and staff
- Adoption of the Riverfront Precise Plan

Budget Challenges/Planned Initiatives

- Work to meet customers needs in planning services.
- Promote continued reinvestment in the community by working with developers to find options for their project to succeed.
- Continued support of riverfront redevelopment.
- Finalize Comprehensive Plan for St Joseph.
- Continue the review of zoning code and provide recommended updates for adoption; explore the transition to online format exclusively
- Continued work on City-initiated rezonings to address errors in current zoning map and land use
- Continue to review and update applications and processes as necessary.

Performance Statistics

- Processed 120 applications for plans and permits issued through the Planning Commission, Downtown Review Board, and Zoning Board of Adjustment.

PLANNING

Program 5110

Program Description

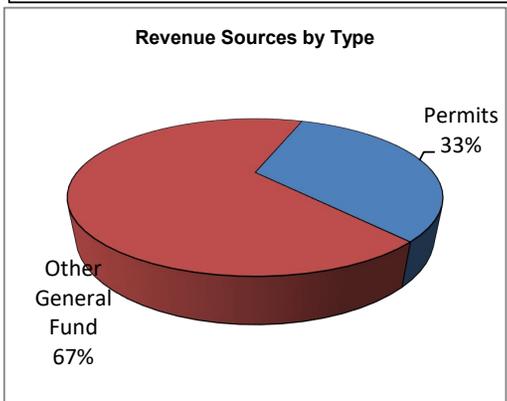
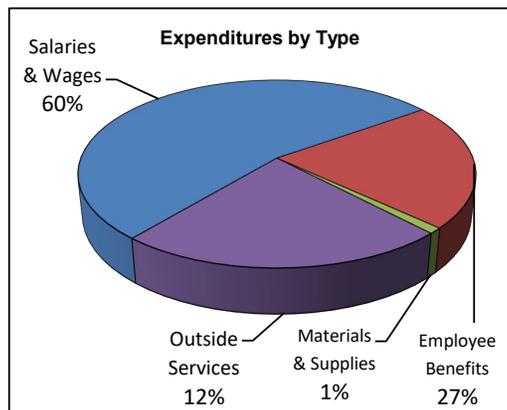
The City's planning division is responsible for citywide planning and zoning administration, regulating subdivisions, and administering a comprehensive land use plan for the city. The comprehensive land use plan is a blueprint for dealing with physical and economic development and housing initiatives.

Staffing Detail

City Planner
 Assistant City Planner

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	0	0	0
2	1	1	1

Operating Budget Summary



Expenditures:

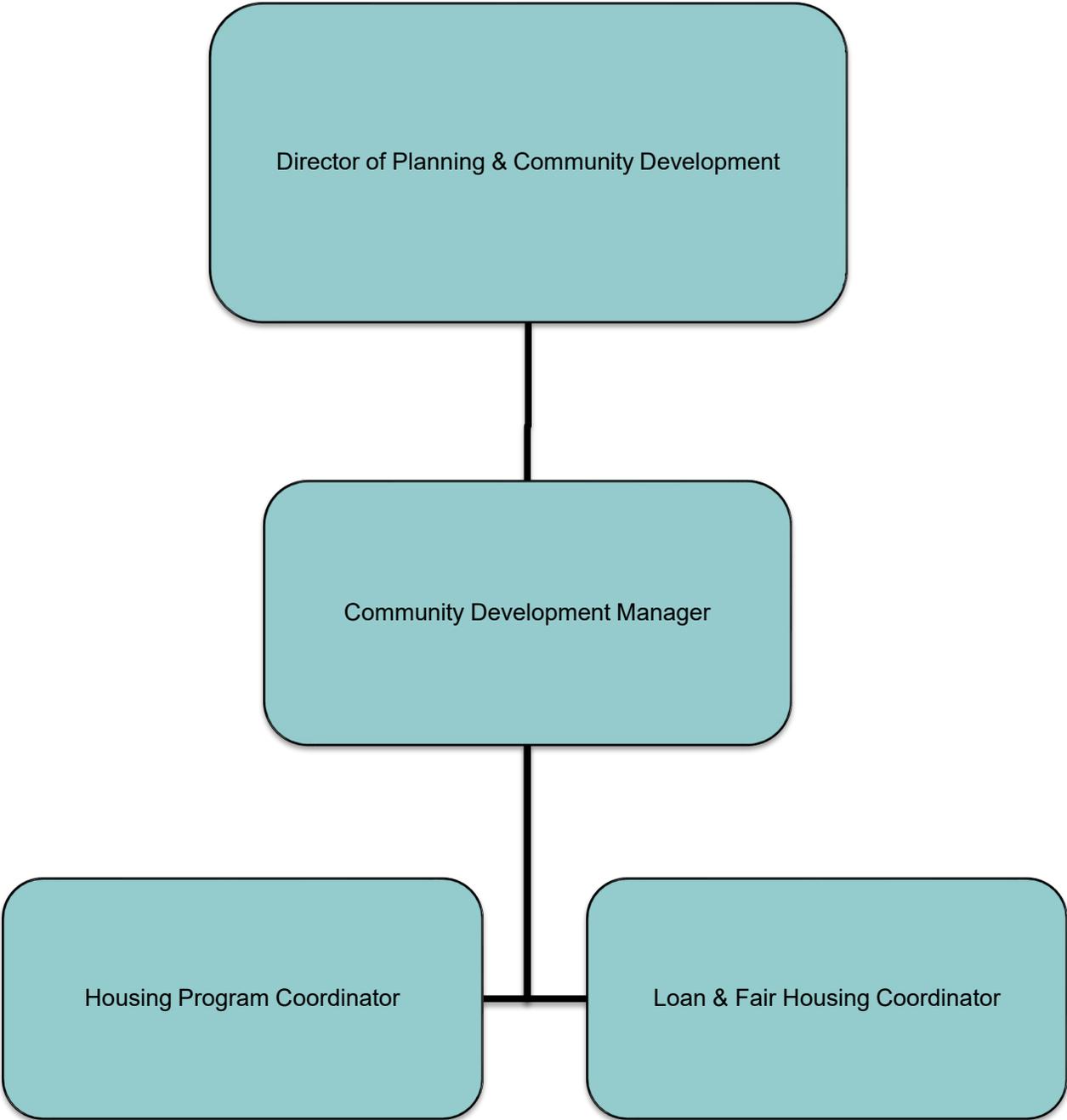
Salaries & Wages	72,105	65,774	63,479	65,692
Employee Benefits	22,462	27,433	27,433	26,438
Materials & Supplies	951	1,200	1,200	1,200
Outside Services	94,887	25,250	35,250	28,244
Total	190,405	119,657	127,361	121,574

Revenue Sources:

Permits	44,460	30,000	28,429	40,000
Other Revenues	70,125	0	10,000	10,000
General Fund-Other	145,945	89,657	98,932	81,574
Total	260,530	119,657	137,361	131,574

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
72,105	65,774	63,479	65,692
22,462	27,433	27,433	26,438
951	1,200	1,200	1,200
94,887	25,250	35,250	28,244
190,405	119,657	127,361	121,574
44,460	30,000	28,429	40,000
70,125	0	10,000	10,000
145,945	89,657	98,932	81,574
260,530	119,657	137,361	131,574

COMMUNITY DEVELOPMENT (CDBG)



Community Development Block Grant Program

Mission

The City of St. Joseph utilizes the Community Development Block Grant funds and the HOME Investment Partnerships Program funds to the greatest extent possible to assist low/moderate income citizens with both housing and non housing needs in order to improve the quality of life. A variety of services are provided through 12 public service agencies to help with a wide range of assistance programs. At least 70% of the CDBG funding received each year is allocated to low/moderate income citizens. In addition, 100% of the HOME Program funds are allocated to agencies providing affordable housing to citizens eligible for homeownership and rental properties developed by Habitat for Humanity and Community Action Partnership.

Core Services

- Housing Rehabilitation and Revitalization
- Demolition
- Funding for Public Service Programs
- Fair Housing
- Community Development Administration
- Housing Programs-HOME Investment Partnerships Program funds

Current Year Activity/Achievements

- Providing assistance to rehabilitation of blighted housing stock.
- Demolition of dangerous structures.
- Assist those in need by providing funds to Public Service Agencies.

Budget Challenges/Planned Initiatives

- Continue to provide funding to benefit LMI individuals with a limited budget.

Performance Statistics

- 9 Emergency Assistant Grants
 - 5 Housing Weatherization Grants
 - Funding for 12 Public Service Agencies.
 - 8 home owner occupied housing rehabilitations
- Provide CDBG-CV CARES funding to Public Service Agencies who have been impacted by the pandemic

COMMUNITY DEVELOPMENT MANAGEMENT

Program 5260

Program Description

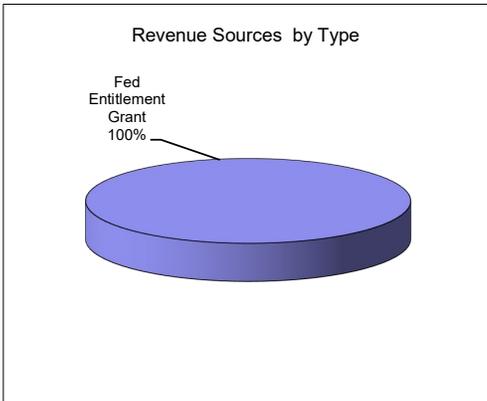
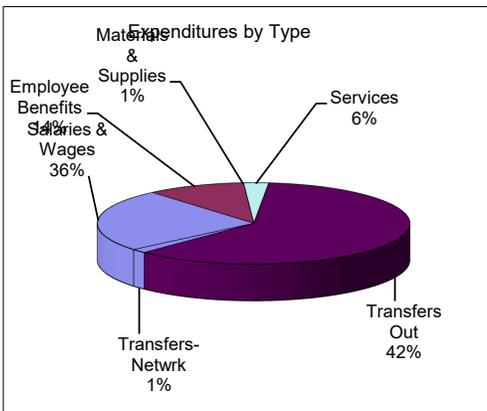
The program oversees the administration of funding received from the U.S. Department of Housing & Urban Development.

Staffing Detail

Community Development Manager
Grants Specialist

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
1	1	1	1
1	1	1	0
2	2	2	1

Operating Budget Summary



Expenditures:

Salaries & Wages
Employee Benefits
Materials & Supplies
Services
Transfers Out
Transfers-Network

Total

Revenue Sources:

Interest & Other
Fed Entitlement Grnt
Rents
A pprop Fund Bal
CDBG Fund - Other

Total

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
113,457	117,162	69,076	70,632
45,640	51,469	51,469	28,946
0	0	0	0
5,219	6,716	6,716	7,404
186,568	139,859	139,859	172,663
4,332	4,500	4,500	4,500
355,216	319,705	271,620	284,145
80,970	0	0	0
1,428,780	2,048,860	2,044,960	2,022,427
0	0	0	0
0	0	0	0
(1,154,534)	(1,729,155)	(1,773,340)	(1,738,282)
355,216	319,705	271,620	284,145

HOUSING & REVITALIZATION

Program 5210

Program Description

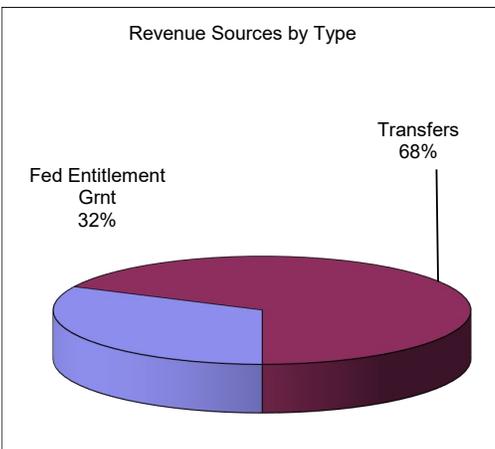
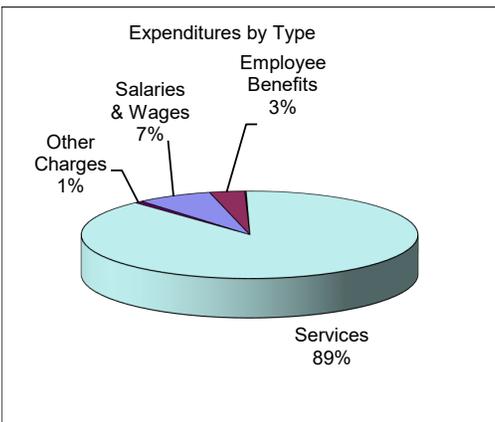
Provides decent, safe, and sanitary housing for low to moderate income families through coordination, implementation, and monitoring of Community Development Block Grant Emergency Assistance and Home Improvement programs. Staff also coordinate and oversee activities designed to promote the revitalization of St. Joseph's core inner-city neighborhoods. Projects within the NRSA will receive priority funding.

Staffing Detail

Historic Preservation Planner
 Housing Program Coordinator
 Loan & Fair Housing Coordinator

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
0.5	0.5	0.5	0
1	1	1	1
1	1	1	1
2.5	2.5	2.5	2

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Materials & Supplies
 Services
 Other Charges

Total

Revenue Sources:

Fed Entitlement Grnt
 Transfers
 CDBG Fund - Other

Total

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
104,466	114,136	96,800	97,109
50,568	49,107	49,107	45,135
852	1,500	2,322	1,500
2,188,325	2,137,699	1,990,543	1,182,905
5,365	10,700	10,700	10,700
2,349,577	2,313,142	2,149,472	1,337,349
127,410	1,284,500	1,284,500	429,706
0	0	0	0
2,222,166	1,028,642	864,972	907,643
2,349,577	2,313,142	2,149,472	1,337,349

HOME PROGRAM

Program 8880

Program Description

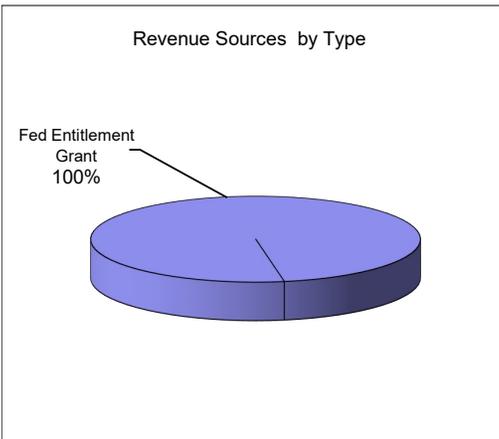
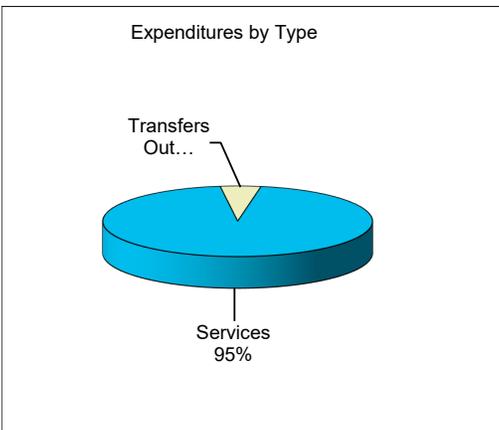
This program administers HUD funding in a broad array of eligible housing activities including both home ownership and the expansion of affordable rental housing. The majority of HOME funds are focused on infill construction within the NRSA.

Staffing Detail

None

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0
0	0	0	0

Operating Budget Summary



Expenditures:

Training	0
Services	45,068
Interfund Transfers	23,480
Tranfer-Computer	2,166

Total

Revenue Sources:

Fed Entitlement Grant	162,336
Other Revenue	0
Interfund Transfer	101,423
CDBG Fund - Other	(195,212)

Total

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0
45,068	376,665	443,561	376,665
23,480	23,193	20,943	19,185
2,166	2,250	2,250	2,250
68,548	399,858	464,504	398,100
162,336	400,000	400,000	400,000
0	0	0	0
101,423	0	0	0
(195,212)	(142)	64,504	(1,900)
68,548	399,858	464,504	398,100

VACANT STRUCTURE STABILIZATION

Program 5435

Program Description

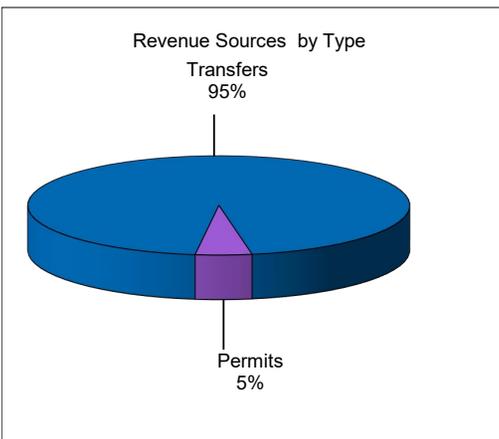
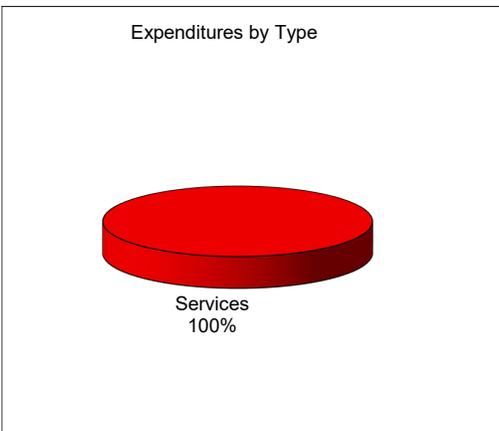
This program provides non-federal source of funds to eliminate vacant dangerous structures through city demolition or working with property owner to stabilize vacant structures.

Staffing Detail

None

2019-20	2020-21		2022-2023
	Adopted Budget	Estimated Actual	
Actual			Budget
0	0	0	0
0	0	0	0

Operating Budget Summary



Expenditures:

Services	99,357	150,000	169,438	200,000
Total	99,357	150,000	169,438	200,000

Revenue Sources:

Permits	11,200	10,000	10,000	10,000
Interest	678	0	0	400
Transfers	100,000	150,000	150,000	200,000
CDBG Fund - Other	(12,521)	(10,000)	9,438	(10,400)
Total	99,357	150,000	169,438	200,000

Land Bank Program Program 5436

Program Description

With approval by City Manager, provides funding for properties related to acquisition or stabilization acquired by Land Bank Board.

Staffing Detail

None

2019-20 Actual	2020-21		2022-2023 Budget
	Adopted Budget	Estimated Actual	
0	0	0	0
0	0	0	0

Operating Budget Summary

	2019-20 Actual	2020-21		2022-2023 Budget
		Adopted Budget	Estimated Actual	
Expenditures:				
Services	14,406	50,000	50,000	0
Total	14,406	50,000	50,000	0
Revenue Sources:				
Permits	0	0	0	0
Interest	3,343	0	0	0
Transfers	150,000	50,000	50,000	0
Total	153,343	50,000	50,000	0

PUBLIC SERVICE AGENCIES

Program 8850

Program Description

Funding is allocated to non-profit organizations in St. Joseph concerned with public issues such as child care, public health, drug and alcohol abuse, recreational activities, domestic violence, and treatment of children with physical and developmental disabilities. Disbursement is determined by a citizen committee charged with evaluating applications for the grant.

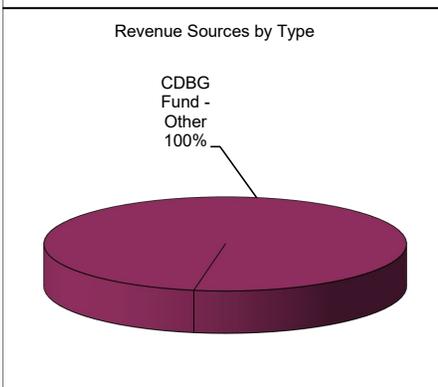
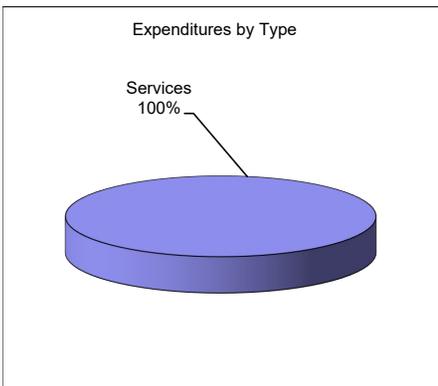
Staffing Detail

None

Operating Budget Summary

● Pivotal Point Transitional Housing	\$28,500
● St. Kolbe Puckett Center for Healing	\$30,590
● Interfaith Com. Srv-Youth Latchkey	\$28,500
● Bartlett Center - Family Resource Program	\$21,950
● AFL-CIO Community Services	\$14,250
● Samaritan Counseling-Client Assistance	\$23,750
● Social Welfare Brd-Dental Care Program	\$78,850
● United Cerebral Palsy-Integration & Advocacy	\$14,250
● YWCA-Women & Children's Shelter	\$64,600
● Second Harvest	\$23,750
● Community Missions-Housing for Hmless	\$23,750
● Voices of Courage	\$23,750
● Sister of Solace	\$15,000
	\$391,490

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0



Expenditures:

Services

Total

Revenue Sources:

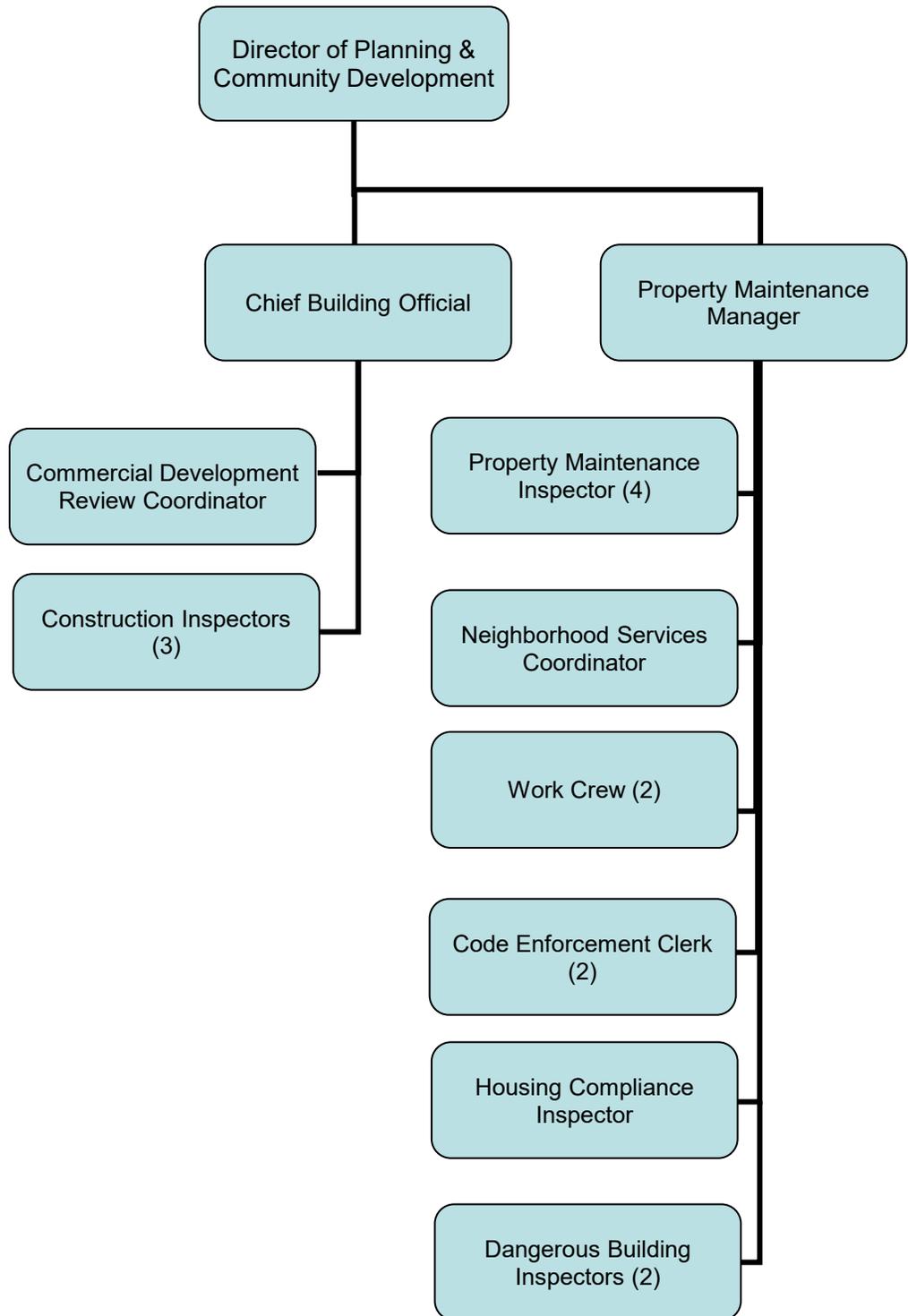
Fed Entitlement Grant

CDBG Fund - Other

Total

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
371,200	396,200	396,200	391,490
371,200	396,200	396,200	391,490
0	0	0	0
371,200	396,200	396,200	391,490
371,200	396,200	396,200	391,490

BUILDING REGULATIONS & PROPERTY MAINTENANCE



Building Development Services

Mission

Provide the public with minimum requirements to safeguard health, safety and general welfare as it relates to the building industry. These minimum requirements will be administered through consultations, plan reviews and inspections.

Core Services

- Consultations with customers relating to their particular building project.
- Inform customers of specific information that they need to provide to the City.
- Schedule a Development Review Meeting for the project if necessary.
- Review plans to insure adherence to local building codes.
- Inspect projects to verify the installation is acceptable and code compliant.
- Building Department clerks assist customers through the documentation process.
- Upon project completion occupancy is approved and project files are archived.
- Assist customers with numerous miscellaneous requests.

Current Year Activities/Achievements

- Continued improvement towards Development Review Process.
- Increase inspector training to improve code understanding.
- Percent of Plans reviewed in 14 working days: 99%

Budget Challenges/Planned Initiatives

- Continue to encourage staff to meet all certification requirements.
- Implementation of new software for managing project files.
- Work to update Accela software program to allow access from the field.

Performance Statistics

- Building Inspections: 525
- Mechanical inspections: 90
- Electrical Inspections: 543
- Plumbing inspections 90
- Demo Permits: 127
- New Single Family: 44
- Commercial Permits: 175
- Number of Plan Reviews: 130

BUILDING DEVELOPMENT SERVICES

Program 5410

Program Description

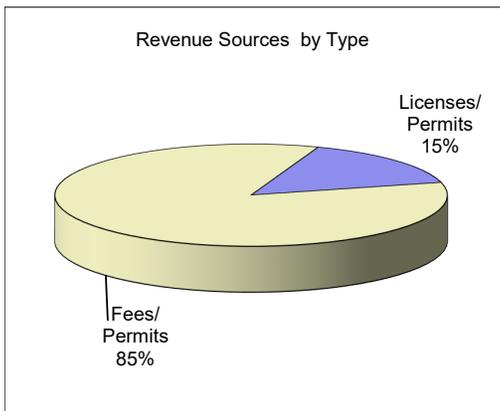
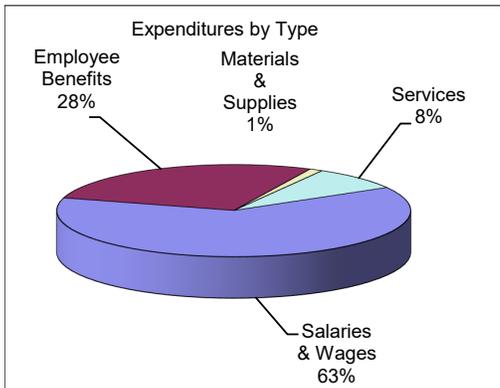
Building Development Services staff oversee review of development plans, perform building plan review, inspection building construction activities and interacts with building and industry organizations in order to promote a vibrant and safe building environment. Through property and construction information, inspections and enforcement the staff verifies construction projects meet appropriate building code standards thereby ensuring public safety.

Staffing Detail

Chief Building Official
 Dangerous Building Inspector
 Commerical Development Review Coordinator
 Construction Inspector
 Mechanical & Plumbing Inspector
 Electrical Inspector
 Permit Clerk

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
2	2	2	2
8	8	8	8

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Materials & Supplies
 Services

Total

Revenue Sources:

Licenses/Permits
 Fines
 Fees/Permits
 Other Revenue
 General Fund-Other

Total

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
384,598	393,716	469,252	415,845
164,146	184,945	184,945	183,578
4,884	8,100	8,100	8,100
45,151	53,030	53,030	55,237
598,780	639,791	715,327	662,760
83,965	90,000	84,329	90,000
2,300	0	0	0
403,262	488,800	430,352	492,000
0	0	0	0
109,252	60,991	200,646	80,760
598,780	639,791	715,327	662,760

Property Maintenance

Property Maintenance, Demolitions

Mission

The Property Maintenance division enforces minimum property maintenance standards adopted by the City Council.

Core Services

- Enforce minimum property maintenance codes for interior housing conditions related to electrical, mechanical, plumbing, sanitation and egress issues.
- Coordinate the City's Neighborhood Cleanup Dumpster program.
- Enforce minimum dangerous building codes related to exterior / interior conditions.
- Coordinate community trash program.
- Provide professional code enforcement with the goal of eliminating blight and ensuring the health, safety, and welfare of the City

Current Year Activity/Achievements

- Complete implementation of Accela Automation software system and staff training.
- Continued improvement of Abatement Program through work crew staff changes.
- Continued improvement of utilizing CDBG funds and non-federal funds for demolitions and stabilization.
- Continued improvements of utilizing work crew staff to secure vacant abandoned properties
- Continued improvements of Tolemi software to track and identify core areas of code violations
- Continued improvements of Ordinance 7-328 "Vacant Residential Building Registration"
- Continued improvements Neighborhood Services Initiative

Budget Challenges/Planned Initiatives

- Use software to become more efficient, in order for existing staff to be able to respond to the number of complaints we receive.
- Use current inspection staff to respond to complaints and proactively survey for violations that add to unhealthy and blighted conditions in the community.
- Work with public to address the cleanliness of neighborhoods and help to establish neighborhood pride.
- Improve on the results of the Community Alliance Survey to help reduce the negative appearance of blighted properties.
- Utilize improvements of Abatement Program through work crew staff changes.
- Utilize non federal funding for demolitions and stabilizations of dangerous and deteriorated properties among the City.
- Utilize improvements of Neighborhood Services Initiative

Performance Statistics

- During calendar year 2021, the Property Maintenance Division initiated 12,735 notices for property maintenance violations.
- Performed 272 rental inspections.
- Issued 48 vacant residential building notices.
- Performed 406 securing abatements
- Issued 229 Municipal citations
- Demolition of 38 structures.
- Issue 3,162 administrative Penalties

PROPERTY MAINTENANCE

Program 5430

Program Description

Property maintenance staff work with citizens in an effort to eliminate trash, debris, overgrown weeds and dangerous buildings throughout the city. The staff also provides rodent and mosquito control and rental dwelling inspections.

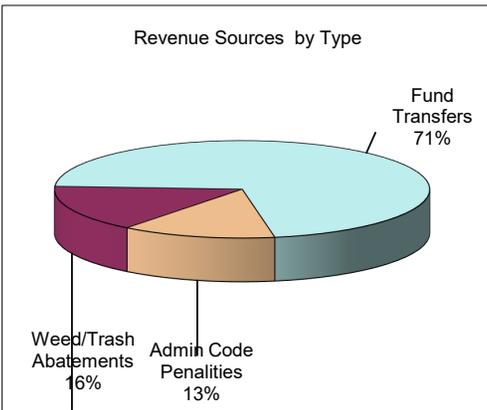
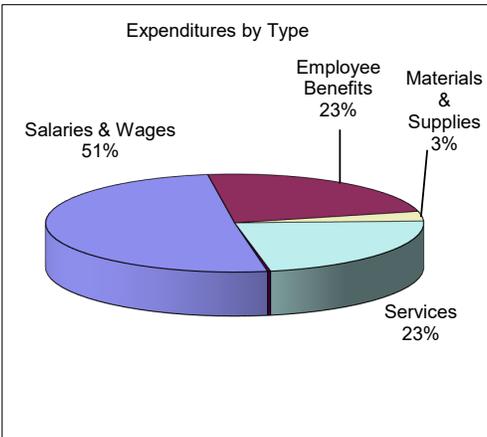
Staffing Detail

Property Maintenance Manager
 Dangerous Building Inspector
 Property Maintenance Inspector
 Work Crew Supervisor
 NBHD Service Coordinator
 Code Enforcement Clerk***
 Housing Compliance Inspector**
 Property Maintenance Laborer

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	0
4	4	4	4
1	1	1	1
1	1	1	1
2	2	2	2
0	1	1	1
1	1	1	1
11	12	12	11

**Replace Assist. City Planner position with Housing Compliance Inspector
 *** Code Enforcement clerk approved Feb 2020

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Materials & Supplies
 Services
 Utilities
 Capital

Total

Revenue Sources:

Admin Code Penalties
 Weed/Trash Abatements
 Other Revenue
 Fund Transfers
 General Fund-Other

Total

2019-20	2020-21		2022-2023
	Adopted	Estimated	
Actual	Budget	Actual	Budget
484,524	502,892	468,341	480,019
231,108	247,840	247,840	223,358
30,602	30,300	30,300	30,300
169,754	211,260	216,260	214,413
1,832	2,500	2,500	2,500
0	0	0	0
917,820	994,793	965,242	950,590
68,172	45,000	90,000	90,000
73,038	105,000	97,000	105,000
0	0	0	0
(499,000)	484,000	484,000	484,000
1,275,610	360,793	294,242	271,590
917,820	994,793	965,242	950,590

DEMOLITIONS

Program 5360

Program Description

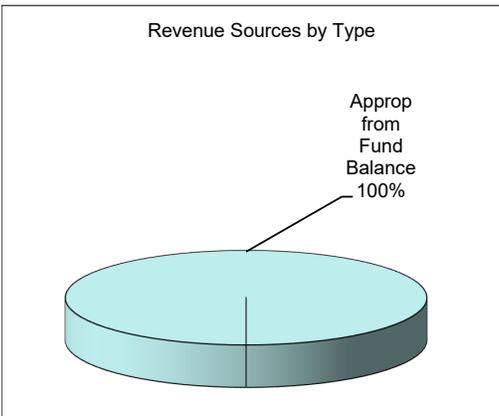
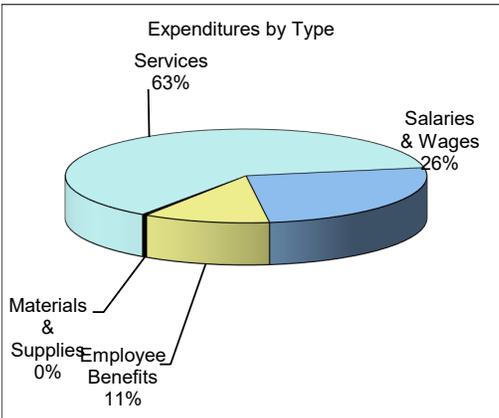
Through this program, federal funding is used to eliminate slum and blight conditions by securing or demolishing dilapidated, abandoned, or dangerous structures thereby assuring public health and safety. The Historic Preservation Planner also provides historic preservation review compliance for rehab and demolition projects using State and Federal funding.

Staffing Detail

Dangerous Building Inspector
Historic Preservation Planner

2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
0	0	0	1
0	0.5	0.5	1
0	0.5	0.5	2

Operating Budget Summary



Expenditures:

Salaries & Wages
Employee Benefits
Materials & Supplies
Services
Capital

Total

Revenue Sources:
Other Revenue
Interest Earnings
Special Assessment
CDBG Fund - Other

Total

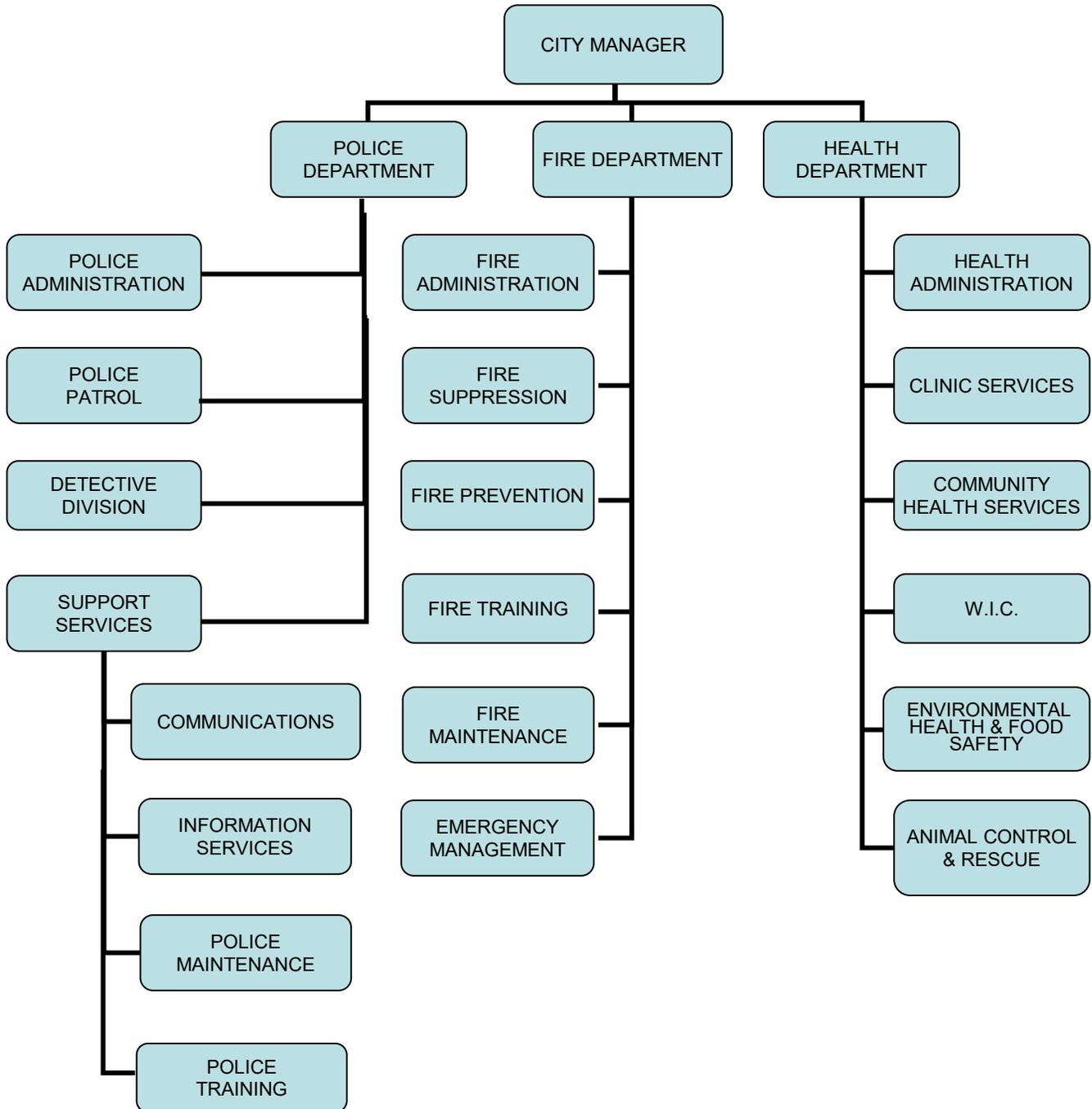
2019-20	2020-21		2022-2023
	Actual	Adopted Budget	Estimated Actual Budget
13,598	27,000	56,186	103,186
5,294	20,170	20,170	45,425
790	1,700	1,700	1,700
248,791	251,055	251,055	251,055
0	0	0	0
268,473	299,925	329,111	401,366
14,453	0	0	0
231	0	0	0
3,435	0	0	0
250,354	299,925	329,111	401,366
268,473	299,925	329,111	401,366

PUBLIC SAFETY DEPARTMENTS

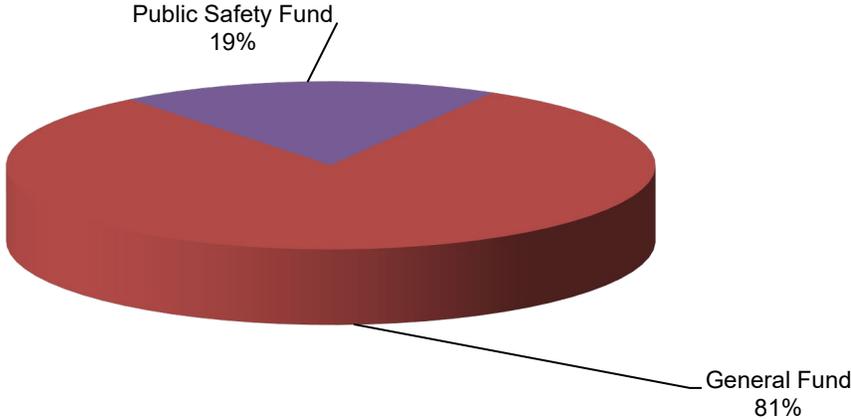
The Public Safety Departments - the St. Joseph Police Department, St. Joseph Fire Department and St. Joseph Health Department - provide a wide range of public safety services, detailed in the following pages.

Services are funded through the public safety property tax, general property taxes, general sales taxes, the 2013 voter approved half-cent public safety sales tax, charges for services, and a variety of state and federal grants.

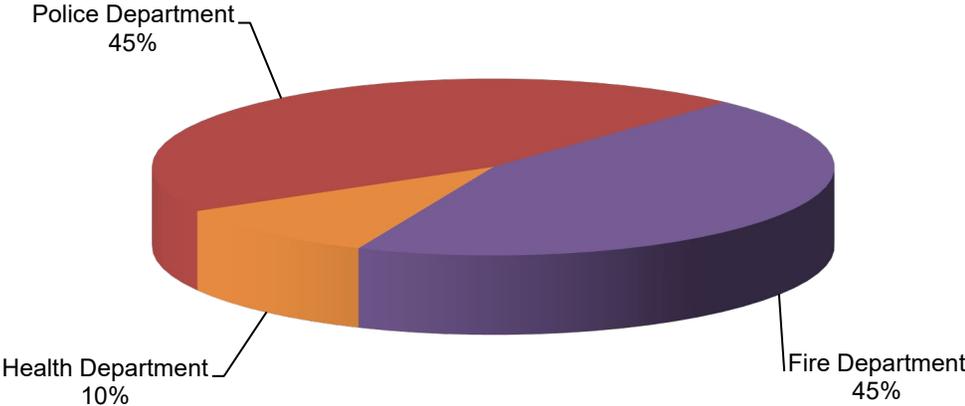
TOTAL BUDGETED RESOURCES: \$ 46,497,348



PUBLIC SAFETY SOURCES & USES



FUNDING SOURCES



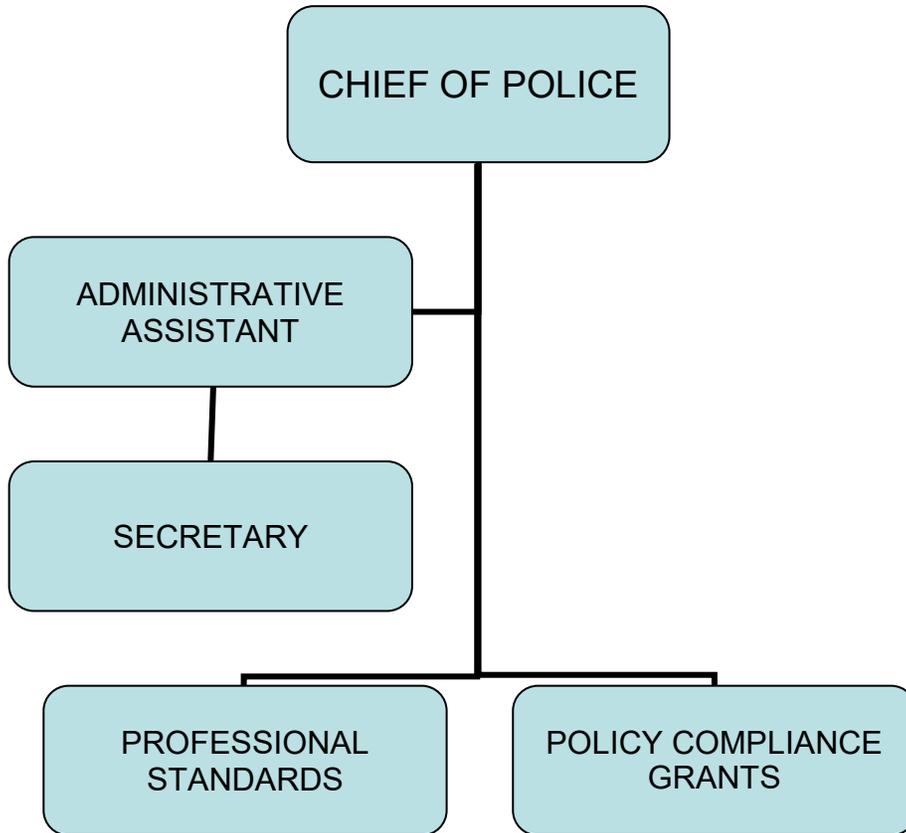
PROGRAM USES

PUBLIC SAFETY DEPARTMENTS SUMMARY

ACCOUNT TYPE	2020-21		2021-22		2022-23
	Actual	Adopted Budget		Estimated Actual	Budget
		Budget	Actual	Budget	
Salaries & Wages	18,572,653	18,718,046	18,368,688	20,314,087	
Retired Fire "Consultant" Pay	122,869	123,011	123,011	115,898	
Payroll Expenses & Benefits	11,360,900	12,088,757	12,107,497	12,786,953	
Materials & Supplies	1,380,053	828,091	968,249	871,744	
Utilities & Other Contracted Services	3,625,185	3,624,434	3,966,823	3,767,706	
Transfers	4,858,252	5,622,994	5,622,994	8,167,283	
Capital Outlay	546,054	350,500	1,533,159	278,727	
Debt Service	194,155	192,375	192,375	194,950	
	40,660,122	41,548,208	42,882,797	46,497,348	
USES BY PROGRAM	DEPARTMENT				
Police Administration	Police	1,248,865	1,006,775	1,274,155	1,360,522
Patrol Operations	Police	6,866,434	7,165,108	7,293,882	7,504,108
Detective Division	Police	2,469,949	2,527,038	2,497,459	2,702,467
Public Safety Tax - Police	Police	3,490,992	4,091,740	3,533,036	3,982,765
Police Training	Police	158,558	163,941	164,868	155,320
Support Services	Police	805,354	792,816	880,524	846,162
Police Communications	Police	2,989,687	2,859,441	2,822,409	3,256,570
Information Services	Police	613,722	622,021	635,031	634,422
Police Maintenance	Police	460,316	745,701	861,729	473,053
Restricted Police Funds	Police	153,411	111,251	167,028	113,433
Fire Administration	Fire	581,351	357,737	420,306	682,659
Fire Suppression	Fire	12,616,809	12,228,165	13,107,958	14,362,925
Fire Prevention	Fire	493,523	534,007	504,559	426,631
Fire Training	Fire	239,688	294,857	307,967	330,194
Fire Maintenance	Fire	417,658	444,773	419,811	488,032
Emergency Management	Fire	157,019	167,452	220,051	177,462
Public Safety Tax - Fire	Fire	2,193,718	2,761,519	2,761,519	4,251,158
Health Administration	Health	953,025	933,731	989,848	876,490
Clinic Services	Health	1,175,683	979,228	1,190,395	915,524
Community Health Services	Health	437,655	441,280	517,714	494,160
WIC Services	Health	473,134	507,856	472,246	537,395
Health/Food Safety	Health	229,179	233,836	205,061	233,454
Animal Control/Rescue	Health	903,060	1,045,685	1,102,990	1,123,017
Public Safety Tax - Health	Health	531,332	532,250	532,250	569,425
		40,660,122	41,548,208	42,882,797	46,497,348
FUNDING SOURCES					
General Fund		34,444,079	34,162,699	36,055,992	37,693,999
Public Safety Fund		6,216,042	7,385,509	6,826,805	8,803,348
		40,660,122	41,548,208	42,882,797	46,497,348
STAFFING SUMMARY					
Police		187.0	186.5	186.5	186.5
Fire		131.0	131.0	131.0	131.0
Health		44.5	44.5	43.5	44.3
		362.5	362.0	361.0	361.8



POLICE ADMINISTRATION



Police Administration

Mission

The mission of the Police Administration Division is to ensure professional police service through the establishment of department goals and objectives and the assurance that they are being accomplished; the creation and adherence to department written directives; and the insistence on excellent in police services, and communications with those outside the department.

Core Services

- Administer the financial, operational, and capital budgets of the department.
- Manage the overall working of the department to provide a safe and secure community environment.
- Create a more involved, responsible community by building stronger community partnerships and improving customer service.
- Provide organizational leadership and support.
- Ensure effective communications between Administration and line officers.
- Educate the public as to general police procedures and give them information they can use to effectively work with the Police Department through the Citizen's Police Academy.
- Coordinate strategies to reduce crime, the fear of crime, and improve quality of life for the citizens of St. Joseph.
- Coordinate the achievement of goals and objectives in the multiyear strategic plan.
- Work with Division Commanders in setting annual goals, and monitor achievement.

Current Year Activity/Achievements

- Continued implementation of crime reduction strategy, Informed Response through Intelligence and Statistics, and using predictive analysis.
- Continue to maintain State Certification standards for performance and administration of the police department,
- Apply for and administered grant funding.
- Overcame staff reductions related to military deployments, retirements, FMLA, Pandemic, and officer injuries while hiring and training new personnel and continuing to meet or exceed the level of services provided in the past.
- Conducted background investigations for new hires.
- Continued implementation of the Strategic Plan.
- Attended public meetings and provided presentations to citizen groups including Neighborhood Watch, Community Police Advisory Committee, Mayors Blue Ribbon Committee, etc.
- Completed the Annual Report for calendar year 2021.
- Developed procedures to adjust services as a result of the pandemic and staffing challenges.

Budget Challenges/Planned Initiatives

- Coordinate the achievement of goals and objectives established in the multiyear strategic plan.
- Manage overtime to ensure adequate services are provided for the most serious crimes, while continuing to address other crime and quality of life issues in the community.
- Monitor monthly activity reports and progress on long term and short term goals and objectives.
- Enhance relationships with citizens and partner agencies.
- Ensure consistent compliance with department policies, procedures, as well as state and federal laws.
- Continue to investigate allegations of misconduct.
- Identify areas we can improve services.
- Respond to every complaint filed by a citizen.
- Work on long term plans for vehicle replacement, and other capital equipment.
- Research and apply for available grant funding.

Performance Statistics

- Number of "Use of Force" incidents reviewed: 269
- Number of pursuits reviewed: 107
- Number of documented complaints investigated: 40
- Total Part I crimes reported: 3,550
- Total crimes reported: 9,257
- Total traffic crashes: 1,557

POLICE ADMINISTRATION

Program 8340

Program Description

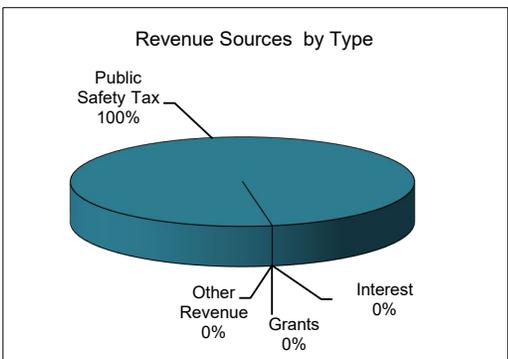
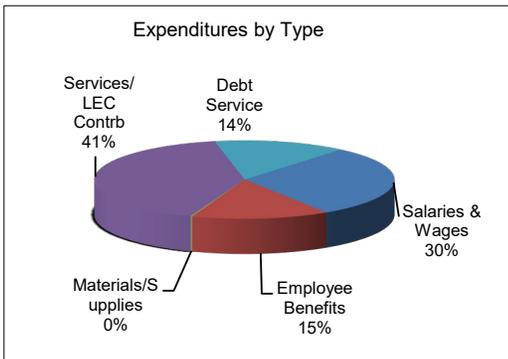
The Police Chief and staff ensure professional police service through the establishment of department goals and objectives and the assurance that they are being accomplished; the creation and adherence to department written directives; and the insistence on excellent communications with those outside the department. The Buchanan County Law Enforcement Center serves as the operational headquarters of the St. Joseph Police Department. The City pays 40% of the total L.E.C. operating budget and 50% of capital purchases. That expenditure is also budgeted in this program.

Staffing Details

Police Chief
 Police Captain
 Police Sergeant
 Administrative Asst to the Chief
 Secretary

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
0	1	1	1
2	1	1	1
1	1	1	1
1	1	1	1
5	5	5	5

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	356,099	88,612	355,992	404,802
Employee Benefits	174,837	185,514	185,514	201,288
Materials/Supplies	2,051	2,400	2,400	2,400
Services/LEC Contrib	521,722	537,875	537,875	557,083
Debt Service	194,155	192,375	192,375	194,950
Total	1,248,865	1,006,775	1,274,155	1,360,522

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Revenue	25,060	0	19,870	0
Interest	50	1,200	1,200	200
Grants	2,262	0	0	0
Public Safety Tax	2,103,170	2,366,861	2,366,861	3,384,336
Other General Fund	(881,677)	(1,361,286)	(1,113,776)	(2,024,014)
Total	1,248,865	1,006,775	1,274,155	1,360,522

PUBLIC SAFETY - POLICE

Program 2295

Program Description

This program is funded totally through the 1/2 cent Public Safety Tax. Expenditures for the additional personnel and equipment, per the plan approved by the voters, are accounted for in this program. Transfers are also made to the Police Department in the General Fund to cover salary enhancements for the department employees.

Staffing Details

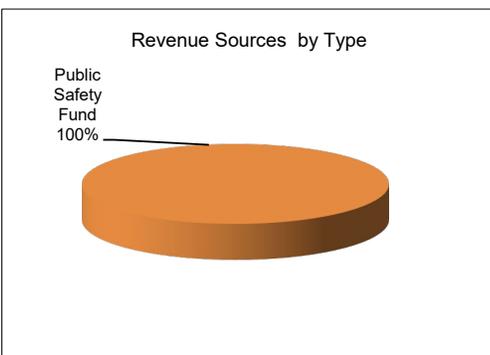
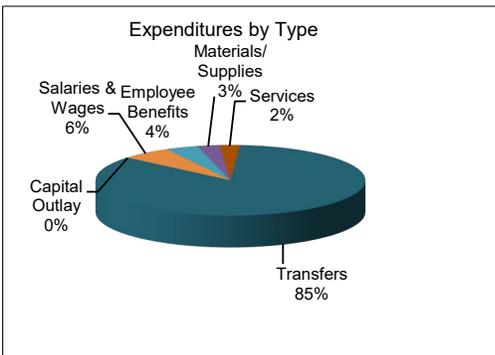
Staffing Detail

Sergeant
Patrol Officer

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
19	19	19	19
20	20	20	20

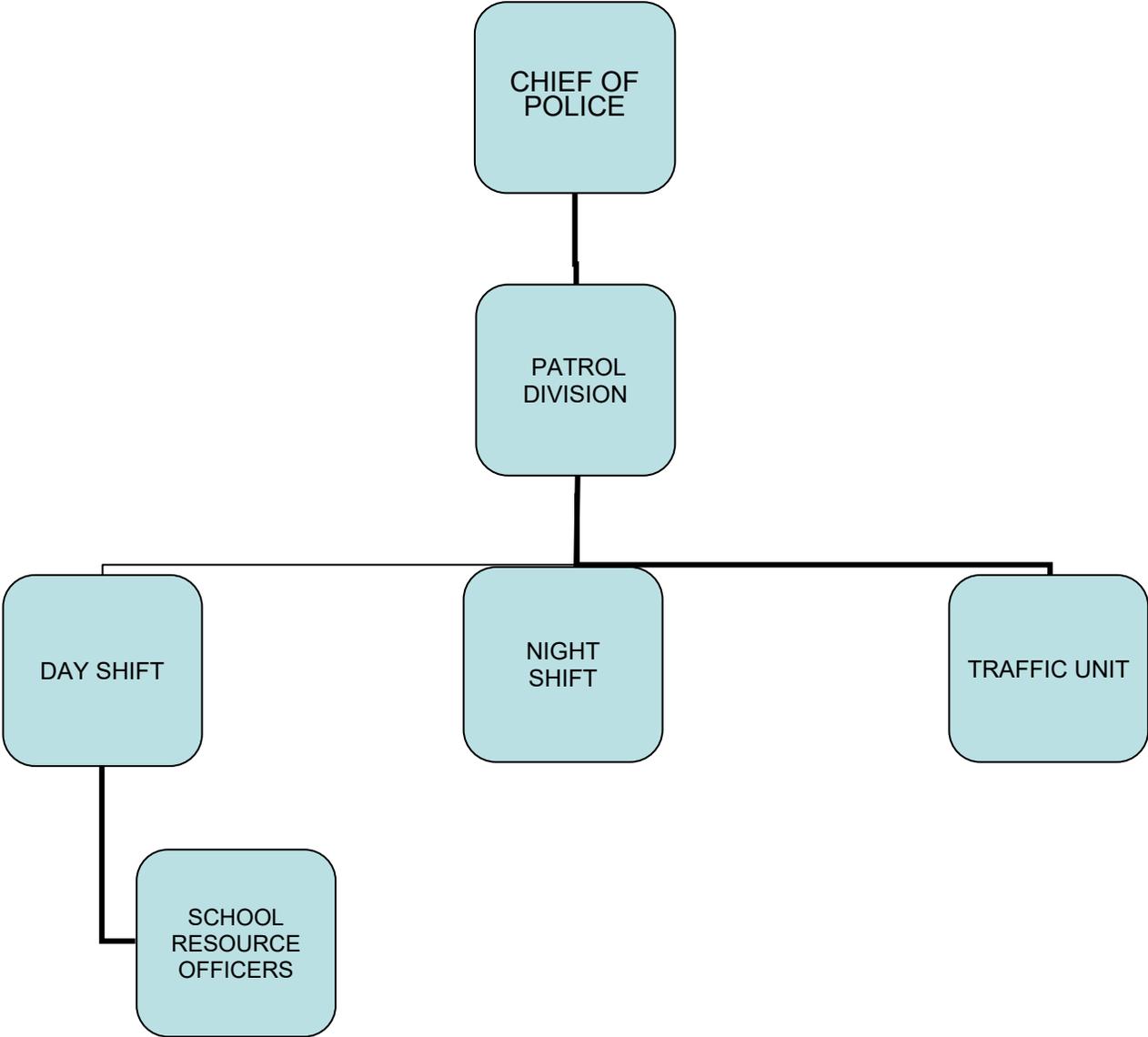
Wages & other related staff costs for the new positions are budgeted here.

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	691,531	947,538	374,798	238,594
Employee Benefits	397,707	577,036	577,036	155,115
Materials/Supplies	96,233	103,960	103,960	106,960
Services	79,696	96,345	82,310	97,760
Transfers	2,103,170	2,366,861	2,366,861	3,384,336
Capital Outlay	122,655	0	28,070	0
Total	3,490,992	4,091,740	3,533,036	3,982,765
Revenue Sources:				
Other Revenue	0	0	14,035	0
Transfers	0	0	0	0
Public Safety Fund	3,490,992	4,091,740	3,519,001	3,982,765
Total	3,490,992	4,091,740	3,533,036	3,982,765

PATROL OPERATIONS



Patrol Operations/School Resource Officers

Mission

The Patrol Division is a 24 hour operation responsible for responding to calls for service and initiating enforcement activities within the 46.5 square miles of the City of St. Joseph. In addition, the division participates in planning and provides manpower for the security needs of the many special events held within the city. The division is comprised of 93 commissioned officers and one civilian clerk, divided into two shifts. Each shift is responsible for a 12 hour tour of duty.

Core Services

- Respond to calls for service and enforce Federal, State and Municipal laws or ordinances.
- Enforce traffic safety laws and investigate traffic crashes
- Maintain specialized units to provide specific services to include: Special Response Team, K-9 Unit, and School Resource Officers
- Serve felony and misdemeanor arrest warrants
- Work with other agencies and city departments to provide a unified response in emergency situations

Current Year Activity/Achievements

- During 2021 the division worked to continue the development of partnerships with business and neighborhood groups.
- Officers from all shifts participate in regular group meetings and attend neighborhood meetings in their assigned areas.
- This provides citizens with more contact with officers assigned to specific areas and neighborhoods.
- The Department hired 13 new Officers during the year to fill vacancies and positions created by retirements and resignations.
- Day shift Officers make regular visits to the elementary schools
- Continued our partnership with Family Guidance CMHL and attempted to replace second CMHL who resigned.

Budget Challenges/Planned Initiatives

- Maintain items needed to efficiently run the division/increase vehicle allocation to recover the fleet
- Keep Officers trained as required by State Certification requirements.
- Return staffing to optimum levels in patrol
- Continue positive community interaction by participating in meetings with various citizen and business groups.
- Continue working towards the goals and objectives set out in the multi-year strategic plan
- Continue with a replacement plan for equipment for various units to keep technology updated
- Continuing our partnership with Community Action Partnership CAP expanding hours of availability

Performance Statistics

- Number of calls for service in 2021: 48,626
- Number of self-initiated activities in 2021: 31,860
- Number of Traffic Summons issued in 2021: 6,983
- Number of Adult arrests in 2021: 4601
- Number of School Resource Officer Cases in 2021: 592
- Average response time (priority calls): in 2021: 7m32s

PATROL OPERATIONS

Program 2210

Program Description

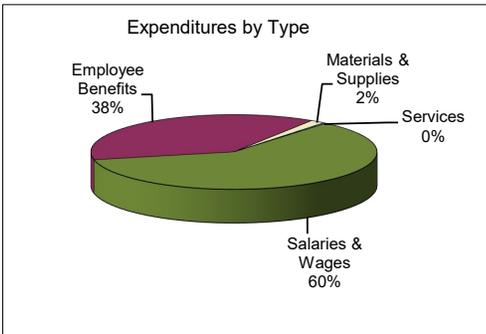
To enforce Federal, State and local laws by providing 24 hour responses to public safety emergency, non-emergency situations and other incidents that require police intervention or participation in order to protect life and property and to promote a sense of safety and well being in the community.

Staffing Details

Police Commander
 Police Captain
 Police Sergeant
 Police Officer
 School Resource Officer
 Patrol Clerk

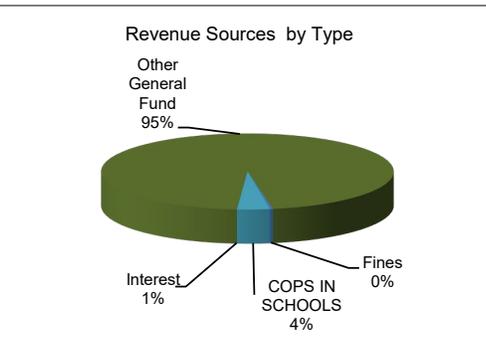
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
3	2	2	2
11	13	13	13
60	59	62	62
7	9	6	6
1	1	1	1
83	85	85	85

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	4,252,167	4,335,848	4,457,690	4,539,026
Employee Benefits	2,448,219	2,685,630	2,685,630	2,816,652
Materials & Supplies	150,802	121,010	127,942	126,010
Services	15,246	22,620	22,620	22,420
Capital Outlay	0	0	0	0
Total	6,866,434	7,165,108	7,293,882	7,504,108



Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Fines	41,281	25,000	35,627	25,000
Other Revenue	523	0	2,000	0
Interest	1,118	1,200	1,200	600
COPS IN SCHOOLS	363,292	363,292	272,710	269,925
Other General Fund	6,460,221	6,775,616	6,982,345	7,208,583
Total	6,866,434	7,165,108	7,293,882	7,504,108

RESTRICTED POLICE FUNDS

2280

Program Description

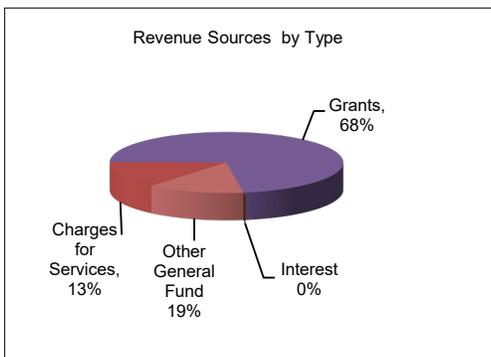
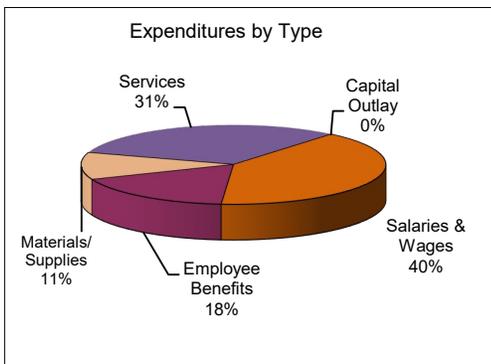
This program was developed to account for the revenues and expenditures by the Police Department from grant or other special revenue sources.

Staffing Details

NA

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
0	0	0	0
0	0	0	0

Operating Budget Summary



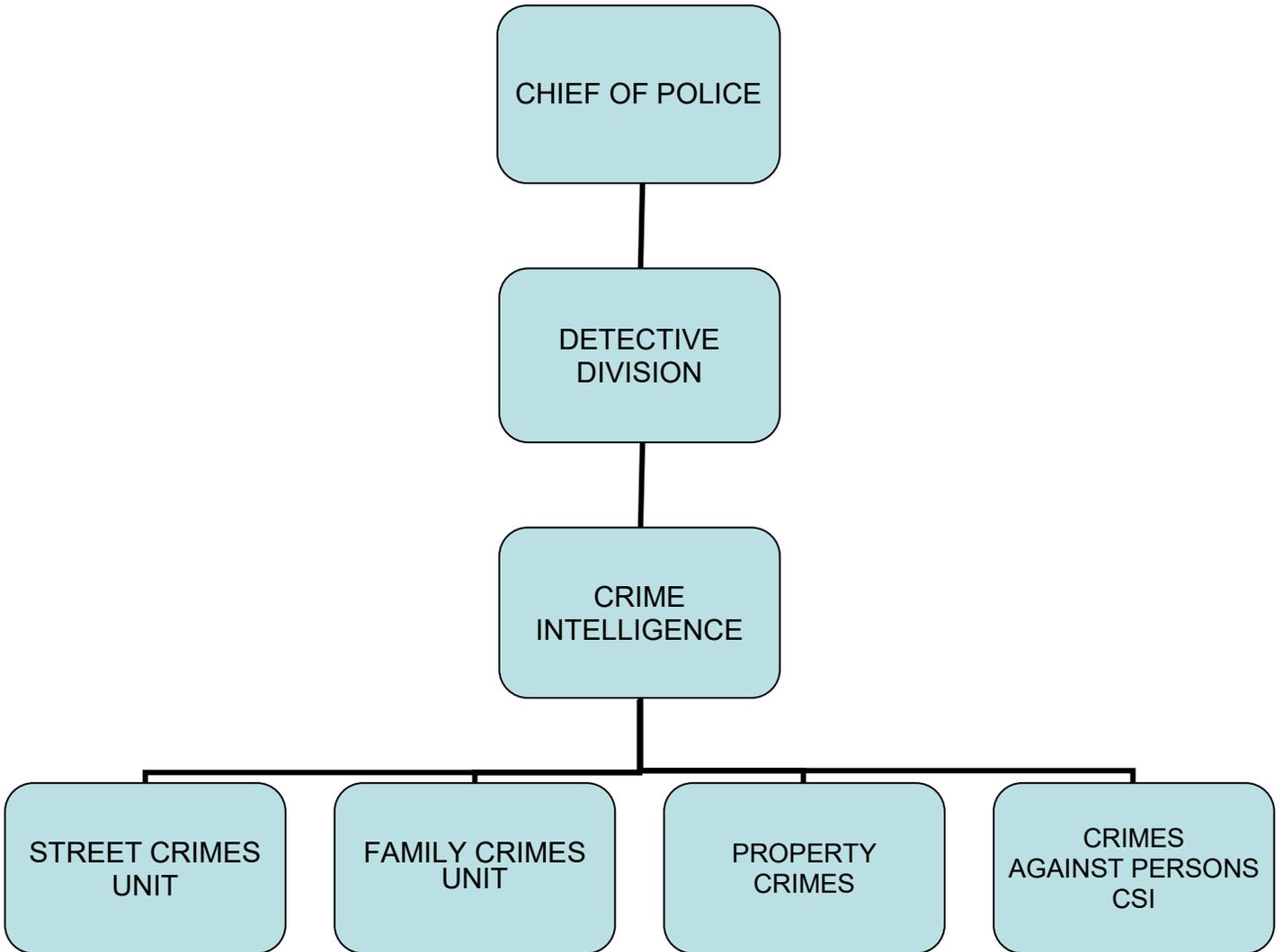
Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Salaries & Wages	43,687	38,612	49,035	45,570
Employee Benefits	22,440	17,767	20,877	19,953
Materials/Supplies	28,979	12,500	27,937	12,500
Services	39,802	42,372	57,604	35,410
Capital Outlay	18,503	0	11,575	0
Total	153,411	111,251	167,028	113,433

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Charges for Services	12,209	20,000	9,057	16,000
Grants	145,902	79,062	174,500	82,219
Interest	1	100	100	0
Other General Fund	(4,702)	12,089	(16,629)	15,214
Total	153,411	111,251	167,028	113,433

DETECTIVE DIVISION



Detective Division

Mission

The Detective Division is the investigative branch of the Police Department and as such is responsible for all secondary investigations of crimes that occur within the boundaries of the City of St. Joseph. Members of the Detective Division are responsible for case preparation and assisting in prosecutive through court room testimony.

Core Services

- Investigate all crimes assigned; Interview victims, witnesses, and suspects to determine the facts of an incident.
- Direct activities at crime scenes to assist victims, gather and protect physical evidence, and develop leads for further investigation.
- Ensure that all subjects charged in an offense are processed to include photographs and fingerprints included in the official record of the case.
- Review department reports and other data pertaining to criminal cases to evaluate solvability factors and establish assignment options.
- Record progress of investigations and maintain informational files on crimes and suspects.
- Assist patrol officers in the apprehension of offenders and serve as a liaison between the department and other agencies.
- Assist in planning and participate in training citizens, students, and businesses in crime prevention tactics.

Current Year Activity/Achievements

- The division worked with other Local, State and Federal partners to expand cooperation to achieve crime reduction.
- Personnel responsible for conducting criminal investigations which require specialized training to complete a professional, thorough, and precise case suitable to submit for prosecution.
- The Electronic Crimes Unit partnered with other local agencies to assist in criminal investigations.

Budget Challenges / Planned Initiatives

- Personnel movement with the Detective Division continues to be a challenge in terms of equipment, supplies, training and overtime needs.
- Advancements in technology and statutory changes resulting from legislative action are a constant in our field. These occurrences often require unanticipated actions that must be taken with little time for preparation.
- Members of the Detective Division will continue to work toward accomplishing the objectives established in the Department Strategic Plan that relate to our function.
- Reduction of funding over previous years has created a strain on operational readiness and acquiring new updated equipment.
- Loss of manpower due to turnover has created challenges and increased workload for employees.

Performance Statistics

- | | |
|--|-----------------------------------|
| • Total Cases Reviewed - 13,688 | Cleared by Exception -101 |
| • Total Cases Assigned - 3,079 | Referred to City Prosecutor - 462 |
| • Referred to State Prosecutor - 1,561 | Referred to Other -393 |
| • Referred to Juvenile - 417 | Unfounded - 238 |
| • Open - 702 | Closed by arrest 2,753 |

DETECTIVE DIVISION

Program 2240

Program Description

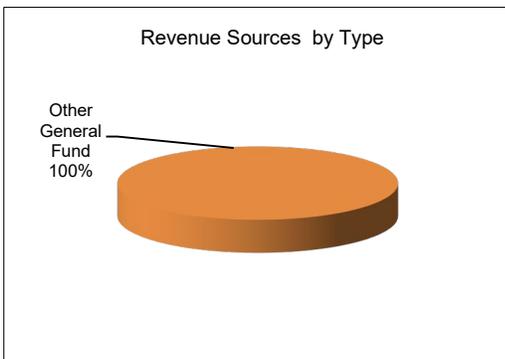
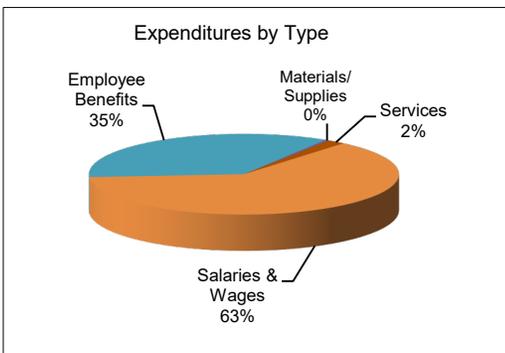
The Detective Division was formed to apprehend suspected offenders, assist in the prosecution of those individuals, and recover stolen property through the investigation of criminal acts that occur within the boundaries of the City. Detectives also provide assistance to the public, other law enforcement agencies and fellow officers.

Staffing Details

Police Commander
 Police Captain
 Police Sergeant
 Police Officer
 Secretary

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
4	4	4	4
20	19	19	19
1	1	1	1
27	26	26	26

Operating Budget Summary



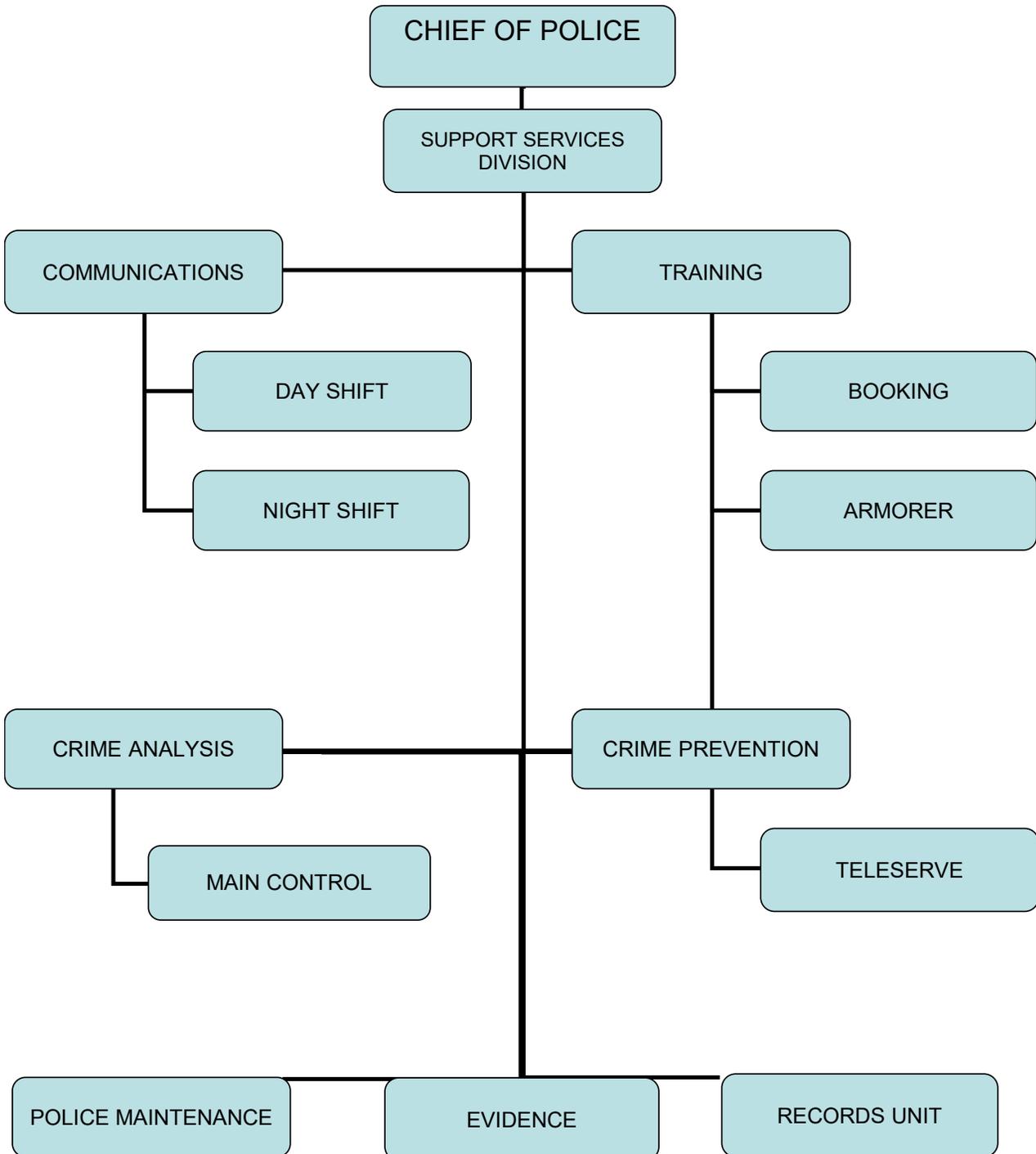
Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	1,544,866	1,578,770	1,549,192	1,694,868
Employee Benefits	872,082	885,288	885,288	945,720
Materials/Supplies	8,919	11,200	11,200	10,200
Services	44,082	51,780	51,780	51,680
Total	2,469,949	2,527,038	2,497,459	2,702,467

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other General Fund	2,469,949	2,527,038	2,497,459	2,702,467
Total	2,469,949	2,527,038	2,497,459	2,702,467

SUPPORT SERVICES



Support Services

Support Services/Training/Communications

Information Services/Police Maintenance

Mission

To enhance the crime fighting capabilities of the department by providing long-range planning and crime analysis intelligence to the department. To educate the public in crime prevention and public education in areas such as police procedures and operational functions. To provide skilled, professional public safety officer training. To maintain the police fleet in a state of good repair. To ensure 24 hour, accurate, clear and timely communication between the public, the Police Department, the Fire Department, and the County Sheriff's Department. To serve as custodial gatekeeper of police records and maintain those records as required by state statute and federal law.

Core Services

- Provide crime analysis and statistical reports to the department.
- Identify specific training needs of department personnel and provide customized public safety training programs for sworn and civilian employees
- Provide timely, comprehensive preventive vehicle maintenance checks.
- Maintain tracking systems for gas usage, mileage, maintenance and repairs
- Provide clear, accurate and timely communications between the SJPD, SJFD, Rural Fire Departments, County Sheriff's Department, the public, and Police Dispatch operators
- Enter data to the MULES system.
- Process all external and internal requests for reports and information.
- Crime Prevention Unit engages in speaking engagements with civic groups, service clubs, neighborhood associations, business groups, etc.

Current Year Activity/Achievements

- Upgrade of New World CAD from version 10.2 to CAD Enterprise completed
- Radio tower microwave upgrade completed
- Dispatch console upgrade completed
- Online reporting kiosk installed in the SJPD lobby
- Handheld radio upgrade completed
- Youth Camp, Junior Police Academy, and Joint Citizen's Academy were held in the spring and summer

Budget Challenges/Planned Initiatives

- Purchase network server storage capacity to protect and preserve vital data and functions
- Increase fleet to an appropriate immediate needs level and then implement a replacement plan
- Deploy encryption template for radios
- Begin a rotational replacement of dispatch computers that are nearing end of life
- Continue radio tower air conditioning unit rotational replacement plan
- Applied for grant to purchase a License Plate Reader system consisting of 3 LPR's
- Applied for grant to help in fund new equipment and supplies for the Youth Camp in Junior Police Academy

Performance Statistics

- Total Evidence property intake 11,675
- Total incoming 911 calls answered 187,396
- Total dispatch incidents processed 105,504
- Total number of prisoners booked 3,416
- Total vehicle maintenance orders 613
- Total miles driven by SJPD fleet 631,354 (maintenance software update issues, total could reflect too low)
- Total Fuel Usage 78,787 gallons

SUPPORT SERVICES

Program 2250

Program Description

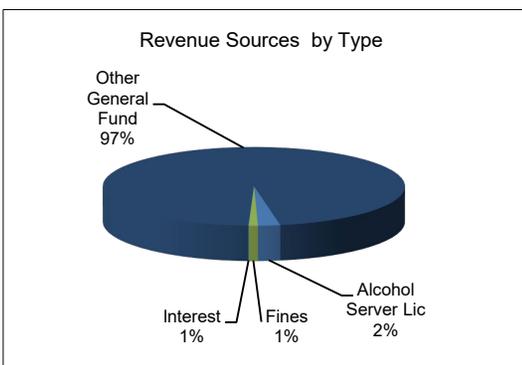
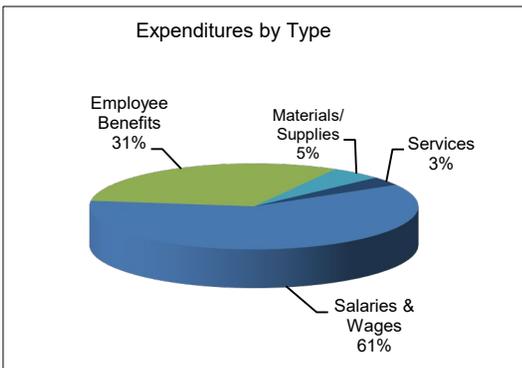
Staff enhance the crime fighting capabilities of the department by providing long-range planning and crime analysis intelligence to the department. It also educates the public in crime prevention and public education in areas such as police procedures and operational functions. The Police Commander in this division also oversees the operations of the Training, Information Services, Police Maintenance, and Communications divisions.

Staffing Details

Police Commander
 Police Sergeant
 Police Officer
 Booking Officer
 Booking Officer 2 PT

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
3	2	2	2
1	1	1	1
4	5	5	5
1.5	1	1	1
10.5	10	10	10

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	509,451	484,048	571,756	511,072
Employee Benefits	242,453	241,950	241,950	263,922
Materials/Supplies	30,604	39,030	39,030	43,030
Services	22,845	27,788	27,788	28,138
Total	805,354	792,816	880,524	846,162
Revenue Sources:				
Alcohol Server Lic	17,354	20,000	15,000	20,000
Fines	8,800	3,000	6,750	8,000
Interest	145	1,000	1,000	500
Other General Fund	779,055	768,816	857,774	817,662
Total	805,354	792,816	880,524	846,162

POLICE TRAINING

Program 2260

Program Description

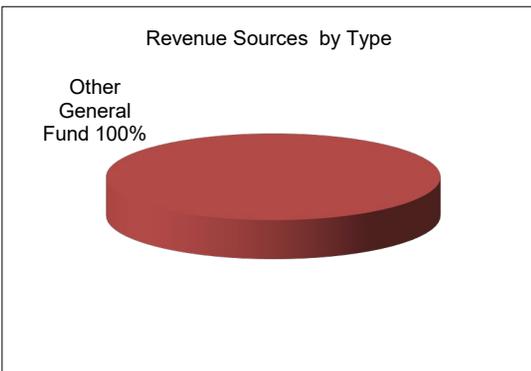
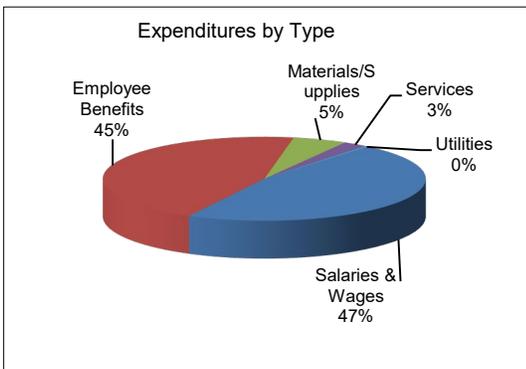
This Unit is responsible for in-service training, specialized seminars, and the mandated, Missouri Police Officers Standards of Training Commission (P.O.S.T.) training in order to provide skilled, professional public safety officers.

Staffing Details

Police Sergeant

2020-21 Actual	2021-22		2022-23
	Adopted Budget	Estimated Actual	Budget
1	1	1	1

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Salaries & Wages	67,194	78,654	76,121	72,351
Employee Benefits	73,432	72,367	72,367	70,250
Materials/Supplies	8,894	8,830	12,290	8,430
Services	1,786	3,790	3,790	3,790
Utilities	302	300	300	500
Capital Outlay	6,950	0	0	0
Total	158,558	163,941	164,868	155,320

Revenue Sources:

	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Other General Fund	158,558	163,941	164,868	155,320
Total	158,558	163,941	164,868	155,320

POLICE MAINTENANCE

Program 2290

Program Description

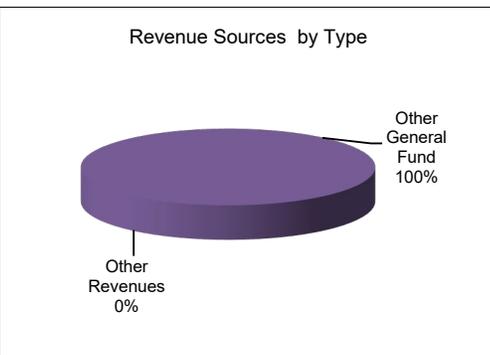
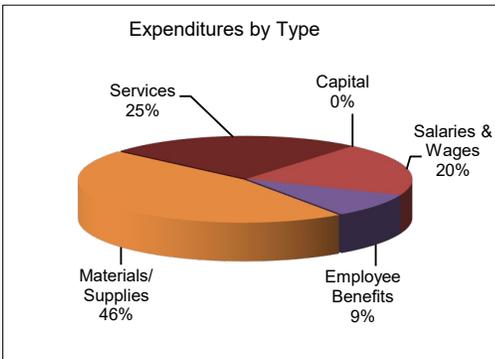
Staff maintain the police fleet in a state of good repair by conducting timely, comprehensive preventive maintenance checks. With the increase in the number of officers starting in FY2015, the number of vehicles in the fleet will increase.

Staffing Details

Chief Master Mechanic
Senior Auto Mechanic

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	80,086	87,522	80,516	94,657
Employee Benefits	42,301	42,480	42,480	43,481
Materials/Supplies	160,556	214,855	214,855	217,655
Services	138,172	115,844	115,844	117,260
Capital	39,199	285,000	408,034	0
Total	460,316	745,701	861,729	473,053

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Revenues	90,528	0	78,694	0
Other General Fund	369,787	745,701	783,036	473,053
Total	460,316	745,701	861,729	473,053

PUBLIC SAFETY COMMUNICATIONS

Program 2910

Program Description

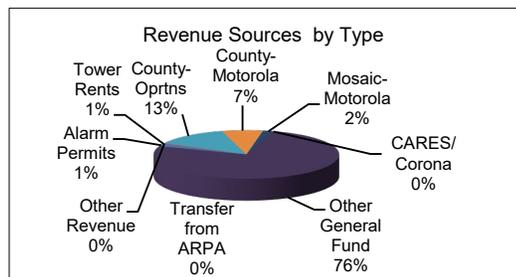
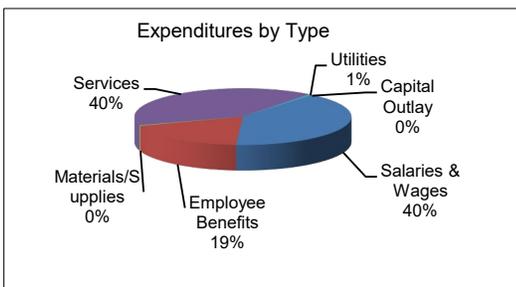
The police communications center ensures that accurate, clear and timely communication occurs between the public, the Police Department, the Fire Department, the ambulance service, the County Sheriff's Department and outlying fire districts by providing routine and emergency public safety communications service twenty-four hours a day, seven days a week.

Staffing Details

Police Captain
 Senior Communications Operator
 Communications Operator
 Public Safety Network Administrator
 Communication Operators PT PRN

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
4	4	4	4
18	19	19	19
1	1	1	1
1	0	0	0
25	25	25	25

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	981,125	1,076,498	813,774	1,298,889
Employee Benefits	480,787	525,791	525,791	607,147
Materials/Supplies	12,601	13,870	13,870	13,870
Services	1,164,489	1,222,282	1,261,682	1,315,664
Utilities	14,996	21,000	21,000	21,000
Capital Outlay	335,689	0	186,293	0
Total	2,989,687	2,859,441	2,822,409	3,256,570

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Alarm Permits	62,394	48,000	60,000	48,000
Tower Rents	16,692	16,700	16,700	16,700
Other Revenue	12,228	3,350	3,350	3,350
CARES/Corona	120,625	0	0	0
County-Oprtns	422,670	422,608	423,004	425,401
County-Motorola	271,610	273,750	273,755	234,459
Mosaic-Motorola	67,903	68,600	68,438	58,939
Transfer from ARPA	0	0	132,693	0
Other General Fund	2,015,566	2,026,433	1,844,470	2,469,721
Total	2,989,687	2,859,441	2,822,409	3,256,570

INFORMATION SERVICES

Program 2920

Program Description

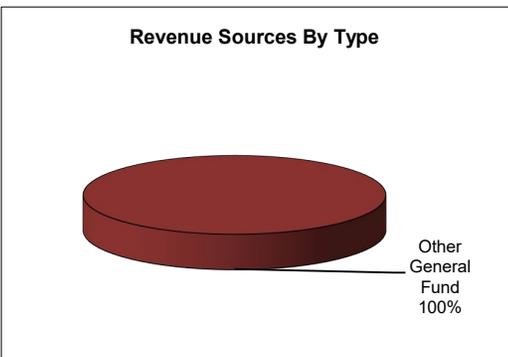
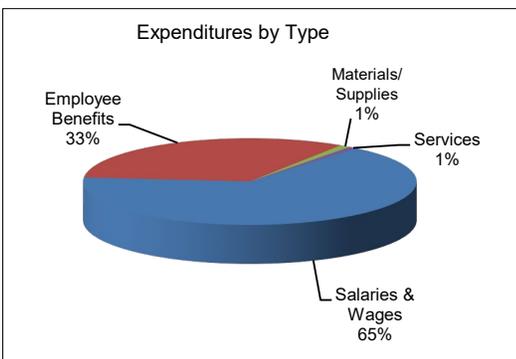
Staff provide direct and indirect support services to the various units of the Police Department as well as direct service to the public by maintenance of police records, teleserve and main control activities.

Staffing Details

Police Records Supervisor	
Evidence Property Manager	
Police Report Specialist	
Police Records Clerk	
Main Control Technician	
Police Records Clerk (PT)	
Main Control Technician (PT) (Paid directly in PS Tax - Police)	
Evidence Control Technician (PT) (Paid directly in PS Tax - Police)	

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	1	1	1
4	4	4	4
4	4	4	4
0.5	0.5	0.5	0.5
0.5	0.5	0.5	0.5
0.5	0.5	0.5	0.5
13.5	12.5	12.5	12.5

Operating Budget Summary



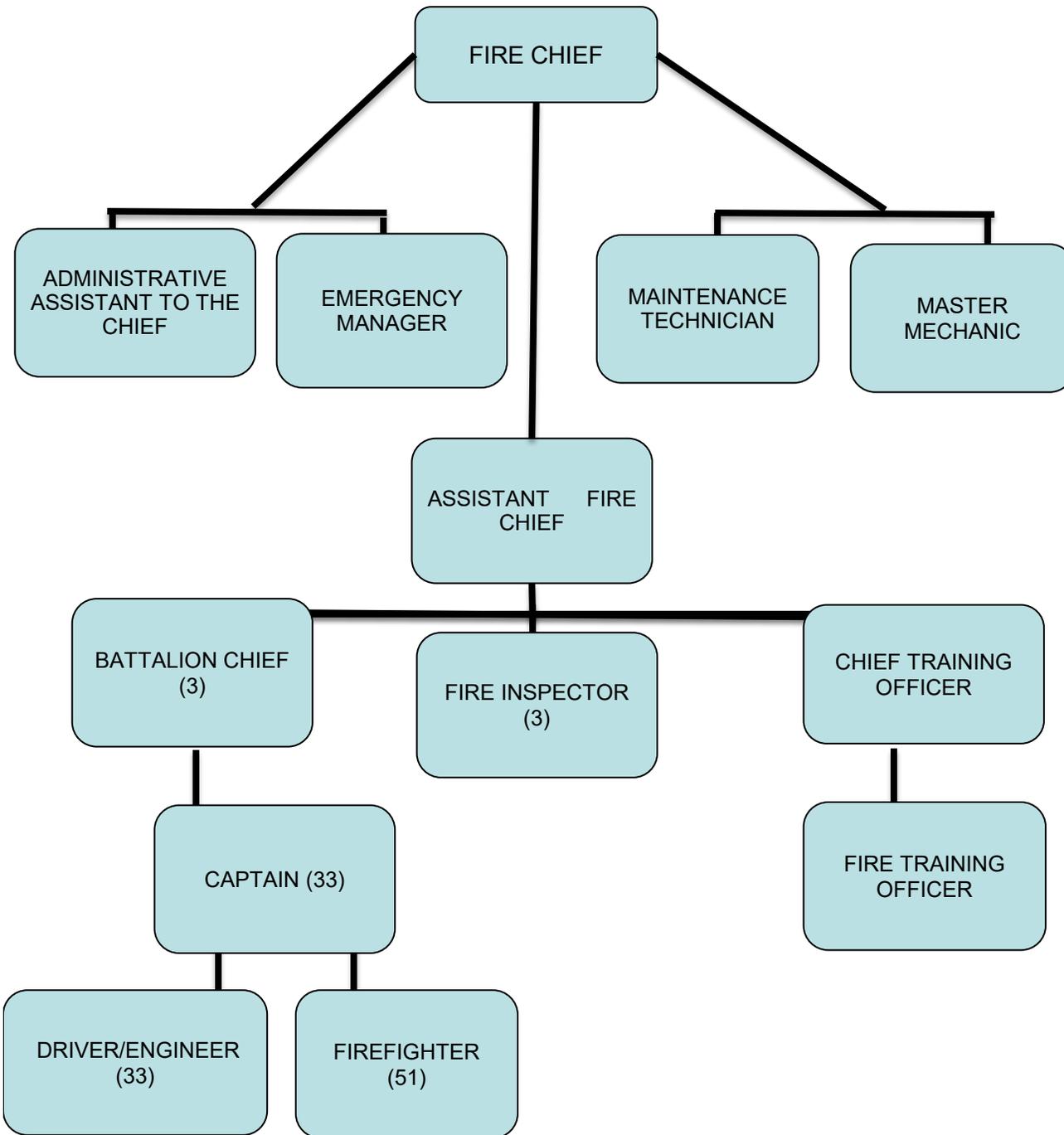
Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	404,082	409,384	422,394	414,774
Employee Benefits	205,802	200,547	200,547	207,558
Materials/Supplies	2,873	6,600	6,600	6,600
Services	965	5,490	5,490	5,490
Total	613,722	622,021	635,031	634,422

Revenue Sources:

	2020-21	2021-22	2022-23
	Actual	Budget	Budget
Other General Fund	613,722	622,021	634,422
Total	613,722	622,021	634,422

FIRE DEPARTMENT



Fire Administration

Mission

To provide creative and innovative leadership in the emergency and non-emergency fire and EMS services that we provide for the citizens of St. Joseph.

Core Services

- Oversee the daily operations pertaining to Fire Suppression, Fire Training, Fire Prevention and Fire Maintenance.
- Interact with and ensure that the emergent and non-emergent needs of the business community and the general public are met.
- Ensure the completion of all Capital Improvement Program projects relevant to the Fire Department.
- Provide budgeting and oversight services to ensure fiscal control.
- Acts as a member of the Labor Negotiating Committee for the contract with the IAFF.
- Provide the best customer service possible to both the public and our fellow City employees.

Current Year Activity/Achievements

- We had 17 firefighters meet the "Fit as a Rookie" requirements of at least 100 hours of physical fitness and completion of a physical. All hours were logged in Target Solutions and count toward our ISO rating.
- Fire Department paramedics assisted the Health Department with their annual flu clinic.
- A collaborative effort between Missouri Western State University and the city resulted in the signing of a long-term lease for 10 acres of land directly across from the main campus for a future training rappelling tower.
- We received grants from the Missouri American Water Co., Enbridge Energy, and an Assistance to Firefighters Grant.
- Continued work on new Fire Station 8. Additional funding was approved for an EOC in the basement. Construction should be completed in 2022.
- Received an AFG grant to purchase new radios and associated equipment for suppression and staff.

Budget Challenges/Planned Initiatives

- Continue to upgrade fleet through public safety funding.
- Pursue grants through various local, state, and national funding opportunities.
- Continue to implement additional methods and procedures to reduce cancer among our firefighters.
- Upgraded boots purchased for new hires.
- Continue to review General Orders and Standard Operating Procedures with staff and Local 77.
- Work to maintain and improve our ISO rating by improving our training processes and station relocations.
- Continue efforts to acquire land for future addition to the Headquarters Station.
- We are starting a succession plan for internal candidates.
- Moved Fire Prevention to former Water Protection Line Maintenance facility to provide more accessibility for our customers.
- Added Assistant Chief position in lieu of Chief of Fire Prevention position, which will result in added oversight of several divisions.

FIRE ADMINISTRATION

Program 8350

Program Description

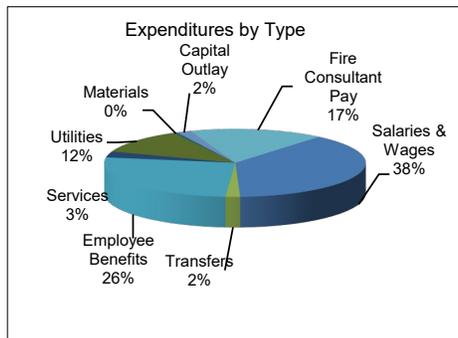
Fire Administration provides the leadership and vision for the Fire Department's fire protection and rescue services. Fire Administration manages programs in Fire Suppression, Fire Training, Fire Prevention and Fire Maintenance. Staff interacts with and ensures that the non-emergent needs of the business community and the general public are met. Fire Administration ensures the completion of all Capital Improvement Program projects relevant to the Fire Department. Staff provides budgeting and oversight services to ensure fiscal control.

Staffing Details

Fire Chief
 Assistant Fire Chief
 Administrative Asst to Fire Chief

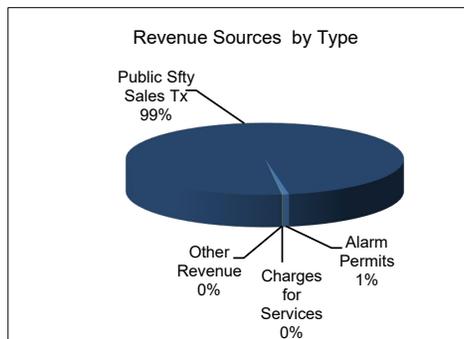
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
0	0	0	1
1	1	1	1
2	2	2	3

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	182,954	7,688	67,757	266,163
Fire Consultant Pay	122,869	123,011	123,011	115,898
Employee Benefits	103,921	108,193	108,193	183,253
Services	19,922	19,695	19,695	19,695
Utilities	74,900	81,974	81,974	81,974
Materials	4,358	4,750	7,250	3,250
Capital Outlay	0	0	0	0
Transfers	72,426	12,426	12,426	12,426
Total	581,351	357,737	420,306	682,659



Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Alarm Permits	30,150	30,400	30,000	30,400
Charges for Services	1,473	3,000	0	3,000
Other Revenue	56,391	0	0	0
Public Sfty Sales Tx	2,073,204	2,633,337	2,633,337	4,122,976
Other General Fund	(1,579,868)	(2,309,000)	(2,243,031)	(3,473,717)
Total	581,351	357,737	420,306	682,659

PUBLIC SAFETY - FIRE

Program 2595

Program Description

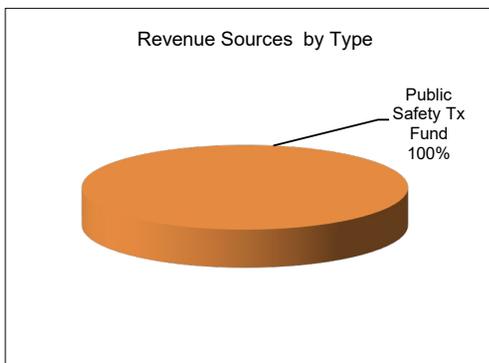
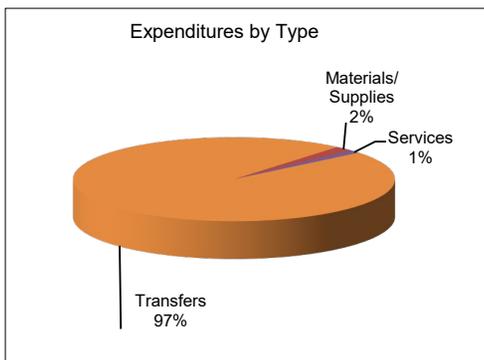
This program is funded totally through the 1/2 cent Public Safety Tax. Expenditures are concentrated in three areas - transfer to the Fire Department in the General Fund to cover the wage enhancements negotiated by the fire union, equipment purchases, and an escrow established as a sinking fund to enable purchases of major pieces of fire equipment in the future. There are no plans to create new positions in the fire department through this tax.

Staffing Details

NA

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0
0	0	0	0

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Materials/Supplies	120,514	77,857	77,857	77,857
Services	0	50,325	50,325	50,325
Transfers	2,073,204	2,633,337	2,633,337	4,122,976
Total	2,193,718	2,761,519	2,761,519	4,251,158
Revenue Sources:				
Other Revenue	0	0	0	0
Public Safety Tx Fund	2,193,718	2,761,519	2,761,519	4,251,158
Total	2,193,718	2,761,519	2,761,519	4,251,158

Fire Suppression

Mission

To protect the life, health, and property of the public through provision of fire protection, emergency rescue and emergency medical First Responder services.

Core Services

- Respond to all types of fire-related emergencies within the City.
- Implement specialized emergency rescue operations in: Confined Space Rescue, Light Rescue, Trench Rescue, Water/Ice Rescue, Swift Water & River Rescue, and Hazardous Materials Response.
- Provide assistance and First Responder medical care to victims of sudden illness or injury.
- Conduct fire inspections of residential apartments (multi-family), commercial, and industrial occupancies.
- Maintain mutual aid agreements with surrounding communities.

Current Year Activity/Achievements

- All EMTs completed King Airway insertion refresher class.
- Total number of EMTs 105
- Fire crews are participating in assigned training through Target Solutions to meet ISO requirements.
- Maintained a 6-minute response time in over 71% of emergency medical calls.
- Responded to 14,006 calls, with over 54% being medical.
- Fire crews suspended company inspections again last year due to covid19 concerns.
- 17 firefighters completed voluntary fitness program--Fit as a Rookie. Completing over 100 hours of physical fitness and getting a physical.
- Responded to 184 working structure fires that resulted in a loss of over \$4.9 million.
- Purchased, trained on, and are using new MSA airpacks.

Budget Challenges/Planned Initiatives

- Continue to work toward having all firefighters trained to level of Firefighter II, and all having an EMT license.
- Continue to work with Local 77 to establish a fitness program and complete a yearly physical for each firefighter.
- Continue to work with Local 77 to review General Orders and Standard Operating Procedures on a yearly basis.
- Participate in local and regional exercises.
- Continue to support employees willing to enhance their medical skills through refresher and outside training classes, such as Trauma Trends, state fire schools, Hillyard Technical Center, and Buchanan County EMS training.
- Maintain our current ISO rating of 3, while looking at cost effective opportunities to improve.
- Improve documented monthly training hours through Target Solutions.
- Work towards developing a rescue plan for the new bike trails.

FIRE SUPPRESSION

Program 2510

Program Description

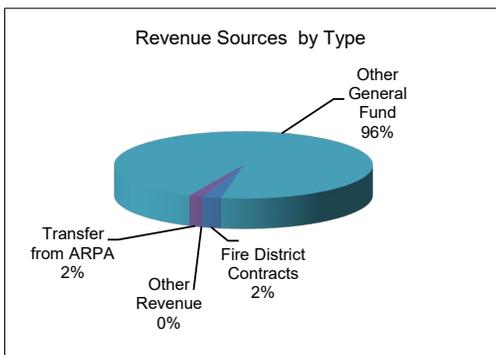
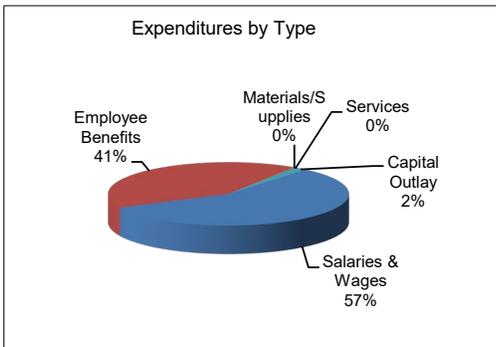
Fire Suppression personnel provide fire suppression, rescue, and emergency medical service to the City of St. Joseph and three Fire Protection Districts. Fire Suppression personnel provide non-emergent support to the public with fire prevention, festival medical care, and citizen assistance services. Personnel also assist other City departments with manpower and equipment, as needed.

Staffing Details

Battalion Chief
 Fire Captain
 Driver/Engineer
 Firefighter

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
3	3	3	3
33	33	33	33
33	33	33	33
51	51	51	51
120	120	120	120

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	6,987,251	6,961,806	7,011,811	8,150,858
Employee Benefits	5,068,080	5,215,431	5,215,431	5,934,205
Materials/Supplies	542,024	29,340	40,440	29,340
Services	19,454	21,588	21,588	19,795
Capital Outlay	0	0	818,688	228,727
Total	12,616,809	12,228,165	13,107,958	14,362,925

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Fire District Contracts	354,031	354,030	364,500	354,030
Grants	82,194	0	787,066	0
Other Revenue	125	0	6,000	5,000
Transfer from ARPA	0	0	147,156	228,727
Other General Fund	12,180,459	11,874,135	11,803,236	13,775,168
Total	12,616,809	12,228,165	13,107,958	14,362,925

Fire Prevention

Mission

To reduce the loss to property and life through fire code enforcement and public fire safety education. The Division maintains statistics and appropriate records for public safety education, code compliance inspections and records on fire investigations.

Core Services

- Conduct required fire code safety inspections in residential apartment (multi-family) and commercial/industrial occupancies.
- Conduct required fire code violation re-inspections in residential apartment (multi-family) and commercial/industrial occupancies.
- Provide fire safety inspections in all public and private schools.
- Ensure every public and private elementary school, grades K through 3, receives fire prevention information and training as a part of Fire Prevention Week activities.
- Conduct age-appropriate fire prevention activities for pre-K through senior citizen.
- Provide fire code compliance review of all commercial/industrial building, sprinkler, and alarm system plans.
- Provide fire code compliance inspections prior to issuance of occupancy permits.
- Conduct investigations to determine origin and cause of all major fire incidents.
- Investigate fire code complaints made by citizens in the community.

Current Year Activity/Achievements

- Annual fire inspections/activities: 187 (includes inspections, walk-throughs, C of Os)
- Inspectors maintained current certifications through CEUs. Additional certifications were also pursued and one Inspector earned Fire Officer II certification.

Budget Challenges/Planned Initiatives

- Continue to work with other departments to inventory, track, and improve our knowledge of vacant and abandoned structures.
- All Inspectors are at least Inspector I certified through ICC.
- All Inspectors will attain and/or maintain certification as State of Missouri Fire Investigators.
- Work toward additional certifications: Certified Fire Investigator IAAI or PFFIA, ICC Plans Examiner, ICC Fire Marshal, and AEGIS System Administrator course from Tyler Technologies.
- Continue to monitor progress at HPI in conjunction with Water Protection, EPA and MoDNR.
- Cooperative teaming with American Red Cross to expand smoke detector placement throughout the community.
- Alert system in dispatch computers to alert fire crews to special needs students at the public schools.

Performance Statistics

- 32 Annual inspections by Fire Inspectors (typically large industrial complexes)
- 74 Walk-through inspections
- 29 Sprinkler and alarm system inspections
- 50 Certificate of Occupancy inspections
- 115 Building plans reviewed
- 65 Sprinkler and alarm system plans reviewed

FIRE PREVENTION

Program 2530

Program Description

Fire Prevention staff provide fire investigation services to businesses and the public to ensure accurate fire cause determination. Fire Prevention personnel are the lead inspectors to ensure a fire-safe community. Other activities include plans review, fire code permitting and enforcement, and public education programs. Fire Prevention is the keeper of the Department's emergency response and fire inspection records.

Staffing Details

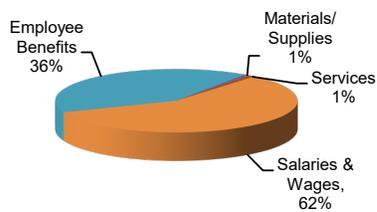
Chief of Fire Prevention

Fire Inspector

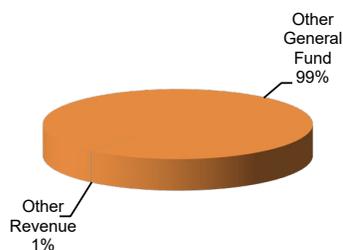
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	0
3	3	3	3
4	4	4	3

Operating Budget Summary

Expenditures by Type



Revenue Sources by Type



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	287,039	310,684	280,036	246,952
Employee Benefits	203,483	215,966	215,966	173,029
Materials/Supplies	395	4,307	5,507	3,600
Services	2,606	3,050	3,050	3,050
Total	493,523	534,007	504,559	426,631

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Revenue	88	250	250	250
Other General Fund	493,436	533,757	504,309	426,381
Total	493,523	534,007	504,559	426,631

Emergency Management

Mission

Emergency Management main objectives are: Life Safety, Incident Stabilization and Protecting the Environment. This is achieved through Prevention, Protection, Mitigation, Response and Recovery.

Core Services

- Plan, organize and direct the operations of the City of St. Joseph's Emergency Management Program with local government, civic, business officials, and other interested groups.
- Coordinate the emergency management program within the City by working with local government, business, and industry.
- Recruit and train volunteer personnel to assist at major events and in times of disaster.
- Meet with local, state, and federal emergency management officials to coordinate the City's emergency program.
- Prepare various forms, official documents, and reports for local, state, and federal officials.
- Prepare the budget for the emergency management programs, including applying for local, state, and federal grants.
- Actively participate in all phases of the major program areas: Prevention, Protection, Mitigation, Response, and Recovery.
- Serve on Hillyard EMT/Fire Advisory Committee, and two state-level committees related to state firefighters.
- Serve on regional and local planning committees.

Current Year Activity/Achievements

- Renewed EMP grant which reimburses the City for part of Emergency Manager's salary and benefits.
- Completed Homeland Security grant risk assessment forms.
- Secured three State grants for equipment, and assisted with FEMA AFG grant.
- Working to improve use and number of users of NIXEL alert system.
- Continued with recovery efforts from the four federally declared disasters. (3 floods and Covid-19)
- In charge of supply chain for covid19 allotments from State of Missouri. Delivered PPE to 15 county Region H Fire and EMS.
- Worked with Fire Department staff to get EOC funded in new Fire Station 8.

Budget Challenges/Planned Initiatives

- The EM has been moved back under the supervision of the Fire Chief with assistance and guidance from the directors of Public Works, Police, Health, and the City Manager.
- The Council has approved the construction of a shell EOC in new Station 8 basement. The next step will be to acquire funds to finish it into a fully usable EOC.
- EMP funds and grants continue to shrink.
- Continue to work on emergency notifications groups for exercises and actual events.
- Training sessions for department directors in EOC operations.
- Provide templates for all city building custodians to provide safe areas, evacuation routes, and out of building meeting areas in the event of an emergency.

EMERGENCY MANAGEMENT

Program 2540

Program Description

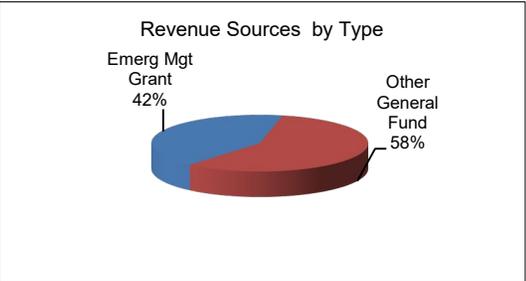
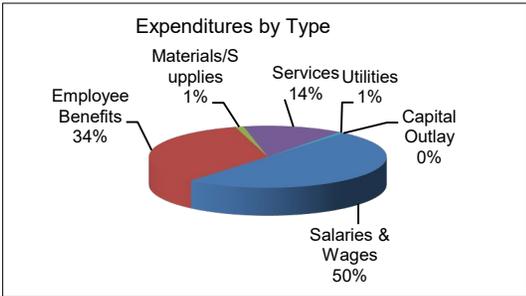
This division was established to track the revenue and expense relating to the Emergency Management grant the City receives from the State. The rest of the grant covers other E.M. expenses such as emergency communications' services at the Emergency Operations Center. Maintenance costs for the City's warning siren system is also budgeted in this program.

Staffing Details

Emergency Manager

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	74,533	77,482	80,081	88,745
Employee Benefits	52,727	55,140	55,140	61,173
Materials/Supplies	5,325	4,500	4,500	2,000
Services	23,217	28,930	28,930	24,164
Utilities	1,218	1,400	1,400	1,380
Capital Outlay	0	0	50,000	0
Total	157,019	167,452	220,051	177,462

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Emerg Mgt Grant	77,171	70,837	120,837	75,000
Other General Fund	79,848	96,615	99,214	102,462
Total	157,019	167,452	220,051	177,462

Fire Maintenance

Mission

To provide timely maintenance for the vehicles in the Fire Department fleet, including mechanized and auxillary equipment. Plan and care of all Department facilities and equipment. Staff is also responsible for procuring and distribution of supplies and building maintenance materials for all stations.

Core Services

- Reduce downtime for all first-line equipment by: immediate repair of first-line fire apparatus failures, monthly preventive maintenance checks, and Manufacturer's recommended oil changes.
- Provide a maintenance tracking and prioritization system.
- Complete building maintenance repairs as needed.
- Schedule and complete third-party testing of aerial units, ground ladders, and pumps.
- Assist planning and specifications for new equipment and facilities.

Current Year Activity/Achievements

- Maintained a fleet of 11 front-line fire trucks, including 2 ladders trucks, 2 Telesqrts, 2 light-duty rescue trucks, and 5 pumpers. Reserve fleet consists of 4 reserve pumpers.
- Maintained fleet of 16 light-duty trucks and cars including: 4 Prevention, 2 Training, 1 Administration, 5 first responder vehicles, 2 rescue boats and 7 trailers.
- Maintained 9 fire stations, including outbuildings and all permanent equipment.
- Provided frequent updates on truck repairs to appropriate department personnel.

Budget Challenges/Planned Initiatives

- Age and condition of fleet is still not what it should be, but with the purchase of a new engine and a rescue truck and the repair of reserve engines we are heading in the right direction.
- Continue to find annual courses or training for maintenance personnel to keep up with current apparatus trends and facility maintenance within the fire industry.
- Since we could not afford to build a new maintenance facility with one of the new stations, we need to continue to pursue either a new facility strictly for fire or combine with other City departments for a central garage.
- Still need to replace Ladder 5 (this is scheduled in the current CIP).
- We need to continue with upgrades to our fire stations as well as working to make each station cleaner by restricting contaminants from entering the area.
- Need to continue maintenance for fire stations.
- Recent improvements by Schneider Electric will allow for centralized monitoring of the HQ HVAC system.
- We are pleased with our current mechanic and maintenance facility technician. They continue to do an excellent job of reducing down time for our front line trucks and repairing issues with our buildings.

FIRE MAINTENANCE

Program 2550

Program Description

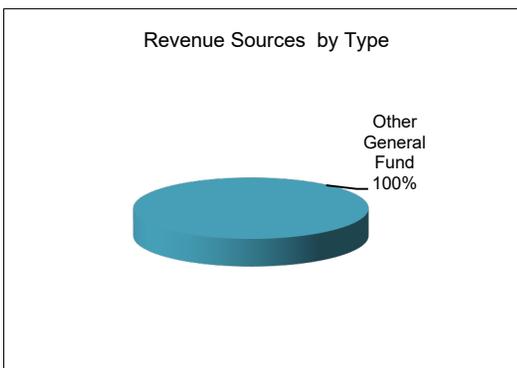
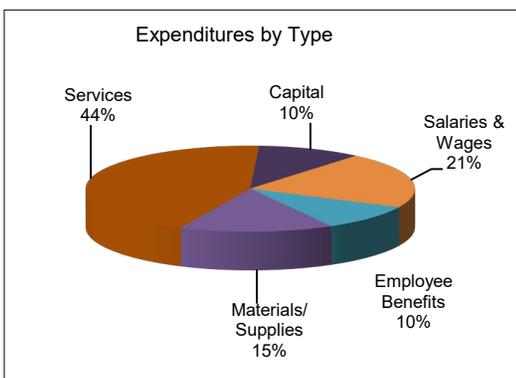
Fire Maintenance provides and/or ensures the proper maintenance of the Department's fire apparatus and staff car fleet. Fire Maintenance also procures and distributes fire station supplies as well as schedules, performs and/or ensures testing of Department ladders, aerial fire apparatus and fire pumps.

Staffing Details

Master Mechanic
Maintenance Technician

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	93,585	96,310	100,348	102,502
Employee Benefits	45,305	46,563	46,563	47,390
Materials/Supplies	54,851	53,500	53,500	73,500
Services	223,916	213,400	219,400	214,640
Capital	0	35,000	0	50,000
Total	417,658	444,773	419,811	488,032

Revenue Sources:

	2020-21	2021-22	2022-23
	Actual	Adopted Budget	Estimated Actual
Other General Fund	417,658	444,773	419,811
Total	417,658	444,773	419,811

Fire Training

Mission

To preserve and protect life and property of the citizens of St. Joseph and of the firefighting personnel themselves by developing skilled, professional fire personnel through fire protection education and training.

Core Services

- Increase the efficiency and effectiveness of the Fire Department through the integration of new strategies and old practices, better equipment, and an increased awareness of new dangers as they evolve.
- Improve firefighter safety.
- Provide training and orientation for new firefighters.
- Maintain current certifications for both fire and EMS.

Current Year Activity/Achievements

- Continued with a web-based training platform for all personnel to stay current with fire and ems topics. This system also helps track licenses and station activities.
- Helped implement new inventory and vehicle/station maintenance tracking program.
- Continued with cancer prevention policies by continuing efforts to get nomex hoods exchange policy enforced and to keep contaminated gear clean and available.
- Assisted with new hire processing and training of 6 new firefighters in 2021.
- Continued to attend quarterly meeting with the communications group to address training, dispatch and occasional issues that arise with alarms and dispatch.
- Provided cleaning of turnout gear and equipment as necessary, and purchased various supplies and equipment, such as hose, fittings, gloves, helmets, turnout gear, etc.
- Acquired AFG grant and purchased 70 MSA airpaks, 150 bottles and bluetooth communications.
- Oversaw the design of new GIS map for dispatching. This new map will take crews to the exact location in the quickest and safest route. It also includes additional information such as bridge heights and weight limits, closest truck or station, and topography information.
- Assisted with delivery of PPE to 15 county Region H Fire and EMS.

Budget Challenges/Planned Initiatives

- Attempt to increase hands-on training by the use of props and more realistic training evolutions.
- Make better use of emerging technology.
- Educate all personnel on current best practices for personal safety on medical calls.
- Improve participation in Fit as a Rookie voluntary physical fitness program.
- Attempt to increase certification of staff officers and Captains for ISO requirements and personal development.
- Use new software to maintain firefighter licensure and certification, as well as meeting ISO training requirements.

FIRE TRAINING

Program 2570

Program Description

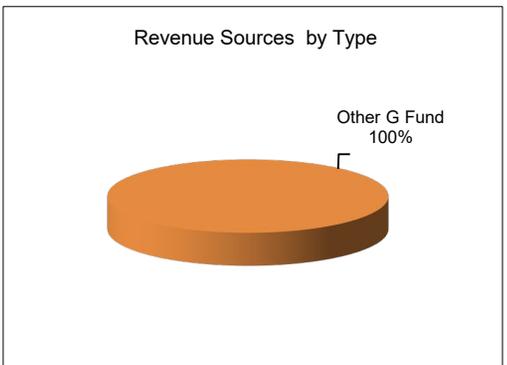
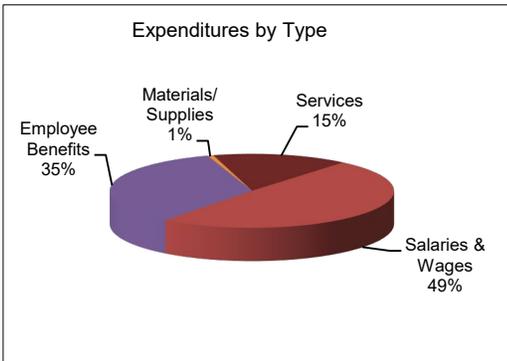
Training staff preserve and protect life and property of the citizens of St. Joseph and of the firefighting personnel themselves by developing skilled, professional fire personnel through fire protection, rescue, emergency medical, hazardous materials and terrorism training.

Staffing Details

Chief Training Officer
 Fire Training Officer

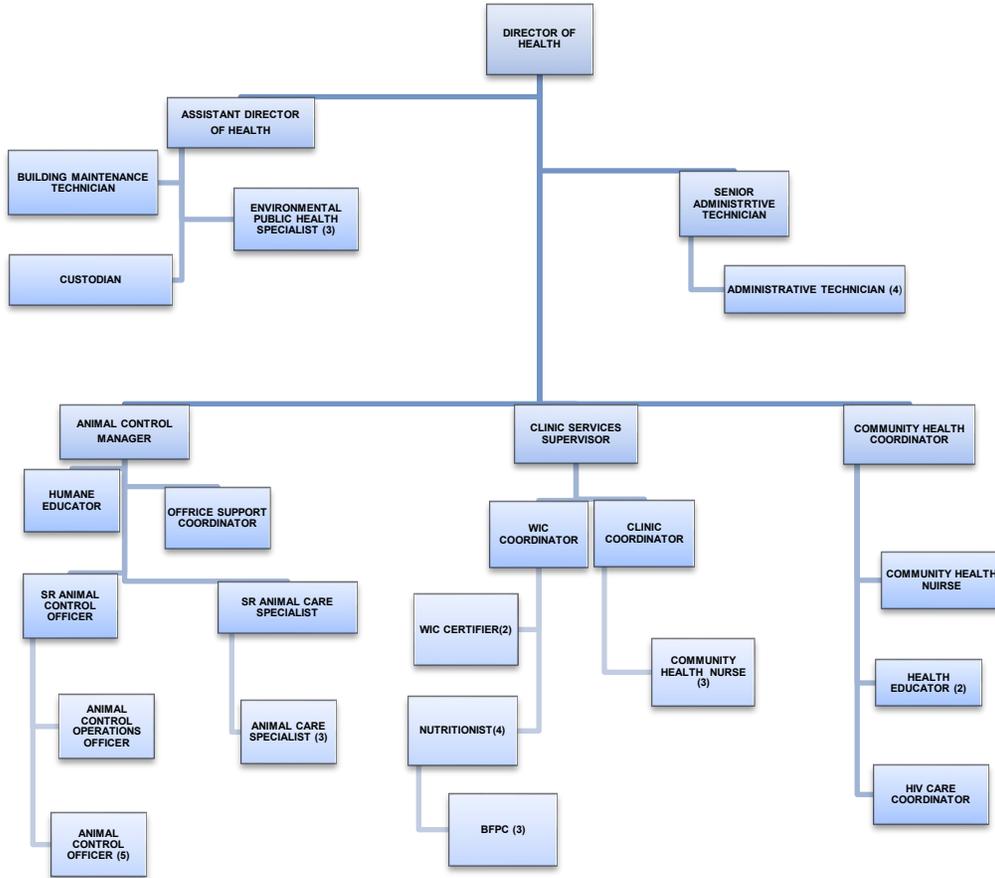
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	112,926	145,634	153,745	162,684
Employee Benefits	83,208	103,426	103,426	114,082
Materials/Supplies	2,392	2,700	2,700	2,200
Services	41,163	43,096	48,096	51,228
Total	239,688	294,857	307,967	330,194
Revenue Sources:				
Grants	133	0	0	0
Other General Fund	239,555	294,857	307,967	330,194
Total	239,688	294,857	307,967	330,194

HEALTH DEPARTMENT



Health Administration

Mission

To provide administrative services and management support to all health programs. To provide program, policy, and legislative development necessitated by emerging needs in our community. Once needs are identified, to initiate and promote programs that will have direct, positive local health outcomes. Ensure public health and safety during times of local, state or national crisis.

Core Services

- Provide planning, evaluation, budgeting, coordination and administrative support for all divisions within the health department.
- Monitor compliance with State grants and contracts to ensure all contract requirements and deliverables are met.
- Secure revenue from various resources such as contracts, grants and Medicaid through monthly billing.
- Identify gaps in public health services and create needed programs with community partners. Identify existing and new funding opportunities to implement new programs, and identify opportunities for strengthening existing services.
- Serve as a referral center for citizens needing to be connected to local resources/agencies for assistance.
- Serve as Vital Statistics Registrar for Buchanan County, which entails issuing certified copies of Missouri birth and death certificates, to the public.
- Maintain the structural operations of Patee Market Health Center, a 110+ year old building, which houses two agencies with ever growing and changing needs.
- Provide public health emergency response planning to address all hazards within Buchanan County including the support necessary to successfully conduct and complete epidemiological surveillance and community outreach pertaining to communicable disease..

Current Year Activities/Achievements

- The health department continues to seek out and be awarded grants that allow for the development of outreach and preparedness programs to further our available services, and community protection efforts.
- The health department continued a multi-level approach to responding to the COVID-19 pandemic.
- The health department worked with City leaders to continue public education about and availability of COVID-19 vaccinations, as well as testing information.
- The health department continued a robust contact tracing program.
- The health department released 161 COVID-19 health department briefings.
- Health Department staff released a daily (M-F) case count of local, state, national and worldwide COVID numbers and graphs.
- The health department made over 1,150 Facebook posts, containing COVID-specific information and public education, reaching 1,732,380 users.
- Staff investigated and case managed 9,769 positive COVID-19 cases.
- Health staff were involved with the administration of 8,224 COVID vaccines at 15 various locations.

Budget Challenges/Planned Initiatives

- Contracts and grants, while amounts are consistently reduced, the application process has become more competitive. Also, Public Health funding at the Federal and state level waxes and wanes depending upon the current political climate, or presence of emerging health concerns at any given time.
- Patee Market Health Center continues to need ongoing maintenance and repairs. As several systems begin to reach the top end of their typical functional life, many maintenance technicians have informed staff of the need to begin planning for the replacement of some major building systems or their components.
- Will continue participate with community boards and committees.
- Continuing the contact tracing for the individuals who continue to test positive for COVID-19.
- Providing the COVID vaccine for those who qualify in the phase/tier identified by DHSS and who are interested.
- Answering the numerous amount of calls that come in daily regarding COVID-19.
- Maintaining adequate staffing levels, including filling losses to attrition, more competitive salaries offered by other employers and lack of applicants for open positions.

Performance Statistics

- The number of certified birth certificates issued was 6,127.
- The number of certified death certificates issued was 8,987
- Funding from grants and contracts provided 23% of the budget revenues. Fees, Fines, Licenses and Permits accounted for 9% of total revenue.

HEALTH ADMINISTRATION

Program 8370

Program Description

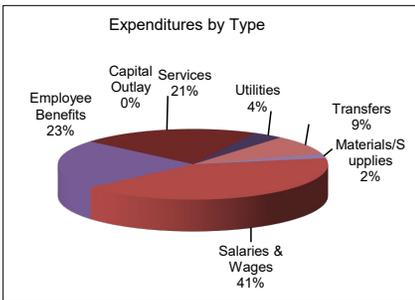
Provides administrative services and management support to all health divisions and their respective programs through planning, evaluation, budgeting, coordination, vital records management, facility maintenance and situational monitoring and response. Provides oversight of Public Health Emergency Response Planning of St. Joseph. Ensures enforcement of State and City laws relating to public health and sanitation for the welfare of the citizens of the City.

Staffing Detail

Director of Public Health
 Assistant Director of Public Health
 Urban Mission Project Coordinator
 Executive Administrative Assistant
 Senior Administrative Technician
 Administrative Technician
 Building Maintenance Technician
 Custodian

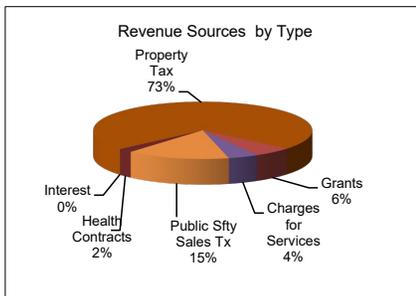
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	0	0
1	1	1	0
0	0	0	1
4	4	4	4
1	1	1	1
1	1	1	1
10	10	9	9

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	428,068	427,117	443,547	363,114
Employee Benefits	192,002	201,002	209,454	197,671
Materials/Supplies	28,035	18,870	24,055	17,970
Services	171,986	181,627	207,677	187,619
Utilities	31,755	26,995	26,995	31,995
Capital Outlay	23,058	0	0	0
Transfers	78,120	78,120	78,120	78,120
Total	953,025	933,731	989,848	876,490



Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Grants	197,575	201,912	430,085	211,510
Charges for Services	194,743	130,000	162,832	165,000
Public Sfty Sales Tx	531,332	532,250	532,250	569,425
Health Contracts	76,595	77,666	77,666	81,550
Interest	1,762	1,100	1,100	800
Hlth Prop Tx & GF	2,671,774	2,609,762	2,713,025	2,714,423
Other	11,727	0	0	0
General Fund - Other	(2,732,482)	(2,618,959)	(2,927,110)	(2,866,218)
Total	953,025	933,731	989,848	876,490

PUBLIC SAFETY - HEALTH

Program 6795

Program Description

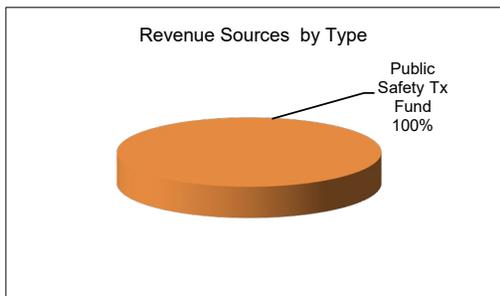
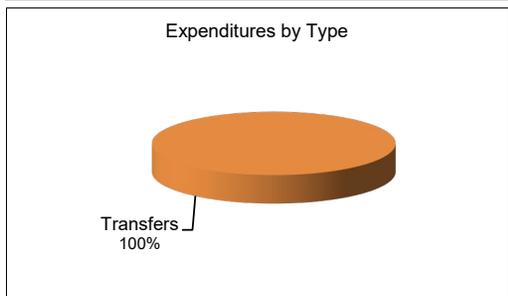
This program is funded totally through the 1/2 cent Public Safety Tax. Expenditures are concentrated in one area - transfer to the Health Department in the General Fund to cover the wage enhancements implemented as a result of the 2013 Compensation Study.

Staffing Detail

No Staffing

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0
0	0	0	0

Operating Budget Summary



Expenditures:

Transfers

Total

Revenue Sources:

Public Safety Tx Fund

Total

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
531,332	532,250	532,250	569,425
531,332	532,250	532,250	569,425
531,332	532,250	532,250	569,425

Health Clinics

Mission

The City of St. Joseph Health Department is committed in providing its citizens with health care programs that promote healthy lifestyles, education, disease prevention and assessment and are committed to the development and maintenance of a healthy environment.

Core Services

- Community-wide immunizations for infants, children and adults through clinic services.
- Annual public influenza clinics.
- Tuberculin skin testing, referral and assessment of LTBI clients, and follow-up monitoring of treatment. Intense monitoring of clients with tuberculosis disease; providing Directly Observed Therapy for medication with up to daily visits either in the Clinic or the community. TB sputum collection as needed.
- Pregnancy testing for minimal fee. Free prenatal case management offered to qualified females to provide supportive services as well as information regarding the pregnancy and post delivery period. Provide resource and referral guidance for benefit of the individual.
- Child Care Health Consultation program provides nursing on-site visits to child care providers to assess health and safety practices as well as educational programs, per contract guidelines, for the children and care-givers that is interactive and entertaining.
- Lead screenings are done free by request for children up to 6 years of age as well as clinic based nurse case management assessments. Provide the community education about lead dangers and teach prevention activities to reduce the risk of elevated blood lead levels.
- Missouri. Prevention activities promoted through individual and community education programs. Health department staff serve as resource and referral sources for the prevention, containment and control of communicable diseases for health care professionals and the community at large. Active and passive surveillance is conducted at designated
- Blood pressure monitoring is provided on a walk-in basis with results reported to respective physicians as requested or required.
- Free head lice checks performed on a walk-in basis for children and adults with education consultation provided.
- Participation in health fairs and other outreach activities that are scheduled to provide health and safety promotional activities throughout the year at various locations by health department staff.

Current Year Activities/Achievements

- There was no change in the allocation to the Social Welfare Board. The health department supplied the Social Welfare Board (SWB) with \$489,742.00 along with space, utilities and some supplies. An additional \$51,000.00 was provided to the SWB for mental health referrals and administration of such.
- Staff managed several LTBI and TB clients with Daily Observation Therapy.
- Prenatal Services saw 142 women for pregnancy testing or with proof of pregnancy. Of those, 121 received temporary pregnancy Medicaid.
- Immunization for Flu Vaccine: 673 doses of flu vaccine were administered.
- COVID response continued in 2021.
- Coordinated efforts for contact tracing and case management of 9,769 positive cases.
- COVID response continued: contact tracing; community partnership; state data entry; school partnership.
- COVID vaccination planning and community partnership. Regional assistance as needed.
- Total hours dedicated to COVID: 7,853 with 3,850 from Clinic.

Budget Challenges/Planned Initiatives

- 2021 the health department staff again provided the city employees with their flu shots; a total of 156 shots were given at 9 clinics across 4 days.
- Staff continued to utilize electronic Direct Observed Therapy to assure compliance with medication administration in
- The Clinic lost both supervisory staff to outside agencies in 2021.
- Case notification continues to be a priority for the clinic. Household contacts are also provided education.
- Vaccine planning and administration will continue be a challenge for 2022.
- The Clinic will continue to adapt to the needs of the community as the pandemic evolves.
- Staffing issues will be the biggest challenge in 2022.

Performance Statistics

- Children and adults immunized: 7,898 non-COVID and 8,224 COVID only
- Immunizations given: 10,074
- Tuberculin skin test screenings: 378
- LTBI and active TB medications given: 29
- Communicable disease investigation and follow-up (non-COVID): 135
- Pregnancy tests and proof of pregnancy: 143
- Prenatal case management contacts (office/mail/phone calls): 286
- Temporary Medicaid assistance forms issued: 121
- Childhood lead case management (new and discharged): averaged 199 participants per month.

CLINIC SERVICES

Program 6710

Program Description

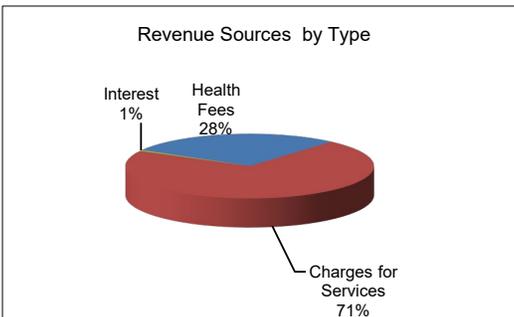
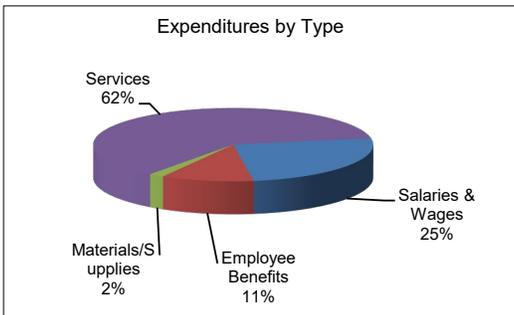
To provide the citizens of the City of St. Joseph and Buchanan County with health care programs promoting prevention activities such as immunizations, health education, maternal and child care, pregnancy testing, as well as provide communicable disease prevention/monitoring/case management as needed. Staff work collaboratively with other agencies to establish a local area health

Staffing Detail

Clinic Supervisor
Community Health Nurse

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
1	1	1	1
3	3	3	3
4	4	4	4

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Salaries & Wages	285,128	281,052	225,092	233,040
Employee Benefits	118,353	123,253	123,373	97,672
Materials/Supplies	18,701	15,900	52,870	15,900
Services	753,500	559,023	789,060	568,912
Total	1,175,683	979,228	1,190,395	915,524

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Health Fees	18,967	46,900	46,900	35,200
Charges for Services	268,726	8,758	568,298	89,378
Interest	922	1,400	1,400	800
Other Revenue	1,120	0	0	0
General Fund - Other	903,796	922,170	573,797	790,146
Total	1,175,683	979,228	1,190,395	915,524

Community Health Services

Mission

Community Health Services assesses the health behavior outcomes of the community, develops strategies for health promotion, and addresses barriers to health and linkage to care, improving the quality of life for its citizens.

Core Services

- Provide a safe and comfortable environment for the STI (Sexually Transmitted Infections) clinic.
- Complete transit disability certifications/RIDE.
- Provide health education and outreach to businesses, schools, social service agencies and other community partners.
- Provide case management services to those living with HIV.
- To reduce maternal, child health barriers with community partners for the purpose of improving the lives of infants, children, youth and women who are pregnant.
- Continue social media campaigns.
- Provide public information to the media regarding public health.

Current Year Activities/Achievements

- Counseling, testing and referral services for HIV, STI's and rapid Hepatitis C are offered Tuesdays and Thursdays.
- HIV Case Management is a voluntary program for persons living with HIV in NWMO. Consumers are linked to medical care, insurance, medications, health education, partner risk reduction and support. A key goal of the program is viral load suppression allowing consumers to live well with HIV, prevent the spread of HIV, and for women who are pregnant to have HIV negative babies.
- Transit Disability applications and certifications are processed for consumers of RIDE.
- Health educators work to promote health wellness and safety for infants, children, youth and adults in local schools, area universities, Probation and Parole, and general audiences.
- Maternal Child Health program passed out pens and pencils to children during Red Ribbon Week.
- The health department's Facebook page continued to provide currently trending health information and local information of importance and interest to our community. New viewers are continuously added and community response and viewing numbers are consistently increasing.
- The health department continues to facilitate the Opioid Task Force.

Budget Challenges/Planned Initiatives

- Level funding has been provided from the federal government through the Missouri Department of Health and Senior Services for HIV/STI prevention, HIV case management and maternal child health activities with ongoing increases of need by the community.
- General education program has been reduced due to budgetary limitations and COVID19 from March 1, 2020 through the end of the year.
- Maintaining Facebook page with useful, relevant health information.
- COVID response has limited the number of hours available to provide services.
- Hiring professional staff, especially RNs, was very difficult due to other healthcare providers offering higher salaries and better benefits.

Performance Statistics

- HIV/STI office visits: 273
- HEP C rapid tests administered: 68 with 8 reactive results. HIV rapid tests administered: 47 HIV serology tests administered: 171
- 233 urine tests for Gonorrhea and Chlamydia were run with 63 positive results.
- Children, youth and adults attending health promotion and prevention outreach: 9,375. Event type limited contact due to by COVID.
- Number of free condoms given away: 24,180
- New transit disability certifications processed: 68; renewals are now completed at the transit office.
- Issued 34 press releases; completed 224 media contacts.

- Successfully updated the health department's Facebook page to share public health information via 1,527 posts and 952,693 page-follower reaches.
- Completed 161 daily briefs (twice weekly) for the public and the media with details about COVID.
- Provided 779 clients case management contacts by phone, home visit or office visit to address barriers to accessing HI

COMMUNITY HEALTH SERVICES

Program 6720

Program Description

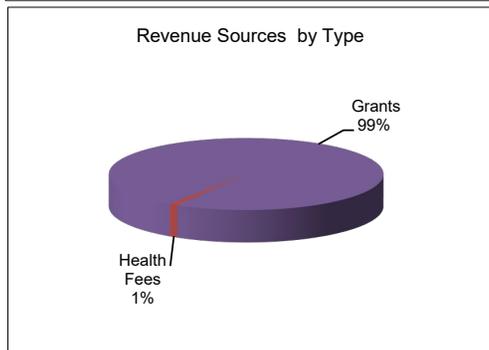
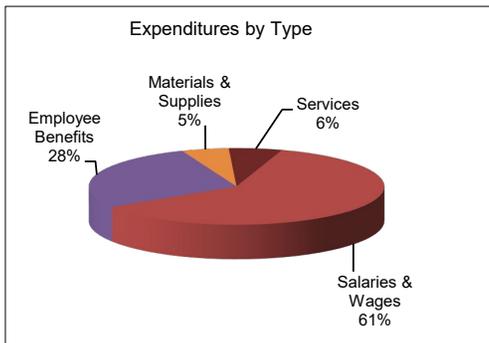
Staff works to prevent and control the spread of HIV/STD/Hepatitis C infections and to provide services and outreach to support those infected within northwest Missouri. They work with the network of community groups, agencies and providers to coordinate services for clients infected with HIV as well as to educate the general public. They also provide discharge planning and case management services for HIV incarcerated persons. Along with HIV/STI/Hepatitis C services staff works to improve and impact the health of women who are pregnant, children and infants to promote wellness/wellbeing. The section also partners with St. Joseph Transit to assist persons living with a disability to access affordable public transportation.

Staffing Detail

HIV Care Coordinator
 Health Educator
 Community Health Nurse
 Community Hlth Svcs Coordinator
 Peer Navigator

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
2	2	2	2
1	1	1	1
1	1	1	1
0	0	0	1
5	5	5	6

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted	Estimated	Budget
Salaries & Wages	251,168	262,359	274,076	301,066
Employee Benefits	114,318	125,436	131,494	138,560
Materials & Supplies	40,062	22,855	51,281	25,655
Services	32,106	30,630	60,864	28,879
Total	437,655	441,280	517,714	494,160

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted	Estimated	Budget
Health Fees	1,916	0	0	2,650
Grants	229,481	195,707	338,695	258,249
General Fund - Other	206,258	245,573	179,020	233,261
Total	437,655	441,280	517,714	494,160

WIC

Mission

The City of St. Joseph Health Department provides a link to the Missouri WIC program. WIC serves women who are pregnant, breastfeeding and non-breastfeeding, infants and children up to the month of their 5th birthday. WIC is an adjunct to good health care during critical times of growth and development, in order to prevent the occurrence of health problems and to improve health status. Applicants must complete the certification process to determine financial eligibility and health and nutritional risk. Eligible participants receive nutrition education, breastfeeding education and support, health screening, referrals and supplemental foods. WIC is an equal opportunity provider.

Core Services

- WIC conducts nutrition assessment to help provide targeted nutrition education via one-on-one counseling. WIC nutrition education emphasizes the relationship between proper nutrition and good health. WIC assists participants in establishing healthy eating behaviors and achieving positive lifestyle changes by setting nutrition and health goals. Nutrition education is also available on-line at <https://www.wichealth.org/>
- WIC promotes breastfeeding as the optimal infant feeding choice. Participants receive breastfeeding education and support via prenatal group classes, one on one counseling, and follow up. For those participants in need, manual and electric breast pumps are available.
- WIC refers participants for substance abuse counseling and treatment, immunizations, lead screening, and Missouri Health Net. WIC also maintains an up to date list of community resources including health services and public assistance. This list is provided to participants for additional resources that may be available to them.
- WIC foods are intended as a supplement to help participants meet the special nutritional needs of their specific population. The nutrients, critical to growth and development, found in WIC foods are typically lacking in the diet of the WIC eligible population. Participants who have specific dietary needs may receive special food packages, including special formulas, if ordered by a physician and approved by appropriate staff. A nutritionist also determines the quantities of the supplemental foods appropriate for participants and may authorize a tailored food package. In Missouri, WIC foods are issued to participants using electronic benefit transfer called eWIC. Missouri eWIC cards may be redeemed at participating retailers across the State.

Current Year Activities/Achievements

- On hold due to COVID: The City of St. Joseph continues to operate a satellite clinic in the obstetrics unit at MOSAIC Life
- Breastfeeding support line available for assistance 7 days per week, 7am - 9 pm.
- Collaborate with MOSAIC Life Care Hospital for breastfeeding support group twice weekly.
- Breast pump loan program for WIC and non-WIC participants.
- The peer counselor coordinator is an active member of the Missouri Breastfeeding Coalition. The local Breastfeeding Task Force remains on hold due to COVID.
- Assist businesses in the obtaining Breastfeeding Friendly Worksite and Breastfeeding Friendly Child Care Facility recognition.
- Maintain designation as a Breastfeeding Friendly WIC Clinic.
- In an effort to minimize client obstacles and increase WIC accessibility, walk-in services are available.
- In an effort to minimize client obstacles and increase WIC accessibility, walk-in services are available.
- Participating in a state WIC pilot to implement a more participant centered approach to nutrition assessment.

Budget Challenges/Planned Initiatives

- As caseload continues to decline across the State, City of St. Joseph WIC will strive to maintain caseload. Amid COVID-19 constraints, the current monthly average, for the first quarter of FFY22 is 1,407 participants.
- Maintain or increase the rate of women on WIC with the City St. Joseph who have ever breastfed their infant(s). Current rate is 70.3%; state rate is 68.8%
- Maintain Breastfeeding Friendly WIC Clinic status.
- A plan to spend 10% of the total FY22 WIC budget on outreach has been developed per state WIC mandate, in an effort to improve caseload. The implementation of said plan has begun.

Performance Statistics

- In calendar year 2021, the average participant count was 1,468 per month; 17,620 contacts for the year which included 4,625 contact with women, 5,588 contact with infants and 7,407 contacts with children.

- 70.3% of women within the City of St. Joseph on WIC breastfed their infant; state rate is 68.8%

WIC Program 6780

Program Description

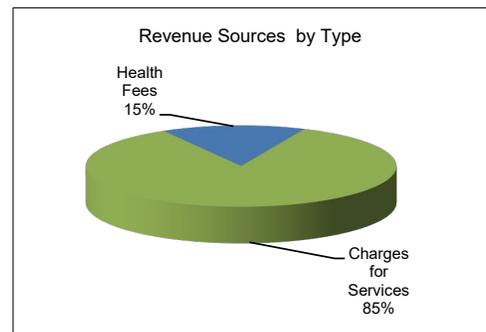
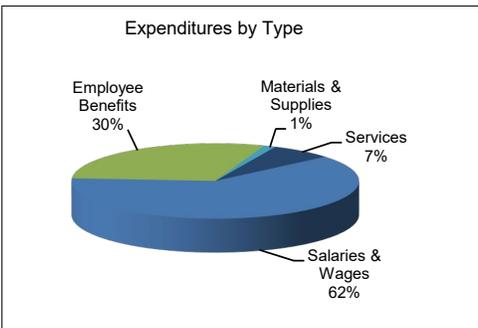
The program promotes the health of low-income women, infants and children (WIC) through a federally funded nutrition education and food provision program with integration and coordination from other programs. All clients must meet income guidelines and have a qualifying medical condition for program admittance.

Staffing Detail

WIC Coordinator
 Nutritionist
 WIC Clerk
 Breast Feeding Peer Counselor
 BFPC Funded PT

2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
1	1	1	1
4	4	4	4
2	2	2	2
0	0	0	1
1.5	1.5	1.5	0.5
8.5	8.5	8.5	8.5

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Salaries & Wages	304,936	323,999	288,388	334,474
Employee Benefits	129,099	139,137	139,137	158,201
Materials & Supplies	9,102	7,137	7,137	7,137
Services	29,997	37,583	37,583	37,583
Total	473,134	507,856	472,246	537,395

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Health Fees	58,324	80,000	80,000	80,000
Charges for Services	471,280	448,131	448,131	452,572
Other Revenue	300	0	0	0
General Fund - Other	(56,770)	(20,275)	(55,885)	4,823
Total	473,134	507,856	472,246	537,395

Environmental Health & Food Safety

Mission

To safeguard the public's health and safety by ensuring that the appropriate services and establishments meet environmental and food safety standards, codes, laws and regulations, and to educate the public on these criteria at any given opportunity.

Core Services

- Provide routine, follow-up, complaint, pre-opening walk-thru, seasonal, temporary event, and/or final inspections of all food, lodging, childcare and tattooing establishments, and swimming pools and spas, to ensure environmental code standards are met.
- Provide public education on many topics such as, but not limited to food safety, mold control, precautions against vector-borne diseases, bedbug and/or other pest control, and more.
- Collect and verify documentation necessary to obtain a tattooing artist card.
- Coordinate and investigate environmental health issues such as, but not limited to, suspected food contamination, surfacing sewage, air quality concerns, odor complaints and the Smokefree Air Workplaces and Public Places ordinance.
- Review applications submitted, permit new system construction and existing system repairs or replacements, evaluate locations for the availability of sanitary sewers, conduct site, construction, and final inspections for Onsite Wastewater Treatment System (OWTS).
- Provide Environmental contract services for the Holt County Health Department, including food, lodging and childcare establishment inspections, as well as onsite wastewater treatment system permitting and approval.
- 24/7 response to truck wrecks, fires, floods and other catastrophic events affecting environmental health and/or food safety.
- Offer and conduct food safety education courses in basic and advanced food handling.

Current Year Activities/Achievements

- Food establishment inspections are made on the basis of risk to the consumer. The greater the risk the more frequent!
- Environmental Services staff continue to enforce the Smoke-Free Indoor Air ordinance during food safety inspections and during investigations of complaints received.
- The public, and specifically food establishment owners, managers and general staff, continue to express interest in the food handlers' trainings available each month in a basic and advanced course version.
- EPHS staff have successfully integrated childcare sanitation inspection into their task load. Childcare inspections are completed for state licensed facilities in St. Joseph and Buchanan County.
- EPHS staff assisted with answering calls at the office regarding COVID.
- EPHS staff received 882 non-food related calls.

Budget Challenges/Planned Initiatives

- Environmental Health & Food Safety staff have developed a food handler's training for the food establishment workforce. A basic food handler and managerial course is offered to the public for a fee.
- Staff have become certified to proctor exams for a nationally accredited food safety program (ServSafe), enabling participants enrolled in the online course to be able to take the final certification exam locally.
- Staff will continue to support the efforts to reduce the spread of the COVID virus through public education.
- Consistent increases in the annual fee for online inspection software poses a challenge to the budget.
- Lack of interest and/or qualified applicants for open Environmental Public Health Specialist position. Salary for this position is not competitive for industry and requirements.

Performance Statistics

- Total number of inspections for food/drink establishments: 1,403 (421 routine, 144 follow-up, 158 complaints, 11 truck wrecks, 9 fires and 20 temporary events resulted in 273 temporary event inspections).

- Total number of other inspections & contacts (pre-opening walk-thru, plan review final inspections, educational visits, etc.): 166
- Total number of lodging inspections: 33 (14 routine, 8 follow-up and 11 complaint)
- Total number of public & semi-private pools & spas inspected: 36 (26 routine, 5 follow-up and 5 complaint). There were no fatal accident investigations completed.
- Total number of OWTS (septic system) inspection: 25; 26 repair/replacement, 9 preconstruction, 4 complaint investigations.
- Total number of tattoo artists licensed: 18.
- Total number of investigations for air quality complaints: 0
- Total number of food handler courses taught: 0 (0 basic courses; 0 advanced). Total number of food handler participants educated: 0 (0 basic level; 0 advanced level)
- Total number of childcare sanitation inspections completed (routine, follow-up): 46

ENVIRONMENTAL HEALTH & FOOD SAFETY

Program 6920

Program Description

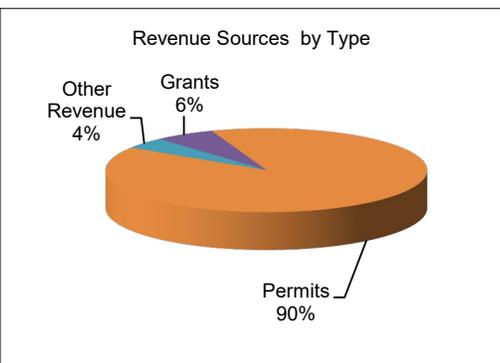
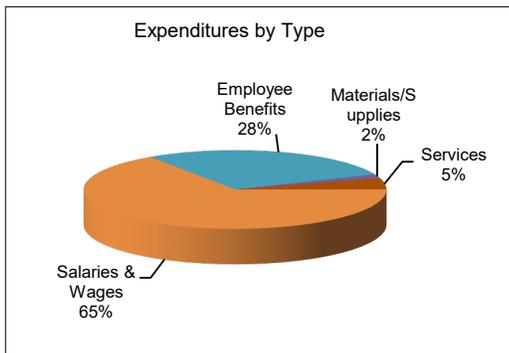
Environmental specialists ensure that all food, drink, lodging and childcare establishments as well as, semi-private and public and swimming pools and spas, meet environmental health and safety codes through coordinated, revolving inspection programs, in order to safeguard public health and safety. Environmental health issues such as noxious odor complaints, Missouri Clean Indoor Air, water quality, and septic system permitting are also coordinated and investigated. Enforcement of aspects relative to City-issue declarations and order pertaining to the health and well-being of the community are the responsibility of health department Environmental Services staff.

Staffing Detail

Environmental Public Hlth Specialist

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
3	3	3	3
3	3	3	3

Operating Budget Summary



Expenditures:

Salaries & Wages
Employee Benefits
Materials/Supplies
Services
Capital Outlay

Total

Revenue Sources:

Permits
Other Revenue
Grants
General Fund - Other

Total

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
149,573	151,323	120,223	152,895
67,263	67,933	67,933	65,979
2,920	3,970	6,295	3,530
9,423	10,610	10,610	11,050
0	0	0	0
229,179	233,836	205,061	233,454
89,732	93,979	90,900	93,979
2,643	4,550	4,550	4,550
3,715	6,350	9,175	6,350
133,089	128,957	100,436	128,575
229,179	233,836	205,061	233,454

Animal Control and Rescue

Mission

The mission of the Animal Control and Rescue program is to ensure the humane treatment of all animals and to protect the public from diseased and vicious animals through education, surveillance and enforcement of City codes.

Core Services

- Animal Control Officers are available 24-hours a day, 7-days a week in order to ensure public safety and a quick response to dire situations.
- Operate the City's Animal Control Shelter pursuant to the Missouri Department of Agriculture standards.
- Offer public education programs on animal husbandry and safety issues.
- Promote animals for adoption through local media outlets and the shelter's webpage.
- Investigate all complaints regarding animal abuse and neglect. Protect the public from feral animals by investigating complaints of vicious or dangerous animals.
- Protect the public from zoonotic diseases through surveillance and impoundment of diseased wildlife and suspected rabid animals.
- Conduct annual city-wide rabies vaccination and pet registration clinics in partnership with local veterinarians.
- Offer pet micro-chipping, low-cost spay/neuter financial assistance program to pet owners, and cremation services for pets.
- Work in partnership with the Missouri Department of Corrections on the Puppies for Parole program which utilizes offenders to train shelter dogs and improve their adoption outcome.
- Collaborate with PetSmart and Petco to maintain a satellite adoption program for cats.

Current Year Activities/Achievements

- Continued distributing Pethub high-tech digital licensing tags allowing the public to register their tags online using a QR code.
- Continued a feline enrichment program for shelter cats. Continued the canine enrichment program for shelter dogs to reduce stress and behavioral issues.
- Resumed city-wide rabies vaccination and pet registration clinics and Puppies for Parole Program.
- Continue the Digs for Dogs program providing new and used doghouses and other supplies to dog owners in need.
- Continued with Boehringer Ingelheim for the Partners in Protection Program, providing free flea and heartworm prevention to all shelter animals.
- Developed a partnership with Best Friends Animal Society. The benefits of this partnership includes such things as access to a variety of professional resources and mentorship opportunities to achieve organizational goals and increase lifesaving.
- Partnered with Companion Protect to offer pet insurance through an incentive-based program.
- Continued utilizing appointment-based owner relinquishments of animals, allowing for detailed interviews and offering resources to keep animals in homes.
- Launched a volunteer program with Humane Educator as Volunteer Coordinator furthering staff-volunteer engagement and increasing volunteer training and recognition.
- Support the Friends of the Animal Shelter with their capital campaign for a new shelter.

Budget Challenges/Planned Initiatives

- To maintain existing services with shrinking revenues.
- To implement additional youth activities to engage the youth in shelter operations.
- To continue decreasing the number of healthy adoptable animals euthanized by developing stronger relationships with rescues and challenging staff to think "outside the box".
- To find creative ways to minimize vehicle repair and upkeep costs, in a safe and reasonable manner.
- To initiate implementation of online licensing to increase staff efficiency and accessibility.
- To meet staff training needs with minimal effect on the budget.
- To launch a new and improved animal foster program to increase live outcomes.
- To launch a program offering resources to the public to help keep pets safely in their homes.

Performance Statistics

- Total number of dogs received: 1,172; 644 of which were strays. 1,019 impounded dogs were adopted, redeemed or placed at a rescue.
- Total number of cats received: 1,191; 805 of which were strays. 850 impounded cats were adopted, redeemed or placed at a rescue.
- Total number of complaints investigated: 6,265 Total number of citations issued: 863 or 14%
- Total number of public education programs: 31
- Total number participants at the annual rabies clinics: 754
- Total number of rabies specimens submitted to the lab: 50; 0 confirmed positive for rabies virus
- Total number of animal licenses sold: 5,669
- Total number of dog park memberships sold: 652
- Total volunteer hours contributed: 2,627
- Spay/Neuter Assist program: 24 dogs; 61 cats

ANIMAL CONTROL & RESCUE

Program 6930

Program Description

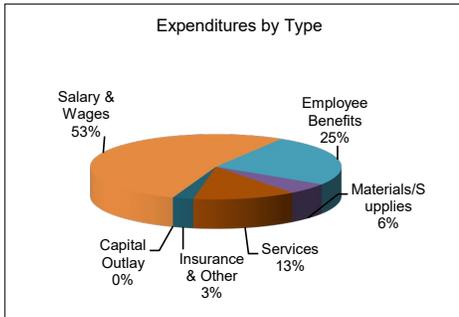
Animal Control and Rescue works to prevent cruelty to animals, protects the public from diseased and vicious animals, and provides education to enhance the human-animal bond. City staff operate field services and animal sheltering with a goal of placing homeless pets into homes and providing resources to pet owners to keep pets with their families and increase their quality

Staffing Detail

Animal Control Manager
 Senior Animal Control Officer
 Senior Animal Care Specialist
 Humane Educator
 Office Support Coordinator
 Animal Control Operations Officer
 Animal Control Officer
 Animal Care Specialist

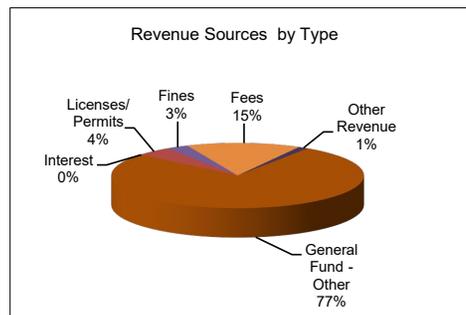
2020-21	2021-22		2022-23
	Actual	Adopted Budget	
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	0
5	5	5	6
3	3	3	3
14	14	14	14

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salary & Wages	485,203	547,106	572,317	596,993
Employee Benefits	223,077	252,907	253,907	284,652
Materials/Supplies	48,860	48,150	74,773	62,150
Services	120,008	137,002	141,473	149,202
Insurance & Other	25,913	30,020	30,020	30,020
Capital Outlay	0	30,500	30,500	0
Total	903,060	1,045,685	1,102,990	1,123,017



Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Licenses/Permits	53,655	50,500	54,000	50,500
Fines	31,778	32,000	28,000	32,000
Fees	151,087	149,540	150,264	164,540
Grants	0	0	0	0
Interest	119	300	300	200
Other Revenue	39,771	14,400	22,225	14,400
General Fund - Other	626,651	798,945	848,201	861,377
Total	903,060	1,045,685	1,102,990	1,123,017

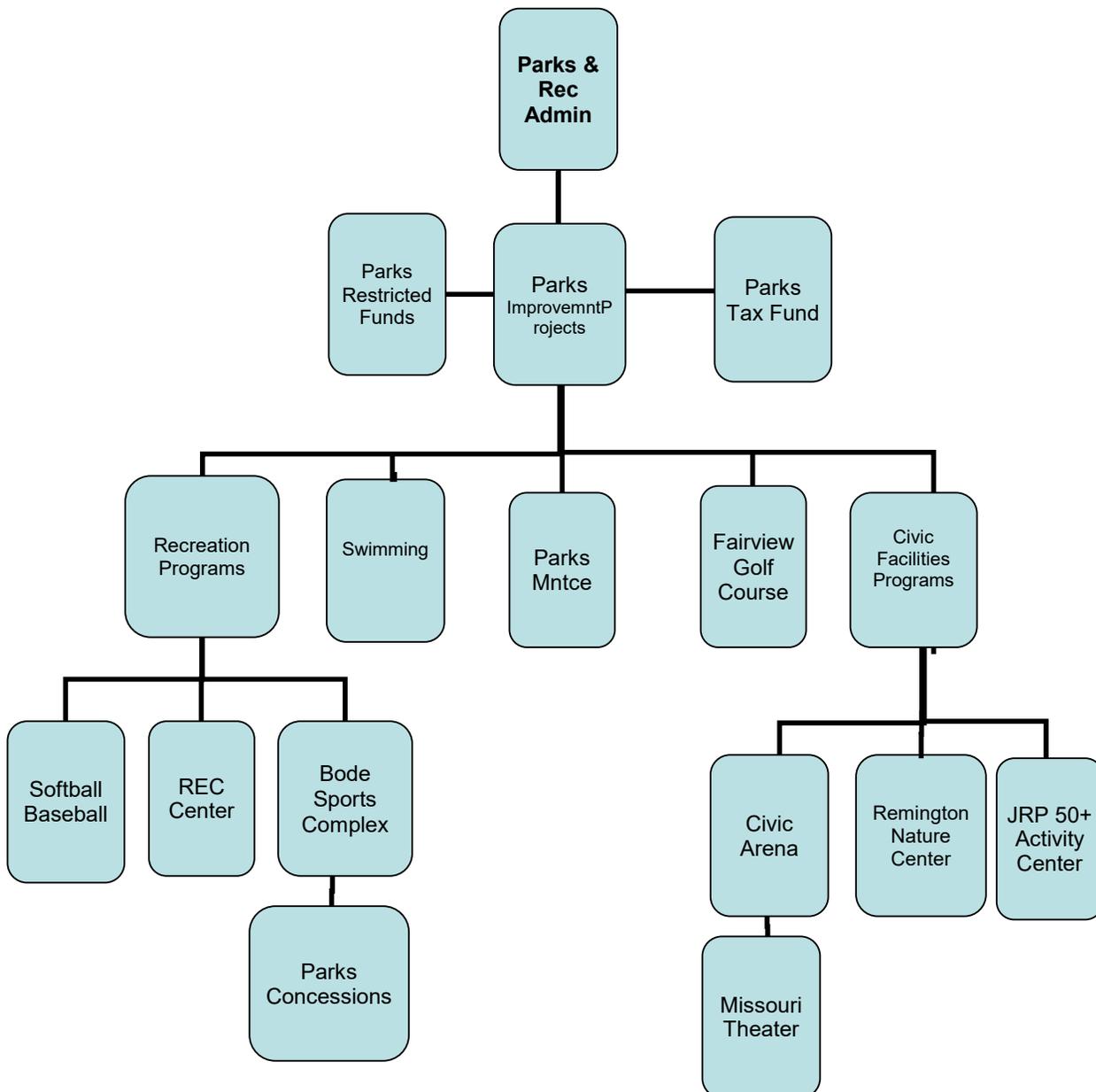
PARKS, RECREATION & CIVIC FACILITIES DEPARTMENT

The Parks, Recreation & Civic Facilities Department accounts for most parks and recreation activities including swimming, softball, baseball, recreation, REC Center, Senior Center, Bode Sports Complex, the Remington Nature Center and the municipal golf course. The department maintains the city's parks, grounds, facilities and equipment.

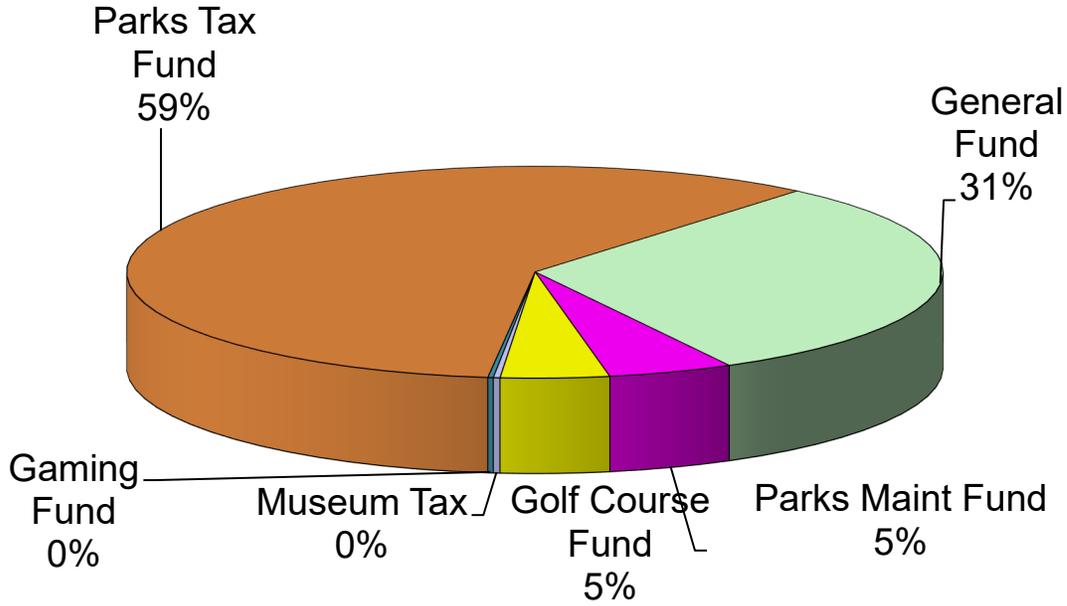
Besides general fund revenues, the department is supported by revenues derived from a twenty cent (\$.20) property tax levy, a special parks maintenance property tax levy of fifty cents (\$.50) per \$100 assessed valuation on land only, donations, user fees, concession sales, grants and a 3% hotel/motel tax. One-half of the City Sticker & Penalty revenue was routed from the General Fund to Parks Maintenance in FY2004 to assist that function.

TOTAL BUDGETED RESOURCES: \$ 18,928,448

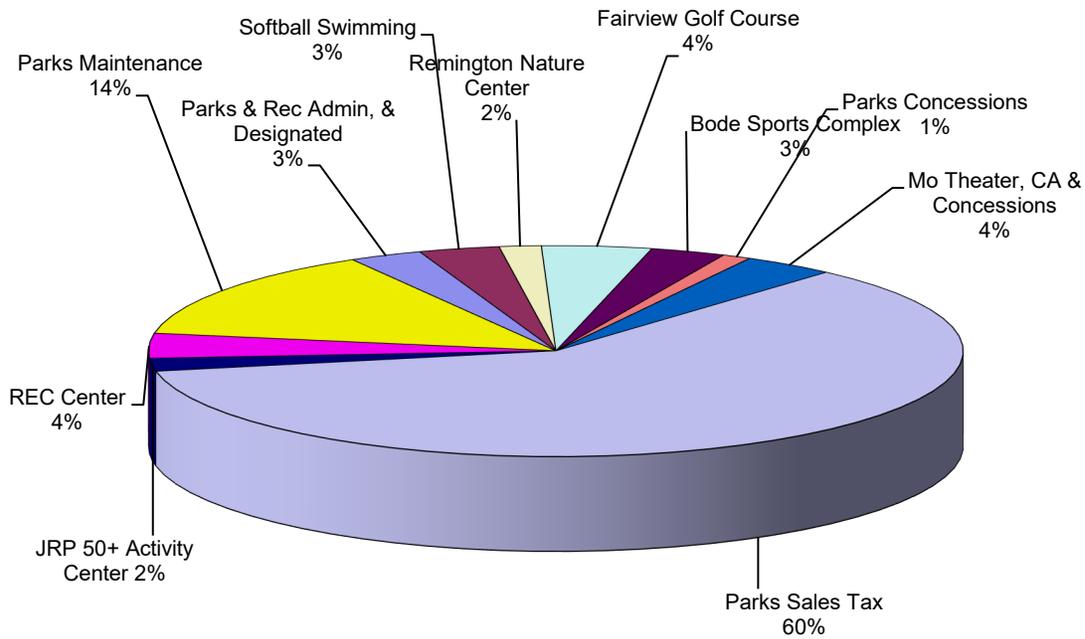
PLANNED USE BY PROGRAM:



PARKS & RECREATION DEPARTMENT SOURCES & USES



FUNDING SOURCES



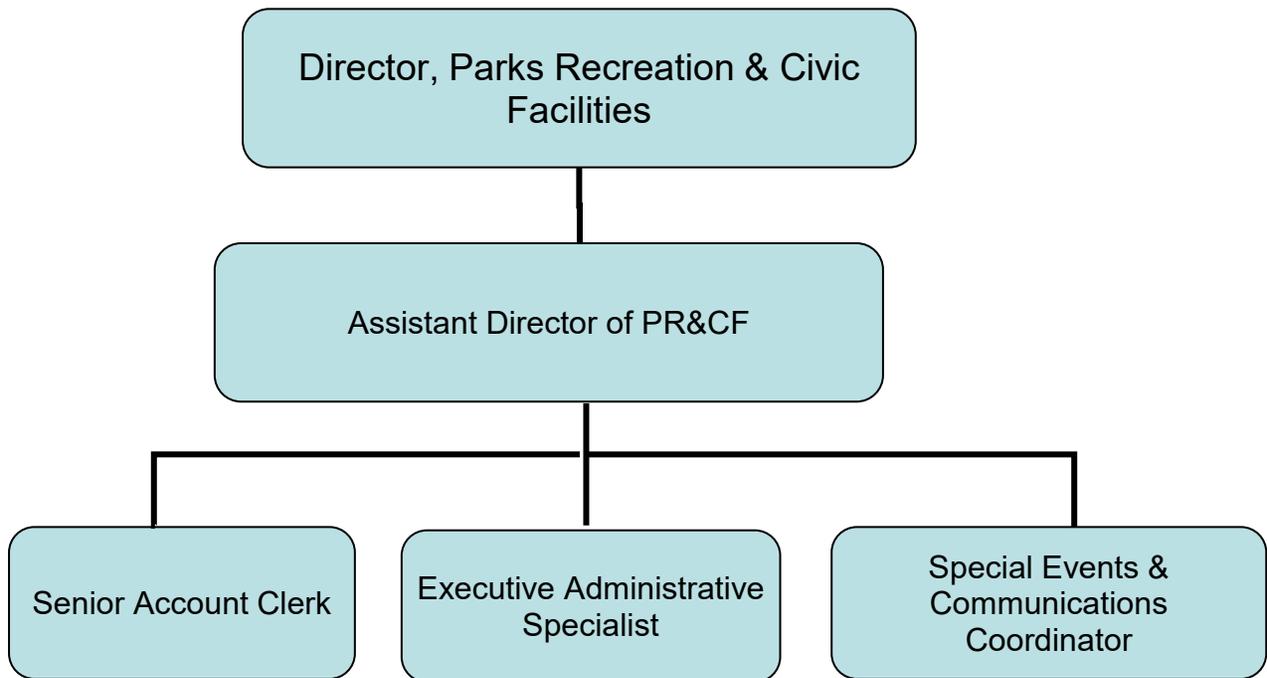
PROGRAM USES

PARKS, RECREATION & CIVIC FACILITIES DEPARTMENT SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
ACCOUNT TYPE				
Salaries & Wages	2,929,589	3,138,140	3,045,256	2,996,581
Payroll Expenses & Benefits	1,154,691	1,265,030	1,265,030	1,265,437
Materials & Supplies	637,864	773,303	760,603	702,641
Utilities & Other Contracted Services	2,058,443	2,252,263	2,314,126	2,281,661
Insurance/Claims/Other/Transfers	336,379	367,334	367,334	463,756
Capital Outlay/Lease Payment Debt	126,251	35,000	2,317,310	11,218,373
	<u>7,243,218</u>	<u>7,831,070</u>	<u>10,069,660</u>	<u>18,928,448</u>
USES BY PROGRAM				
Parks, Recreation & Civic Facilities Admin	728,591	771,355	745,633	853,694
Softball/Baseball	220,801	261,665	265,715	261,707
Swimming	263,889	326,304	361,355	334,483
Remington Nature Center	344,789	309,595	308,512	309,313
JRP 50+ Activity Center	368,552	358,143	363,078	368,774
REC Center	627,192	756,424	725,457	707,850
Fairview Golf Course	823,192	768,436	766,104	794,044
Golf Course CIP	9,052	16,952	16,952	17,667
Bode Sports Complex	544,360	496,080	507,346	554,088
Parks Concessions	179,260	209,383	214,433	210,713
Restricted Parks Funds	50,619	9,350	62,638	10,350
Parks Maintenance	2,561,364	2,790,736	2,821,792	2,603,139
Parks Sales Tax	0	0	1,146,147	11,218,373
Civic Arena & Civic Concessions	400,181	626,005	1,629,643	551,659
Missouri Theater	121,375	130,642	134,855	132,594
	<u>7,243,218</u>	<u>7,831,070</u>	<u>10,069,660</u>	<u>18,928,448</u>
FUNDING SOURCES				
General Fund	5,283,756	6,015,539	7,053,233	5,872,269
Parks Maintenance Fund	1,032,217	940,143	997,224	936,096
Parks Sales Tax	0	0	1,146,147	11,218,373
Gaming Fund	45,000	40,000	40,000	40,000
Museum Fund	50,000	50,000	50,000	50,000
Golf Fund	832,244	785,388	783,056	811,711
	<u>7,243,218</u>	<u>7,831,070</u>	<u>10,069,660</u>	<u>18,928,448</u>
STAFFING SUMMARY (Full & PT Regular)				
Parks, Recreation & Civic Facilities Admin	5	5	5	5
Softball/Baseball	1	1	1	1
Swimming	1	1	1	1
Remington Nature Center	4.5	5.0	5.0	5.0
JRP 50+ Activity Center	4	4	4	4
REC Center (5 FT, remainder are PT positions)	11.5	11.5	11.5	10.5
Fairview Golf Course	7.5	7.5	7.5	7.5
Bode Sports Complex	4.0	4.0	4.0	5.0
Parks Maintenance	23	24	24	24
Civic Arena & Civic Concessions	4	4	4	4
Missouri Theater	1	1	1	1
	<u>66.5</u>	<u>68.0</u>	<u>68.0</u>	<u>68.0</u>

*Excluding Transfers to Prks Mnt Fund

PARKS, RECREATION & CIVIC FACILITIES ADMINISTRATION



Parks & Recreation Administration

Mission

To provide a variety of quality of life programs and services to promote a healthy community through fitness, recreation, and entertainment.

Core Services

- Administer the financial, operational, and capital budgets of the department
- Provide professional leadership and guidance to all divisions of the department
- Encourage professional growth of staff
- Explore alternative funding opportunities through grants
- Work to augment revenue and reduce expenditures
- Enhance social media presence to promote parks, facilities, events, and programs
- Collaborate with other city departments and outside agencies to provide quality programs and experiences
- Enhance options for recreation, health and wellness, and tourism

Current Year Activity/Achievements

- Held over 10 outreach events and activities, both annual and first-time, despite COVID regulations
- Continued relationships with community partners including community organizations, companies, and groups. These relationships are integral for providing facilities, services, and programs for the public.
- Mayor's Children's Christmas Party continued on as normal after an altered year in 2020
- Increased communication to the public by utilizing social media sites: Facebook, Twitter, and Instagram
- Continued the Community Assistance Program agreement with Missouri Department of Conservation, stocking of fish in Krug Park lagoon.
- "The Parkway Experience" was developed for the Steam to STEAM bicentennial event with 10 infographic boards
- CIP projects - Hyde Park Splash Park; Wyeth-Tootle Mansion design exterior renovations, Missouri Theater design
- Continued working with NOMAD on the River Bluff Trails project and began work on the 300 foot bridge, and getting
- Passing of the Half Cent Parks Sales Tax

Budget Challenges/Planned Initiatives

- Aging infrastructure, equipment, and the ability to obtain parts for obsolete equipment has caused an increase of
- Heavily modified restrictions, loss of physical human resources, and the daily focus on the health and safety of employees, vendors, and customers impacted regular duties and daily activities
- Fourth year of new Missouri minimum wage requirements impacting Parks budget, which could significantly increase wages in all programs
- Cuts in maintenance staff is impacting the amount of work we can complete.
- Restrictions in the budget make it difficult to find funding for department sponsored events within the park system
- Evaluation of department wide facility-use agreements and re-evaluating processes and programs to increase efficiency and provide better customer service
- Vandalism and other incidents in parks, parkway, and facilities increases the need for security cameras at all facilities and parks
- Staffing shortages throughout the various programs is putting a strain on existing staff trying to cover operations

Performance Statistics

- Facebook followers increased by 688, pushing our platform reach to 4,418
- Parks Passport, a new summer outreach event, had 430 registrants but only 35 finishers
- Mayor's Children's Christmas Party, 250 children participated

PARKS & RECREATION ADMINISTRATION

Program 8330

Program Description

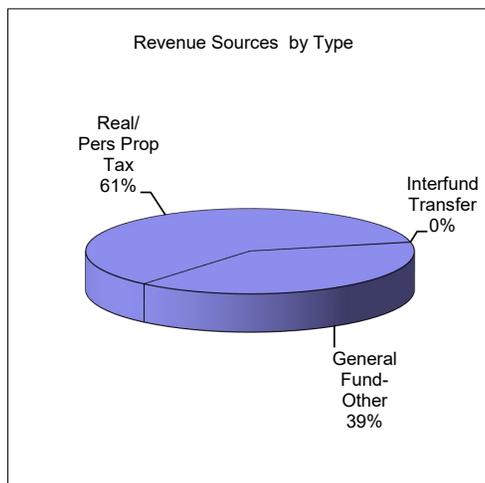
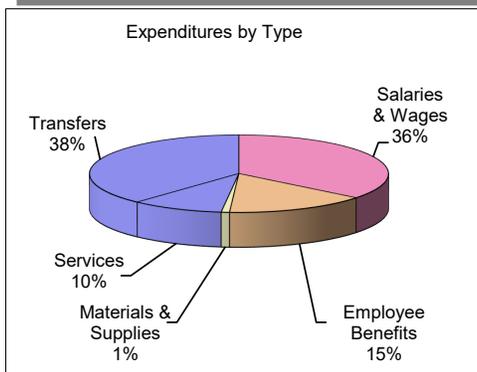
Administrative services and management support for Parks & Recreation programs are provided with the aim of offering a variety of quality of life experiences for the residents of St. Joseph and adding to the aesthetic appeal of the City. Staff also provide information to the public regarding department services and coordinate activities and events using parks and park facilities.

Staffing Detail

Parks, Rec & CFAC Director
 Ast Dir Parks, Rec & CFAC
 Special Events & Comm Coord
 Executive Administrative Assis
 Senior Account Clerk

2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
5	5	5	5

Operating Budget Summary



	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Expenditures:				
Salaries & Wages	289,477	292,770	278,174	304,924
Employee Benefits	122,241	129,996	129,996	130,433
Materials & Supplies	6,908	10,324	10,324	7,624
Capitla Outlay	0	0	0	0
Utilities	0	0	0	0
Services	98,473	96,260	85,134	85,154
Transfers	211,491	242,005	242,005	325,559
Total	728,591	771,355	745,633	853,694
Revenue Sources:				
Real/ Pers Prop Tax	2,392,406	2,363,349	2,435,396	2,436,605
Rec Fees	8,315	5,000	4,000	5,000
Rents	3,850	4,200	3,000	0
Interest	1,786	60	60	60
Other Revenue	3,638	115	115	115
Interfund Transfer	0	0	0	0
General Fund-Other	(1,681,404)	(1,601,369)	(1,696,938)	(1,588,086)
Total	728,591	771,355	745,633	853,694

RESTRICTED PARKS FUNDS

Program 3180

Program Description

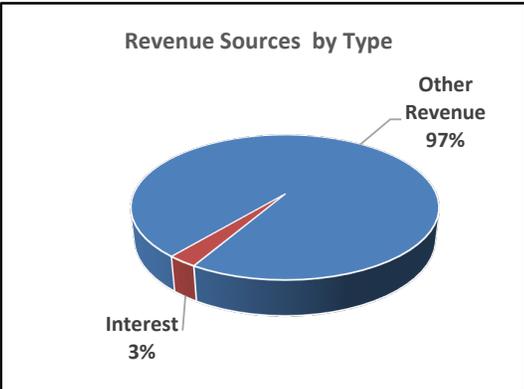
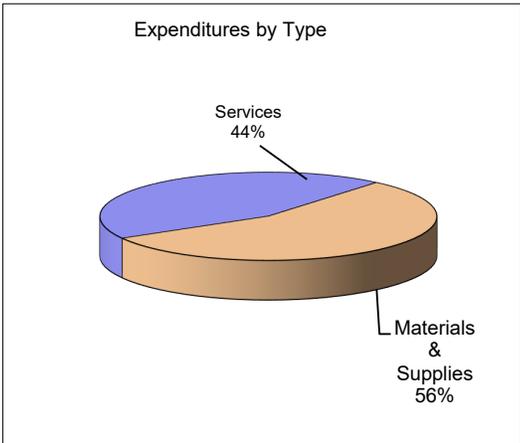
This program was established to help track expenditures and revenues related to grants and donations

Staffing Detail

N/A

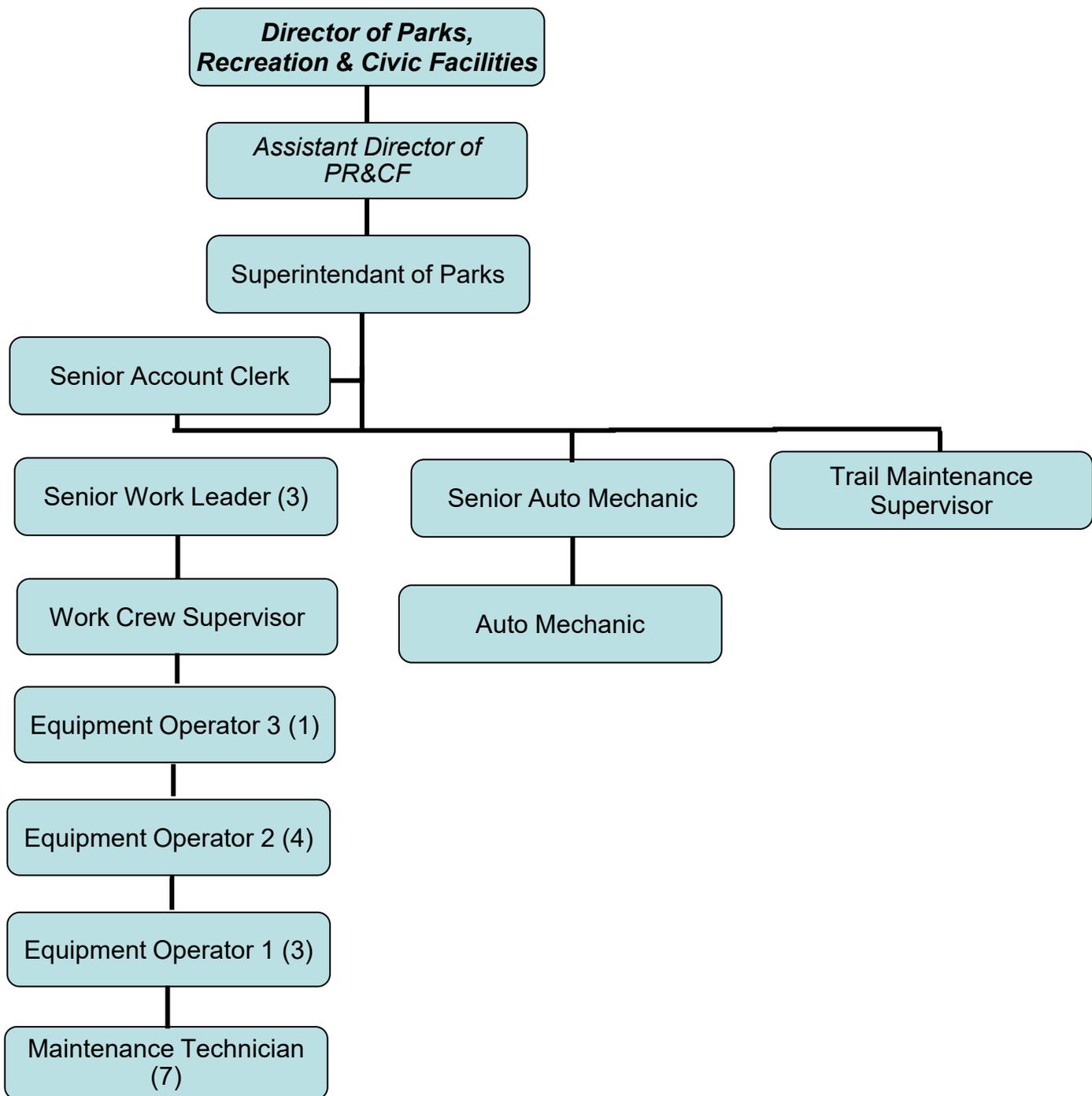
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Materials & Supplies	15,822	4,750	4,750	5,750
Capital Improvement	21,712	0	53,288	0
Services	13,086	4,600	4,600	4,600
Total	50,619	9,350	62,638	10,350
Revenue Sources:				
Other Revenue	58,324	9,100	111,000	9,100
Interest	0	250	250	250
Transfer Fund bal	(7,705)	0	(48,612)	1,000
Total	50,619	9,350	62,638	10,350

PARKS, RECREATION & CIVIC FACILITIES - PARKS



Parks Maintenance

Mission

Enhance both the beauty of the park system and user enjoyment of the City's park facilities by maintaining City parks, park buildings and equipment.

Core Services

- Work to improve the overall experience, accessibility and enjoyment of our parks, facilities and boulevard system.
- Maintain the scheduled maintenance program including mowing the 1500 acre, 26 mile parkway and parks system.
- Work with garden clubs and volunteers to adopt certain landscape areas and organizations to sponsor community improvement projects.
- Daily cleaning and maintenance of 23 park system restrooms, Provide trash pickup including emptying 320 barrels daily during the summer months. Weekly inspection of 16 playgrounds.
- Raise tree limbs and eliminate hazardous limbs and trees along well traveled areas of the parkway, trails and parks.
- Pre-emerge, seed, aerate and fertilize high use areas of parks.
- Enhance floral plantings throughout the parkway and parks system.
- Work to increase security and reduce vandalism in our parks and facilities.
- Continue Capital Improvements such as playground improvements, pool renovations, Krug Park Restoration, Hyde Park Renovation, etc.
- Partner with the Downtown Partnership in the Downtown Cleanup Program.

Current Year Activity/Achievements

- Maintained a nine day mowing cycle of the parkways, trails and parks
- Erected a new shelter at Bartlett Park; Constructed a new ADA seating platform at Missouri Theater.
- Installed new flooring in the restrooms at the golf clubhouse, and new driving range net on the course
- Removed, ground stumps, and planted many trees throughout the Parks system
- Seasonal placement and removal of the French Bottoms river dock; Ongoing playground repairs, maintenance, and inspections
- Installed and removed holiday lighting at Krug Park, Hyde Park, Felix Street Square, and Lake and Illinois Ave.
- Debris removal from multiple storms; never ending graffiti removal and repairs due to vandalism; Repairs to chain link fencing due to vandalism and accidents
- Added 9 memorial benches throughout the park system; Prepared and maintained 21 ball fields from March to October.
- Installed new fencing at College Hill, John Lucas Park, Lions ballfield, Drake complex, repairs to other parks, added wall, sidewalks to Maple leaf parkway
- Work release program has been reinstated after a year hiatus due to COVID.

Budget Challenges/Planned Initiatives

- With the new Parks tax several obtaining pricing for rolling stock-equipment, and planning for projects
- Continued maintenance and upkeep of aging rolling stock
- Maintain 9 day mowing cycle of the parkway and park system
- Continue upgrades to department vehicles and equipment used in the care and upkeep of the boulevard and parks
- Increase staff to accommodate increased work load
- Install new foul poles at Heritage Park Softball Complex
- Repair of aging pools and operating system
- Continue to maintain the many trees under our care

PARKS MAINTENANCE

Program 3090

Program Description

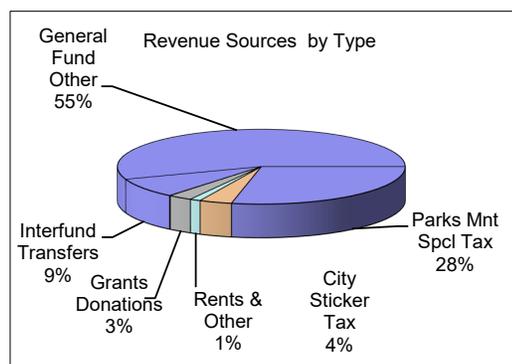
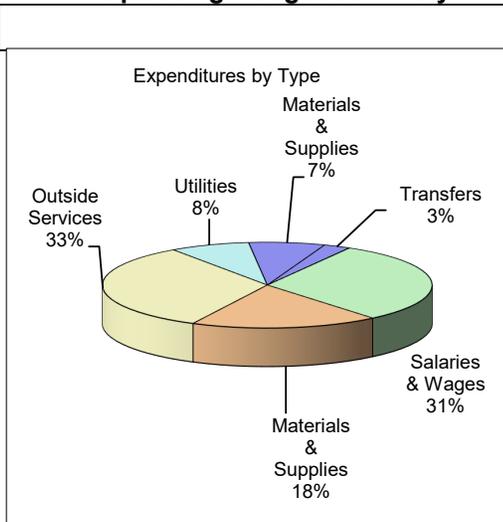
To enhance both the beauty of the park system and user enjoyment of the City's park facilities, staff maintains City parks, park buildings and equipment.

Staffing Detail

Supt of Parks
 Senior Work Leader
 Trail Maintenance Supervisor
 Work Crew Supervisor
 Senior Auto Mechanic
 Maintenance Technician
 Equipment Operator 3
 Equipment Operator 2
 Senior Account Clerk
 Equipment Operator 1
 Auto Mechanic

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
3	3	3	3
0	1	1	1
1	1	1	1
1	1	1	1
7	7	7	7
1	1	1	1
3	3	3	4
1	1	1	1
4	4	4	3
1	1	1	1
23	24	24	24

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	932,747	979,982	959,343	797,831
Employee Benefits	444,069	486,939	486,939	479,847
Outside Services	790,946	833,498	852,498	857,276
Utilities	165,229	204,065	204,065	204,065
Capital Outlay	0	35,000	50,694	0
Capital Improve	20,814	0	17,000	0
Materials & Supplies	150,105	194,650	194,650	194,650
Transfers	56,371	55,477	55,477	68,345
Transfer Network	1,083	1,125	1,125	1,125
Total	2,561,364	2,790,736	2,821,792	2,603,139

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Parks Mnt Spcl Tax	764,205	738,300	740,007	737,253
City Sticker Tax	101,219	95,000	100,000	95,000
Misc Rev	49,430	0	10,000	0
Rents & Other	31,943	34,443	42,123	31,443
Grants Donations	78,142	70,000	70,000	70,000
Interest	(2,990)	2,400	2,400	2,400
Other Revenue	10,269	0	32,694	0
Interfund Transfers	151,159	138,317	138,317	221,871
General Fund Other	1,377,988	1,712,276	1,686,251	1,445,172
Total	2,561,364	2,790,736	2,821,792	2,603,139

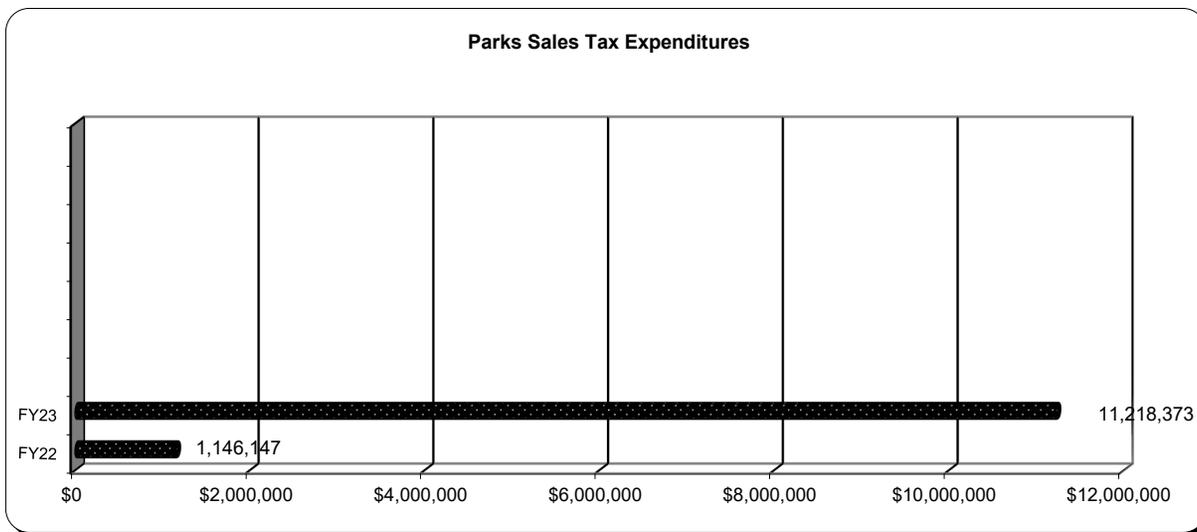
PARKS SALES TAX FUND

Program 0106

PROGRAM DESCRIPTION

In August 2021, voters in St. Joseph approved a half cent sales tax to be used specifically for improvements throughout the parks system. This sales tax is projected to generate approximately \$60 million over a ten-year period, benefiting many parks and facilities throughout St. Joseph. Almost ninety (90) individual projects are identified on the list presented by the Parks, Recreation, & Civic Facilities Department and Park Tax Citizen’s Committee and approved by voters. Projects have been prioritized and scheduled according to several factors including available matching funds, operational and safety concerns, and community interest.

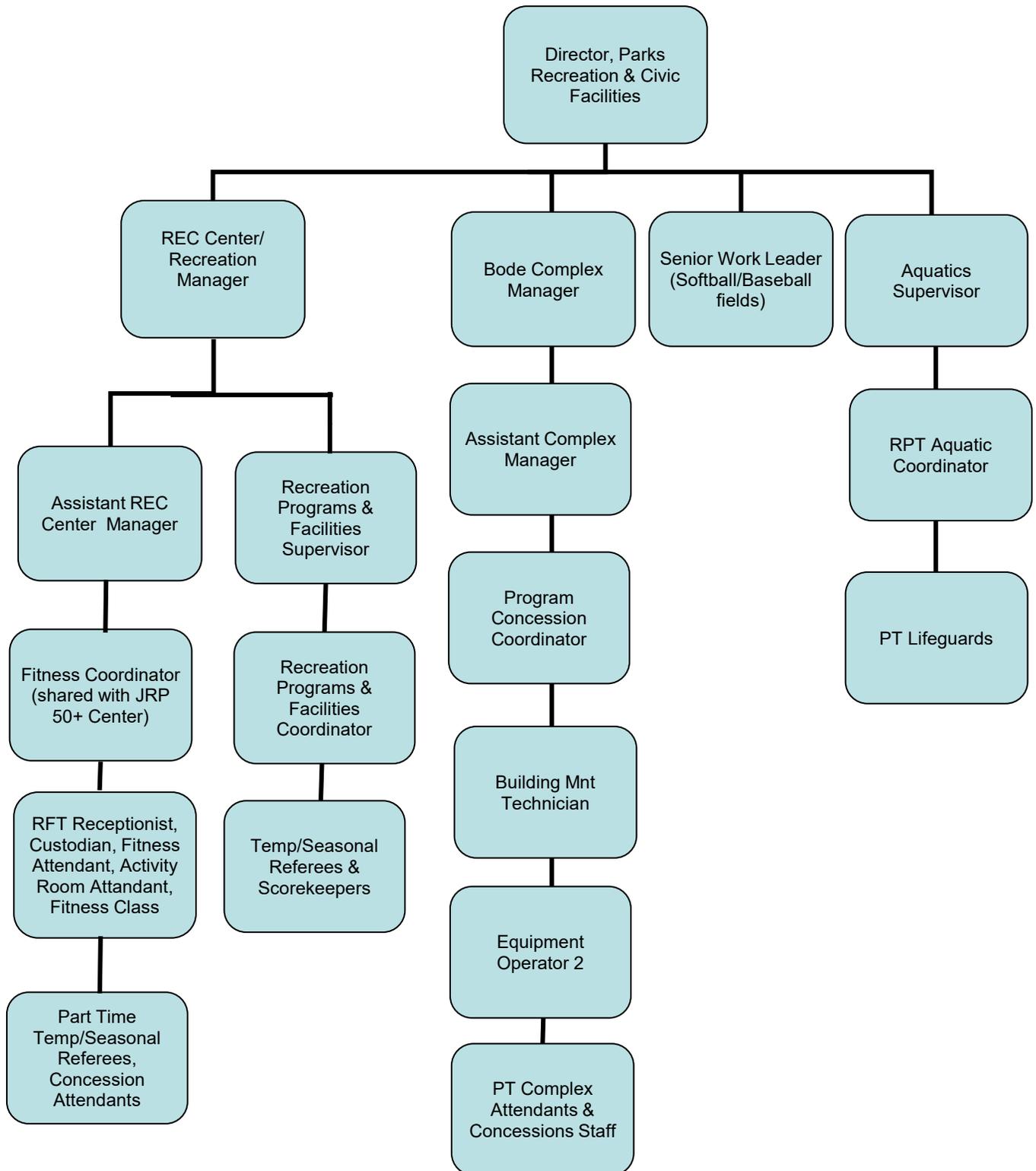
CAPITAL OUTLAY & PUBLIC IMPROVEMENTS



Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Services	0	0	14,989	0
Debt Principal	0	0	0	570,000
Debt Interest	0	0	146,147	165,873
Machinery & Equip	0	0	985,011	1,948,200
Capital Imprvmts	0	0	0	8,534,300
Total	0	0	1,146,147	11,218,373
Revenue Sources:				
Parks Sales Tax	0	0	6,464,147	5,400,000
Other Revenue	0	0	1,000	0
Interfund Transfer	0	0	0	0
FB from/(to)	0	0	(5,319,000)	5,818,373
Total	0	0	1,146,147	11,218,373

PARKS, RECREATION & CIVIC FACILITIES - RECREATION



Recreation Programs

Recreation, Softball/Baseball

Mission

Provide a variety of safe and enjoyable recreational activities to motivate youth to make positive, healthy life choices and discourage at-risk behavior. Promote tourism through sports tournaments and competition and provide a variety of recreation activities for adults in the community.

Core Services

- Administer the financial, operational budgets of the recreation and softball/baseball programs
- Provide assistance to user groups to facilitate youth sports activities
- Organize and facilitate adult programming for all ages in fitness, softball, baseball, and other recreational activities
- Market and promote city facilities for use in local, state, regional and national tournaments and competitions
- Provide quality facilities for various user groups in the community
- Coordinate with park maintenance staff to prepare and maintain athletic and recreation facilities for public usage

Current Year Activity/Achievements

- Partnered with St Joseph Health Department to facilitate virtual St. Joe Fit wellness program with an average of 46 walkers per week
- Offered youth tennis program during the month of July to introduce the game to young children
- Continued to offer adult cornhole league at Fairview Golf Course in the fall and winter of 2021 with steady growth in number of teams participating
- Worked with local youth baseball and softball leagues to schedule their leagues around the constraints of COVID 19.
- Worked with local high schools to provide facilities for their outdoor sports programs.
- Attempt to maintain participation in as many programs as possible with the effects of COVID still present
- Held the 3rd annual Outlaw Adventure Run in March with 80 runners

Budget Challenges/Planned Initiatives

- Host USA Softball 16B Northern National tournament to be held in July 2022
- Hold the 4th Outlaw Adventure Run and market towards increasing participation
- Work with CVB to offer invitation at youth softball events
- Implement equitable user group agreements and the fees that are collected for use of city facilities
- Continue growth of new adult and youth activities such as cornhole, adventure/challenge runs, tennis, and disc golf that have shortened time commitments needed for participation
- Explore the potential of youth tennis tournaments to be held at Noyes Tennis Center

SOFTBALL/BASEBALL

Program 3020

Program Description

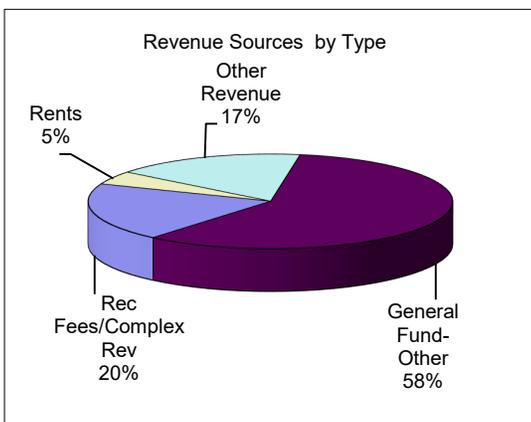
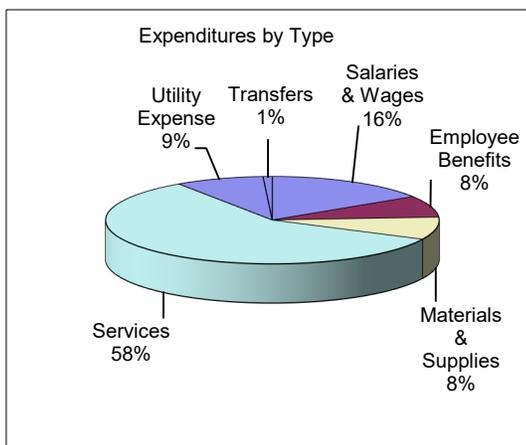
Provides a safe and enjoyable experience through the management and administration of the City's Spring and Fall Adult Softball programs and the City's 21 baseball and softball fields.

Staffing Detail

Senior Work Leader

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	43,048	42,695	40,344	41,784
Employee Benefits	19,329	21,475	21,475	20,877
Materials & Supplies	13,497	20,200	20,200	21,750
Services	119,221	152,481	158,881	152,481
Capital Improvements	0	0	0	0
Utility Expense	23,391	22,500	22,500	22,500
Transfers	2,315	2,315	2,315	2,315
Total	220,801	261,665	265,715	261,707

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Rec Fees/Complex Rev	16,259	52,000	22,635	52,000
Grants	0	0	0	0
Rents	9,310	12,000	9,000	12,000
Other Revenue	50,300	29,505	29,505	44,580
General Fund-Other	144,932	168,160	204,575	153,127
Total	220,801	261,665	265,715	261,707

St. Joseph REC Center

Mission

To provide safe, supervised recreation and fitness opportunities through both adult and youth programs for the entire community.

Core Services

- Fitness Center, Indoor walking track, and fitness classes
- Adult sports include volleyball, basketball, and pickle ball
- Youth sports include basketball, volleyball, and karate
- Host community events
- Special event and tournament rentals
- Health and wellness initiatives

Current Year Activity/Achievements

- Increased number of members using the after hours access to the fitness room
- Youth volleyball leagues continued to be popular and one of the larger youth programs offered
- Continued to Partner with MO Family Sports to offer a youth basketball league for k-6th grades
- Facility rentals for basketball and volleyball practices continue to increase due to more available court time
- Pickleball open gym times were expanded by starting earlier at 7:30am and adding in an extra day on Friday mornings
- Hosted community events such as the United Way Success by 6 Dr. Seuss Day Celebration and the Southside

Budget Challenges/Planned Initiatives

- Finding available space and time to meet the demand of some of the programs, activities, and classes continues to be a challenge. There is a great need for additional rooms for classes and a gym
- Due to the high volume of traffic the center sees during the winter months, the gym floor and many walls need repair and repainted
- Parking is always an issue during the busy winter months as well as the summer months when we share out lot with the Mustangs
- Offering additional programming summer youth volleyball and basketball leagues
- Working with outside organizations to bring in tournaments and events

Performance Statistics

- 397 gym rentals for basketball practice
- 392 gym rentals for volleyball
- 7 weekend tournament rentals for basketball
- 61 Youth volleyball teams over 2 sessions
- 97 Adult volleyball teams over 3 sessions
- 5 outside event rentals, including Cops Who Care kids camp

REC CENTER

(St. Joseph Recreation, Exercise & Community Center)

Program 3060

Program Description

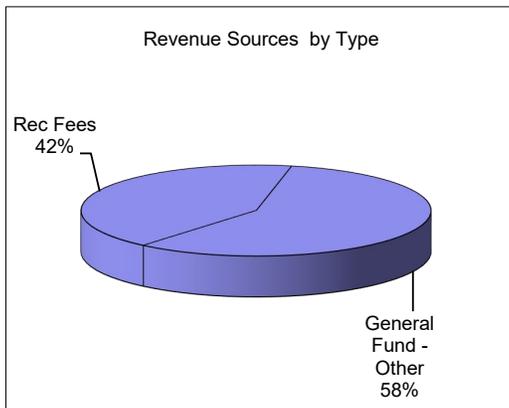
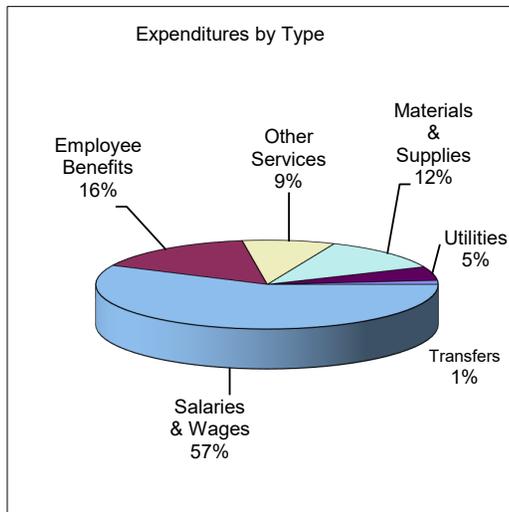
The staff at the Center provide safe, supervised recreation opportunities through both adult and children's activity programs for the whole community. The REC Center hosts a fitness room, three basketball/volleyball courts, a community room, an indoor running track and rooms for various recreation & fitness programs. The Center also initiates summer playground and Life Skills programs.

Staffing Detail

Rec Center Manager
 Rec Programs & Facilities Supr
 Assistant REC Center Manager
 Rec Prgs & Facilities Coord
 REC Activities Cordinator
 Custodian (3) @ 15 hrs/wk
 Receptionists (7) @ 29 hrs/wk
 Fitness Attendants (3) @ 25 hrs/wk
 Center has other Temp Fitness Instructors, Activity Room Attendants

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	0
2.5	2.5	2.5	2.5
2.5	2.5	2.5	2.5
1.5	1.5	1.5	1.5
11.5	11.5	11.5	10.5

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	378,954	449,451	416,834	403,902
Employee Benefits	116,386	124,230	124,230	110,393
Other Services	34,519	62,705	64,355	62,017
Materials & Supplies	65,364	74,100	74,100	85,600
Utilities	21,512	35,482	35,482	35,482
Transfers	10,456	10,456	10,456	10,456
Total	627,192	756,424	725,457	707,850
Revenue Sources:				
Rec Fees	219,997	248,000	289,378	298,280
Grants	3,804	0	0	0
Other Revenue	(4,911)	0	0	0
General Fund - Other	408,302	508,424	436,079	409,570
Total	627,192	756,424	725,457	707,850

Bode Sports Complex

Mission

Provide a variety of enjoyable, supervised, recreational activities for the community in a family friendly environment.

Core Services

- Recreational ice skating for all ages
- Ice time for figure skating organizations
- Ice time for hockey teams
- Provide classes for Learn to Skate USA for figure skating and hockey
- Beyond basic skating program
- Host St. Joseph Curling Club activities
- Six lighted outdoor basketball courts which host the Summer Jam program
- Three outdoor pickleball courts and a multi-purpose area
- Host of a variety of figure skating competitions
- Host of a variety of youth hockey tournaments

Current Year Activity/Achievements

- The St. Joseph Figure Skating Club hosted their Pony Express Figure Skating Competition in September with over 200 competitors
- The Greater St. Joseph Youth Hockey Association continues to grow and continued the season with COVID restrictions
- Continue to collaborate with Remington Nature Center on the Recreation Education programs
- The Griffon Gliders Christmas Show Feeling Frosty was successful despite COVID concerns
- National Skating Month was held with over 150 people participating
- Special Olympic Winter Games was not held due to COVID
- The FSC presented Shrek on the Frozen Swamp in May
- The Griffon Gliders returned to a competitive season

Budget Challenges/Planned Initiatives

- Continue the additional Battle of the Biscuit in house hockey program for preseason and post season
- Continue to do creative scheduling with private parties all private ice is sold through May
- Collaborate with the FSC to bring in clinics and seminars
- Continue to find additional ice time for hockey power skating programs

BODE SPORTS COMPLEX

Program 3080

Program Description

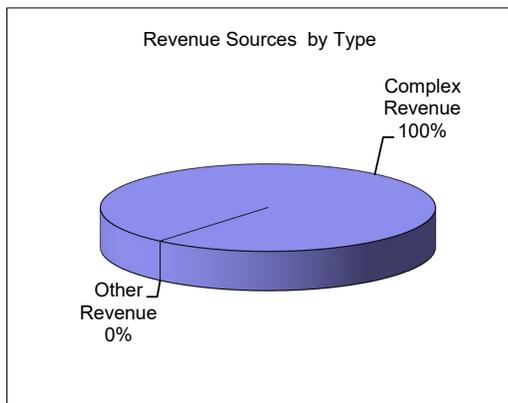
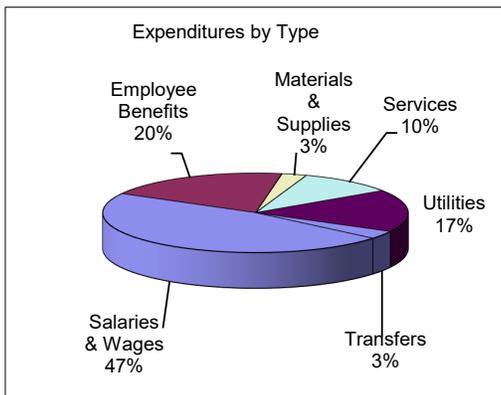
This program offers a quality facility that operates on a flexible schedule. The Complex is open 10 months a year for recreational skating, private parties, school groups, hockey and figure skating. Outdoor, in-line rink and basketball courts are open year round, weather permitting.

Staffing Detail

- Sports Complex Manager
- Assistant Complex Manager
- Program Concession Coordinator
- Equipment Operator 2
- Maintenance Technician

2020-21	2021-22		2022-23
	Actual	Adopted Budget	
1	1	1	1
1	1	1	1
1	1	1	1
0	0	0	1
1	1	1	1
4	4	4	5

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	220,343	218,841	216,687	259,783
Employee Benefits	89,885	91,973	91,973	109,633
Materials & Supplies	11,296	15,600	17,000	14,600
Services	119,137	56,139	56,139	56,545
Utilities	85,572	95,400	100,400	95,400
Capital	0	0	7,020	0
Transfers	18,127	18,127	18,127	18,127
Total	544,360	496,080	507,346	554,088

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Complex Revenue	182,571	223,100	245,572	257,500
Grants	539	0	3,500	0
Other Revenue	67,772	2,000	2,000	2,000
General Fund-other	293,479	270,980	259,774	294,588
Total	544,360	496,080	510,846	554,088

Parks Concessions

Mission

To offer outstanding customer service. Provide a variety of menu options to users of the Parks Concessions throughout the City.

Core Services

- Provide a clean, user friendly, environment
- Keep facilities and grounds clean and well maintained within health code
- Offer outstanding customer service at all times
- Employ over fifty seasonal part - time positions to the community²
- Offer fair and responsible menu pricing
- Create a positive image as we represent the St. Joseph Parks, Recreation & Civic Facilities

Current Year Activity/Achievements

- Maintained 8 concession areas within the Parks Concessions
- Continue to recycle in all areas of operation
- Kept waste and loss to a minimum

Budget Challenges/Planned Initiatives

- Continue to build relationships with vendors to offer the best product and pricing
- Safety of employees continues to be an issue in remote facilities
- Summer Jam moved games to Inter Serv and played one night at the complex
- Swimming resumed
- Staffing continues to be an issue as well as the increasing minimum wage each year
- Cost of goods increased by 25% due to supply and demand shortages

PARKS CONCESSIONS

Program 3085

Program Description

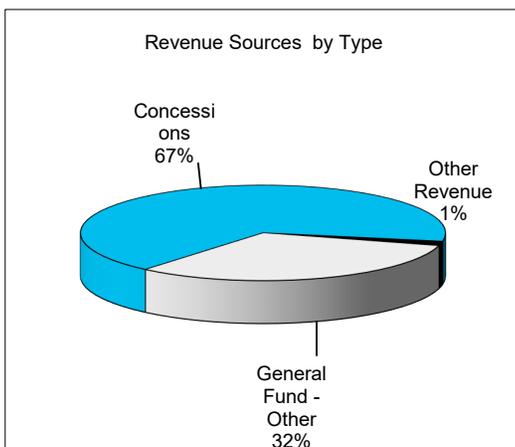
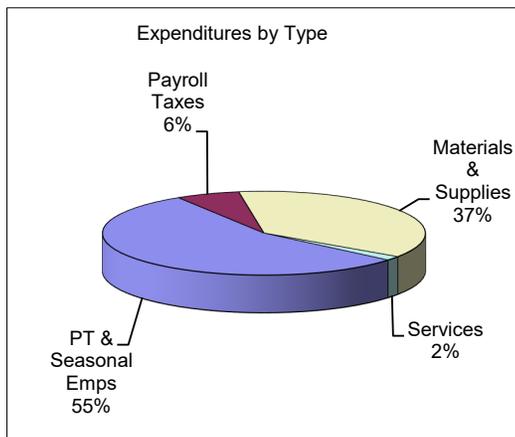
This program accounts for the concession services provided by the Parks & Recreation Department to the swimming pools ballfields, Remington Nature Center and Bode Sports Complex.

Staffing Detail

Part time concession staff only

2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
N/A	N/A	N/A	N/A

Operating Budget Summary



	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Expenditures:				
PT & Seasonal Emps	75,183	114,700	114,700	115,847
Payroll Taxes	8,764	13,363	13,363	13,496
Materials & Supplies	88,391	78,000	78,000	78,000
Services	6,922	3,320	8,370	3,370
Capital	0	0	0	0
Total	179,260	209,383	214,433	210,713
Revenue Sources:				
Concessions	115,480	131,500	147,517	140,625
Grants	0	0	0	0
Other Revenue	3,046	3,000	3,000	3,200
General Fund - Other	60,734	74,883	63,916	66,888
Total	179,260	209,383	214,433	210,713

Swimming

Mission

To enable children and adults the enjoyment of recreational water activities, to provide a safe recreational environment and to learn water safety skills that will last a lifetime.

Core Services

- Supervise recreational swimming at the Aquatic Park, Krug Pool, and MWSU indoor pool
- Provide a year round family friendly swimming venue
- Provide swim lessons for children, ages 6 months and up
- Provide a venue for swim team practices
- Provide lifeguard training and certification classes
- Provide a venue for aqua fitness classes

Current Year Activity/Achievements

- Launched our new, successful, swim lesson program at MWSU
- Aquatic Leadership Adventure (ALA) conference was held virtually
- Increased operations at Krug Pool from 3 days to 5 days per week
- Offered 2 swim sessions at Aquatic park, Monday-Saturday, and 1 session on Sunday's
- Offered 2 swim sessions at Krug Pool, Monday-Friday
- With the addition of swim sessions, occupancy was limited to allow increased pool use resulting in an incredible
- Successfully hired an increased number of lifeguards over the past few operational
- Increased again, the number of college interns We continue to offer trainings for all MWSU lifeguard staff and assist with daily pool operations
- Implemented a Lifeguard Prep course for potential lifeguard candidates
- The addition of customer check-in procedures at both outdoor facilities allowing staff to know who was using the facility for each swim session

Budget Challenges/Planned Initiatives

- Continuing with additional staff training, safety equipment, and rescue procedures to increase lifeguard protection from COVID-19 and other communicable diseases
- Safety precautions still implemented on MWSU's campus including face coverings in all indoor spaces
- Needing to purchase new, state of the art training equipment to meet current training guidelines and regulations

SWIMMING

Program 3030

Program Description

The swimming program provides daily water recreation opportunities for all area residents through administration of the City's swimming pool at Krug Park, the recently added Splash Park at Hyde, and the St. Joseph Aquatic Center at the Noyes Park.

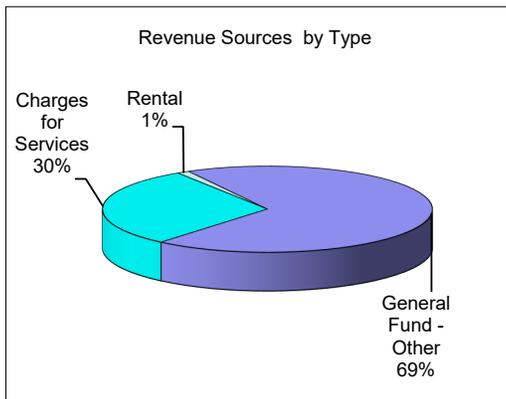
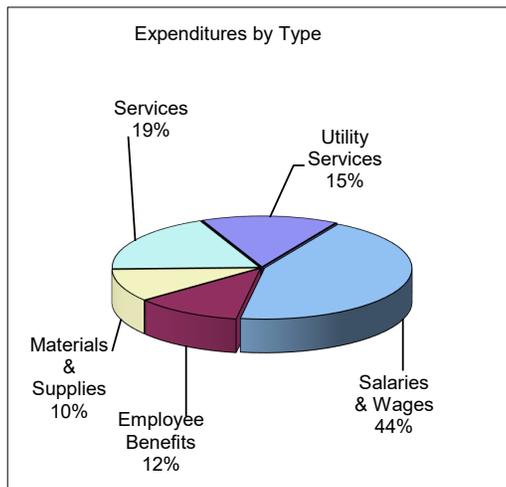
Staffing Detail

Aquatics/Recreation Supervisor

PT Temporary Employees

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1

Operating Budget Summary



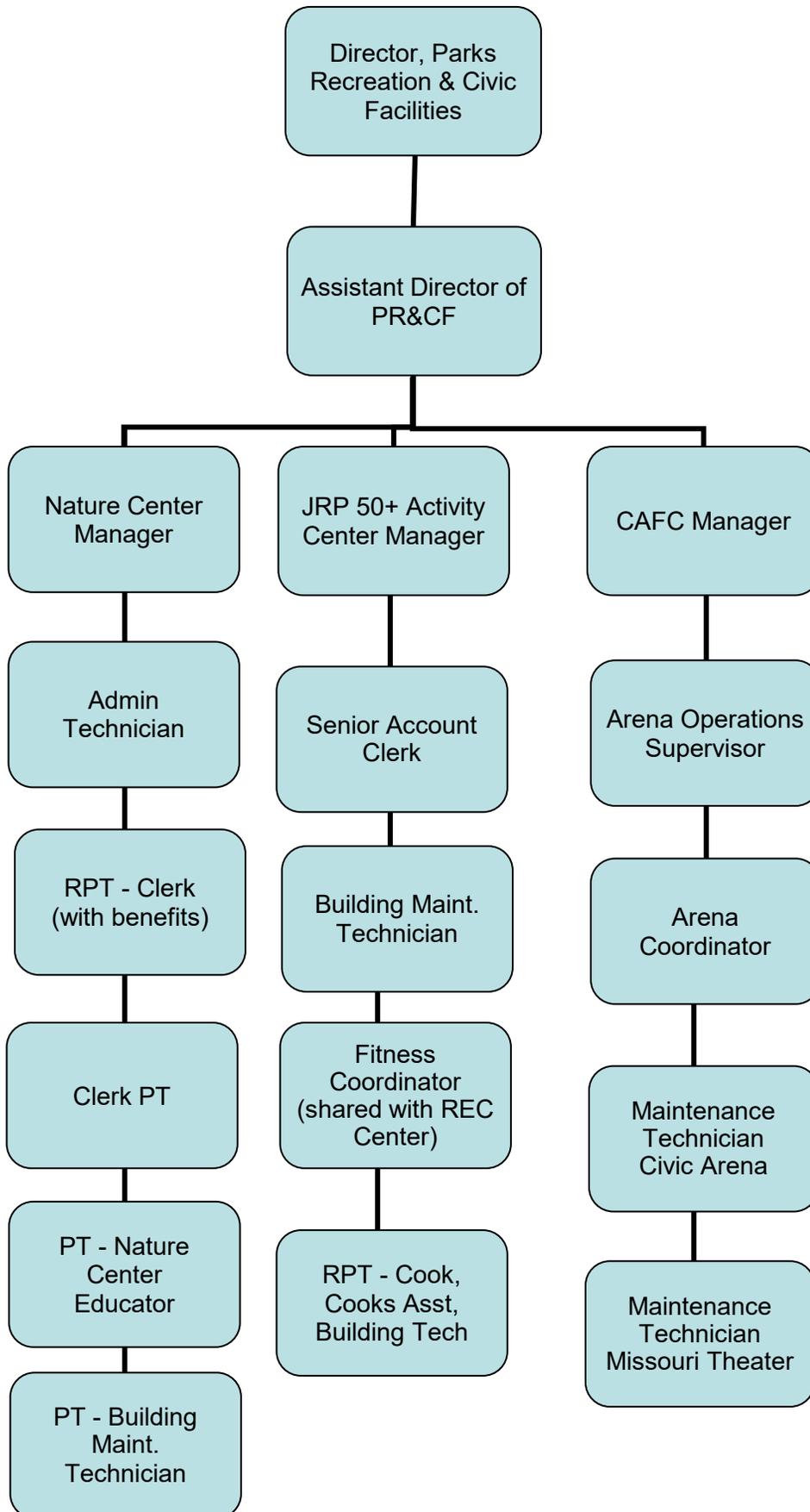
Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	105,466	138,390	159,141	148,159
Employee Benefits	30,619	37,941	37,941	38,831
Materials & Supplies	28,160	54,463	54,463	34,463
Services	72,067	61,510	75,810	63,030
Ins & other	0	0	0	0
Improv Other Buildings	0	0	0	0
Utility Services	27,576	34,000	34,000	50,000
Capital Outlay	0	0	0	0
Total	263,889	326,304	361,355	334,483

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Charges for Services	21,962	46,000	55,000	99,500
Rental	0	4,000	4,000	4,000
Other Rev	1,407	0	0	0
General Fund - Other	240,520	276,304	302,355	230,983
Total	263,889	326,304	361,355	334,483

PARKS & RECREATION - CIVIC FACILITIES



Remington Nature Center

Mission

To inspire visitors to learn more about human impacts on the Earth, and instill a desire to be a positive steward for our world through programming and hands-on experiences concerning nature and the cultural heritage of the St. Joseph area for our citizens and for tourists.

Core Services

- Showcase a variety of local and area history displays and exhibits
- Provide educational programming for all ages on a variety of topics; including birds, insects, animals, history, and different cultures
- Programming includes 7,000 gallon aquarium with native fish on display
- Provide rental space for special events, parties, conferences, and meetings
- Operation of gift shop (Remi's Retail Emporium) with a variety of educational and recreational items
- Provide outreach programs to the surrounding areas

Current Year Activity/Achievements

- Continued partnership with Bode Ice Arena for "Recreation Education" program
- Maintained presence in local museum/tourism community with involvement in the Museum Association of St. Joseph
- Continued as a popular venue for business meetings, community events, private parties, and field trips; hosting over 300 separate events
- Potential to welcome approximately 14,000 visitors at end of FY (Calendar year 2021 had 12,461)
- Upgraded/replaced security camera system
- Completed Renovations to Children's Room to Live Reptile & Amphibian Room
- Continue to increase presence on Social Media
- Began renovations on Bison area to Prairie Room
- Planning has begun for outdoor landscaping with native prairie grasses and flowers

Budget Challenges/Planned Initiatives

- Lagoon needs to be dredged due to silt content
- Continue monitoring HVAC for efficiency
- Conference Room flooring/carpeting needs upgraded or replaced
- Conference Room divider wall needs replaced with manual wall
- Continue monitoring aquarium filtration system for leaks and/or other issues
- Enhance outdoor landscaping with native prairie grasses and flowers
- Increase programming options to increase revenue

REMINGTON NATURE CENTER

Program 3040

Program Description

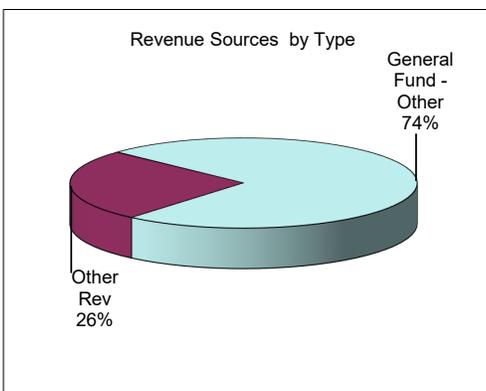
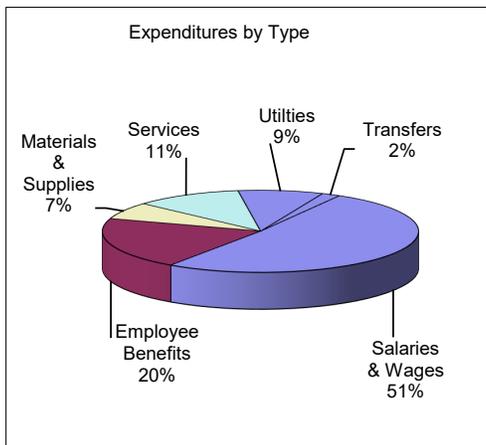
The Nature Center is a 13,000 square foot facility located to the south of the junction of McArthur Drive and Water Works Road with the River Walk and the Missouri River to the west. The Center focuses on the Missouri River, native flora and fauna, and the cultural history of the area. There are outside exhibit areas consisting of gardens, plantings and tree groves, which educate about their care and conservation. Inside the Center there are exhibits, presentations, programs, classes and workshops. Programming and hands-on experiences concerning nature and the cultural heritage of our area are provided for our citizens and for tourists.

Staffing Detail

Nature Center Manager
 Administrative Technician
 PT Building Mnt Tech (21 hrs/wk)
 PT Nature Center Educator (@ 21 hrs/wk)
 PT Clerk (1 @ 21 hrs/wk)
 PT Clerk (1 @ 32 hrs/wk) with benefits
 Add'l Spring & Summer Hours for PT Emps

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
0.5	0.5	0.5	0.5
0	0.5	0.5	0.5
1	1	1	1
0.5	0.5	0.5	0.5
0.5	0.5	0.5	0.5
4.5	5	5	5

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	153,756	158,869	157,736	158,511
Employee Benefits	59,378	63,274	63,274	63,080
Materials & Supplies	16,248	20,806	20,806	20,806
Services	20,109	33,786	33,836	34,056
Utilities	20,988	27,000	27,000	27,000
Impr Other Bldg	68,450	0	0	0
Transfers	5,860	5,860	5,860	5,860
Total	344,789	309,595	308,512	309,313

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Facility Charges	443	0	0	0
Other Rev	49,773	56,500	53,500	56,650
Misc Rev	300	250	200	250
Interfund Transfers	108,450	90,000	90,000	90,000
General Fund - Other	185,823	162,845	164,812	162,413
Total	344,789	309,595	308,512	309,313

Joyce Raye Patterson 50+ Activity Center

Mission

Provide information and referrals and space for physical fitness, recreational, social, and educational activities and opportunities, for people 50 and older and those with disabilities.

Core Services

- Administer the operational budgets of the center
- Facilitate relationships with a wide variety of user groups and community partners
- Provide a facility for groups to use for fitness, recreation, education, and socialization
- Provide an active fitness center and a circuit room with a variety of strength and cardio equipment.
- Provide a diverse schedule of fitness classes to meet a variety of customers abilities
- Provide a cafeteria serving lunch Tuesday - Friday
- Provide referrals
- Provide space for dances and line dancing lessons
- Provide meeting space for groups
- Provide free lending library and four computers with free internet access to center customers

Current Year Activity/Achievements

- A dehumidifier and two ionization units were installed on the fitness center HVAC unit.
- Offered new educational and recreational opportunities: a book signing, Keep Your Keys, Memorial Day celebration, better balance, stay strong/stay healthy, power over pain, diabetes self-management, living a healthy life, Bingo, and 8 new fitness classes.
- Opened a circuit room consisting of twelve new pieces of equipment, providing an additional room for fitness center members to use.
- Began taking Renew Active, a medical insurance benefit that pays for fitness center members visits.
- Installed six new pieces of equipment in the fitness center.
- Offered punch cards for customers use to purchase lunches.
- Hosted a health fair with 25 vendors and a commercial was filmed at the JRP.
- Partnered with Department of Corrections to provide meals to trainees
- Retired Teachers, Association of Returned Missouri State Employees, and the St. Joseph Garden Club returned and the Women's Democrat group began meeting at the JRP.

Budget Challenges/Planned Initiatives

- Aging building needs significant renovations in almost all areas, issues needing attention are: stage lighting, a new roof, HVAC units, Ionizations / air cleaning systems on HVAC units, exposed pipes need insulated, old plumbing, flooring replacement in all areas of the building, new accessible door button wiring and button installed. Failing HVAC systems.
- Kitchen renovations / repairs needed: replace walk in freezer, steam table, refrigerators, hood system, convection oven, gas stove/oven, and dishwasher
- The ability to take payments and track center users is antiquated and needs upgrading
- Increasing utility and maintenance agreement costs along with unexpected expenses to upgrade security system
- Due to use and parts no longer available, need to replace all pieces of equipment in the circuit training room, two ellipticals, one treadmill, lower back machine, and add a rotating torso, and glute / hamstring machines
- Put in sidewalk on 10th street is leaking and needs replacement
- Initiative 1: Continue offering educational sessions, activities, and opportunities and look at new ways to attract and increase participation from our own programming and programming provided by community partners
- Initiative 2: Begin offering new game and activities to increase visits and attract new customers.
- Initiative 3: Add fitness class opportunities
- Initiative 4: Offer scholarship opportunities to fitness center members who are low income and cannot afford the increased membership cost.

Performance Statistics

- 21,358 fitness center / circuit room visits
- 4,543 visits to attend fitness classes
- 112 visits from retirement groups
- 1,196 visits for dances and line dancing lessons
- 3,985 visits for game groups
- Served 7,437 meals in the cafeteria
- 2,149 visits for miscellaneous groups and activities
- 617 arts and crafts related visits
- 72 user groups & organizations met
- 44,293 total visits

JOYCE RAYE PATTERSON 50+ ACTIVITY CENTER

Program 3050

Program Description

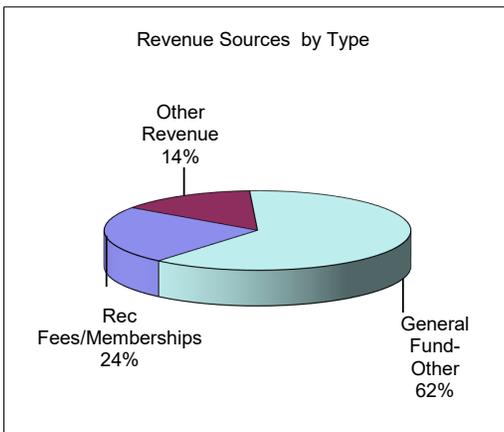
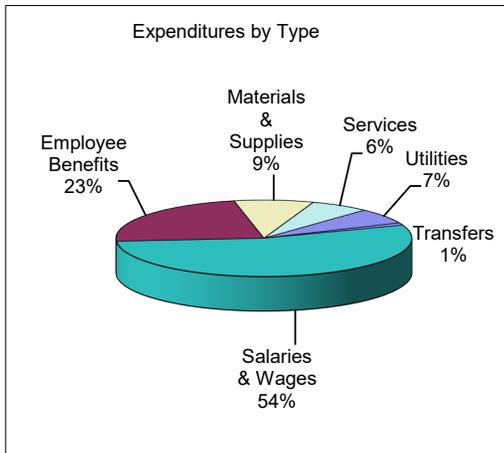
The Center provides a variety of services to persons age 50 and over, and to the disabled in a well-maintained, clean, cheerful and healthful environment. Services include card groups, craft activities, dances, special events, meeting space, retirement association meetings, a computer lab and a fitness room. It also has a cafeteria open to the public.

Staffing Detail

Senior Center Manager
 Fitness Coordinator (split with REC)
 Senior Account Clerk
 Building Maintenance Tech

2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
4	4	4	4

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Salaries & Wages	198,928	193,674	196,059	200,026
Employee Benefits	83,309	84,767	84,767	85,057
Materials & Supplies	39,953	32,110	32,110	31,998
Services	21,717	21,961	22,011	23,834
Utilities	20,951	21,936	24,436	24,164
Transfers	3,695	3,695	3,695	3,695

Total

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Rec Fees/Memberships	62,139	54,750	84,600	87,000
Other Revenue	45,073	53,371	43,371	53,371
Interest	138	0	0	0
General Fund-Other	261,202	250,022	235,107	228,403

Total

368,552	358,143	363,078	368,774
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Civic Center Arena and Concessions

Mission

The Civic Arena is a downtown facility that hosts concerts, trade shows, sporting events, conventions, and other special events in order to enhance the local economy and contribute to the overall appeal of St. Joseph as a destination for both local and outside business and tourist trade and entertainment.

Core Services

- The Civic Arena offers 40,000 square feet of unobstructed exhibition space for trade shows.
- Venue provides an arena for sporting events that include wrestling, basketball, bull riding, cheer and dance competitions, mixed martial arts, roller derby, boxing, pickleball and a wide variety of other sporting possibilities.
- Perfect venue for receptions, banquets, conventions, meetings, graduations, training, parties, and a various other parties and activities.
- The Civic Arena provides concession stands, catering and bars for events.
- Family entertainment facility for events such as dog shows, chili challenge, Harlem Globetrotters, circus events, concerts, children events, and other family functions.
- Perfect event space for specialized events such as Vet2Vet, Special Olympics Ladies Night Out, and MySuccessEvent.

Current Year Activity/Achievements

- This year we are starting our comeback from the COVID-19 pandemic.
- We were able to host Gun and Knife Shows, Chamber Banquet, Farm Show and other normal events.
- The arena was the site for Safety Town this year.
- The arena was the site for Heart of America Singles Square Dancing Convention.
- We are working through an agreement for a concessionaire to operate concessions at the arena.
- The arena was the site for Soles for Christ shoe giveaway this year.
- The Civic Arena continues to be used for training and testing for various departments including the police and fire.
- The Civic Arena was used Clarios for the company Christmas festivities.
- The MRPA Park Maintenance Rodeo was held at the Civic Arena.

Budget Challenges/Planned Initiatives

- The arena staff continues to search out more diverse events and promoters that will fit well with our facility and
- We continue to struggle with the aging facility that is in dire need of attention including for safety purposes in terms of plumbing, electrical, and equipment.
- Continue to develop deeper relationships with promoters showing them their event can be successful in St. Joseph and specifically at the Civic Arena.
- We work closely with the Convention and Visitors Bureau to seek local and out of town events.
- Work hard to maintain our current client base by providing them the best possible customer service in a safe and clean facility.
- Struggle with deficiencies in our heating and cooling system. The boilers continue costing us huge amounts of money to keep them operating. Anticipate the air conditioning to require funding as well when the season arrives.
- Currently have a non-functioning emergency generator.
- Continue to struggle with our plumbing and electrical issues throughout the facility.
- Major issue with a storm drain causing periodic flooding of lobbies.
- COVID-19 issues continue to hit our business hard this year cancelling several events.

CIVIC ARENA

Program 5510

Program Description

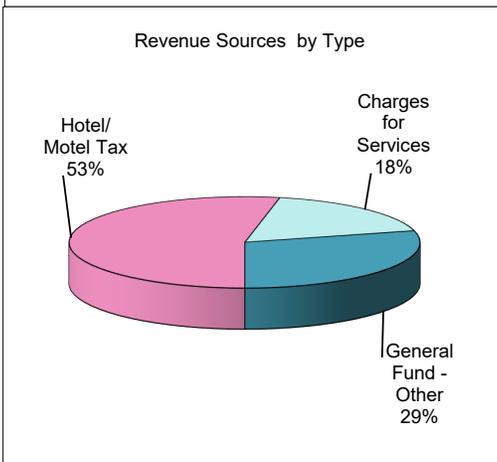
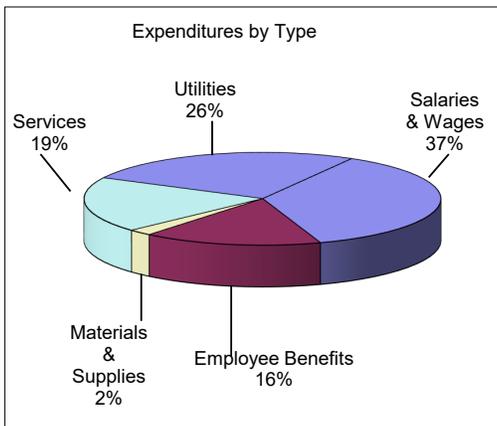
The Civic Arena is a downtown facility that hosts concerts, trade shows, sporting events, conventions and other special events in order to enhance the local economy and contribute to the overall appeal of St. Joseph as a destination for both local and outside business and tourist trade and entertainment.

Staffing Detail

Civic Facilities Manager
 Arena Operations Supervisor
 Maintenance Technician
 Arena Coordinator

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
4	4	4	4

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	161,425	191,038	156,526	200,957
Employee Benefits	74,514	88,485	88,485	89,162
Materials & Supplies	4,889	10,400	10,400	11,900
Services	39,357	102,340	102,340	106,840
Capital Improvements	0	0	549,950	0
Utilities	100,619	142,800	142,800	142,800
Capital	13,621	0	508,200	0
Total	394,426	535,063	1,558,701	551,659
Revenue Sources:				
Hotel/ Motel Tax	580,473	525,000	675,000	700,000
Charges for Services	21,969	165,500	175,500	233,000
Other Revenue	1,978	675	675	675
Transfer from AARP	0	0	1,000,000	0
General Fund - Other	(209,994)	(156,112)	(292,474)	(382,016)
Total	394,426	535,063	1,558,701	551,659

CIVIC ARENA CONCESSIONS

Program 5520

Program Description

Beginning in late FY2022, civic arena concession started contracting out this service.

Staffing Detail

Part time concession staff only

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
N/A	N/A	N/A	N/A

Operating Budget Summary

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
PT Concessions Staff	175	14,726	14,726	0
Employee Benefits	596	1,716	1,716	0
Materials & Supplies	998	70,000	50,000	0
Services	3,986	4,500	4,500	0
Total	5,755	90,942	70,942	0
Revenue Sources:				
Resale Concession	1,332	86,250	35,000	0
Other Rev	0	0	0	0
From (to) FB	4,423	4,692	35,942	0
Total	5,755	90,942	70,942	0

Missouri Theater

Mission

The Missouri Theater is a 1,174 seat, 1920's vaudeville style entertainment facility in the heart of downtown St. Joseph. The Theater provides a home to many of the city's arts associations and serves as a venue for a wide variety of cultural events.

Core Services

- Missouri Theater is on the National Registry of Historic Buildings.
- Missouri Theater is a venue for local arts organizations to perform including Robidoux Resident Theatre, St. Joseph Symphony, Creative Arts Productions, and various dance schools.
- The Missouri Theater provides a venue for the Performing Arts Association to host their season of national and international acts.
- Missouri Theater is perfect for movie showings, meetings, award ceremonies, graduations, pageants, dance recitals, and conferences.
- Missouri Theater is excellent for concerts.

Current Year Activity/Achievements

- Local company productions, i.e. St. Joseph Symphony concerts, RRT's Guys and Dolls, School of Rock, Holiday Inn and Little Mermaid, CAP's Disney's Moana.
- Movie Premiere of Homeland Heritage was presented at the Missouri Theater.
- The return of several local dance companies using the Missouri Theater for the annual recitals and showcases.
- Several meetings and photo shoots used the venue.
- Continued working with outside promoters where we were able to bring in Kansas and Zach Williams.
- The Missouri Theater is set for the SJSD Scholar Athlete Awards.
- Apple Blossom uses the facility for the Princess, Junior Queen and Queen pageant.
- Golden Griffons use the facility for their Golden Griff Awards.

Budget Challenges/Planned Initiatives

- The Missouri Theater continues to enjoy a new sound system and upgrades to the dressing rooms and green room thanks to some very generous local donations.
- All office spaces at the complex are currently occupied with the exception of 719 Edmond.
- Seats at the Missouri Theater are in need of replacement and/or being cushioned and covered.
- Water leakage from roof drainage causing severe damage to the walls and ceiling areas is hopefully corrected with the repairs/replacement of the small roof over the office spaces.
- Work is needed on the studio windows which have been broken and/or damaged over the years.
- New restrooms are installed on the lower level using office space from 719 Edmond.

MISSOURI THEATER

Program 3710

Program Description

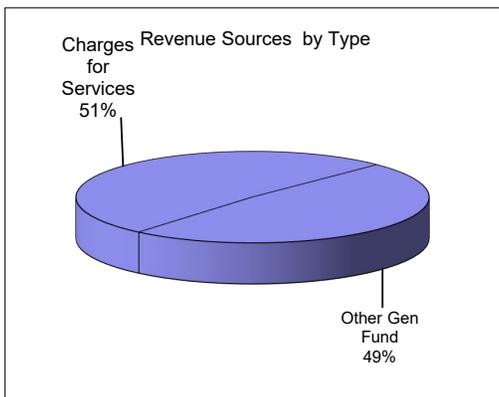
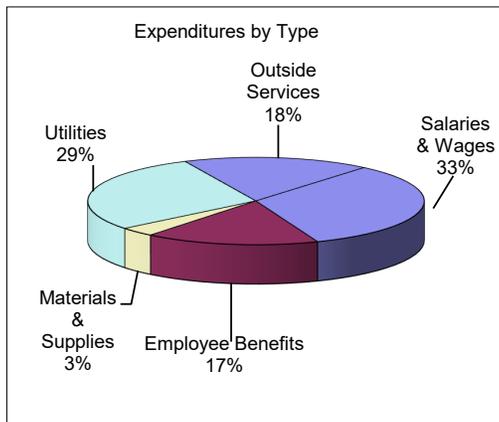
The Missouri Theater is a 1,200 seat, 1920's vaudeville style entertainment facility in the heart of downtown St. Joseph. The renovated Theater provides a home to many of the City's arts associations. It serves as a venue for a wide variety of cultural events.

Staffing Detail

Maintenance Technician

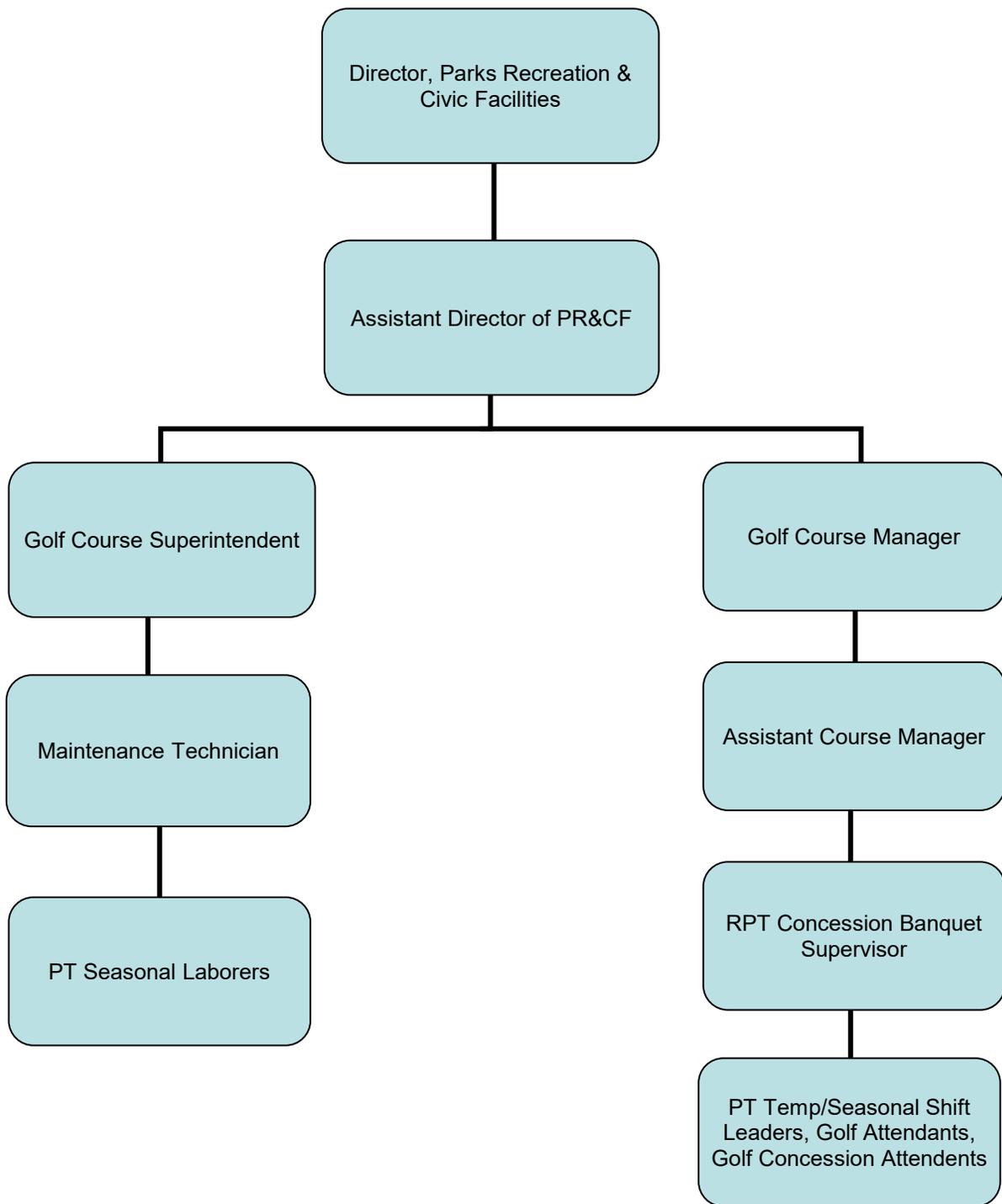
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	36,178	36,564	37,277	38,392
Employee Benefits	19,115	19,358	19,358	19,482
Materials & Supplies	2,137	4,000	4,000	4,000
Utilities	22,901	33,692	33,692	33,692
Outside Services	18,361	16,000	19,500	16,000
Capital Improvement	1,655	0	0	0
Capital	0	0	0	0
Transfers	21,028	21,028	21,028	21,028
Total	121,375	130,642	134,855	132,594
Revenue Sources:				
Charges for Services	29,000	47,250	54,000	68,100
Interest	0	0	0	0
Other Gen Fund	92,375	83,392	80,855	64,494
Total	121,375	130,642	134,855	132,594

PARKS, RECREATION & CIVIC FACILITIES GOLF COURSE



Fairview Municipal Golf Course

Mission

To provide a competitive, yet enjoyable 18-hole golf course complete with practice facilities, fully stocked Merchandise Shop, snack bar, and full service banquet/meeting room with on site catering available.

Core Services

- The City of St. Joseph's only 18 hole public golf course
- Offering league opportunities for men, women, seniors, couples, and corporate
- Corporate outings, fundraisers, memorial events, and social eat/play/meeting options are all part of our Tournament schedule.
- Banquet room available for up to 150 guests as well as on site catering.
- Three outdoor patios with speaker systems have the ability to entertain guests whether they are golfers or banquet room attendees.

Current Year Activity/Achievements

- Legends Senior Leagues, Wednesday Men's League, 3 corporate leagues, and both women's leagues all had full participation.
- Old storage house on the property received a new roof. Clubhouse staff also repaired the collapsed ceilings that had resulted from roof leaks.
- A new Greens Superintendent, Reggie Johnston, was hired after Gregg Ezzell retired in February. His assistant was hired in late July.
- New 96" zero turn mower was purchased late season to help the maintenance crew keep up with the rough mowing
- All new tee markers have been constructed and will be put out early spring.
- Several greens were reseeded late winter to help improve dry spots on them last season.
- Banquet room rentals have returned to normal bookings for the year.
- Tournament schedule was back to normal with most pre-COVID tournaments returning.

Budget Challenges/Planned Initiatives

- Some areas of rough were still a problem over the season with only 1-60" mower to keep up with all the grass. New mower arrived late fall.
- Old ponds are in need of attention as some are filled full of mud/debris and others are drying up creating unsightly areas and smells.
- New parks tax passed and 2 new rough mowers, a greens mower, a roller, and pond improvements are set to be included in the first round of golf improvements.
- Driving range netting and poles continue to be a maintenance issue annually. It is suggested we try to plan a new course of action in the next CIP to replace the current net/pole system.
- Being able to hire labor continues to be a challenge each season due to lack of applicants.
- It is suggested to hire another full time person at Clubhouse to achieve more hours during a 7 day a week operation that is open several hours each day.
- Maintenance barn drains budget with propane heating in winter. It is not efficient. Natural gas lines were ran this fall and new heater in process of installation.
- Maintenance barn needs to be extended to allow more room for new equipment. Plan to submit proposals in next CIP.
- Clubhouse hours of operation have been scaled down to meet the needs of the weather situations during the off season. As wages increase we only open during banquet room events when no golf.

Performance Statistics

- Memberships increased which brings new revenue also through carts, concessions, and pro shop purchases.
- Rounds increased for daily and member play by 26%.
- Banquet room rentals are once again steady even in the winter months with many days of double bookings.
- Pro shop sales remained steady even though we had problems receiving stock for the shop.
- Tournament revenues increased from previous year as well with the normal tournament schedule returning.

FAIRVIEW MUNICIPAL GOLF COURSE

Program 3070

Program Description

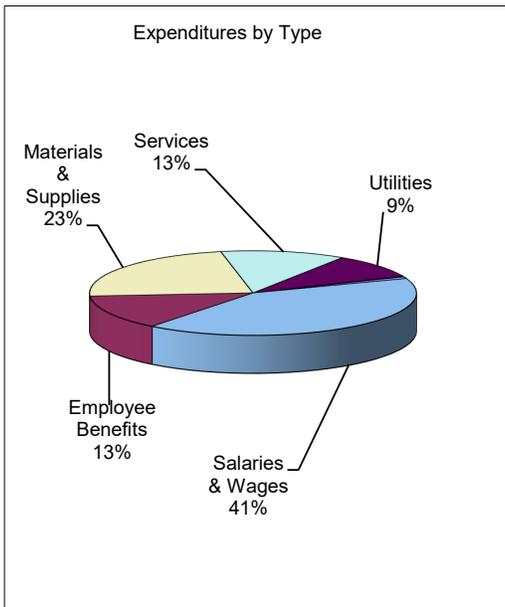
Fairview Golf Course, the City's only public course, offers a competitive and enjoyable golf environment and practice facility for St. Joseph citizens as well as visitors through leagues, clubs and other programs for men, women, seniors and juniors.

Staffing Detail

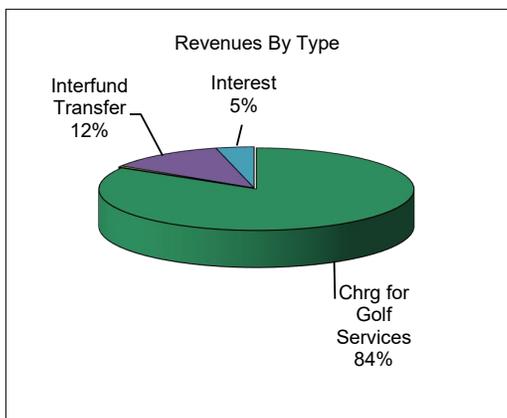
Golf Course Superintendent
 Golf Course Manager
 Ast Golf Course Supervisor
 Maintenance Technician
 Part-time

2020-21 Actual	2021-22		2022-23
	Adopted Budget	Estimated Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
3.5	3.5	3.5	3.5
7.5	7.5	7.5	7.5

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	333,909	306,441	297,709	326,464
Employee Benefits	86,486	101,513	101,513	105,146
Materials & Supplies	194,096	183,900	189,800	182,900
Services	115,378	100,321	100,821	98,273
Utilities	87,371	69,015	69,015	74,015
Capital	0	0	0	0
Debt Service- Princ	0	0	0	0
Debt Service - Interes	0	0	0	0
Transfers	1,621	1,621	1,621	1,621
Transfers Computer	4,332	5,625	5,625	5,625
Total	823,192	768,436	766,104	794,044
Revenue Sources:				
Chrg for Golf Services	767,133	655,500	677,247	719,500
Interest	3,328	0	0	0
Other Revenue	23,569	4,400	5,000	4,400
Interfund Transfer	60,332	103,688	103,688	103,688
(To)/From Golf FB	(31,170)	4,848	(19,831)	(33,544)
Total	823,192	768,436	766,104	794,044



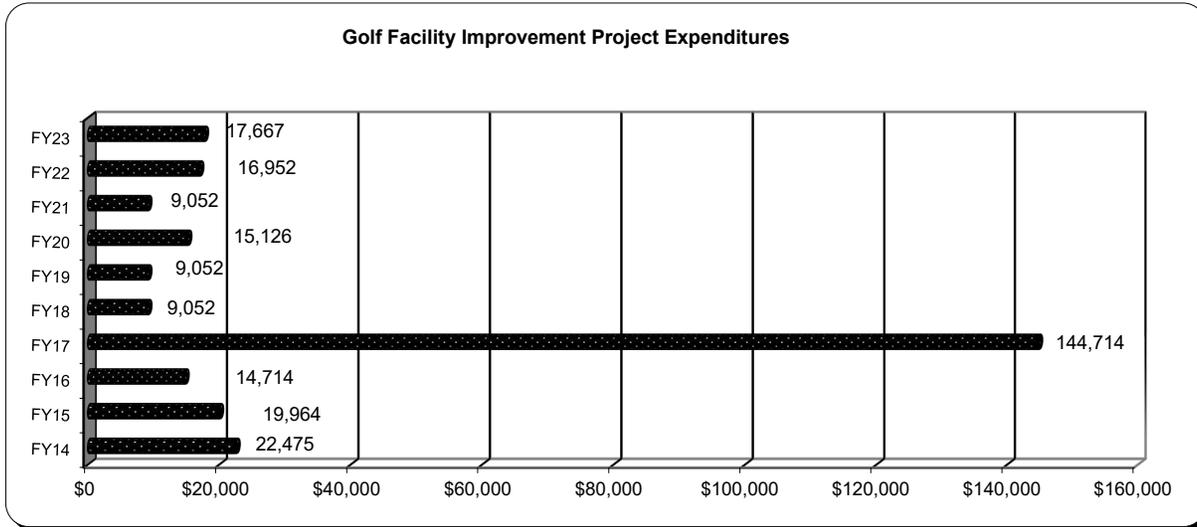
GOLF FACILITY IMPROVEMENTS

Program 1300

PROGRAM DESCRIPTION

The Municipal Golf Improvements Program was established to track, monitor, and facilitate capital expenditures funded by the voluntary \$1.00/round golf surcharge.

CAPITAL OUTLAY & PUBLIC IMPROVEMENTS



Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Services	9,052	16,952	16,952	9,067
Debt Principal	0	0	0	0
Debt Interest	0	0	0	0
Minor Equipment	0	0	0	8,600
Capital Imprvmts	0	0	0	0
Total	9,052	16,952	16,952	17,667
Revenue Sources:				
Chrgs for Services	21,675	21,700	21,700	22,100
Other Revenue	0	100	100	100
Interfund Transfer	0	0	0	0
FB from/(to)	(12,623)	(4,848)	(4,848)	(4,533)
Total	9,052	16,952	16,952	17,667



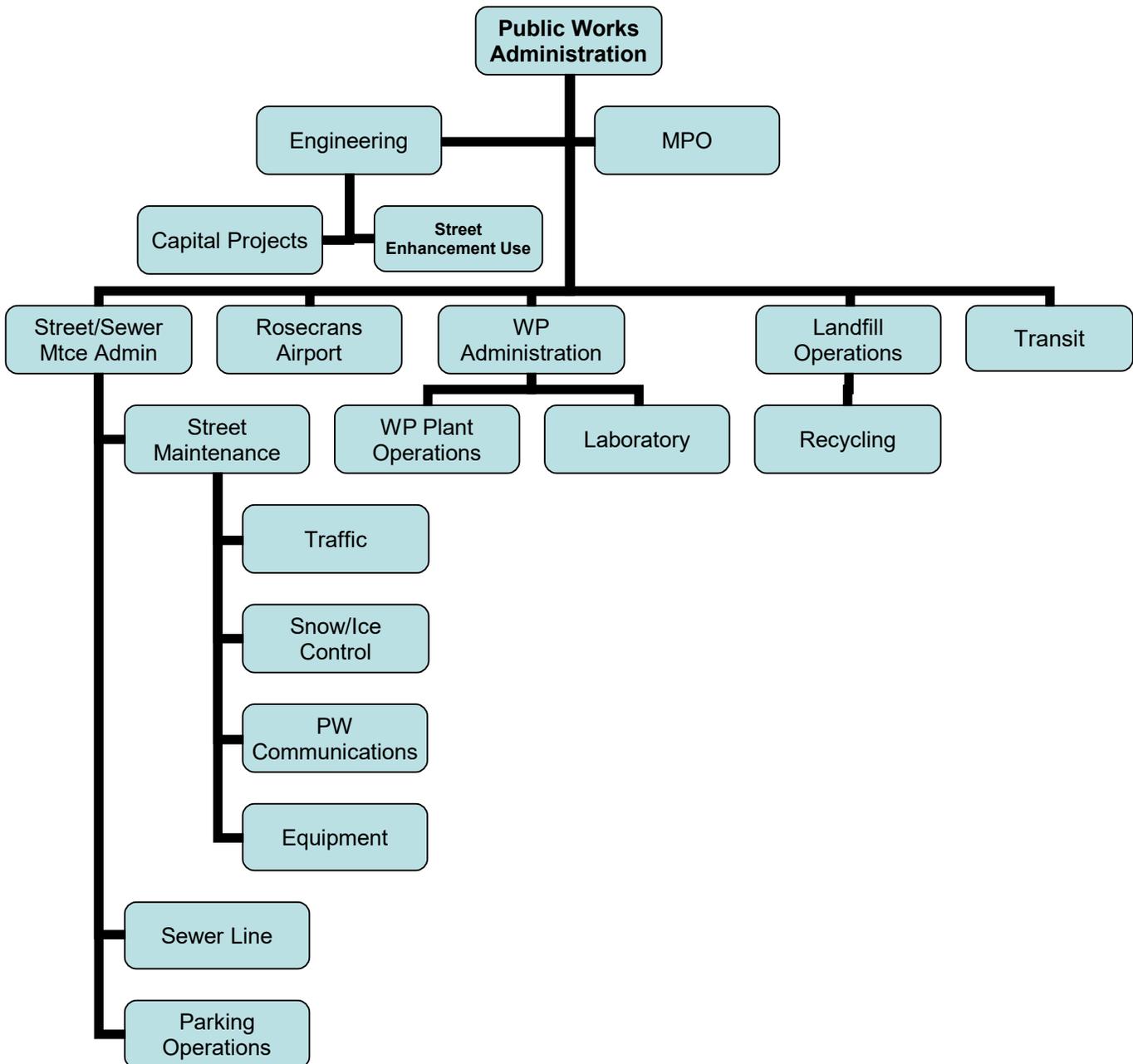
PUBLIC WORKS DEPARTMENT

The Public Works Department provides for street maintenance, street overlay, storm sewers, bridges, street signs, snow removal, street lighting, operations at the city's parking structures and lots as well as downtown parking enforcement, solid waste disposal and recycling, engineering and capital project management, wastewater treatment and sewer collection system maintenance, mass transit services, and a municipal airport.

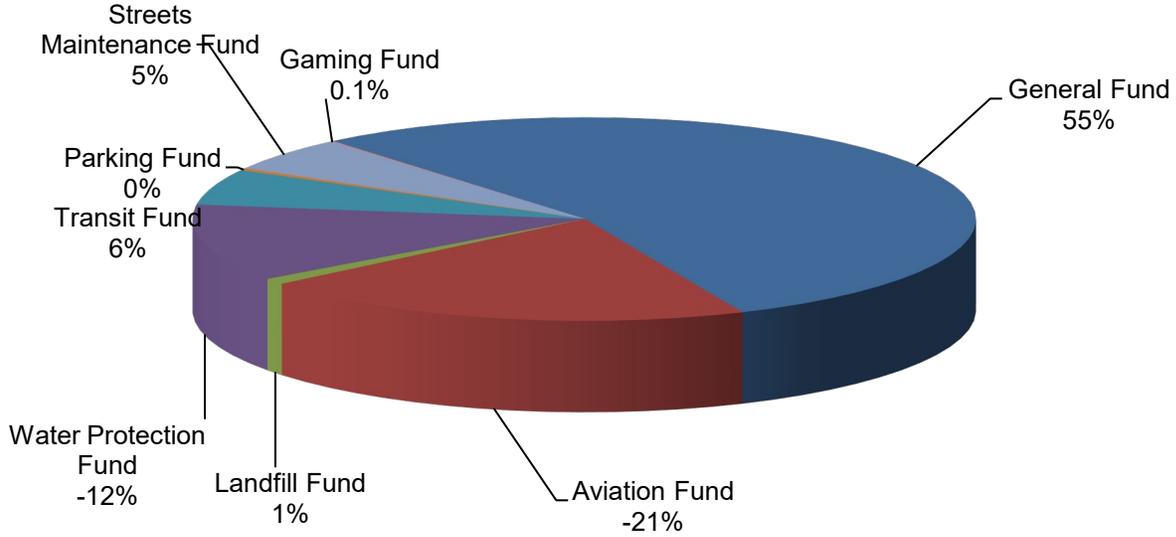
These operations are funded through the City's share of the Missouri motor fuel tax, road and bridge tax, local general sales tax, use tax, parking fees & fines, landfill fees, sewer treatment fees, airport rents, transit fares and federal transportation operation grants.

Infrastructure improvements are financed by a combination of tax revenues, fees, State Revolving Loan bonds, revenue bonds, and county, state, and federal grants.

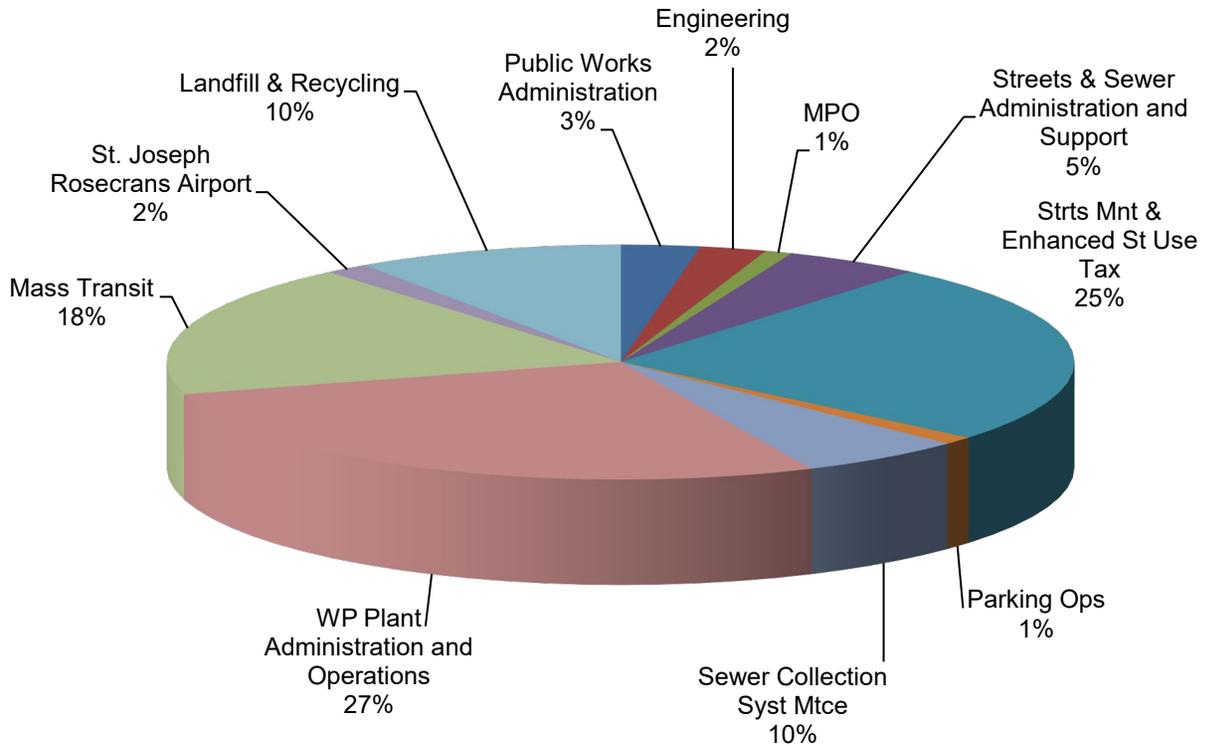
TOTAL BUDGETED RESOURCES: \$ 108,823,325



PUBLIC WORKS DEPARTMENT SOURCES & USES



FUNDING SOURCES - OPERATING

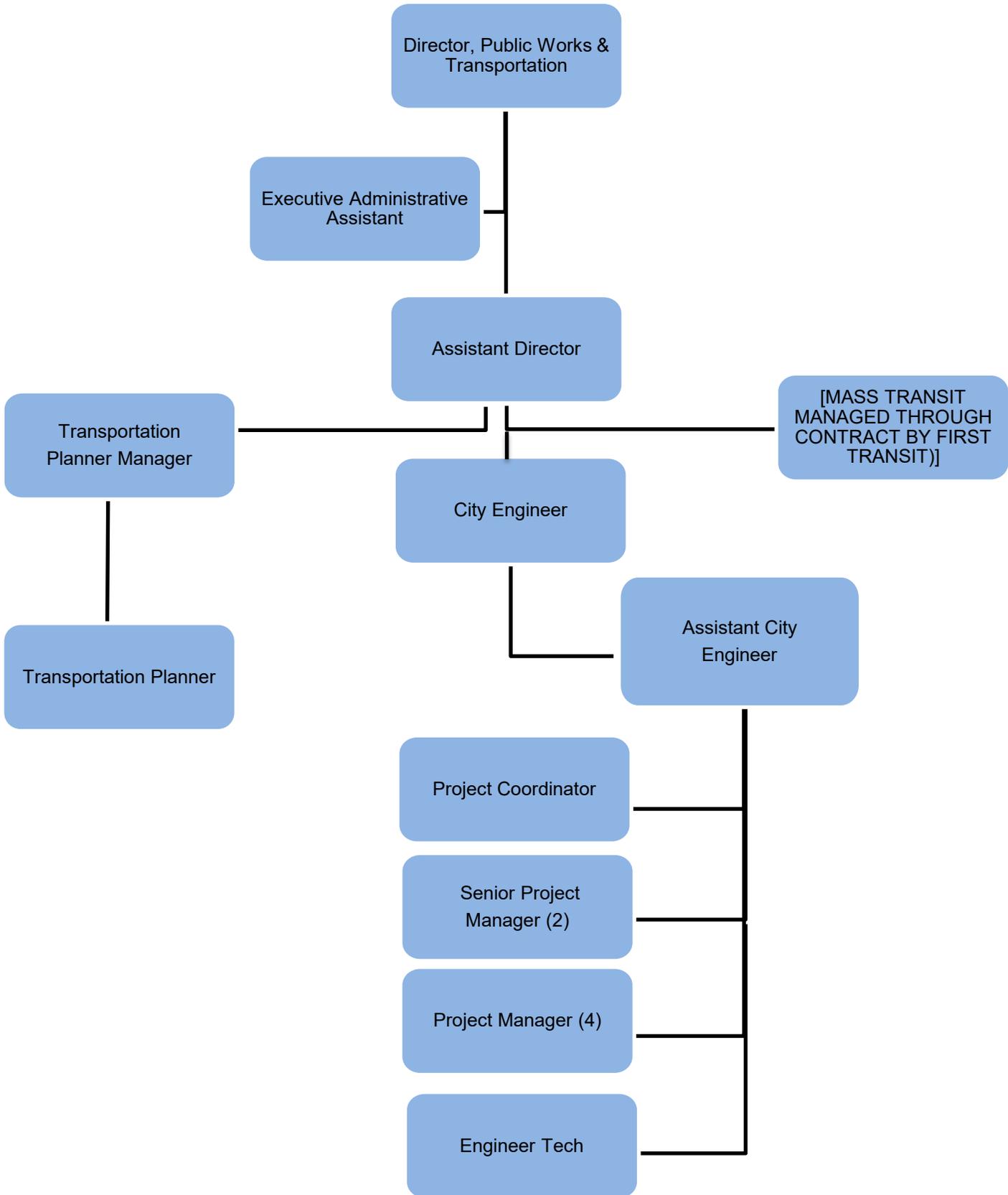


PROGRAM USES - OPERATING

PUBLIC WORKS DEPARTMENT SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
ACCOUNT TYPE				
Salaries & Wages	8,382,997	8,865,267	8,049,774	9,347,535
Payroll Expenses & Benefits	3,848,478	4,460,931	4,460,929	4,539,632
Materials & Supplies	2,893,249	3,703,092	3,673,092	3,809,627
Utilities & Other Contracted Services	15,257,031	16,108,479	16,012,001	16,610,976
Claims/Insurance/Fund Transfers	5,257,345	5,076,469	5,076,469	5,038,379
Debt Service	591,344	500,000	600,000	500,000
Operating Capital Outlay	6,333,354	4,018,000	4,423,898	3,678,000
Public Improvements	24,478,502	35,238,687	50,201,584	65,299,175
	<u>67,042,300</u>	<u>77,970,925</u>	<u>92,497,746</u>	<u>108,823,325</u>
USES BY OPERATING PROGRAM				
Public Works Administration	1,494,768	1,086,947	1,094,411	1,228,239
Engineering	841,257	1,022,999	853,591	1,033,001
MPO	219,635	306,199	340,489	420,381
Street Enhancement Use Tax	5,761,623	3,600,000	3,600,000	3,600,000
Streets & Sewer Administration and Support	1,822,478	2,000,488	1,979,964	2,079,787
Streets Maintenance	7,339,481	7,088,275	7,249,199	7,332,326
Parking Operations	285,069	346,634	329,784	474,388
Sewer & Stormwater Collection System Mtce	2,310,335	2,565,885	2,455,495	2,562,915
WP Plant Administration and Operations	11,554,898	12,226,244	11,852,859	11,963,571
Mass Transit	6,352,252	7,569,212	7,572,862	7,978,809
St. Joseph Rosecrans Airport	882,766	669,562	763,047	685,305
Landfill & Recycling	3,699,235	4,249,793	4,204,462	4,165,427
	<u>42,563,798</u>	<u>42,732,238</u>	<u>42,296,162</u>	<u>43,524,150</u>
ENTERPRISE FUNDS CIP PROGRAM				
Water Protection	22,123,272	32,721,383	43,856,395	31,115,870
Transit	261,021	148,000	1,462,985	2,551,000
Parking	253,851	253,851	253,851	253,852
Airport	667,044	500,000	3,012,900	28,500,000
Landfill	1,173,314	1,615,453	1,615,453	2,878,453
	<u>24,478,502</u>	<u>35,238,687</u>	<u>50,201,584</u>	<u>65,299,175</u>
TOTAL PUBLIC WORKS BUDGET:	<u>67,042,300</u>	<u>77,970,925</u>	<u>92,497,746</u>	<u>108,823,325</u>
FUNDING SOURCES				
General Fund	34,618,263	43,255,320	58,070,038	73,660,583
Gaming Fund	0	0	0	0
Capital Projects Fund	0	0	0	0
Streets Maintenance Fund	7,339,481	7,088,275	7,249,199	7,332,326
Water Protection Fund	13,865,234	14,792,129	14,308,354	14,526,486
Mass Transit Fund	6,352,252	7,569,212	7,572,862	7,978,809
Airport Fund	882,766	669,562	763,047	685,305
Landfill Fund	3,699,235	4,249,793	4,204,462	4,165,427
Parking Fund	285,069	346,634	329,784	474,388
	<u>67,042,300</u>	<u>77,970,925</u>	<u>92,497,746</u>	<u>108,823,325</u>
STAFFING SUMMARY (Full Time)				
Public Works Administration	3.0	3.0	3.0	3.0
MPO (1 position grant funded)	2.0	2.0	2.0	2.0
Engineering	10.0	10.0	10.0	10.0
Street & Sewer Administration & Support	16.0	16.0	16.0	16.0
Streets & Traffic Maintenance	56.0	54.0	54.0	54.0
Parking Operations	3.0	3.0	3.0	3.0
Sewer Collection System Maintenance	25.0	25.0	25.0	25.0
WP Administration	3.0	2.0	2.0	2.0
WP Plant	46.0	47.0	47.0	46.0
Laboratory	12.0	12.0	12.0	13.0
Airport	6.0	6.0	6.0	6.0
Landfill	19.0	21.0	21.0	21.0
Recycling	2.0	2.0	2.0	2.0
	<u>203.0</u>	<u>203.0</u>	<u>203.0</u>	<u>203.0</u>

PUBLIC WORKS ADMINISTRATION, ENGINEERING, MPO



Public Works Administration

Mission

To improve the City's basic infrastructure and services (streets, traffic control, bridges, curbs and gutters, sidewalks, wastewater utilities, mass transit, aviation, landfill and other public facilities) in order to support economic vitality and to provide a safe environment within which our citizens live, work, and play.

Core Services

- Oversee department activities related to meeting City Council goals and City Manager priorities.
- Promote best practices and effective technology to improve safe travel and encourage convenient and accessible modes of transportation.
- Provide administrative services and management oversight for Public Works and Transportation divisions and programs.
- Work with external regulatory bodies in developing thorough plans in order to meet local, state and national mandates concerning public health and safety in all areas under the responsibility of the department.
- Pursue and monitor grants for both operations and public works capital projects.
- Coordinate capital projects monitoring and reporting.

Current Year Activity/Achievements

- Comply with the City's long term 2019 Administrative Order on Consent plan by completing mandated projects at the Wastewater Treatment Facility.
- Apply budgeting constraints to prioritize core services.
- Enhance operations with a focus on customer service, procurement, training, and communications.

Budget Challenges/Planned Initiatives

- While the Use Tax revenue has allowed the expansion of the asphalt street maintenance program, staff is still only 45% towards the goal of a fully funded street overlay program.
- Continued modernization and environmental enhancements of the wastewater system while recognizing the financial challenges faced by sewer customers.
- Continued communication of progress being made in street maintenance activities and on construction projects, including more use of social media.
- Develop policies and funding strategies to address concrete streets, curb and sidewalk maintenance, as well as to assist with challenges in the private storm drainage network.
- Asset management system implementation.
- Bonds for Bridges Program covers major structures, but the large and small diameter are only 40% funded.

PUBLIC WORKS ADMINISTRATION

Program 8360

Program Description

The Public Works Director and staff provide administrative services and management oversight for Public Works and Transportation divisions and programs with an emphasis on thorough planning consistent with the health, safety and economic needs of the public and goals of the City Council.

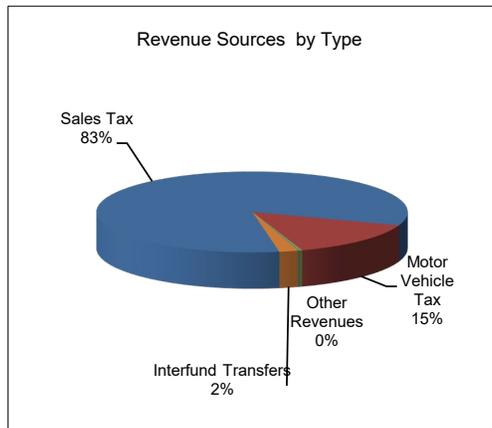
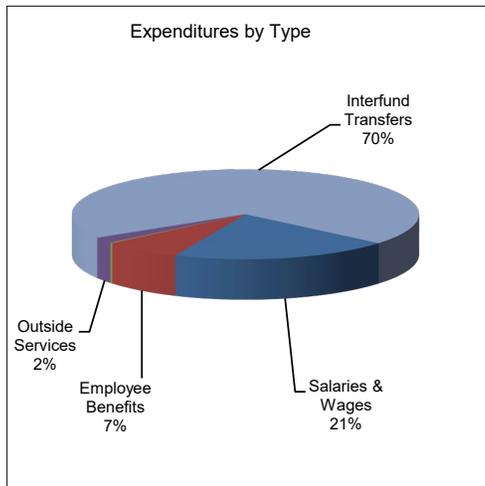
Staffing Detail

Public Works & Trans Director
 Ast Dir Public Works & Trans
 Executive Administrative Assis

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
1	1	1	1
1	1	1	1
3	3	3	3

Major Budgetary Changes & Program Highlights

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	240,227	243,676	245,640	251,553
Employee Benefits	75,553	84,018	84,018	89,725
Materials & Supplies	416	3,100	3,100	3,100
Outside Services	28,364	25,635	31,135	26,044
Utilities	0	0	0	0
Interfund Transfers	1,150,209	730,517	730,517	857,817
Total	1,494,768	1,086,947	1,094,411	1,228,239

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Sales Tax	6,509,704	6,251,174	6,820,561	6,820,560
Motor Vehicle Tax	1,227,324	1,180,000	1,150,000	1,180,000
Permits	25,277	18,000	26,533	25,000
Parking Fees	1,363	1,000	700	1,000
Other Revenues	9,063	9,000	9,000	9,000
Interfund Transfers	84,352	165,618	165,618	163,071
General Fund	(6,362,314)	(6,537,845)	(7,078,001)	(6,970,392)
Total	1,494,768	1,086,947	1,094,411	1,228,239

Metropolitan Planning Organization (MPO)

Mission

To conduct multi-modal transportation planning throughout the urbanized area of St. Joseph, Missouri and Elwood, Kansas (Counties of Buchanan, Andrew & Doniphan, Cities of Elwood, Wathena, St Joseph, Village of Country Club & Savannah)

Core Services

- Coordinate the development of the Unified Planning Work Program to define the major administrative, planning and technical work elements for the upcoming year.
- Address multi modal transportation developments related to funding and program requirements.
- Monitor the Metropolitan Transportation Plan and the Transportation Improvement Program.
- Continue to maintain and update the MTP as amendments are needed.
- Maintain a four-year TIP plan and update amendments as needed.
- Address work elements such as revising/updating the transportation micro-model: performing demographic analysis, performing special transportation-related studies.
- Update and improve Transit Development Plan

Current Year Activity/Achievements

- Conduct bicycle & pedestrian counts for the National Bicycle and Pedestrian Documentation Project
- Sponsoring the Annual Bike to Work Day, Week and Month.
- Produce a new 2023-2026 Transportation Improvement Program.
- Update and improve Transit Development Plan
- Continue work on updating the MTP

Budget Challenges/Planned Initiatives

- Integrating new initiative including Active and Healthy Living into the planning process will be an area of focus.
- Working with new stakeholders include health professionals, as well providing a mechanism to include new stakeholders in the decision making process.
- Considerable effort will be made obtaining public input on short, medium and long term transportation issues.
- Coordinate Transit Working Group, Freight Committee, Bike and Ped Committee, and the Safety Committee

Performance Statistics

- Number of Technical & Policy Board Meetings conducted - 12
- Amount of FHWA & FTA funding received - approximately \$311,673 for this year

MPO

Program 2180

Program Description

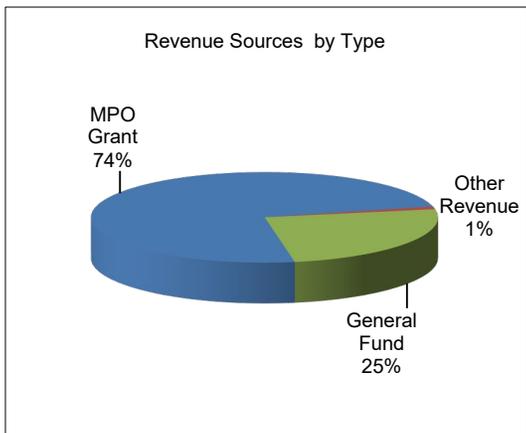
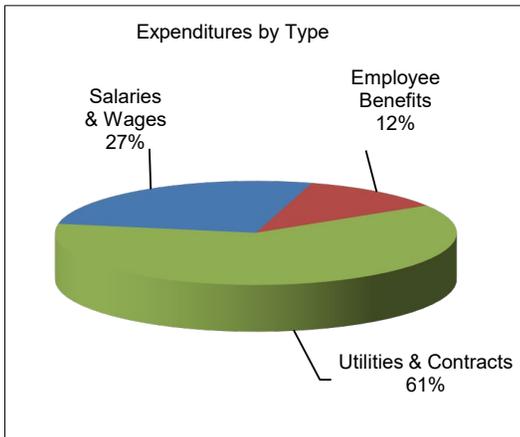
The Metropolitan Planning Organization (MPO) program was established to account for the revenues from grant or other special revenue sources. The major sources of funds in this program are federal and state transportation grants supporting the Unified Planning Work Program developed by the Metropolitan Planning Organization (MPO) for the St. Joseph-Elwood/Wathena, Kansas areas.

Staffing Detail

Transportation Planner Manager
 Transportation Planner

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Utilities & Contracts
 Materials & Supplies

Total

Revenue Sources:

MPO Grant
 Other Revenue
 General Fund

Total

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
61,800	109,128	112,418	112,422
26,337	49,116	49,116	49,025
131,498	147,955	178,955	258,934
0	0	0	0
219,635	306,199	340,489	420,381
96,220	312,080	312,080	624,160
0	8,000	8,000	8,000
123,416	(13,881)	20,409	(211,779)
219,635	306,199	340,489	420,381

STREET ENHANCEMENT USE TAX

Program 2185

Program Description

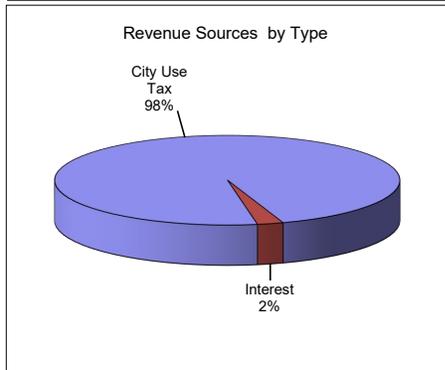
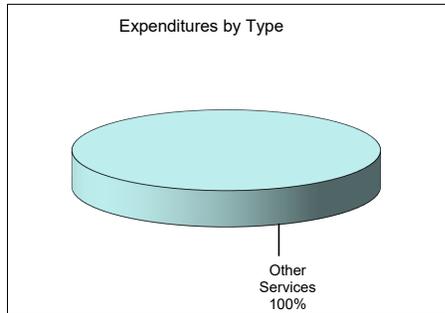
In April 2015 voters approved a local use tax on out-of-state purchases for a period of 10 years. The rate of the tax is equal to the local sales tax at any given time, currently 2.875%. Proceeds are being used to preserve the existing general fund revenues and, in this program, to provide revenues for streets maintenance activities and projects.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Other Services	0	0	0	0
Capital Improvements	5,761,623	3,600,000	3,600,000	3,600,000
Total	5,761,623	3,600,000	3,600,000	3,600,000
Revenue Sources:				
City Use Tax	5,153,506	3,600,000	3,600,000	3,600,000
Interest	47,639	90,000	40,000	90,000
Grants	0	0	187,960	0
Transfer	40,000	0	0	0
General Fund	520,477	(90,000)	(227,960)	(90,000)
Total	5,761,623	3,600,000	3,600,000	3,600,000

Engineering

Mission

Provide services to all departments to help ensure quality project delivery for capital improvements and major maintenance projects.

Core Services

- Manage all aspects of construction projects from inception through warranty period.
- Provide design services for most small and many medium sized projects.
- Provide construction observation services for in-house design projects.
- Provide plan reviews for all development projects to ensure compliance with City codes.
- Assist Citizens and contractors with information and guidance related to city infrastructure, rights-of-way and other public works facilities and codes.
- Involve public project owner throughout entire project process.
- Review and approve utility extension and replacement permits.
- Planning Commission Meeting - Provide support for technical items

Current Year Activity/Achievements

- Hyde Park Splash Park project completed.
- New Fire Station #8 Project almost complete.
- Completed 2021 Resurfacing program and 2021 concrete street repairs.
- Riverbluff Bike Trail and Highland Pedestrian Bridge under construction and expected to finish this year
- The City Wastewater Energy Audit project is underway
- Oversight of numerous transit projects (Administration concrete, ADA Operators, Door Repairs)
- Bond for Bridges projects - 3 bridges under construction, 3 bridges under new contracts, Huntoon and Woodbine Box Culverts under construction
- Wyeth Tootle Exterior renovations underway
- Missouri Theater Roof and Restroom updates
- Urban Trail Phase 24 Patee Trail Phase 3 contract out for bid

Budget Challenges/Planned Initiatives

- Control CIP project designs to remain within funding limits.
- Managing several multi-million dollar wastewater projects with existing staff levels.
- Expanding Support Services & Project Oversight to other departments
- Control Bond project budgets to remain within funding limits.

Performance Statistics

- Number of formal construction contracts developed - 16
- Number of Developer Plans reviewed - 61
- Number of Utility Permits reviewed - 89
- Trail Grants received and in Design Stage \$285,714.29
- Number of new capital projects that will start in FY-22: 48 totaling at \$54,111,731.00
- Number of on-going capital projects monitored: 45 totaling at \$42,308,973.00

ENGINEERING

Program 8500

Program Description

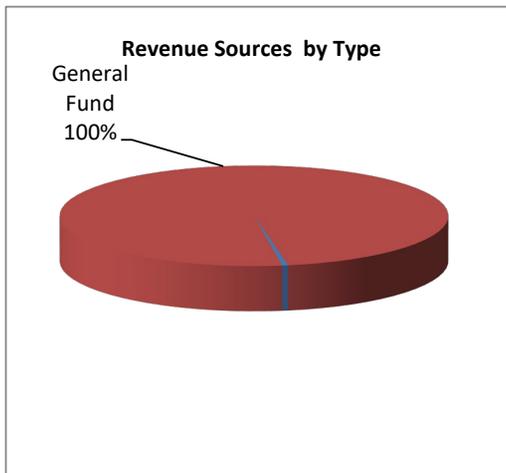
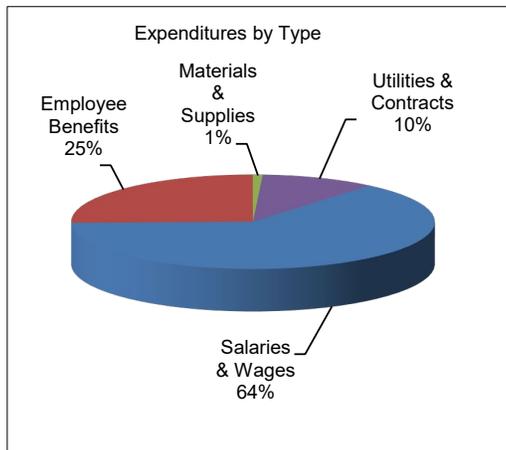
Provides planning, design, inspection, survey, testing, construction management and related services for work on capital improvement and maintenance projects for all City divisions and departments so that the projects are cost-effective and adhere to national/local design, construction, maintenance and safety standards.

Staffing Detail

City Engineer
 Assistant City Engineer
 Senior Project Manager
 Project Manager
 Engineering Technician
 Project Coordinator
 Administrative Aide

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2
5	5	5	4
0	0	0	1
0	0	0	1
1	1	1	0
10	10	10	10

Operating Budget Summary



Expenditures:

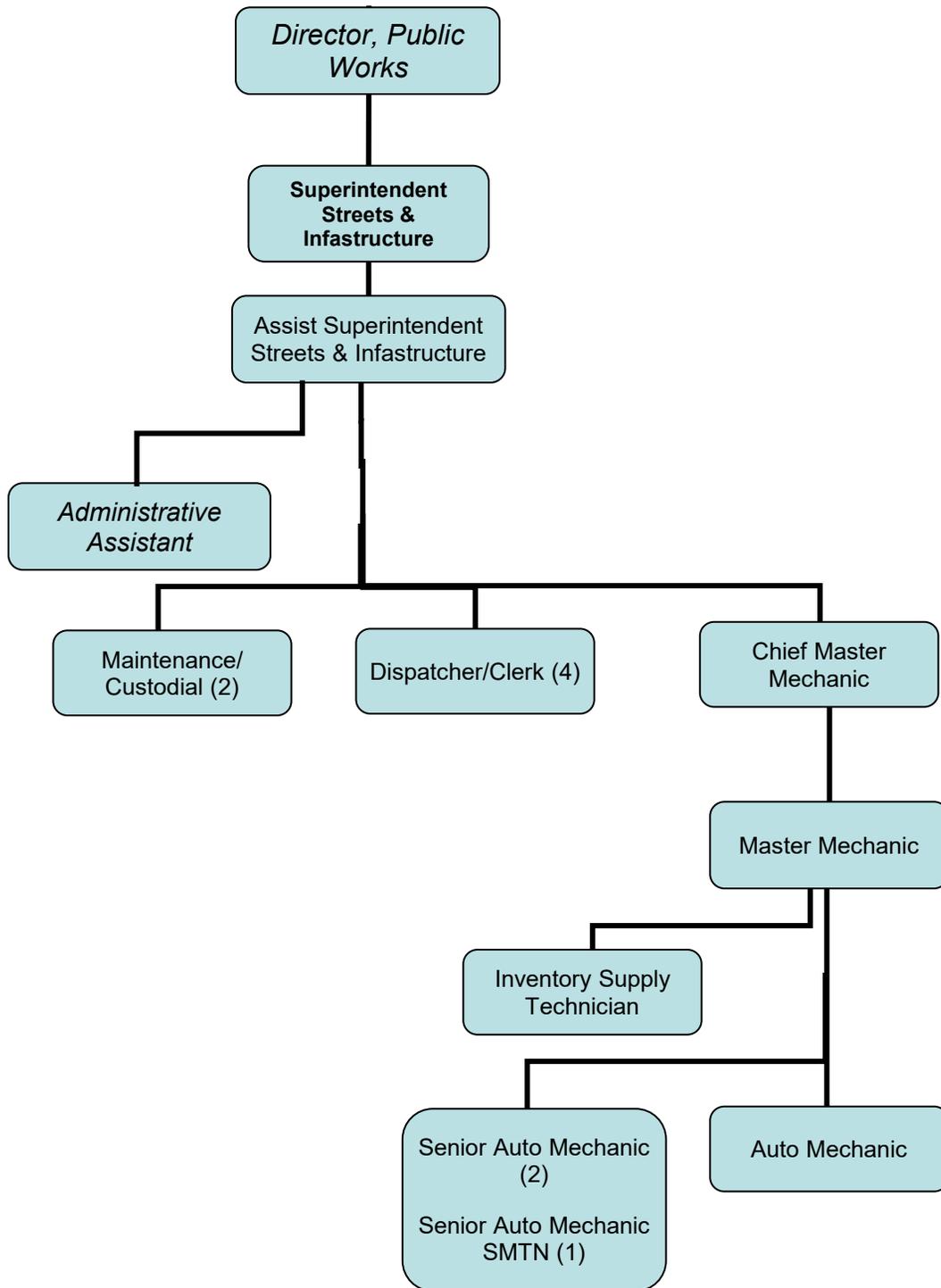
	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	537,140	640,135	470,727	655,804
Employee Benefits	202,595	260,394	260,394	262,313
Materials & Supplies	4,888	11,900	11,900	9,100
Utilities & Contracts	96,634	110,570	110,570	105,784
Capital	0	0	0	0
Transfer	0	0	0	0

Total

Revenue Sources:

Charges for Services	0	5,000	5,000	5,000
General Fund	841,257	1,017,999	848,591	1,028,001
Total	841,257	1,022,999	853,591	1,033,001

SIMR ADMIN, PW COMMUNICATIONS, EQUIPMENT SUPPORT



Streets/Sewer Maintenance Support

STREETS/SEWER ADMINISTRATION, COMMUNICATIONS, EQUIPMENT SUPPORT

Mission

To provide administrative and management support for the efficient operation of all street maintenance, public parking, traffic, and sewer maintenance programs.

Core Services

- 24 hour, 7 day per week answering and dispatching service for street and sewer maintenance, emergencies, complaints, and inquiries.
- Clerical, data entry, security monitoring and fuel dispensing services to Public Works' divisions.
- Routine maintenance and emergency repairs for all street, sewer, engineering, traffic, public parking vehicles and equipment following a prioritized preventive maintenance and repair program for the delivery of services
- Dispenses fuel to several City Departments
- Maintain the Street Rating Management System
- Supervise and coordinate activities of the above divisions
- Thorough inspection of all equipment brought in for repair
- Multi-point preventative maintenance program
- MO ONE CALL Locates

Current Year Activity/Achievements

- Began administering the Sidewalk Program from SIMR
- Began taking GPS coordinates of guard rails and other minor assets
- Upgraded salt/brine/sugar been molasses mixing facilities

Budget Challenges/Planned Initiatives

- Reducing redundancies in parts inventory
- Aging Equipment fleet
- Rapidly rising material and fuel costs

Performance Statistics

- Since July 1, 2021, dispensed 74,137 gallons of unleaded fuel and 59,934 gallons of diesel fuel; to date, \$343,444.19
- Since July 1, 2021, processed 5,747 locate requests
- Since July 1, 2021, performed 189 PM inspections/Oil Changes
- Since July 1, 2021, replaced 46 batteries
- Since July 1, 2021, replaced or repaired 57 tires
- Since July 1, 2021, performed 22 Motor Vehicle inspections

STREET/SEWER MAINTENANCE ADMINISTRATION

Program 8510

Program Description

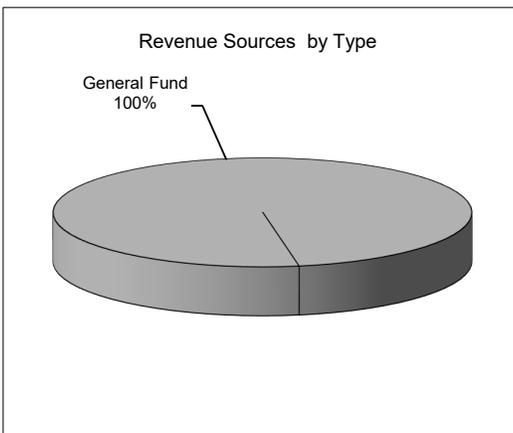
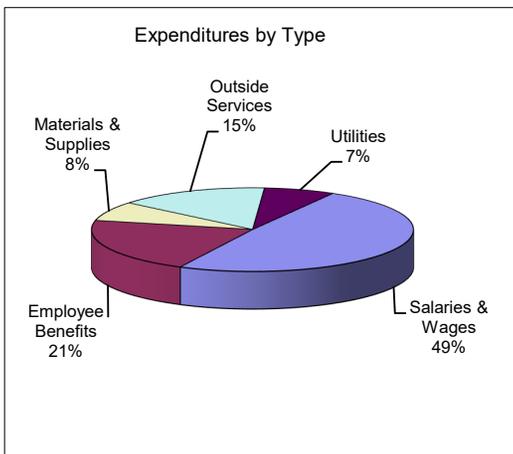
Staff provides administrative and management support for the efficient operation of all street maintenance, public parking, traffic and sewer maintenance programs.

Staffing Detail

- Superintendent Streets/Sewer Maintenance
- Asst Supt Streets/Sewer Maintenance
- Administrative Assistant
- Maintenance Technician
- Custodian

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
5	5	5	5

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	257,981	266,112	271,103	277,759
Employee Benefits	109,357	109,803	109,803	119,485
Materials & Supplies	39,822	45,100	45,100	42,600
Outside Services	88,723	78,975	98,975	85,875
Utilities	50,197	40,483	46,483	40,483
Transfer	5,758	5,758	5,758	5,758
Total	551,838	546,230	577,222	571,959
Revenue Sources:				
Charges for Service	0	0	0	0
Grants	0	0	0	0
General Fund	551,838	546,230	577,222	571,959
Total	551,838	546,230	577,222	571,959

PUBLIC WORKS COMMUNICATIONS

Program 8520

Program Description

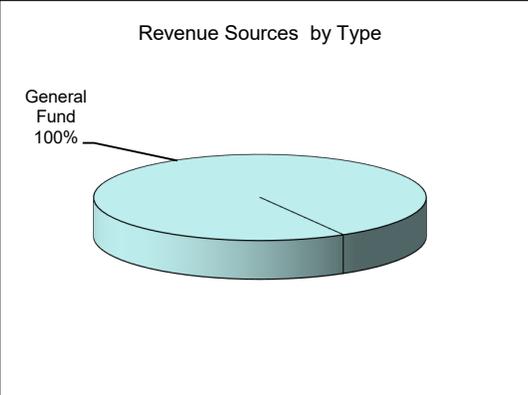
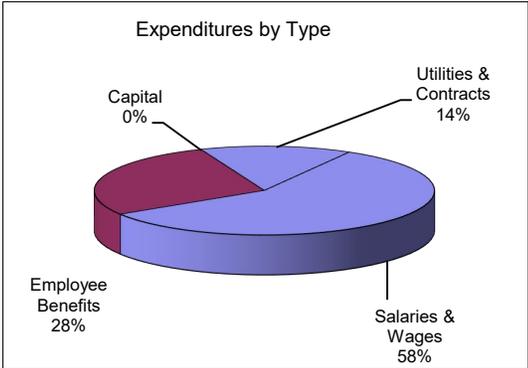
This division provides 24 hour, 7 day per week answering and dispatching service for street and sewer maintenance, emergencies, complaints and inquiries. Staff also provide communications support for the Health department on holidays, evenings, and weekends; dispense fuel to City vehicles; provide visual surveillance throughout the City Yards using a security monitoring system; and provide clerical and data entry services for the Street Maintenance Administration.

Staffing Detail

Dispatch/Clerks

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
4	4	4	4

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	157,631	163,856	173,445	155,451
Employee Benefits	75,097	81,149	81,149	75,155
Capital	0	0	0	0
Utilities & Contracts	12,731	38,880	38,880	38,880
Total	245,459	283,886	293,475	269,486
Revenue Sources:				
General Fund	245,459	283,886	293,475	269,486
Total	245,459	283,886	293,475	269,486

EQUIPMENT SUPPORT

Program 8530

Program Description

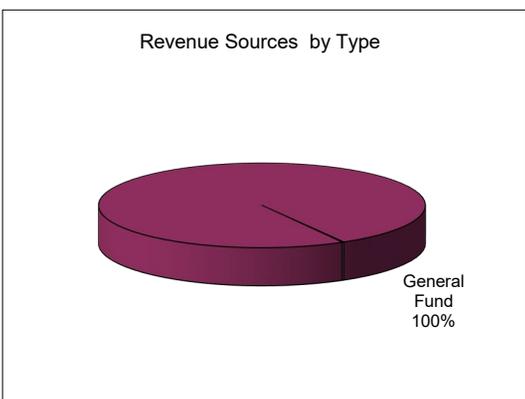
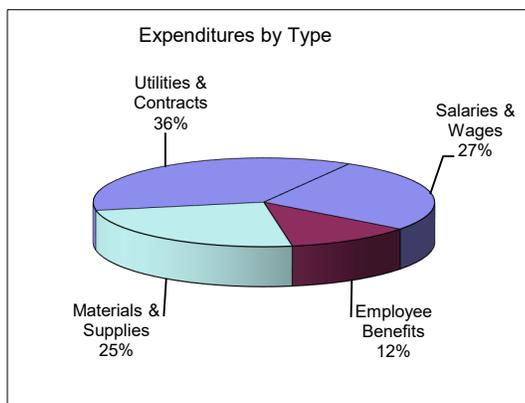
Staff provide a well-maintained fleet for all street, sewer, engineering, traffic and public parking vehicles and equipment through annual safety inspections, preventative maintenance work, and on-site repairs when necessary.

Staffing Detail

Chief Master Mechanic
 Master Mechanic
 Senior Auto Mechanic
 Auto Mechanic
 Inventory Control Technician

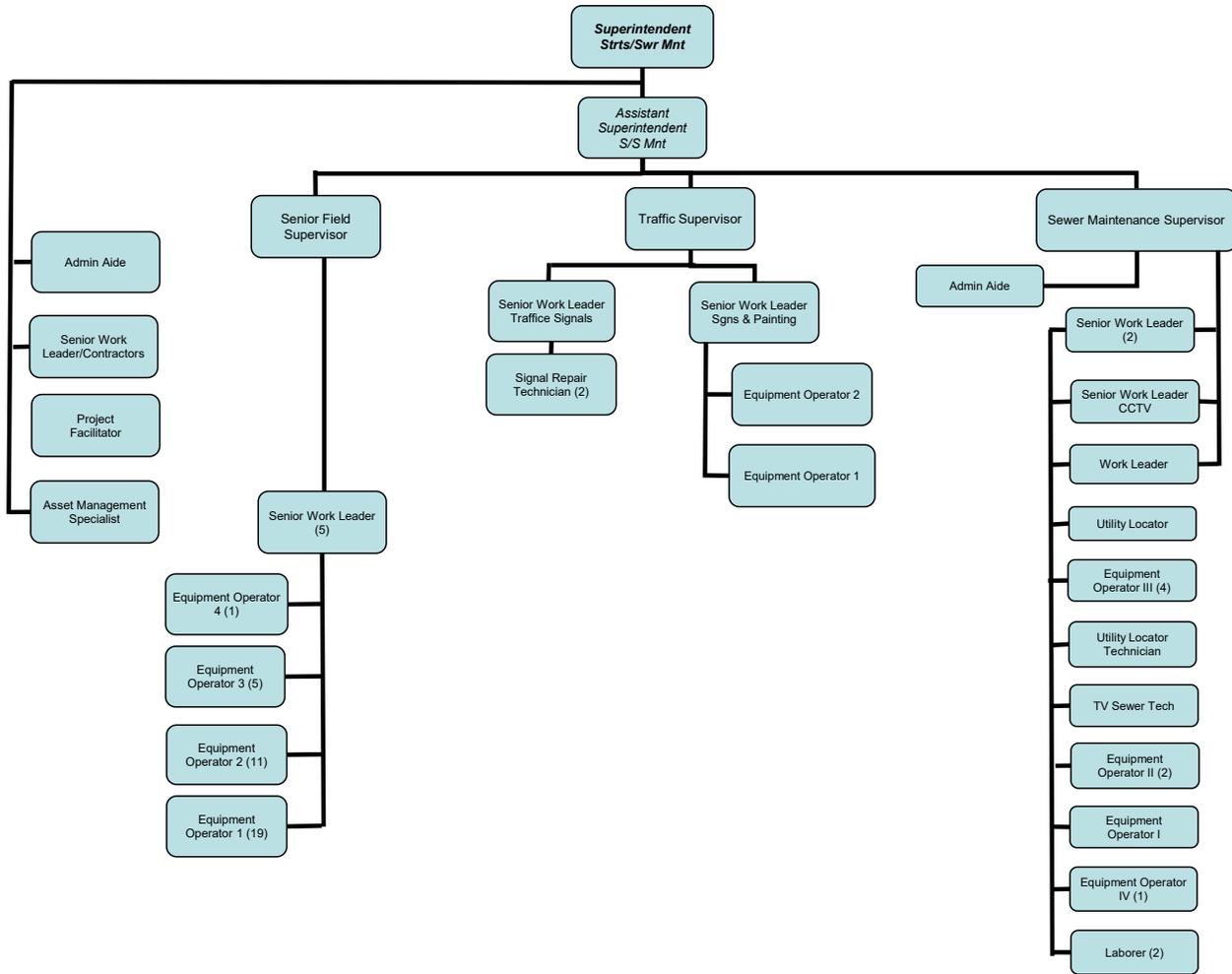
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2
2	2	2	2
1	1	1	1
7	7	7	7

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	263,716	294,792	263,687	334,494
Employee Benefits	124,789	146,400	146,400	148,418
Capital	0	0	0	0
Materials & Supplies	193,874	279,580	249,580	305,830
Utilities & Contracts	442,801	449,600	449,600	449,600
Total	1,025,181	1,170,372	1,109,267	1,238,342
Revenue Sources:				
Operating Grant	0	0	0	0
Other Revenue	0	2,300	2,300	2,300
General Fund	1,025,181	1,168,072	1,106,967	1,236,042
Total	1,025,181	1,170,372	1,109,267	1,238,342

STREETS MAINTENANCE, SEWER MAINTENANCE, TRAFFIC



Streets Maintenance

STREETS MAINTENANCE/SNOW & ICE CONTROL

Mission

Ensure public safety and enhance economic development through timely, cost effective preventive maintenance and repair to all public streets & bridges and to storm drainage systems within the City's right-of-way.

Core Services

- Maintenance & repair of city streets through asphalt overlay, slurry seal program, concrete repair and replacement
- Curb & gutter work
- Maintenance of public alleys by citizen request
- Patching of paved alleys as time allows if owner purchases material and less than 20% of alley needs patched
- Oversee utility cut repairs in public right of way
- Regularly scheduled street sweeping
- Regularly scheduled mowing program along certain city street right-of-ways
- Provide navigable streets as soon as possible following a snow storm, ice event or clean-up after a wind storm
- During floods we fill & place sandbags, fill gaps in levees, close streets and other necessary work as needed

Current Year Activity/Achievements

- Continued development of an improved secondary snow route system
- Expanded storage for the pre-treatment system
- Expanded number salt brine distributors

Budget Challenges/Planned Initiatives

- Keeping up to date on newer and better methods for street repairs
- Keeping close eye on expenditures (due to rising costs for materials) to ensure maintenance goals are met
- Adequate funding for capital equipment purchases
- Reduction of Slurry Program due to budget cuts

Performance Statistics

- Average rating for City streets: 80.33
- Miles of streets slurry sealed: 9.4
- Tons of asphalt used patching potholes: 440.82
- Number of potholes patched: 4,023
- Miles of street swept: 1,380
- Number of locations mowed in ROW: 58
- Number of cubic yards of concrete poured: 483.5
- Number of feet of ditches dug: 2,485

STREET MAINTENANCE

Programs 1210 &
1211

Program Description

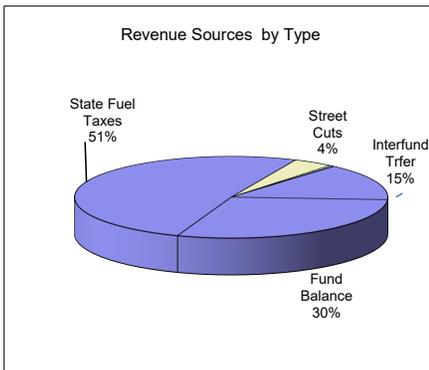
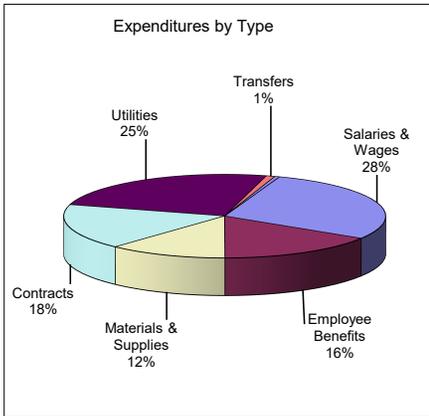
The division ensures the public's health and safety and promotes economic development by providing timely, cost effective preventative maintenance and repair to all public streets, bridges, and storm drainage systems within City owned right-of-way. Staff also assist with maintenance of public alleys; perform street sweeping; and oversee utility excavation repair.

Staffing Detail

Senior Field Supervisor
Senior Work Leader
Laborers
Project Facilitator
Asset Management Specialist
Equipment Operator 4
Equipment Operator 3
Equipment Operator 2
Equipment Operator 1
Administrative Aide

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
6	6	6	6
3	3	3	0
0	1	1	1
1	1	1	1
1	1	1	1
5	5	5	5
11	11	11	11
19	16	16	19
1	1	1	1
48	46	46	46

Operating Budget Summary



Expenditures:

Salaries & Wages
Employee Benefits
Materials & Supplies
Contracts
Outside Services
Transfers
Capital Outlay
Public Improvements

Total

Revenue Sources:

State Fuel Taxes
Misc Grants
Street Cuts
Interest
Principal
Other Rev
Interfund Trfcer
Fund Balance

Total

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1,700,351	1,459,872	1,294,971	1,711,037
772,325	929,607	929,607	965,491
553,427	716,377	721,377	716,377
1,185,148	1,014,427	1,014,427	1,057,683
1,442,300	1,493,500	1,493,500	1,493,500
120,901	52,875	52,875	52,875
308,522	170,000	458,640	30,000
0	0	0	0
6,082,974	5,836,659	5,965,397	6,026,963
2,811,659	2,832,000	3,086,795	3,085,000
22,323	0	0	0
237,713	250,000	210,356	250,000
(8,258)	24,570	24,570	24,570
13,155	6,750	6,750	6,750
11,792	0	288,640	0
1,220,209	1,030,517	1,030,517	880,517
1,774,382	1,692,822	1,317,769	1,780,126
6,082,974	5,836,659	5,965,397	6,026,963

Traffic

Mission

The mission of the Traffic Division is to protect the safety of vehicular and pedestrian traffic in accordance with the MUTCD.

Core Services

- Maintain, repair and install the traffic control devices throughout the City, including traffic, fire, pedestrian and school signals, weather stations, traffic signs and on and off-street pavement markings
- Provide annual traffic signal preventive maintenance programs
- Serve as an emergency response crew for snow/thunder/wind storms, floods, fires and other emergencies
- Serve as an on-call service repairman
- Perform traffic counts and data collection as required
- Do visual checks and measurements for handicaps & dumpsters
- Research traffic needs
- Provide field safety inspections
- Coordinate road closures

Current Year Activity/Achievements

- Continuing major sign replacement program in order to comply with new sign reflectivity standards
- Continuing the long-term replacement program of high-intensity stop signs
- Traffic data collection in several different areas
- Continuing the replacement of intersection paint markings with thermoplastic markings (stop bars, arrows, crosswalks)
- Completed the change over in CBD from signaled intersections to stops signs at selected intersections

Budget Challenges/Planned Initiatives

- Keep replacing signs that do not comply with the MUTCD as the budget will allow
- Paint over 400 lane miles of pavement markings plus all pedestrian and stop bars
- Help the airport and park departments with their pavement markings
- Inventory of all signs throughout the city
- Special events severely strain our budget resources
- More traffic signs are being made in-house; although cheaper than purchasing ready-made signs, the cost of materials is rising

Performance Statistics

- Four (4) Cabinet & Controller sets were upgraded
- Preventive Maintenance on traffic signal devices at 26 locations
- 3 new signal heads installed due to knock downs and 2 due to storms
- Tested Conflict Monitors in 26 intersections, replaced 3 defective units
- Number of pavement markings lane miles 413 lane miles. (2935 Gallons of Paint)
- 243 pedestrian crossings and 255 stop bars painted
- Painted 6 City owned parking lots
- Replaced 3 school clocks
- Install new crosswalks and pedestrian lights at Pickett School

TRAFFIC

Program 2110 & 2111

Program Description

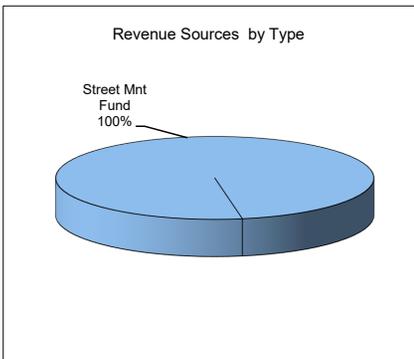
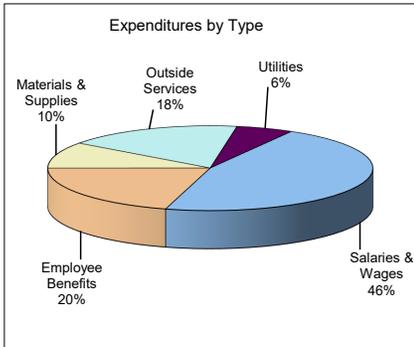
Division staff maintain, repair and install the traffic control devices throughout the City, including traffic, fire, pedestrian and school signals, weather stations, traffic signs and on and off-street pavement markings in order to protect the safety of vehicular and pedestrian traffic. Staff also research traffic needs, provide field safety inspections and coordinate road closures.

Staffing Detail

Traffic Supervisor
 Senior Work Leader
 Signal Repair Technician
 Equipment Operator 2
 Equipment Operator 1

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
3	2	2	2
1	2	2	2
1	1	1	1
2	2	2	2
8	8	8	8

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Materials & Supplies
 Outside Services
 Utilites
 Capital Outlay

Total

Revenue Sources:

Other Rev
 Street Mnt Fund

Total

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
344,139	343,025	320,210	389,629
166,014	170,741	170,741	174,069
104,595	106,000	106,000	84,815
121,715	123,950	138,950	148,950
42,579	48,100	48,100	48,100
0	0	0	0
779,042	791,815	784,001	845,563
1,091	0	0	0
777,951	791,815	784,001	845,563
779,042	791,815	784,001	845,563

SNOW & ICE CONTROL

Program 2150

Program Description

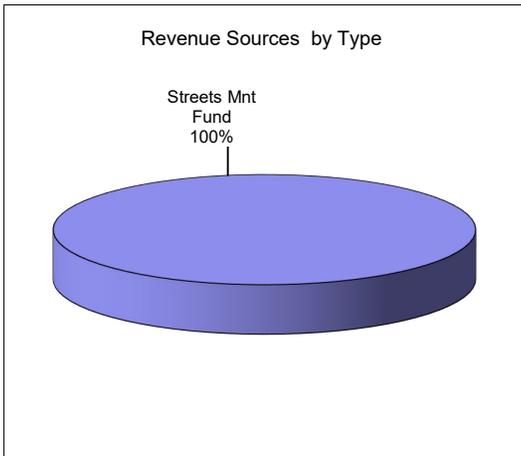
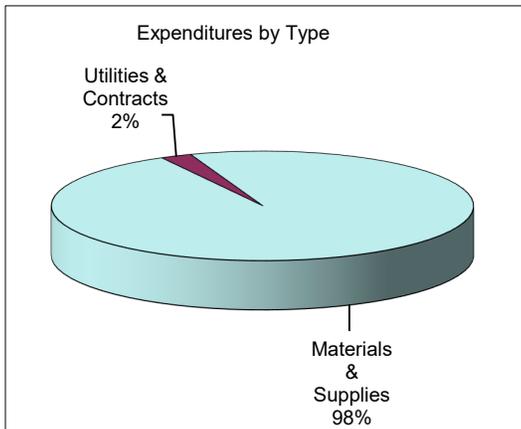
This program tracks and manages the materials and purchases associated with the yearly expenses of snow and ice control.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Materials & Supplies	447,544	448,800	488,800	448,800
Utilities & Contracts	9,960	11,000	11,000	11,000
Capital Outlay	19,960	0	0	0
Total	477,464	459,800	499,800	459,800
Revenue Sources:				
Other Rev	0	0	0	0
Streets Mnt Fund	477,464	459,800	499,800	459,800
Total	477,464	459,800	499,800	459,800

Sewer Collection System Maintenance

Mission

The mission of the Sewer Collection System Maintenance Division is to protect public health and the system's physical assets by maintaining the physical integrity of the wastewater and combined sewer collection system.

Core Services

- Routine preventive maintenance of the sewer collection system including, but not limited to, inspection and cleaning
- Closed circuit television inspections (CCTV) of the sewer system
- Implement the response strategy for the Capacity, Management, Operation and Maintenance (CMOM) requirements of the Clean Water Act
- Document and report on all sewer maintenance management, operations and maintenance activities to the MDNR on behalf of the EPA
- Respond to reports of blocked sewer lines and/or backups
- Clean and repair manholes and storm sewer inlets
- Update the sewer facilities shown on the City GIS system

Current Year Activity/Achievements

- Working on the multi-year sewer district cleaning program
- Have completed a number of pre-acceptance CCTV inspections of new sewers
- Moved into new facility
- Continued working with Utility Support Services by dye testing indicated properties in order to verify sewer connections

Budget Challenges/Planned Initiatives

- Keep up with ever changing state and federal rules and regulations
- Keep up with needed sewer and inlet repairs
- Staffing shortages due to compensation
- Initiate a voluntary collections system licensing program for employees
- Utilize emerging technology to more effectively and efficiently inspect sewers meeting a certain criteria

Performance Statistics

- Total miles of sanitary sewer line: 409.06
- Length of lines cleaned: 148,051 ft. or 28.00 miles
- Length of sewer line inspected w/closed circuit TV: 57,831 ft. or 11 miles
- Number of inlets repaired/replaced: 98
- Number of inlets cleaned: 601
- Number of dye tests performed: 127

SEWER MAINTENANCE

Program 6430

Program Description

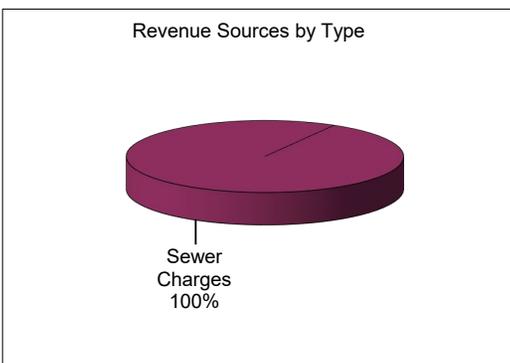
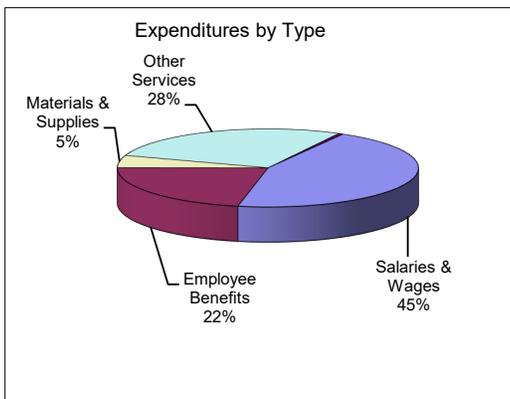
Staff maintain the physical integrity of the system. To avoid system breaks, spills, etc., crews inspect, clean, maintain, and repair the wastewater and storm sewer collection system. This includes all City sewers, manholes, and storm sewer inlets located outside the water protection plant.

Staffing Detail

- Sewer Maintenance Supervisor
- Senior Work Leader SMTN
- Utility Locator
- Work Leader
- Utility Locator Technician
- Equipment Operator 4
- Equipment Operator 3
- Equipment Operator 2
- TV Sewer Technician
- Administrative Aide
- Equipment Operator 1
- Senior Auto Mechanic
- Sewer Maintenance Laborer

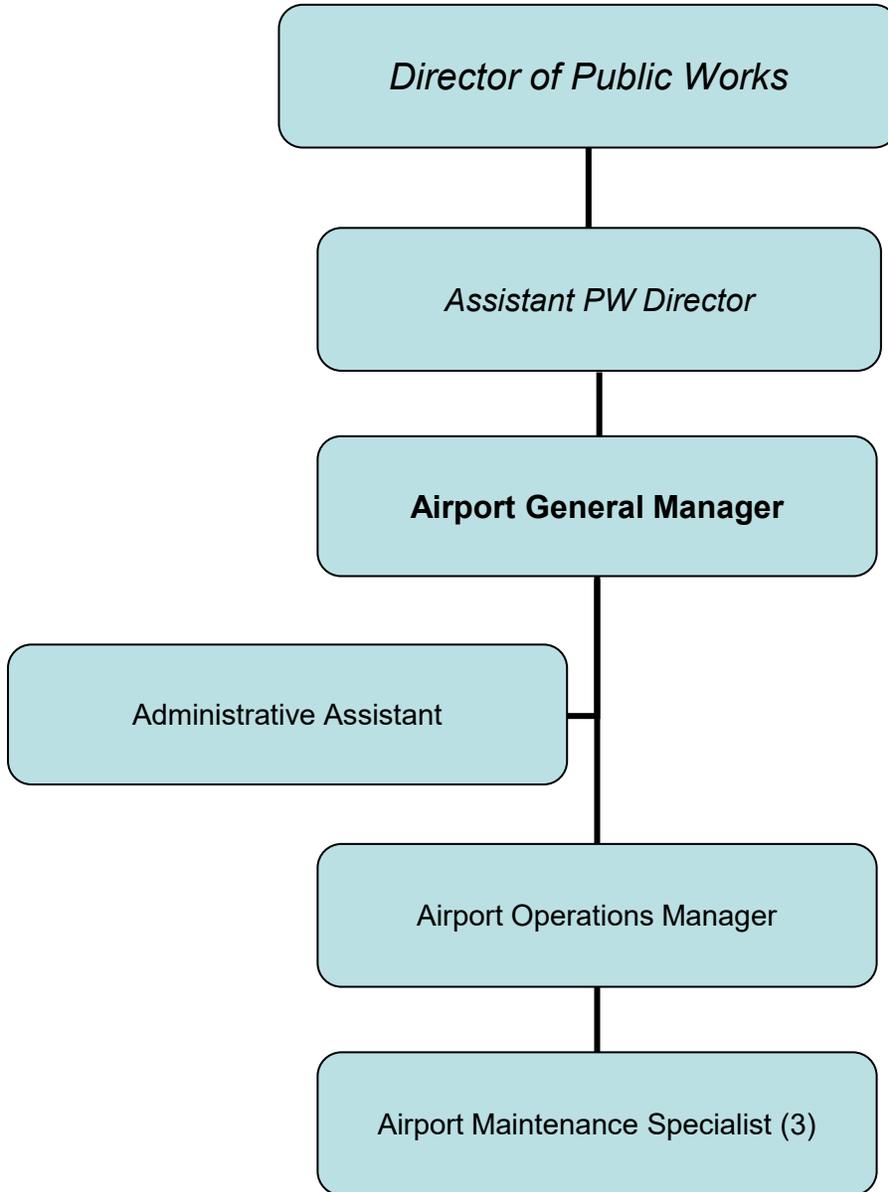
2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
1	1	1	1
2	2	2	2
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
4	4	4	4
3	2	3	2
0	1	0	1
1	1	1	1
5	7	5	7
1	1	1	1
4	2	4	2
25	25	25	25

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	923,743	1,050,027	998,637	1,150,047
Employee Benefits	462,229	542,770	542,770	560,566
Materials & Supplies	114,837	128,600	128,600	130,400
Other Services	808,529	830,988	770,988	708,402
Utilities	998	13,500	14,500	13,500
Capital Equipment	0	0	0	0
Public Improvements	0	0	0	0
Total	2,310,335	2,565,885	2,455,495	2,562,915
Revenue Sources:				
Interest	38	0	0	0
Other Rev	17,483	0	0	0
Transfers	3,250	0	0	0
Sewer Charges	2,289,565	2,565,885	2,455,495	2,562,915
Total	2,310,335	2,565,885	2,455,495	2,562,915

ROSECRANS MEMORIAL AIRPORT



Rosecrans Memorial Airport

Mission

Dedicated to providing safe aeronautical facilities and quality services to all general, corporate, commercial and military aviation operations of a progressive community.

Core Services

- Maintain all airport pavement and safety area surfaces, lighting and markings
- Provide required FAA airport maintenance and operations such as grass mowing, snow removal and wildlife conditions
- Meet/exceed compliance requirements evaluated during annual FAA Part 139 Airfield Safety Inspection
- Manage land/property leases with tenants to resolve any deficiencies and monitor compliance
- Maintain current airfield preventative maintenance program/forecast for future airfield pvmt program
- Implement airport security measures necessary to ensure airport safety and to satisfy FAA
- Provide affordable aircraft hangar rental space for private/commercial aircraft at fair mkt value
- Inspect supplies fueling equipment/vehicles for FAA compliance
- Maintain operational joint use areas as contracted in Airport Joint Use Agmt with MoANG

Current Year Activity/Achievements

- Design and reconstruct Runway 17/35
- MCCA MoANG Runway 17/35
- Design new Air Traffic Control Tower, Admin and SRE Buildings
- Purchased new Bush Hog and Large area Mower to effectively/efficiently perform daily airfield tasks
- Maintain Wildlife Perimeter Fence
- EAA Young Eagles annual rallies to give STJ youth opportunity to explore aviation

Budget Challenges/Planned Initiatives

- Ever increasing FAA requirements to maintain certification
- New management of the Rosecrans Diner
- Aging buildings and equipment continue to increase frequency of repair time and costs
- Replacement of several aging equipment and appliances
- Partner with 139AW to accommodate all military missions
- Capital Improvement Projects, Various
- Feasibility study of facilities on so end of airport for potential private sector investment to the community

Performance Statistics

- Total Based Aircraft (2021):63 (10-military; 53-general aviation, corporate, medical, agriculture)
- Total Aircraft Operations (2021 takeoff/landings):12,938 compared to 2020 total of 18,333
- Total Volume Aircraft Fuel Sales (2021):225,226 gallons compared to 2020 total of 217,307
- Hangar Occupancy: 34 existing T-hangars with average 90% occupancy (85% in 2021)

AIRPORT OPERATIONS

Program 1310

Program Description

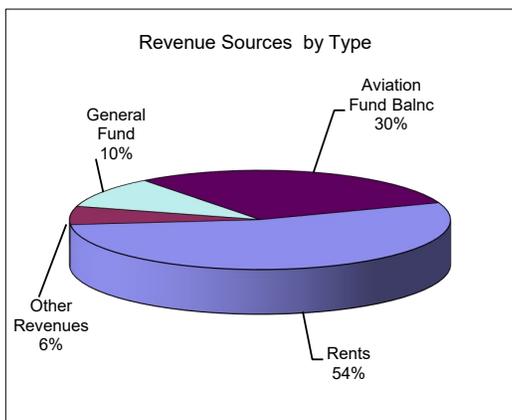
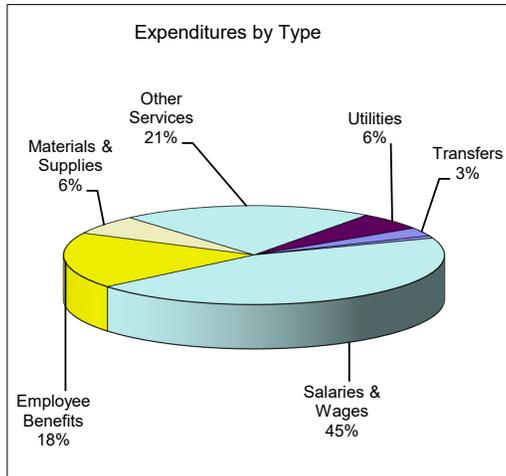
To improve the economic climate of the airport and attract additional general aviation and commercial operations this program oversees airport maintenance and operations. The program derives revenue through facility, hangar and land rents. Deficits are financed through transfers from the SIM&R Fund. Over the last five years, the airport has received over \$5 million in capital improvement grants. Aviation is under the direction of Public Works & Transportation

Staffing Detail

Airport Operations Manager
 General Manager - Aviation
 Administrative Assistant
 Airport Maintenance Specialist

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
3	3	3	3
6	6	6	6

Operating Budget Summary



Expenditures:

Salaries & Wages
 Employee Benefits
 Materials & Supplies
 Other Services
 Utilities
 Capital Outlay
 Capital Improvements
 Transfers
 Transfers Network

Total

Revenue Sources:

Misc Grants
 Rents
 Other Revenues
 Interest Earnings
 General Fund
 Aviation Fund Balnc

Total

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
291,646	297,294	273,521	304,800
117,453	121,345	121,345	126,011
37,052	44,040	44,040	43,630
196,565	142,609	142,609	146,590
41,148	39,502	39,502	39,502
174,341	0	117,258	0
0	0	0	0
19,147	19,147	19,147	19,147
5,415	5,625	5,625	5,625
882,766	669,562	763,047	685,305
61,492	0	32,868	0
341,033	341,739	367,653	369,721
298,919	40,780	110,038	40,780
396	100	100	100
85,000	70,000	70,000	70,000
95,927	216,943	182,388	204,704
882,766	669,562	763,047	685,305

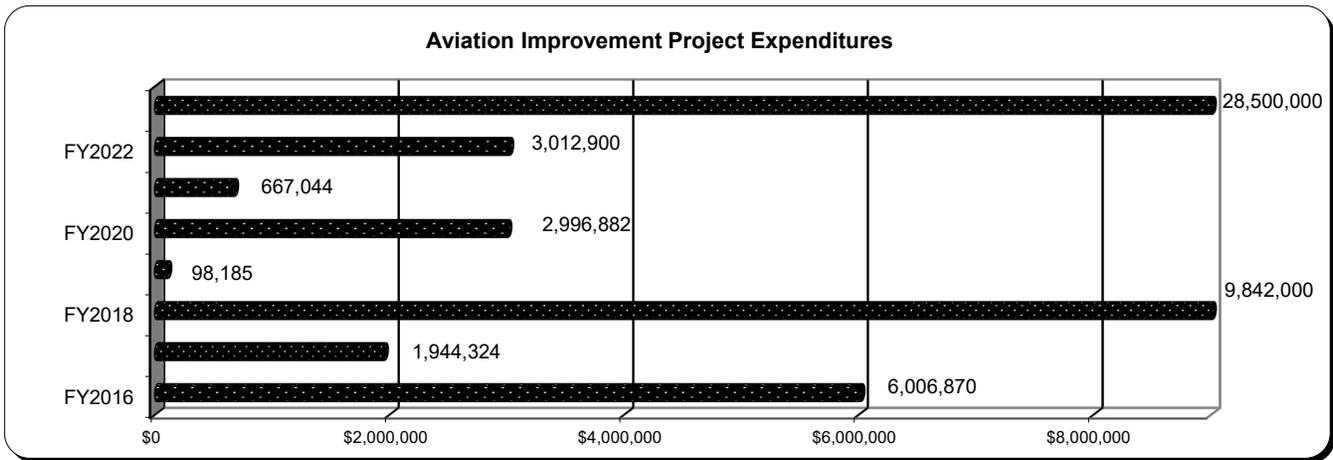
AVIATION FUND IMPROVEMENT PROJECTS

Program 1290

PROGRAM DESCRIPTION

The Airport Improvement Projects Program was established to track, monitor, and facilitate expenditure of the remaining funds for Aviation projects authorized by voters in the 1989 1/4 cent CIP Sales Tax Initiative. Many projects are now being completed for the future move of the Air National Guard unit to the north end of the Airport property. These projects are funded by the Guard. Federal Aviation grants and matching funds from Buchanan County help fund other projects.

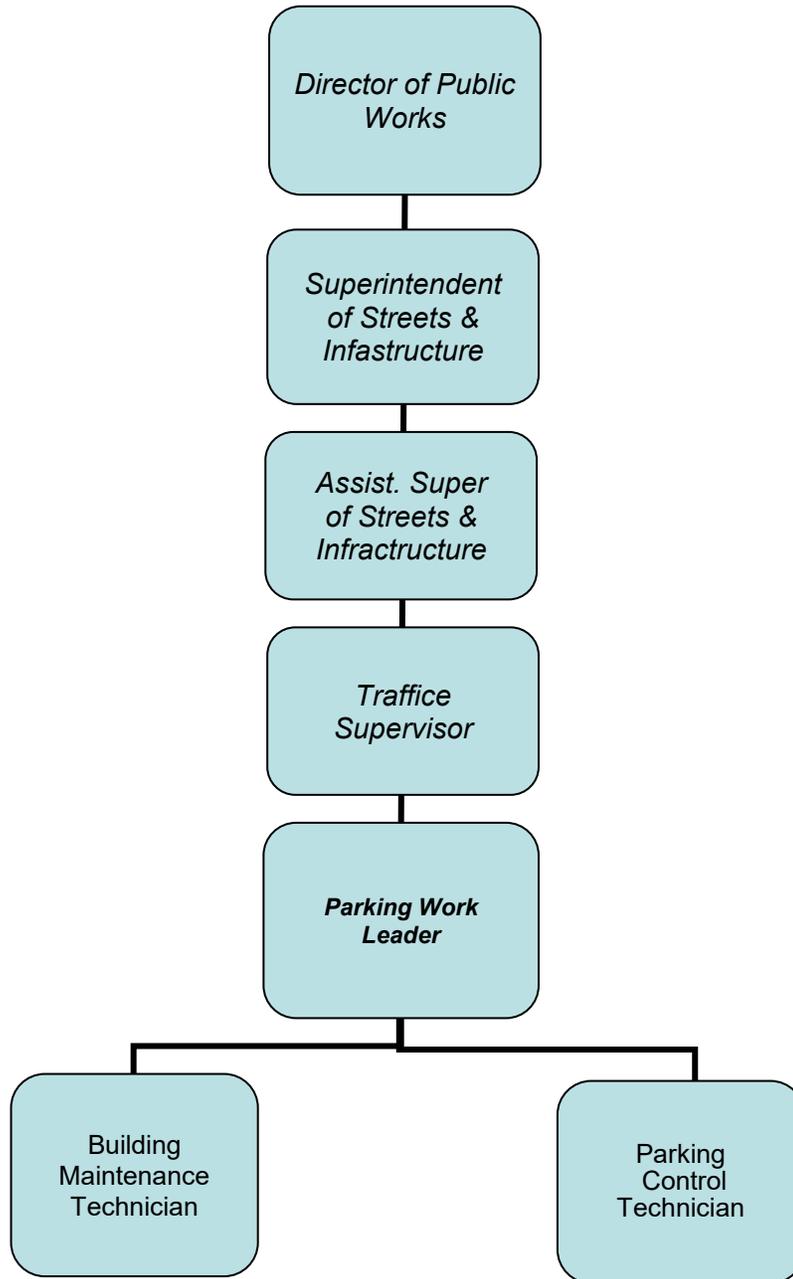
CAPITAL OUTLAY & PUBLIC IMPROVEMENTS



Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures				
Outside Services	441,494	0	1,800,000	0
Capital Equipment	0	0	0	0
Improvement Proj's	225,550	500,000	1,212,900	28,500,000
Total	667,044	500,000	3,012,900	28,500,000
Revenue Sources				
Grants	1,634,097	200,000	2,712,900	26,900,000
Transfers & Other	30,084	300,000	300,000	100,000
Aviation CIP FB	(997,137)	0	0	1,500,000
Total	667,044	500,000	3,012,900	28,500,000

PARKING OPERATIONS



PARKING MAINTENANCE

Program 1550

Program Description

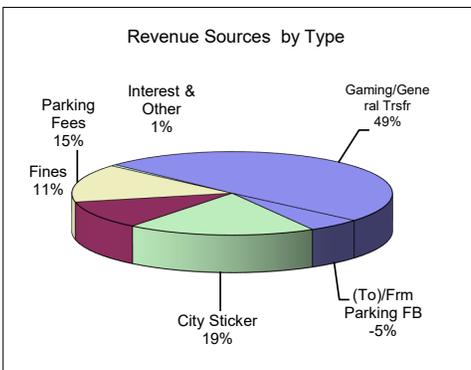
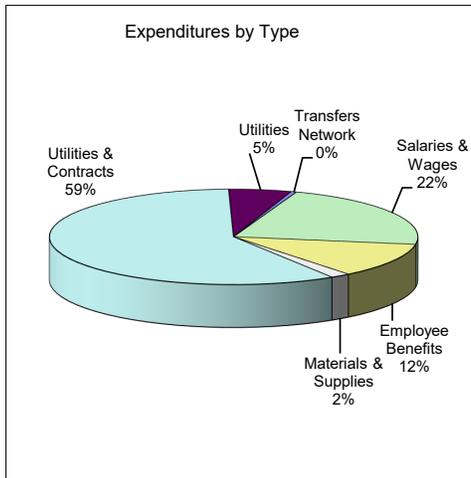
Parking staff provide safe, well maintained parking opportunities for the public who work and shop in the Central Business District through the maintenance and repair of parking garages, surface lots, and on-street parking spaces. Staff maintain ticket dispensers and electronic gates; enforce traffic and parking regulations, and staff garage collection booths.

Staffing Detail

Work Leader
 Building Maintenance Tech
 Parking Control Technician

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
1	1	1	1
3	3	3	3

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	90,185	101,233	84,383	104,393
Employee Benefits	49,183	55,912	55,912	55,762
Materials & Supplies	3,677	8,050	8,050	8,245
Utilities & Contracts	118,901	153,089	153,089	277,638
Utilities	20,957	26,100	26,100	26,100
Transfers	0	0	0	0
Transfers Network	2,166	2,250	2,250	2,250
Capital	0	0	0	0
Capital Outlay	0	0	0	0
Total	285,069	346,634	329,784	474,388
Revenue Sources:				
City Sticker	104,309	90,000	105,000	90,000
Fines	52,446	52,000	40,100	52,000
Parking Fees	77,951	70,400	65,303	70,400
Interest & Other	166	2,680	2,680	2,680
Transfers	1,200	0	0	0
Gaming/General Trsfr	73,500	106,500	106,500	233,800
(To)/Frm Parking FB	(24,503)	25,054	10,201	25,508
Total	285,069	346,634	329,784	474,388

Public Parking Operations

Mission

The mission of the Public Parking Division is to provide safe, well maintained parking facilities for the public who work and shop in the Central Business District and South Side.

Core Services

- Maintenance and repair of parking garages, surface lots, and on-street parking spaces
- Enforce parking regulations
- Ensure quality customer service to the downtown community
- Provide two Public Parking and Enforcement positions in the Central Business District

Current Year Activity/Achievements

- Limited enforcement of parking regulations due to staff cuts
- Continued enforcement duties on 2 levels of new Mosaic parking garage at 8th and Felix
- Began program to assist Police Department with Overtime Parking enforcement throughout the city

Budget Challenges/Planned Initiatives

- Lack of funding has resulted in the inability to make needed repairs to the facilities and adequately replace equipment
- Loss of Parking Garage attendants has resulted in virtually no income from garages
- Overtime costs from new program assisting Police Department
- Experienced revenue loss due to COVID

Performance Statistics

- Tickets issued by staff: 1,305
- Fines collected upon citation: \$ 7,753
- Fines collected after 1st notice: \$ 4,498
- Fines collected after 2nd notice: \$ 6,331

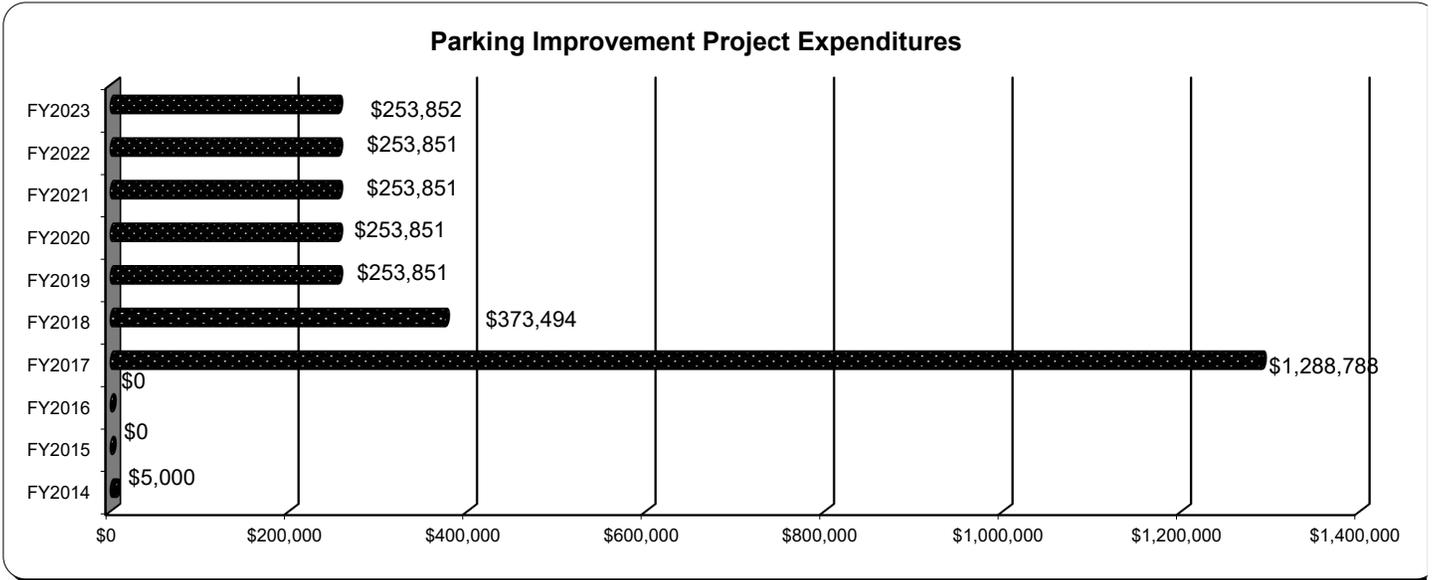
PARKING FUND IMPROVEMENT PROJECTS

Program 1230

PROGRAM DESCRIPTION

The Parking Improvement program was established for repairs and renovations on the City's parking facilities.

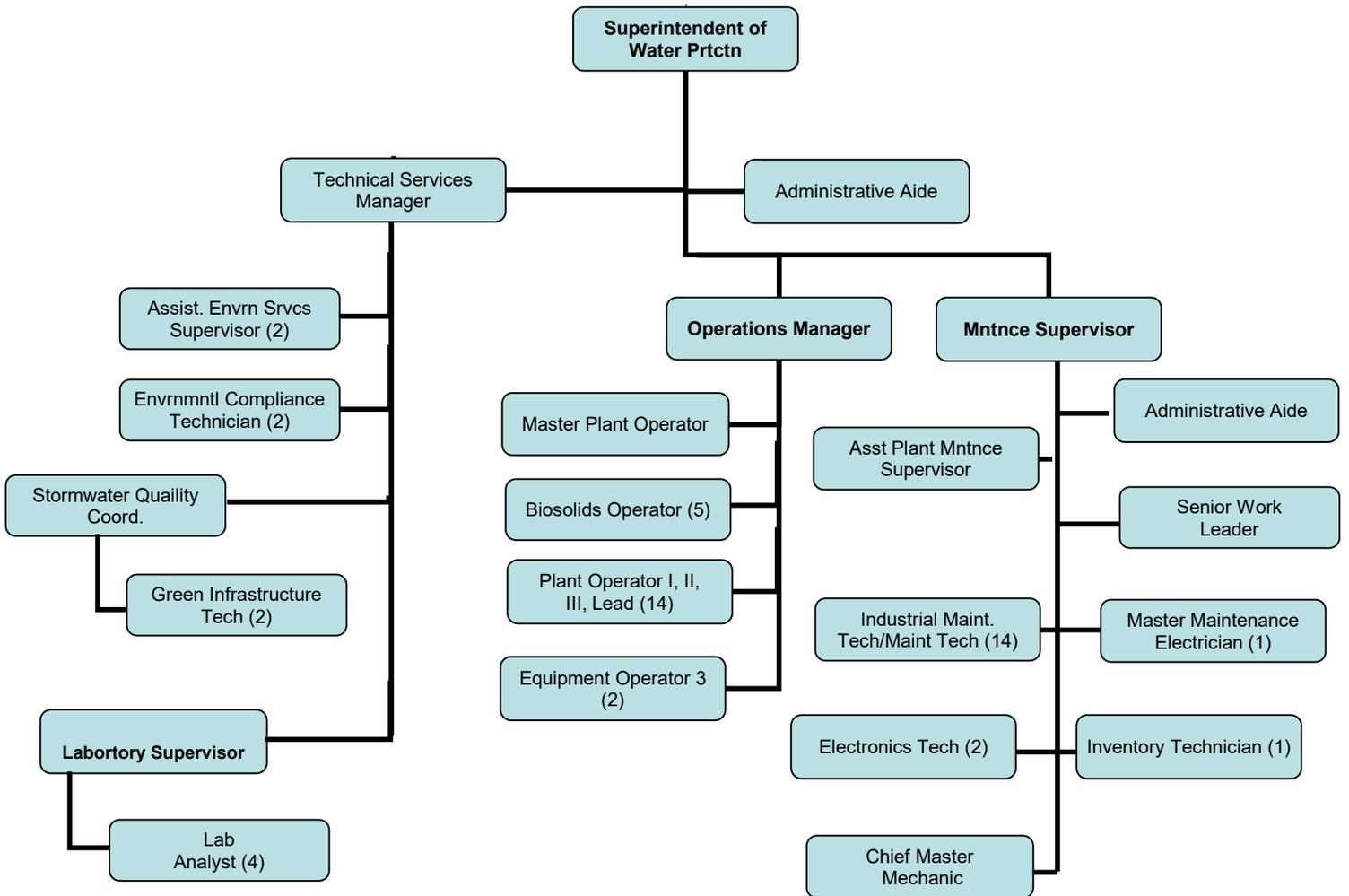
CAPITAL OUTLAY & PUBLIC IMPROVEMENTS



Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures				
Materials & Services	0	0	0	0
Debt Serv-Princ	185,492	192,911	192,911	200,628
Debt Serv-Interest	68,360	60,940	60,940	53,224
Total	253,851	253,851	253,851	253,852
Revenue Sources				
Grants	0	0	0	0
Transfers	253,851	253,851	253,851	253,851
Total	253,851	253,851	253,851	253,851

WATER PROTECTION



WATER PROTECTION ADMINISTRATION, WATER PROTECTION SERVICES, LABORATORY

Mission

To ensure that the public health is protected, the environment is not harmed, and this essential utility service is available to encourage growth and economic vitality in our community.

Core Services

- Provide comprehensive wastewater treatment services.
- Comply with all guidelines set forth by the Environmental Protection Agency (EPA) and the Missouri Department of Natural Resources (MDNR).
- Comply with all discharge regulations set forth by the EPA, the MDNR and the National Pollutant Discharge.
- Monitor compliance by Significant Industrial Users (SIU's) with regulatory agency effluent guidelines as well as with the City's Pre-Treatment Ordinance.
- Monitor discharge from the City's Wastewater Treatment Facility daily to ensure regulatory compliance.
- Perform proactive major maintenance of significant process systems.
- Monitor F.O.G. (Fats, Oils, & Grease) compliance from restaurants and other permitted contributors.
- Administer the MS4 Storm Water Program.
- Compile and report all required Reports to regulatory agencies.

Current Year Activity/Achievements

- Continue to implement Phase 1 of the Long Term Control Plan for reducing Combined Sewer Overflows (CSO's).
- Phase 1 is estimated to cost \$150,000,000.00 over the 20 year period.
- Continue Seasonal operation of the U.V. Wastewater Effluent Disinfection System.
- Annual Cost of Service Study is progressing.
- Implementation of bio-solids fertilizer program
- Continue Water Shut-off duties in conjunction with unpaid sewer bills.

Budget Challenges/Planned Initiatives

- Implementation of Cartegraph software for asset management and work flow monitoring.
- Continue to install CSO monitoring stations at 14 existing CSO structures.
- Request SRF funding through Missouri Department of Natural Resources for completion of energy savings project.

Performance Statistics

- Number of Notice of Violations issued against the City is Zero.
- Average daily flow treated is 24 million gallons per day.
- Total primary plant capacity is 27 million gallons per day.
- Total secondary plant capacity is 54 million gallons per day.
- Number of pumping stations is 19.

WPC ADMINISTRATION

Program 6310

Program Description

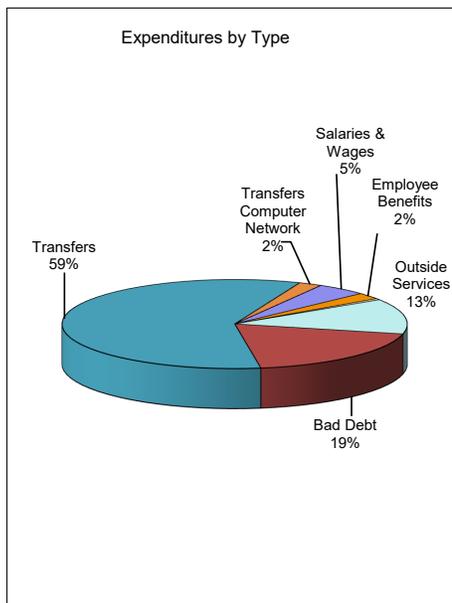
Provides administrative and management support for the sewer treatment plant, pumping stations, airport lagoon system and laboratory. Staff provide internal management duties, oversees regulatory compliance, monitors wastewater classes and licenses, and responds to regulatory inquiries to ensure environmental protection and to protect public health.

Staffing Detail

Supt Water Protection
 Assist. Super of WWT
 Administrative Assistant

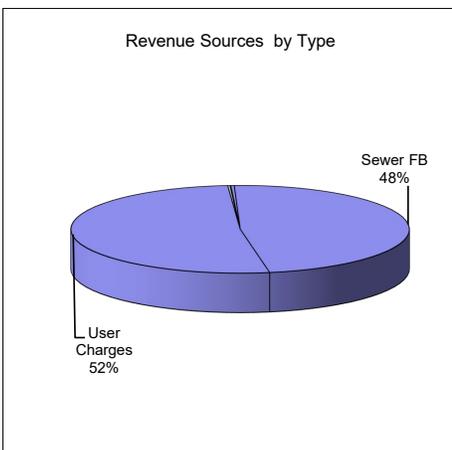
2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
1	0	0	0
1	1	1	1
3	2	2	2

Operating Budget Summary



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	118,817	122,460	153,110	124,231
Employee Benefits	49,755	59,592	59,592	61,165
Materials & Supplies	7,806	14,000	9,000	12,335
Outside Services	278,682	338,990	335,490	337,098
Utilities	0	0	0	0
Capital Outlay	0	0	0	0
Capital Improvements	0	0	0	0
Bad Debt	591,344	500,000	600,000	500,000
Debt Serv-Princ	0	0	0	0
Debt Serv-Interest	0	0	0	0
Transfers	1,479,527	1,544,071	1,544,071	1,544,072
Transfers Computer N	57,399	57,375	57,375	57,375
Total	2,583,330	2,636,488	2,758,638	2,636,276



Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Sewer Charges	30,698,029	30,779,789	31,515,994	30,779,789
User Charges	62,700	0	100,000	0
Other Revenue	184,855	1,000	1,000	125,000
Prin Earnings	322	15,000	15,000	15,000
Interest Earnings	420,000	200,000	200,000	200,000
Transfers	(96,693)	25,000	25,000	25,000
Sewer FB	(28,685,883)	(28,384,301)	(29,098,356)	(28,508,513)
Total	2,583,330	2,636,488	2,758,638	2,636,276

LABORATORY

Program 6350

Program Description

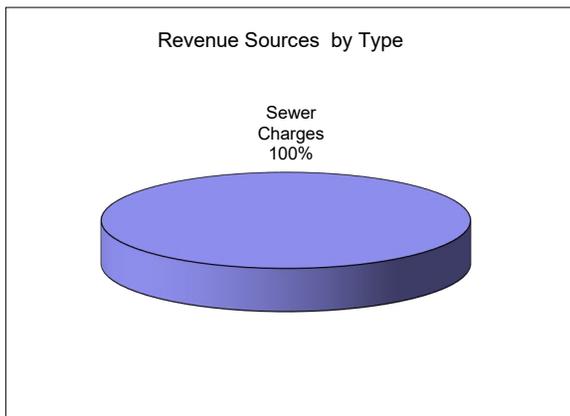
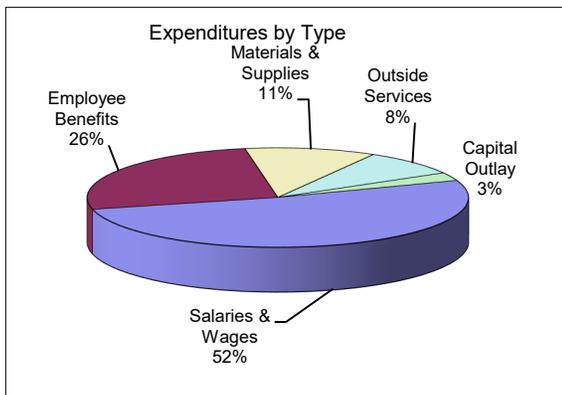
The Laboratory monitors compliance with regulatory agencies such as MDMR, the EPA as well as the City's Pre-Treatment Ordinance. Staff gather field samples and conduct testing. This also allows for industrial cost recovery based on the use of the treatment plant and collection system by industrial users.

Staffing Detail

- Laboratory Supervisor
- Technical Services Manager
- Assistant Environmen Svc Super
- Stormwater Quality Coorinator
- Laboratory Analyst
- Green Infrastructure Tech
- Environmental Compliance Tech

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
1	1	1	1
1	1	1	1
2	2	2	2
1	1	1	1
4	4	4	4
2	2	2	2
1	1	1	2
12	12	12	13

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	509,095	547,526	485,899	580,128
Employee Benefits	239,917	269,815	269,815	292,648
Materials & Supplies	141,380	125,000	125,000	125,000
Outside Services	50,907	79,800	79,800	94,300
Capital Outlay	0	40,000	40,000	30,000
Total	941,299	1,062,141	1,000,513	1,122,076
Revenue Sources:				
Sewer Charges	941,299	1,062,141	1,000,513	1,122,076
Total	941,299	1,062,141	1,000,513	1,122,076

Water Protection Plant

Program 6330

Program Description

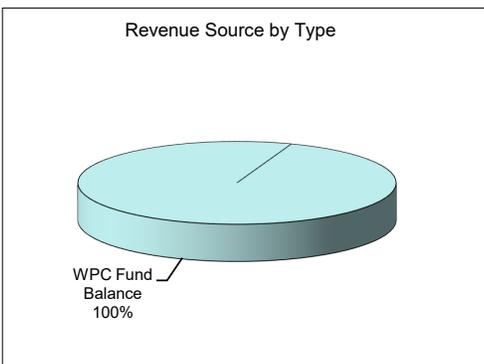
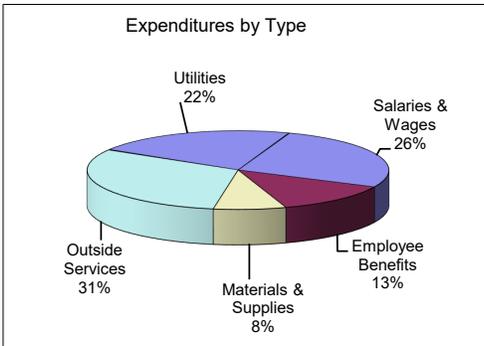
Staff operate and maintain all treatment plant facilities and equipment and monitor compliance with effluent guidelines established by the Environmental Protection Agency (EPA) and Missouri Department of Natural Resources (MDNR) in order to protect public health and the environment.

Staffing Detail

- Plant Maintenance Supervisor
- Operations Manager
- Master Plant Operator
- Ast Plant Mtc Supervisor
- Chief Master Mechanic
- Lead Plant Operator
- Electronics Technician
- Senior Work Leader
- Master Maintenance Technician
- Plant Operator III
- Indust Mtc Tech
- Plant Operator 2
- Plant Operator
- Maintenance Technician
- Inventory Control Technician
- Equipment Operator 3
- Operations Tech
- Labor
- Administrative Aide
- Pump Station Collection Technician
- Senior Auto Machanic
- Biosolids Operator
- Engineering Clerk PT (25 hrs/wk)

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
1	1	1	1	1
1	1	1	1	1
1	1	1	1	1
1	1	1	1	1
1	1	1	1	1
2	1	1	1	0
3	2	2	2	2
1	1	1	1	1
1	1	1	1	1
2	0	0	0	0
11	10	10	10	10
3	3	3	3	4
6	10	10	10	10
2	4	4	4	4
1	1	1	1	1
2	2	2	2	2
1	1	1	1	0
0	0	0	0	0
1	1	1	1	1
0	0	0	0	0
0	0	0	0	0
5	5	5	5	5
0	0	0	0	0
	46	47	47	46

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	1,879,608	2,218,267	1,978,488	2,176,987
Employee Benefits	942,129	1,087,682	1,087,682	1,048,715
Materials & Supplies	495,325	622,000	582,000	637,000
Outside Services	2,866,241	2,620,001	2,473,873	2,532,854
Capital Outlay	22,288	208,000	208,000	18,000
Capital Improve	0	0	0	0
Utilities	1,778,014	1,765,000	1,757,000	1,785,000
Transfers	46,664	6,664	6,664	6,664
Total	8,030,270	8,527,614	8,093,707	8,205,220
Revenue Sources:				
Grants & Other	0	0	0	0
Other Rev	39,296	0	0	0
Transfers from ARPA	0	0	647,701	0
WPC Fund Balance	7,990,974	8,527,614	8,093,707	8,205,220
Total	8,030,270	8,527,614	8,741,408	8,205,220

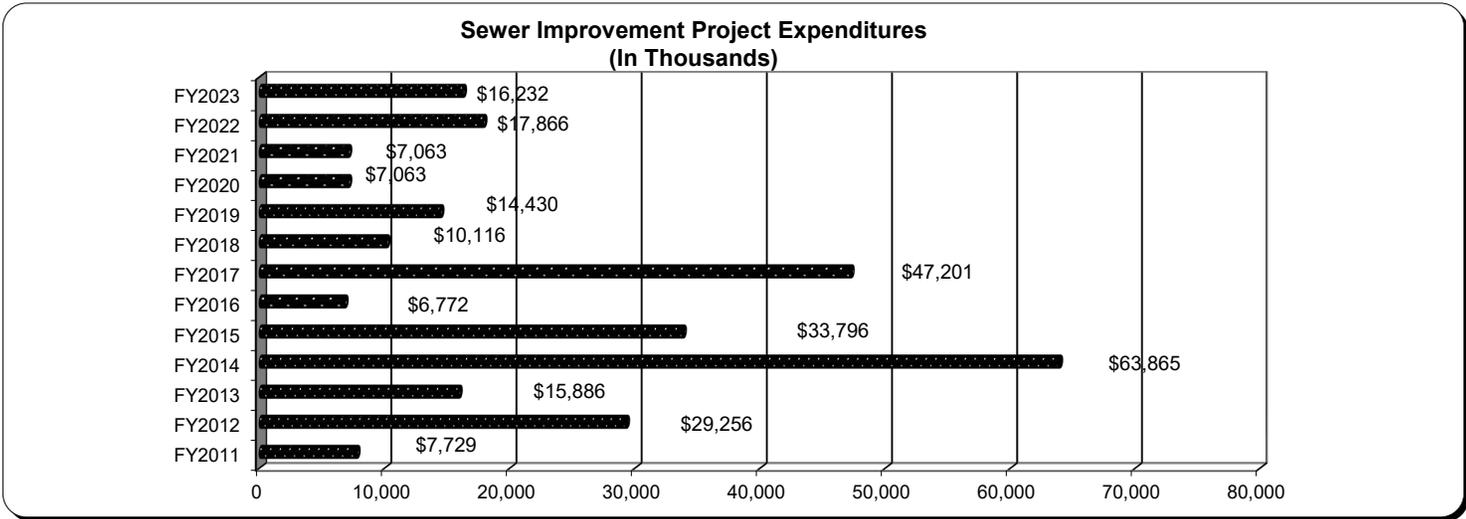
WATER PROTECTION FUND IMPROVEMENT PROJECTS

Program 1240

PROGRAM DESCRIPTION

The Sewer Improvement Program was established to provide project management and reporting for major treatment plant and collection system improvements. Projects currently in progress are financed by a revenue bonds and SRF leveraged loans.

CAPITAL OUTLAY & PUBLIC IMPROVEMENTS



Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures				
Services	8,580	0	0	0
Capital	187,771	959,645	959,645	525,000
Capital Improvemen	6,755,027	16,906,529	28,041,541	15,707,462
Other Debt Charges	112,090	0	0	0
Total	7,063,468	17,866,174	29,001,186	16,232,462
Revenue Sources				
Sewer Charges	0	0	0	0
Interest & Other Rv	85,095	100,700	100,700	100,700
Grants	0	0	0	0
Transfers from ARP,	0	0	2,921,204	0
Bond Revenues/Int	9,939,467	16,431,489	27,497,596	15,332,462
Sewer FB	(2,961,094)	1,333,985	(1,518,314)	799,300
Total	7,063,468	17,866,174	29,001,186	16,232,462

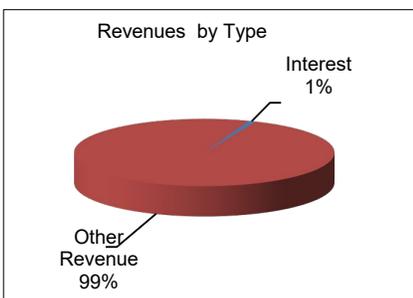
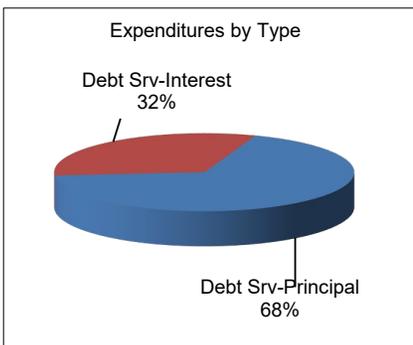
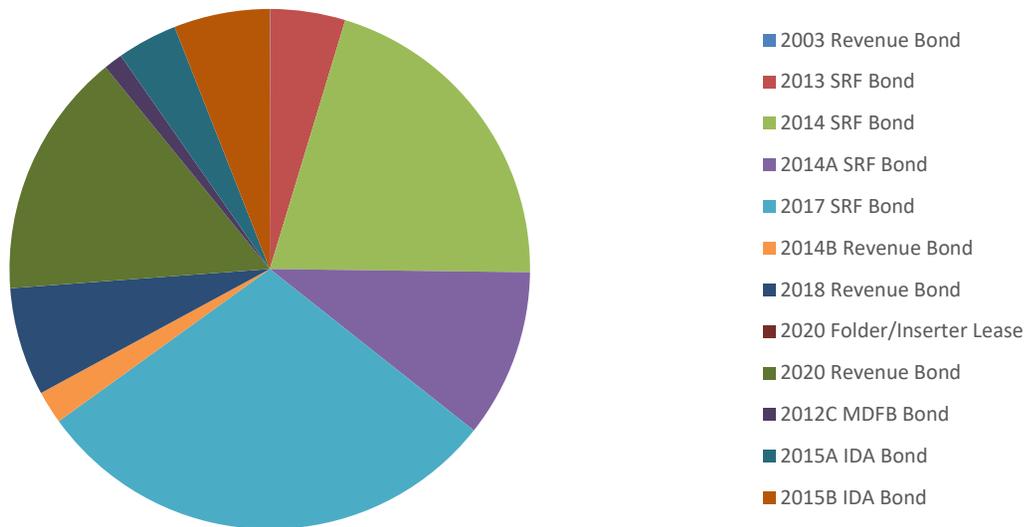
SEWER DEBT SERVICE PROGRAM

Program 1245

PROGRAM DESCRIPTION

The Sewer Debt Service Program includes all annual principal and interest payments of indebtedness. Bonded debt is used to finance large capital projects such as construction or repair of buildings, improvements, sewer infrastructure and purchase of high cost machinery and equipment. Revenue bonds are sold to fund capital improvements when sufficient earnings can be generated from the improvements to repay the bond debt. Revenue bonds require voter approval of 2/3rds or 4/7ths majorities. The Missouri State Revolving Fund (SRF) leveraged loan program is a subsidized low interest low program available through the Department of Natural Resources Water Protection Program for improvements to the City's sewer infrastructure. Projects currently in progress are financed by revenue bonds and SRF leveraged loans. A complete list of Sewer indebtedness is detailed in the Summary of Existing Municipal Debt.

FY23 Total Sewer Indebtedness



Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures				
Debt Srv-Principal	9,540,500	9,829,000	9,829,000	10,127,500
Debt Srv-Interest	5,519,304	5,026,209	5,026,209	4,755,908
Transfer	0	0	0	0
Total	15,059,804	14,855,209	14,855,209	14,883,408
Revenue Sources				
Interest	108,267	130,000	130,000	130,000
Other Revenue	145,001	371,183	371,183	371,183
Sewer FB	14,806,536	14,354,026	14,354,026	14,382,225
Total	15,059,804	14,855,209	14,855,209	14,883,408



Mass Transit

Mission

To provide safe, convenient and affordable public transportation for both the ambulatory and mobility challenged populations with a fixed route system that allows route deviation for curb-to-curb service.

Core Services

- Accessible bus service on 8 fixed routes, 5 days a week
- Reduced service on 11 fixed routes on Saturdays
- Curb-to-curb pickups with scheduled deviations at least 30 minutes prior to departure
- Bus service to Elwood with deviation on any scheduled #18 King Hill trip
- Intelligent Transportation System and scheduling software that allows faster reaction in the event of an emergency; provides better routing information to passengers; increases passenger confidentiality; improves communications between drivers and dispatchers; automates visual and voice announcements of major intersections and stops for sight and hearing challenged passengers; enables accurate passenger counting
- Half fare passes and fares available to persons with disabilities and over the age of 60
- Youth passes and fares available to those age 18 to 6
- Free rides for those under 6

Current Year Activity/Achievements

- Continued Open Access arrangement with Missouri Western State University. MWSU pays a fee to cover the fare for students to ride all year with their ID.
- Continued Travel Ambassador program which assists new customers in using transit (grant funded)
- Continued expanded Saturday service (grant funded)
- Continued smart phone fare payment app/Route Shout bus tracking app
- Contracted to provided security at 6th and Angelique transfer center
- Contracted to restate Transit Development Plan

Budget Challenges

- While fuel costs remained low this year, the market is still difficult to anticipate. The budgeted amount for fuel is a conservative estimate.
- Miscellaneous facility repairs and customer amenities are planned using federal capital grants.
- Building new transfer center on east side of town. Will ultimately replace Hy-Vee transfer center
- Realignment of routes beginning late spring/early summer as suggested by TDP
- Rebrand St Joseph Transit

Performance Statistics

- Performance Statistics: FY2020 FY2021 FY2022 (Projected)
- On-Time Performance 96.3% 98.6% 98.6%
- Number of fare paying passengers (w/o transfers) 270,748 200,344 220,000
- Number of trips (including transfers) 330,664 246,391 270,000
- Percent of operating budget funded by paying riders 5.1% 4.2% 4.2%
- Percent of "half fare" passengers 19% 18% 19%
- Cost per trip per passenger \$15.59 \$22.32 \$22.89
- Number of deviations 46,237 30,974 37,000

*trip = passenger ride from one bus or one point to another

MASS TRANSIT OPERATIONS

Program 1710

Program Description

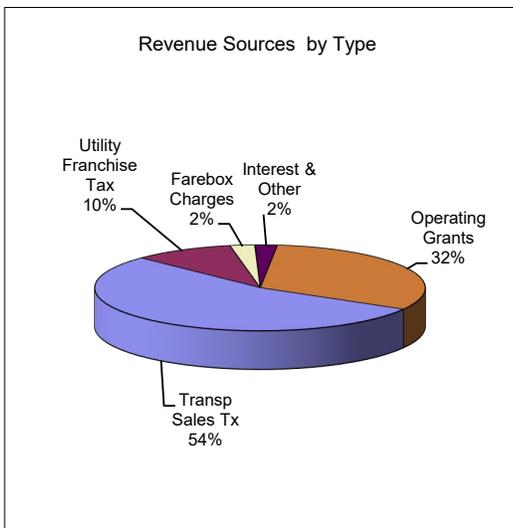
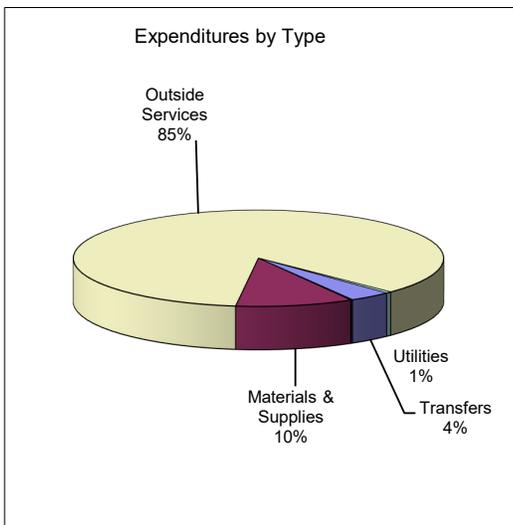
The transit system provides a safe, convenient, and affordable means of transportation. It strives to equally serve the needs of the disabled community through both fixed route and curb to curb services.

Staffing Detail

Mass Transit staff (53) are employed by the City's transit contractor.

2020-21	2021-22		2022-23
	Actual	Adopted Budget	

Operating Budget Summary



	2020-21	2021-22		2022-23
		Actual	Adopted Budget	
Expenditures:				
Travel/Training	1,570	3,350	3,350	3,350
Materials & Supplies	347,394	728,695	728,695	818,000
Outside Services	5,677,685	6,492,720	6,496,370	6,815,629
Utilities	37,698	39,191	39,191	39,191
Capital Outlay	46,620	0	0	0
Capital Improve	0	0	0	0
Transfers	231,537	295,131	295,131	292,514
Transfers Computer	9,747	10,125	10,125	10,125
Total	6,352,252	7,569,212	7,572,862	7,978,809
Revenue Sources:				
Transp Sales Tx	5,090,915	5,372,161	5,636,607	5,636,607
Utility Franchise Tax	1,044,614	1,028,100	1,083,004	1,028,100
Farebox Charges	233,584	255,300	271,499	251,800
Other Revenues	47,029	3,500	4,823	3,500
Interest & Other	41,933	225,000	225,000	225,000
Operating Grants	4,200,285	1,753,258	1,833,582	3,312,478
Capital Grant	0	0	0	0
Transit FB	(4,306,109)	(1,068,107)	(1,481,653)	(2,478,676)
Total	6,352,252	7,569,212	7,572,862	7,978,809

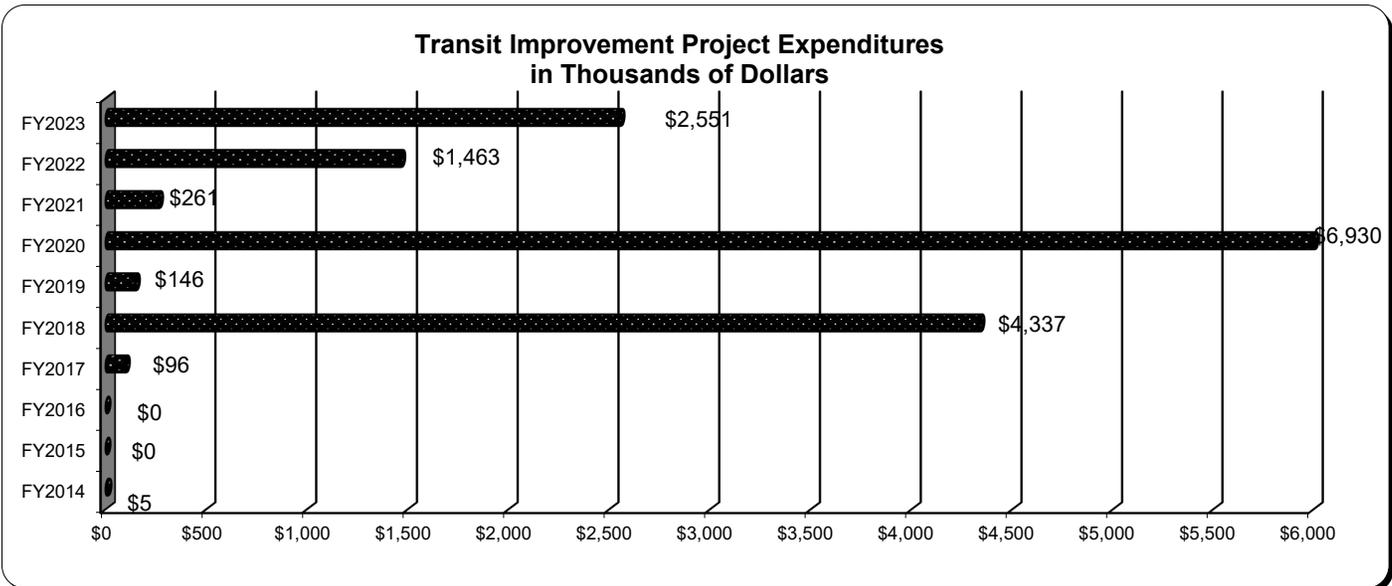
TRANSIT FUND IMPROVEMENT PROJECTS

Program 1280

PROGRAM DESCRIPTION

The Transit Improvement Program was established for project management and project cost reporting for major vehicle, facility, and other capital improvements and capital outlay primarily funded by the Federal Transit Administration (FTA).

CAPITAL OUTLAY & PUBLIC IMPROVEMENTS

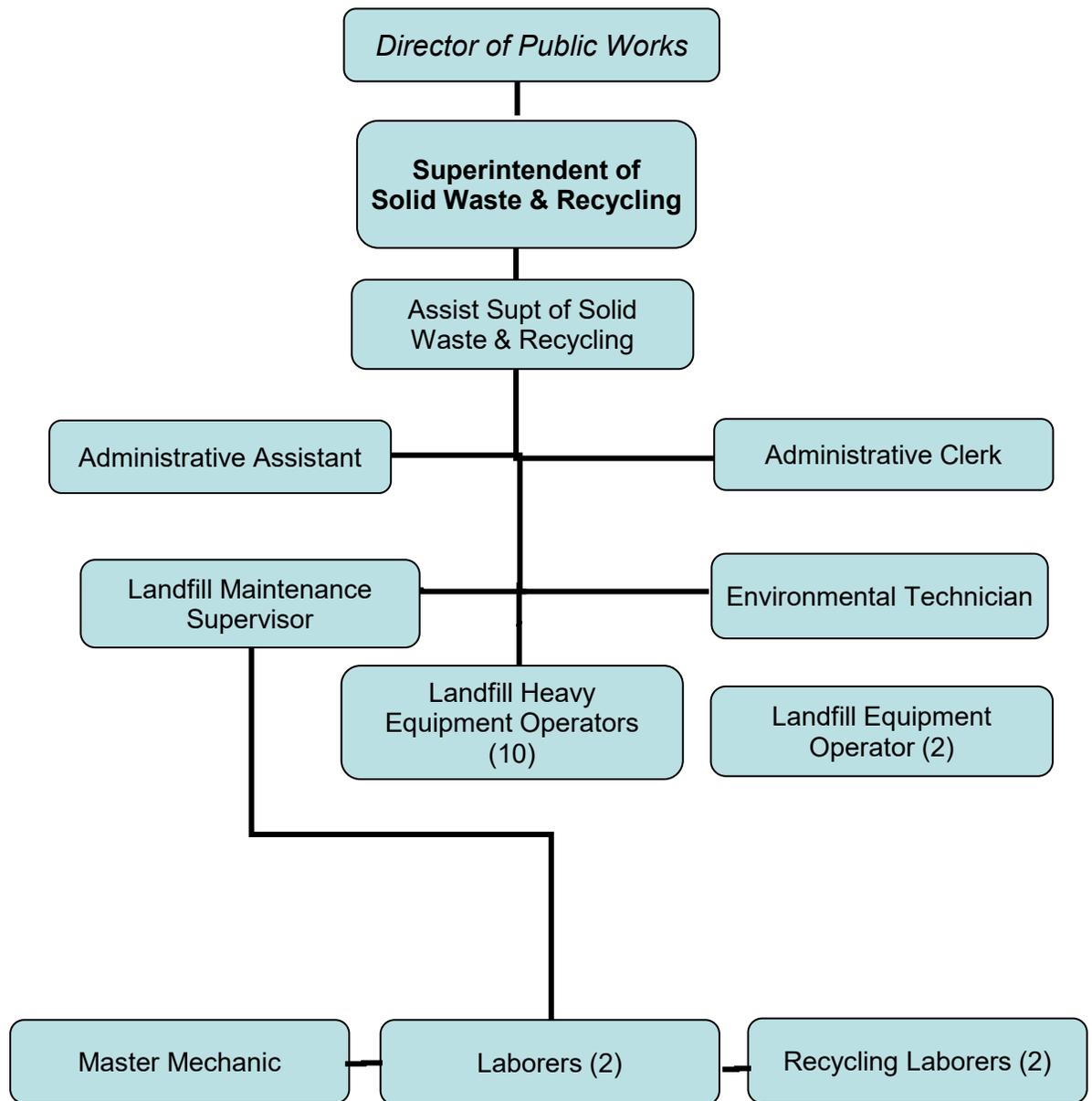


Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures				
Services	13,110	0	0	0
Capital Outlay	0	73,000	73,000	26,000
Improvement Projs	247,911	75,000	1,389,985	2,525,000
Total	261,021	148,000	1,462,985	2,551,000
Revenue Sources				
Grants	4,934,280	118,400	1,170,388	2,040,800
Transit Sales Tax	0	0	0	0
Transit FB	(4,673,260)	29,600	292,597	510,200
Total	261,021	148,000	1,462,985	2,551,000



LANDFILL & RECYLING OPERATIONS



Landfill & Recycling Operations

Mission

The mission of this program is to operate the St. Joseph Sanitary Landfill in the most cost-effective manner possible that provides for optimum protection of public health and environment.

Core Services

- Properly landfill and cover all solid waste for all 287 days
- Grind and compost all yard waste received
- Comply with all state regulations
- Comply with all EPA regulations
- Cut and properly dispose of all waste tires received
- Perform freon recovery and recycling of all appliances
- Properly recycle all materials received at the Recycling Center
- Provide safe disposal options for Household Hazardous Waste for the community
- Provide operation "Clean Sweep" for St. Joseph residents

Current Year Activity/Achievements

- 100,602 transactions processed at Landfill in 2021
- 213,155.53 tons of solid waste received in 2021
- 4,095.65 tons of yard waste received in 2021
- 4 MDNR inspections passed
- 8,818 whole tires and 15.62 tons of chopped tires received and processed in 2021
- 832 appliances received in 2021
- 334.83 tons during clean sweep operations 2021

Budget Challenges/Planned Initiatives

- Proper compaction and cover active fill
- Execution of erosion control plan to minimize impact on stormwater run-off
- Prepare facility to move into Stage 7 of the newly permitted area
- Perform all necessary steps to prepare facility for many years of future operations in the new permit
- Operational needs due to higher daily tonnage
- 2021's operational changes due to COVID and Labor shortage

Performance Statistics

- Percent of pounds of recycling material compared to tons of landfill material .01%
- Number of transactions processed at the landfill 82,527 up 18% from 2020
- Number of vehicles through Recycling Center 50,319
- Recycling material processed in 2021 1,367,865 pounds which is down from 6% 2018

LANDFILL OPERATIONS

Program 6110

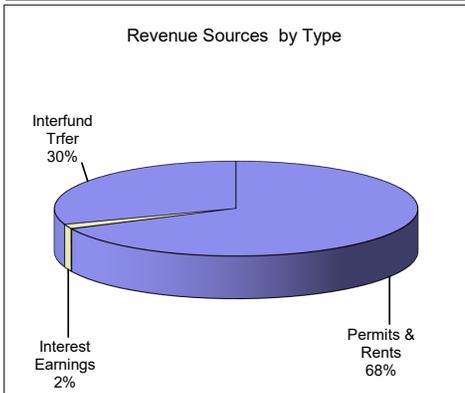
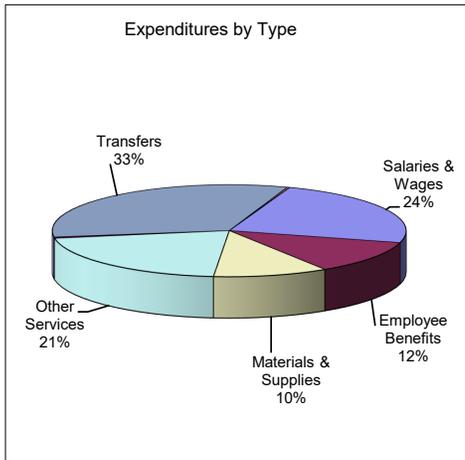
Program Description

The Landfill staff provide the citizens of St. Joseph and surrounding areas with a comprehensive, cost effective, environmentally safe solid waste management program through efficient daily operations at the existing landfill, through proper maintenance of the three closed landfills, and through development of new disposal areas for the future.

Staffing Detail

Supt of Solid Waste & Recy
 Solid Waste & Recycling Supervisor
 Asst Superintendent Solid Waste
 Chief Master Mechanic
 Master Mechanic
 Landfill Maintenance Supervisor
 Equipment Operator IV
 Landfill Heavy Equipment Operator
 Administrative Assistant
 Environmental Technician
 Equipment Operator 2
 Administrative Aide
 Laborer

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
1	1	1	1
1	1	1	0
0	0	0	1
1	1	1	0
1	1	1	1
0	0	0	1
8	10	10	0
0	0	0	10
1	1	1	1
1	1	1	1
2	2	2	2
1	1	1	1
2	2	2	2
19	21	21	21



Expenditures:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages	936,082	943,864	858,127	953,809
Employee Benefits	396,775	453,190	453,190	472,043
Materials & Supplies	399,974	420,500	420,500	423,045
Other Services	597,887	828,915	867,915	841,666
Utilities	15,862	17,500	17,500	17,500
Capital Outlay	0	0	0	0
Transfers	1,230,114	1,463,600	1,463,600	1,313,600
Transfers Network	7,581	9,000	9,000	9,000
Total	3,584,274	4,136,569	4,089,832	4,030,663

Revenue Sources:

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Permits & Rents	6,992,294	6,652,000	7,000,113	6,987,110
Misc. Charges	81,360	15,300	30,300	15,300
Interest Earnings	(18,800)	150,100	150,100	150,100
Gas to Energy Sales	4,425	3,225	4,000	3,225
Rents	4,551	4,551	4,551	4,551
Interfund Trfer	(3,479,556)	(2,688,607)	(3,099,232)	(3,129,623)
Total	3,584,274	4,136,569	4,089,832	4,030,663

RECYCLING OPERATIONS

Program 6150

Program Description

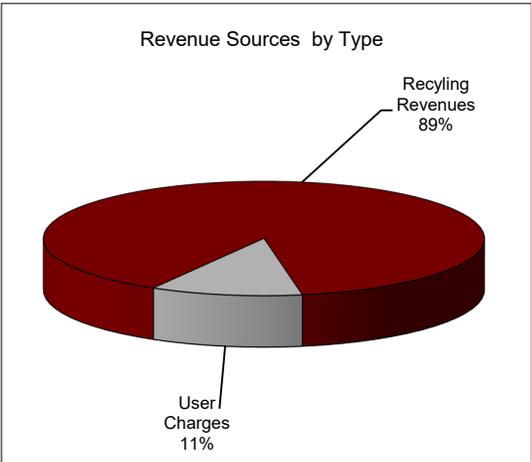
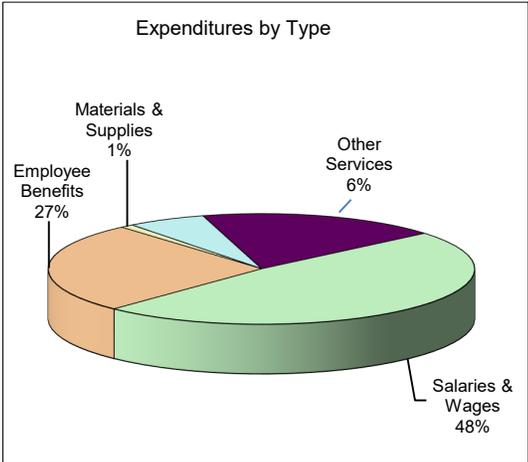
The recycling center was opened in 1995 to reduce the volume of waste that otherwise would be sent to a landfill by providing a drop-off site which collects eight types of products.

Staffing Detail

Laborer

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
2	2	2	2

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Salaries & Wages	70,836	64,000	65,407	64,992
Employee Benefits	37,400	36,043	36,043	35,692
Materials & Supplies	1,238	1,350	1,350	1,350
Other Services	2,236	7,030	7,030	8,030
Utilities	0	4,800	4,800	24,700
Capital Outlay	0	0	0	0
Transfers	3,250	0	0	0
Total	114,961	113,223	114,630	134,763
Revenue Sources:				
User Charges	1,000	1,000	1,000	1,000
Recycling Revenues	10,270	8,000	20,000	8,000
Recycling FB	103,692	104,223	93,630	125,763
Total	114,961	113,223	114,630	134,763

LANDFILL FUND IMPROVEMENT PROJECTS

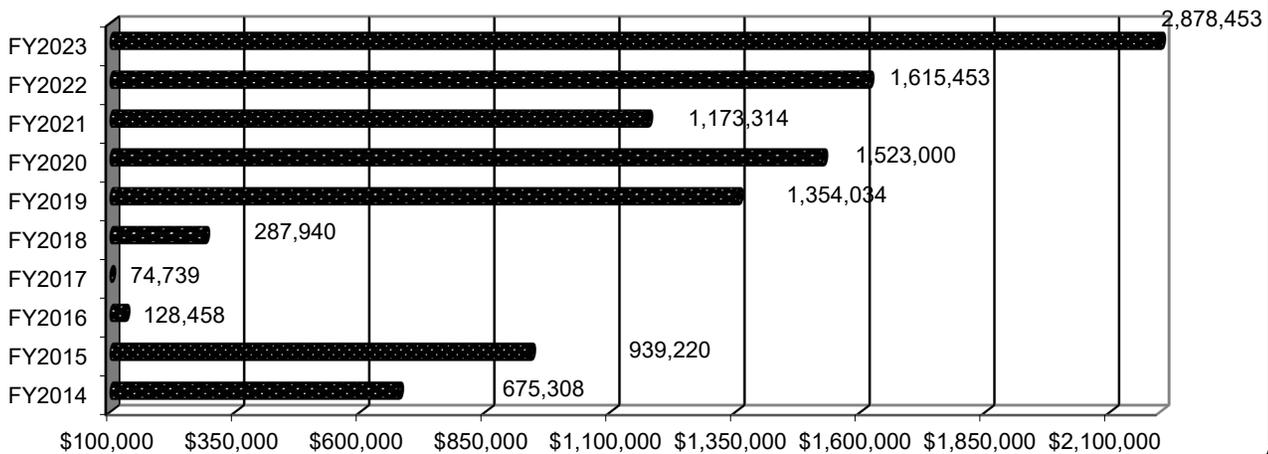
Program 1260

PROGRAM MISSION

The Landfill Improvement Program provides project management and cost reporting for major capital improvements at the Landfill. Projects include grading and construction, liner installation, and improvements related to the close of landfills as required by the Missouri Department of Natural Resources.

CAPITAL OUTLAY & PUBLIC IMPROVEMENTS

Landfill Improvement Project Expenditures



Capital Budget Summary

	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Expenditures				
Professional Services	24,823	70,453	70,453	320,453
Capital Outlay	1,045,696	895,000	895,000	1,833,000
Improvement Proj's	102,795	650,000	650,000	725,000
Total	1,173,314	1,615,453	1,615,453	2,878,453
Revenue Sources				
Approp FB	1,173,314	1,615,453	1,615,453	2,878,453
Total	1,173,314	1,615,453	1,615,453	2,878,453



OTHER PROGRAMS

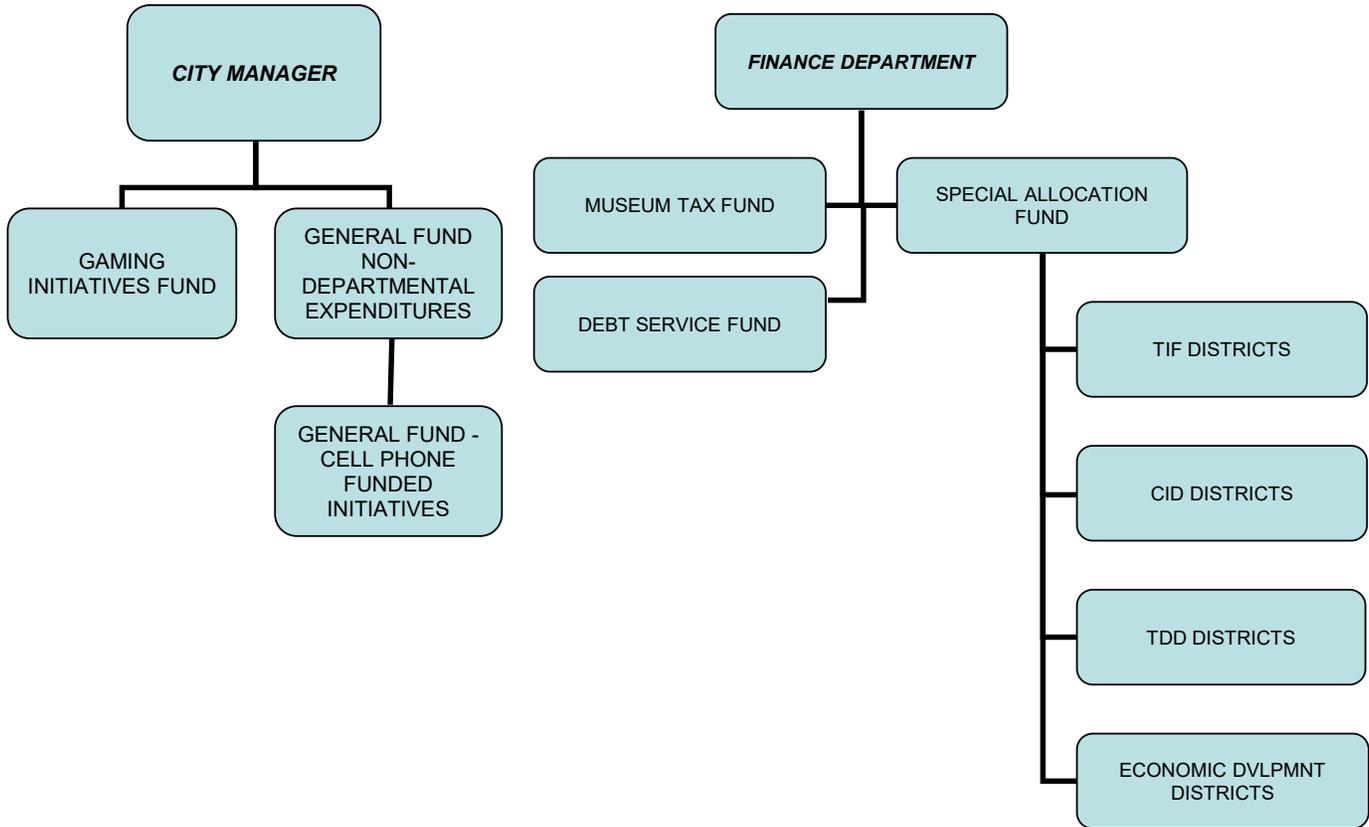
The City of St. Joseph's has several departments with no staff. All but one of these programs have their own funding sources.

Revenues in the Special Allocation fund are primarily generated through the Payments in Lieu of Property Taxes (PILOTs) and Economic Activity Taxes (EATs). They are used to reimburse developers within economic development districts and/or to pay debt service on TIF bonds.

The monies from the revenues received from the local casino and from cell phone franchise taxes have the possibility of being eliminated. These monies are used for one-time or less essential expenditures.

The Museum property tax monies are allocated to city-owned museums both directly to city-run facilities and via a management contract for others. A portion of the annual tax distribution is ear-marked for capital improvements at the Wyeth-Tootle Mansion.

TOTAL BUDGETED RESOURCES: \$ 11,122,877



OTHER PROGRAMS SUMMARY

ACCOUNT TYPE	2020-21		2021-22		2022-23
	Actual	Adopted		Estimated Actual	Budget
		Budget	Actual		
Salary & Wages/Benefits	0	0	3,231,869		0
Materials, Professional & Contracted Svcs	2,889,550	3,023,646	3,165,224		3,312,398
Debt Service, Reimbursed Expenditures	10,456,353	7,538,803	7,276,145		7,229,276
Transfers	732,351	531,644	531,644		531,203
Capital Outlay	11,250	50,000	0		50,000
	14,089,504	11,144,093	14,204,882		11,122,877
USES BY PROGRAM	SUPERVISING DEPARTMENT				
Gaming Initiatives	CMO	744,746	751,550	853,550	896,550
Non-Departmental	CMO	896,004	1,023,086	2,817,874	1,169,496
Cell Phone Initiatives	CMO	666,768	353,852	358,352	353,852
Museum Tax	FINANCE	531,094	591,193	538,828	587,355
Center Building TIF	FINANCE	30,920	36,340	36,340	41,200
Gilmore Building TIF	FINANCE	9,245	9,300	9,300	9,400
Downtown Mosaic TIF	FINANCE	597,559	602,000	602,000	610,700
CVS/Pharmacy STRA TIF	FINANCE	12,402	5,000	3,430	0
Uptown Redevelopment TIF	FINANCE	3,342	3,350	3,350	3,400
Ryan Block TIF	FINANCE	415	385	385	385
Cooks Crossing Redvlpmt	FINANCE	74,836	30,900	0	0
Downtown Revitalization TIF	FINANCE	0	0	0	0
Mitchell Avenue TIF	FINANCE	381,906	386,675	386,675	388,750
The Commons Dvlpmnt	FINANCE	792,758	511,911	274,247	0
NE Cook Road TIF	FINANCE	28,682	27,000	27,000	31,000
East Hills TIF	FINANCE	618,394	627,072	627,072	627,072
N County Dvlpmnt TIF	FINANCE	5,159,638	3,140,535	3,140,535	2,761,424
American Electric TIF	FINANCE	10	20,000	20,000	21,000
EBR Dvlpmnt TIF	FINANCE	278,167	295,000	295,000	300,000
Triumph Foods TIF	FINANCE	1,955,258	1,965,668	1,965,668	1,962,442
Fountain Creek TIF	FINANCE	131	100	100	100
Tuscany Towers TIF	FINANCE	361,368	372,000	372,000	375,000
ARPA	FINANCE	0	0	1,482,000	0
Debt Service	FINANCE	945,859	391,176	391,176	983,751
		14,089,504	11,144,093	14,204,882	11,122,877
FUNDING SOURCES					
General Fund		1,562,773	1,376,938	3,176,226	1,523,348
Gaming Fund		744,746	751,550	853,550	896,550
Museum Tax Fund		531,094	591,193	538,828	587,355
Special Allocation Fund		10,305,032	8,033,236	7,763,102	7,131,873
ARPA Fund		0	0	1,482,000	0
Debt Service Fund		945,859	391,176	391,176	983,751
		14,089,504	11,144,093	14,204,882	11,122,877

NON-DEPARTMENTAL EXPENDITURES

Program 0001

Program Description

To separately identify revenue and expenditures not otherwise assigned to other General Fund departments or programs.

Staffing Detail

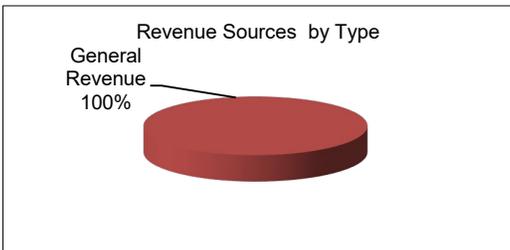
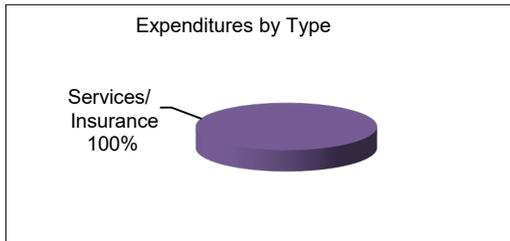
N/A

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
0	0	0	Budget 0

Major Budgetary Changes & Program Highlights

Equipment Lease payment (Copier)	\$61,265
Assessment/Collections Fees paid to Buchanan County for Billing City Taxes	247,802
Property Damage and Liability Insurance Premiums for General Fund	860,429
	<u>\$1,169,496</u>

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salary & Wages	0	0	1,749,869	0
Services/Insur	839,267	1,023,086	1,068,005	1,169,496
Principal	36,671	0	0	0
Interest/Other Chgs	20,066	0	0	0
Transfers	0	0	0	0
Total	896,004	1,023,086	2,817,874	1,169,496
Revenue Sources:				
General Revenue	896,004	1,023,086	2,817,874	1,169,496

CELL PHONE EXPENDITURES

Program 0011

Program Description

To separately identify revenue and expenditures related to one-time and on-going wireless franchise taxes.

Staffing Detail

N/A

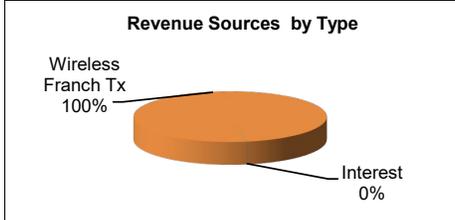
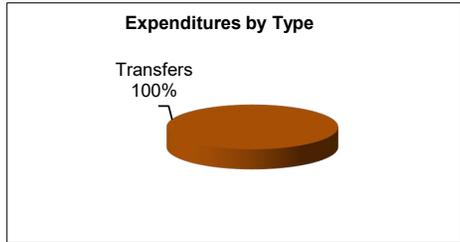
2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

Proposed Cell Phone Funded Initiatives

Transfer to Public Parking Fund - Mosaic Obligation	\$ 253,852
Transfer to Public Parking Fund - Mosaic Maintenance Repair Costs	100,000
	\$ 353,852

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Services	99,667	0	4,500	0
Transfers	555,851	353,852	353,852	353,852
Capital Improvemnts	11,250	0	0	0
Total	666,768	353,852	358,352	353,852
Revenue Sources:				
Wireless Franch Tx	423,889	475,000	375,000	375,000
Interest	3,484	8,000	8,000	200
Other General Fund	239,396	(129,148)	(24,648)	(21,348)
Total	666,768	353,852	358,352	353,852

CELL PHONE INITIATIVES

Transfer to Public Parking Fund	\$253,852	Mosaic Contribution Installment
Transfer to Public Parking Fund	<u>100,000</u>	Mosaic Maintenance/Repair Costs
	\$ 353,852	



GAMING FUNDED INITIATIVES

Program 8900

Program Description

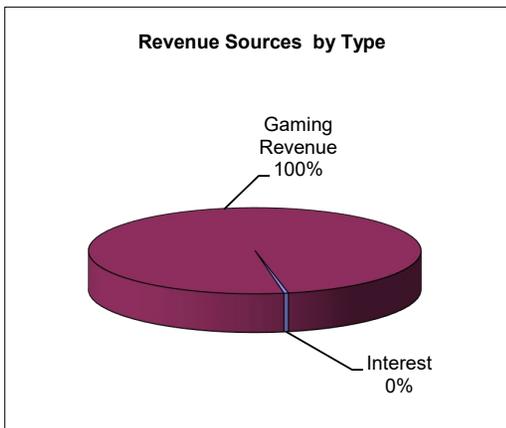
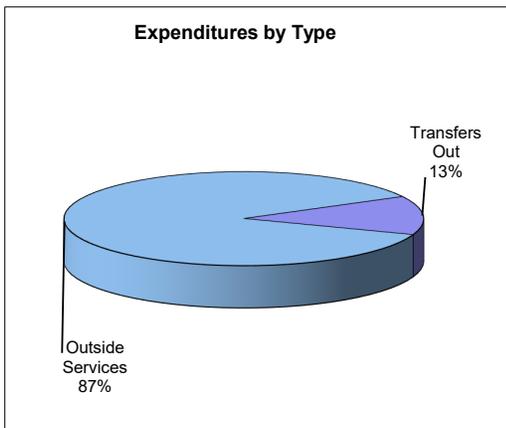
To separately identify revenue from riverboat gaming operations and expenditures paid as authorized by Council. To concentrate funding on efforts that promote economic and community development and community aesthetics.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Operating Budget Summary



Expenditures:

Outside Services
Materials/Supplies
Capital Outlay
Capital Imprvmnt
Transfers Out

Total

Sources:

Grants
Gaming Revenue
Interest
Other Revenue
Fund Balance (to)/frm

Total

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
625,246	632,050	734,050	777,050
0	0	0	0
0	0	0	0
0	0	0	0
119,500	119,500	119,500	119,500
744,746	751,550	853,550	896,550
0	0	0	0
808,850	750,000	900,000	900,000
1,031	4,000	4,000	4,000
0	0	0	0
(65,135)	(2,450)	(50,450)	(7,450)
744,746	751,550	853,550	896,550

GAMING INITIATIVES

Proposed Gaming Funded Initiatives

Contributions/Contracts - Recurring	\$ 20,050 15,000 30,000 2,500 2,500 500 <u>33,000</u> 103,550	Festival Funding City 4th of July fireworks display Allied Arts Council Home Dock Cities Association Sculpture Walk Project Graduation Public Education Spots & Cablevision Contract (Pub Info)
Chamber/Econ Dev	200,000 10,000 20,000 25,000 10,000 40,000 20,000 <u>500</u> 325,500	Chamber Economic Development Contract State Legislative Lobbyist (Mark Rhoads) Community Alliance Membership MO-KAN Chamber Workforce MWSU Center for Service Innovation Stockyards Great Northwest Day at the Capital, City's sponsorship
Professional Services	150,000	Legal Services - Outside Specialized Counsel (Legal)
Historic/Landmark	85,000 <u>90,000</u> 175,000	Save Our Heritage Neighborhood Grants Property Mnt clean-up, abatement, dangerous bldg issues
Contributions/Contracts - Once or Limited	20,000 3,000	Neighborhood Grant for Neighborhood Assoc. Community Survey
TRANSFER TO GENERAL FUND		
Nature Center:	40,000	Special Programming
Nondepartmental:	3,000	Contribution toward in-kind services supplied to spcl events
TRANSFER TO AVIATION FUND		
Airport Operations:	70,000	Operating Subsidy in support of Air Guard presence
TRANSFER TO PARKING FUND		
Parking Operations:	6,500	Reimbursement for lost revenue/waived fees at Civic Center
TOTAL PROPOSED	<u>\$ 896,550</u>	

ST. JOSEPH MUSEUMS TAX

Program 3750

Program Description

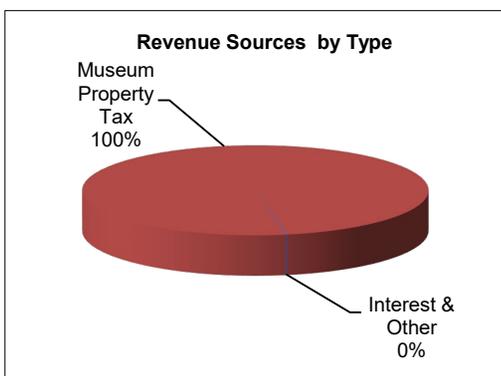
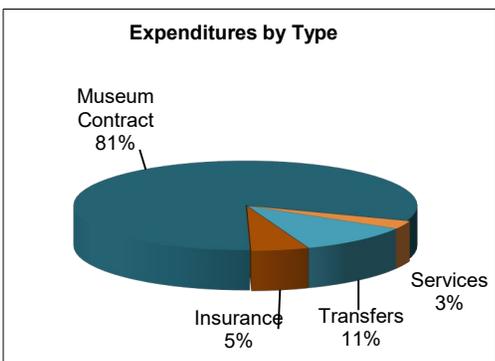
To separately identify revenue from the Museum Property Tax and expenditures paid as authorized by Council. To concentrate funding on municipal museums.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	15,207	17,750	15,385	15,511
Insurance	23,887	30,151	30,151	28,993
Museum Contract	435,000	435,000	435,000	435,000
Transfers	57,000	58,292	58,292	57,851
Total	531,094	541,193	538,828	537,355
Revenue Sources:				
Museum Property Tax	548,748	541,700	553,177	557,808
Interest & Other	(913)	1,000	1,000	1,000
(To) Frm Fund Bal	(16,741)	(1,507)	(15,349)	(21,453)
Total	531,094	541,193	538,828	537,355

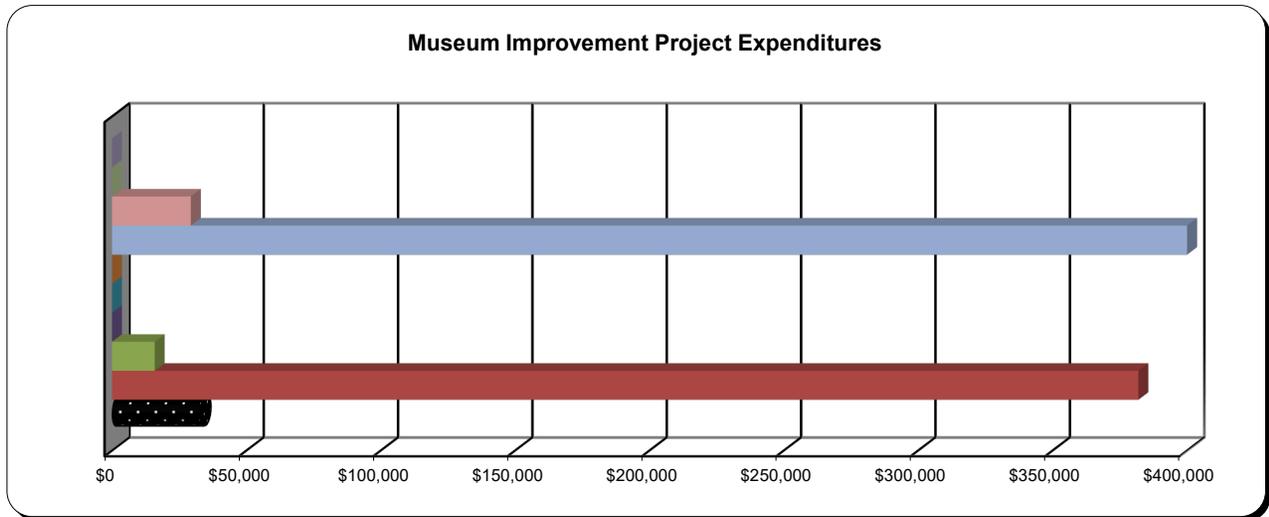
MUSEUM FUND IMPROVEMENT PROJECTS

Program 1238

PROGRAM DESCRIPTION

The Museum Improvement Projects Program was established to track, monitor, and facilitate expenditure per year appropriation from the Museum Tax for use in repairing and renovating the Wyeth-Tootle Mansion, considered one of the City's museums.

CAPITAL OUTLAY & PUBLIC IMPROVEMENTS



Major Budgetary Changes & Program Highlights

A separate CIP program for the Museum projects was created in order to better demonstrate that the Museum tax funds were being spent on the appropriate projects.

Major CIP Projects:

- Future Wyeth-Tootle Improvement Projects (313-820)

Capital Budget Summary

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures				
Capital Improv	0	50,000	0	50,000
Total	0	50,000	0	50,000
Revenue Sources				
Property Tax	50,000	50,000	50,000	50,000
CIP FB	(50,000)	0	(50,000)	0
Total	0	50,000	0	50,000

CENTER BUILDING TIF

Program 5140

Program Description

This program tracks the revenues and expenditures for the Center Building TIF. This is the first redevelopment project within the Downtown Revitalization TIF district. The project is a building rehab program located at 6th and Edmond. In addition to updates of the building, the project also includes: streetscapes, sidewalks, and improvements to the city-owned public parking lot located west of the building. Reimbursable costs include public infrastructure, construction, architecture, and engineering.

Staffing Detail

N/A

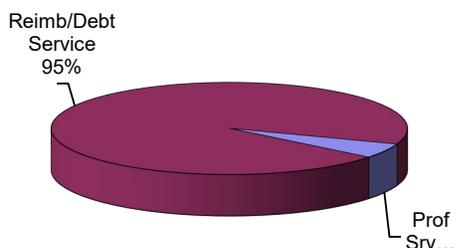
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

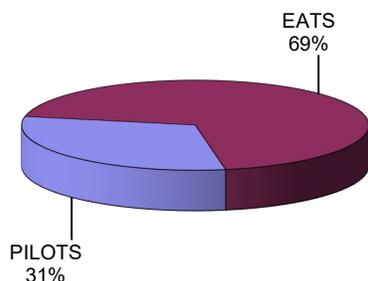
~This is a pay-as-you-go TIF. A few small businesses are open within the building. The center-piece - the Ground Round Restaurant - replaced the Brazilian Restaurant in 2012.

Operating Budget Summary

Expenditures by Type



Revenue Sources by Type



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Prof Svcs	1,603	2,140	2,140	2,140
Reimb/Debt Service	29,317	34,200	34,200	39,060
Total	30,920	36,340	36,340	41,200
Revenue Sources:				
PILOTS	12,637	12,700	12,700	12,700
EATS	19,645	23,500	23,500	28,500
Interest	76	0	0	0
From(To) Fund Bal.	(1,438)	140	140	0
Total	30,920	36,340	36,340	41,200

GILMORE BUILDING TIF

Program 5145

Program Description

This program tracks the revenues and expenditures for the Gilmore Building TIF. This is a redevelopment project located in the "Phase One" area of the Downtown Revitalization TIF district. The project is a building rehab program located at 107 S 6th Street. The project involves restoration of an existing building for development of retail space and market rate apartments. Reimbursable costs include elevator, stairs, stairwell, and electrical service.

Staffing Detail

N/A

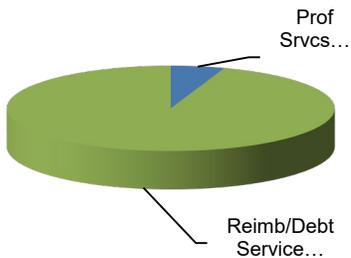
2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

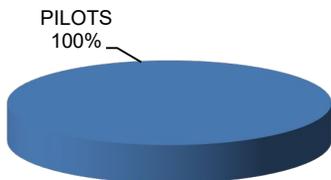
~This is an active pay-as-you-go TIF.

Operating Budget Summary

Expenditures by Type



Revenue Sources by Type



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Prof Svcs	462	500	500	500
Reimb/Debt Service	8,782	8,800	8,800	8,900
Total	9,245	9,300	9,300	9,400
Revenue Sources:				
PILOTS	9,245	9,300	9,300	9,400
EATS	0	0	0	0
Interest	3	0	0	0
From(To) Fund Bal.	(3)	0	0	0
Total	9,245	9,300	9,300	9,400

DOWNTOWN MOSAIC TIF

Program 5146

Program Description

This program tracks the revenues and expenditures for the Downtown Mosaic TIF. The Mosaic Downtown Revitalization Project is for renovation of the German American building, the demolition and reconstruction of the City owned public parking structure at Felix and 8th Street and repaving and striping of two surface parking lots, all within Redevelopment Project Area 1 of the Downtown St. Joseph Tax Increment Financing Redevelopment Plan approved by Special Ordinance No. 7704 passed June 29, 2009.

Staffing Detail

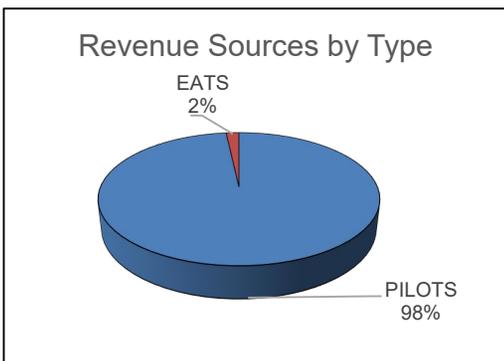
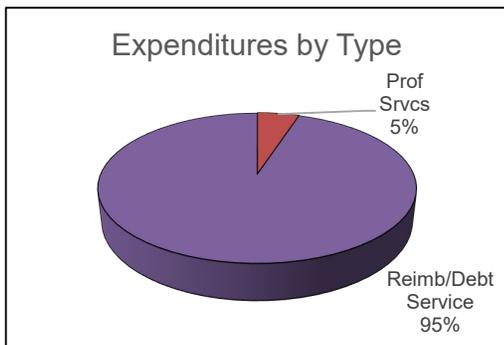
N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~This is a recently established, pay-as-you-go TIF. The renovations for the German American building were completed in May of 2017. The parking garage opened for use early in 2018.

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Prof Svcs	29,884	30,000	30,000	31,000
Reimb/Debt Service	567,675	572,000	572,000	579,700
Total	597,559	602,000	602,000	610,700
Revenues Sources:				
PILOTS	590,123	595,000	595,000	600,000
EATS	8,610	8,700	8,700	10,700
Interest	126	0	0	0
Other Rev	0	0	0	0
From(To) Fund Bal.	(1,300)	(1,700)	(1,700)	0
Total	597,559	602,000	602,000	610,700

CVS ASHLAND TIF

Program 5147

Program Description

This program tracks the revenues and expenditures for the improvements made to Karnes Road and North Belt Highway intersection. The developer redeveloped approximately 1.458 acres to construct a new CVS/Pharmacy. The Developer agrees as part of the development to pay for costs related to construction of a right hand turn lane to service the project area at the intersection of Karnes Road and North Belt Highway. The Developer intends to use future sales tax revenue generated from CVS/Pharmacy reimbursed by the City over a period not to exceed six (6) years with no interest to cover most of the right hand turn lane from Karnes Road to The Belt Highway.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

CVS opened for business in March of 2016. This TIF closed in FY22 and the City provided reimbursement of certified costs.

Operating Budget Summary

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Prof Svcs	290	0	0	0
Other Charges	0	0	0	0
Debt Svc Principal	12,112	5,000	3,430	0
Total	12,402	5,000	3,430	0
Revenue Sources:				
PILOTS	0	0	0	0
EATS	12,394	5,000	5,000	0
Interest	10	0	0	0
From(To) Fund Bal.	(1)	0	(1,570)	0
Total	12,402	5,000	3,430	0

UPTOWN REDEVELOPMENT TIF

Program 5155

Program Description

This program tracks the revenues and expenditures for the project(s) at the Uptown Redevelopment site. This project targets the redevelopment of large sections of uptown St. Joseph including the site of the west campus of Heartland Hospital. This TIF project was approved March 2005. A majority of the TIF revenues will go to pay back the hospital for the extraordinary demolition costs of the old buildings. Most of this project area will be developed under a 353 program.

Staffing Detail

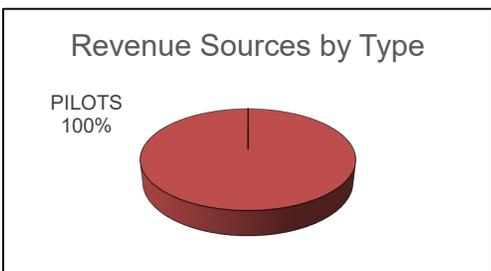
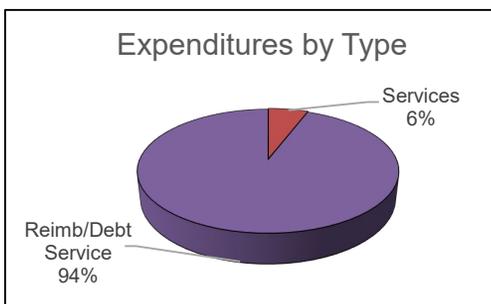
N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~To date, two residential properties have been developed.

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	167	150	150	200
Reimb/Debt Service	3,175	3,200	3,200	3,200
Total	3,342	3,350	3,350	3,400
Revenue Sources:				
PILOTS	3,342	3,400	3,400	3,400
EATS	0	0	0	0
Other Revenue	0	0	0	0
From/(To) Fund Bal	0	(50)	(50)	0
Total	3,342	3,350	3,350	3,400

RYAN BLOCK TIF

Program 5156

Program Description

This program tracks the revenues and expenditures for the project(s) at the Ryan Block redevelopment site. This is a mixed use commercial space/residential lofts project on Frederick Avenue. The TIF project was approved December 2006.

Staffing Detail

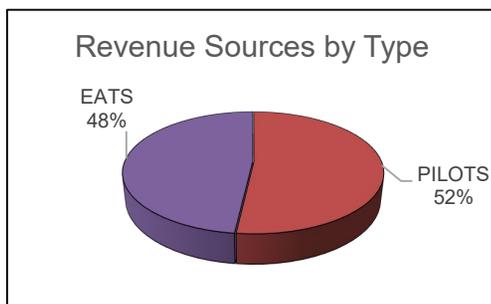
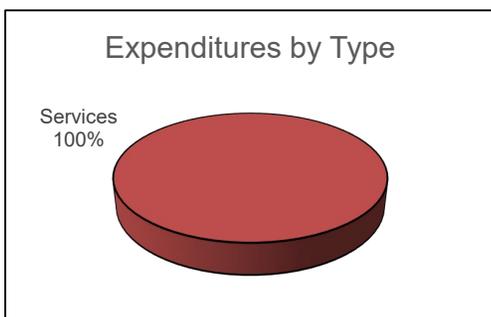
N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~This TIF is based on a pay-as-you-go basis. Development began in 2006 with the demolition of one building in order to provide a parking lot for the refurbished buildings. There will be 3,300 square feet of commercial space on the first floor and 6,600 square feet of residential space on the second and third floors.

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	415	385	385	385
Reimb/Debt Service	0	0	0	0
Total	415	385	385	385
Revenue Sources:				
PILOTS	2,674	2,800	2,800	2,800
EATS	3,589	5,000	2,400	2,600
Interest	282	0	0	0
Other Revenue	0	0	0	0
From/(To) Fund Bal	(6,129)	(7,285)	(4,815)	(5,015)
Total	415	515	385	385

COOKS CROSSING REDEVELOPMENT

Program 5157

Program Description

This program tracks the revenues and expenditures for the project(s) at the Creeks Crossing redevelopment site. This is a commercial space project which redeveloped the site of an abandoned Payless Cashways building on the Belt Highway. Pay-as-you-go reimbursements are made through a Tax Redevelopment Agreement with the City.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted Budget	Estimated Actual	
Actual			Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~This Economic Development project is based on a pay-as-you-go basis. A property vacated by the former business years ago has been completely redeveloped. Tenants include Dicks' Sporting Goods, a re-located Aldi's grocery, a Starbucks, a Pet Smart and several other small businesses. The project was approved by City Council in the spring of 2011.

~Incentives include tax abatements through a 353 Redevelopment Agreement and sales tax reimbursements through an Economic Development Agreement with the City. By FY15 revenue from City PILOTs will be available. The amount is currently unknown although an estimate has been projected.

-This redevelopment has been completed and the developer has been reimbursed the submitted certified costs in FY22.

Operating Budget Summary

	2020-21	2021-22		2022-23
		Adopted Budget	Estimated Actual	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	771	1,400	0	0
Reimb/Debt Service	74,065	29,500	0	0
Total	74,836	30,900	0	0
Revenue Sources:				
PILOTS	0	0	0	0
EATS	75,098	30,000	0	0
Interest	229	0	0	0
Other Revenue	0	0	0	0
From/(To) Fund Bal	(491)	900	0	0
Total	74,836	30,900	0	0

DOWNTOWN REVITALIZATION TIF

Program 5164

Program Description

This program tracks the revenues and expenditures for the Downtown Revitalization TIF. This is a TIF project initiated by the City in order to meet the Council goal of downtown revitalization. The Plan itself was funded through the Governor's DREAM initiative.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~The TIF District was approved at the end of FY2009. The first redevelopment project - the Center Building TIF was approved in FY2010. The district itself does not generate revenues, but is the framework within which specific projects such as the Center Building TIF, Gilmore Building TIF, and the Downtown Mosaic TIF are activated. Revenues are transferred from the Gaming fund to cover any expenses, such as legal fees connected with the district.

~Recently the redevelopment of the American Electric Building including loft apartments and retail on the first floor has been completed.

Operating Budget Summary

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services/Supplies	0	0	0	0
Interfund Trf (Gaming)	0	0	0	0
Total	0	0	0	0
Revenue Sources:				
PILOTS	0	0	0	0
EATS	0	0	0	0
Interest	10	0	0	0
Interfund Trf (Gaming)	0	0	0	0
From(To) Fund Bal.	(10)	0	0	0
Total	0	0	0	0

MITCHELL AVENUE CORRIDOR TIF

Program 5165

Program Description

This program tracks the revenues and expenditures for the project(s) at the Mitchell Avenue Corridor Redevelopment site for the American Family Insurance Company. This project targets the redevelopment of property surrounding and including portions of the American Family campus as well as parts of Missouri Western University. This TIF project was approved June 2006. TIF revenues will go to sanitary sewer and street improvements on Mitchell Avenue.

Staffing Detail

N/A

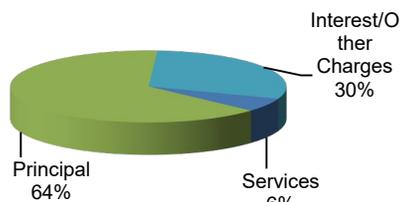
2020-21 Actual	2021-22		2022-23
	Adopted Budget	Estimated Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

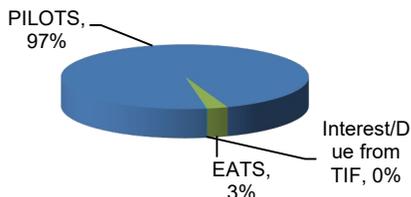
- ~PILOTS & EATS will be used to meet debt service payments.
- ~In order to generate sufficient PILOTS, the company had themselves removed from an Enterprise Zone classification. Their resulting PILOT payments will go toward the TIF bonds debt service.

Operating Budget Summary

Expenditures by Type



Revenue Sources by Type



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Services	23,031	24,000	24,000	24,000
Principal	220,000	235,000	235,000	250,000
Interest/Other Charges	138,875	127,675	127,675	114,750
Total	381,906	386,675	386,675	388,750
Revenue Sources:				
PILOTS	479,852	481,000	481,000	485,000
EATS	14,314	13,500	13,500	13,500
Interest/Due from TIF	594	2,507	2,507	500
From/(To) Fund Bal	(112,854)	(110,332)	(110,332)	(110,250)
Total	381,906	386,675	386,675	388,750

NORTH AMERICAN R E DEVELOPMENT

Program 5166

Program Description

This program tracks the revenues and expenditures for the North American R E Development (formerly the Commons Economic Development Agreement approved November 2007). This is a mixed use commercial/retail space project. The project also includes traffic improvements to parts of Highway 169 and Highway A, street lighting, and sewer installation. A CID was approved and activated July 2007 in order to help cover reimbursable costs and to generate funds for future upkeep of the development area, however a one-cent CID sales tax was not approved by the CID until spring of 2014 and did not go into effect until October 2014.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~This is an Economic Agreement whereby only the incremental general property tax and general sales tax realized by the City is eligible to be used for reimbursements to the developer.

~Expenditures represent reimbursements by the developer for land development, street construction, and sewer installation.

~This TIF has been paid off in FY22.

Operating Budget Summary

	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	16,206	12,911	6,835	0
Principal	740,452	419,000	230,234	0
Interest/Other Charge:	36,100	80,000	37,178	0
Total	792,758	511,911	274,247	0
Revenue Sources:				
PILOTS	13,070	12,779	0	0
EATS	779,413	500,000	137,739	0
Interest	1,435	0	0	0
From/(To) Fund Bal	(1,160)	(868)	136,508	0
Total	792,758	511,911	274,247	0

NORTH EAST COOK ROAD TIF

Program 5167

Program Description

This program tracks the revenues and expenditures for the North East Cook Road TIF. This is a residential subdivision project with a mix of estate homes, single family homes and multi-unit residences. The plan includes sewer installation, water line installation, and street improvements to Cook Road in front of the development. The TIF project was approved and activated March 2008.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

- ~Expenditures represent the City's legal costs and other professional costs.
- ~Revenues are generated by property taxes as houses are sold and occupied.

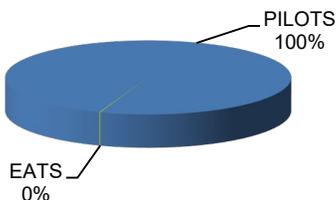
Operating Budget Summary

Expenditures by Type

Services/
Supplies
100%



Revenue Sources by Type



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services/Supplies	28,682	27,000	27,000	31,000
Transfers	0	0	0	0
Total	28,682	27,000	27,000	31,000
Revenue Sources:				
PILOTS	572,908	575,312	575,312	625,312
Sewer Capacity Fee	0	0	0	0
EATS	728	1,000	1,000	1,000
Interest	4,488	0	0	0
From(To) Fund Bal.	(549,443)	(549,312)	(549,312)	(595,312)
Total	28,682	27,000	27,000	31,000

THE EAST HILLS TIF

Program 5168

Program Description

This program tracks the revenues and expenditures for the East Hills TIF. This is a redevelopment of use retail/entertainment center project at the East Hills Mall site. The plan includes blight removal, construction and renovation of the existing site, and construction of new pad sites. The TIF project was approved and activated in January 2008.

Staffing Detail

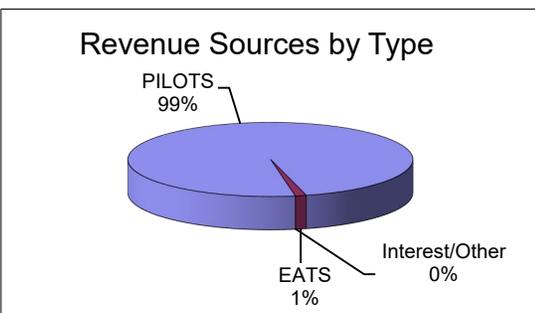
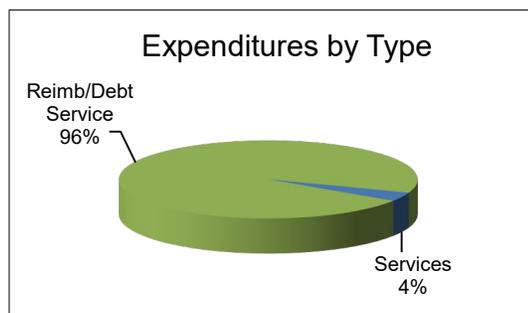
N/A

2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
0	0	0	0

Major Budgetary Changes & Program Highlights

- ~Reimbursements are pay-as-you-go as PILOTS and EATS are generated.
- ~Revenues will be generated by a combination of EATS and CID sales tax.
- ~CID sales tax of 1% was approved.
- ~The higher than usual expenditures in professional fees is the result of the development's exploration of issuing CID bonds.
- ~Bonds were issued by Buchanan County during FY16.

Operating Budget Summary



	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Expenditures:				
Services	23,676	23,172	23,172	23,172
Reimb/Debt Service	594,718	603,900	603,900	603,900
Total	618,394	627,072	627,072	627,072
Revenue Sources:				
PILOTS	617,729	621,000	621,000	621,000
EATS	19,627	7,800	7,800	7,800
Interest/Other	364	100	100	100
From (To) Fund Bal	(19,326)	(1,828)	(1,828)	(1,828)
Total	618,394	627,072	627,072	627,072

SHOPPES AT NORTH VILLAGE TIF

Program 5170

Program Description

This program tracks the revenues and expenditures for the project(s) at the North County redevelopment site. The first project is the Shoppes at North Village, a retail/entertainment center. This TIF project (officially Phase 1A) was approved August 2003 and revised March 2004. Most of the retail shops were open by late spring, 2005. A few outer pad sites continue to be developed. The bonds that fund this project were refinanced during FY19.

Staffing Detail

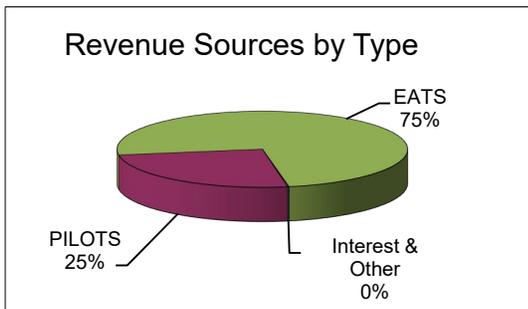
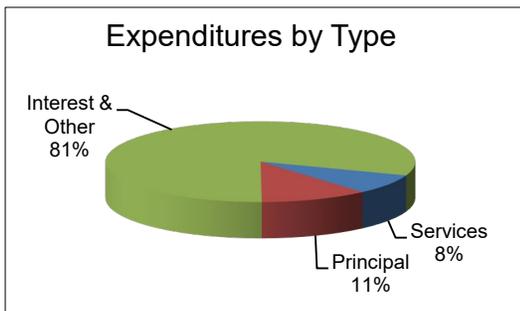
N/A

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

~All TIF reimbursements have been made to the City and developer.
 ~The final payment was made to the County following approval of a Third Amendment to the TIF Plan. The remaining expenses in this project will be annual debt service.

Operating Budget Summary



Expenditures:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
Services	267,171	275,000	275,000	275,000
Principal	4,325,000	2,010,000	2,010,000	2,100,000
Interest & Other	567,467	855,535	855,535	386,424
Total	5,159,638	3,140,535	3,140,535	2,761,424

Revenue Sources:

	2020-21 Actual	2021-22 Adopted Budget	2021-22 Estimated Actual	2022-23 Budget
PILOTS	1,388,680	1,393,997	1,393,997	1,393,997
EATS	3,990,585	3,985,000	3,985,000	4,105,000
Interest & Other	6,219	30,000	30,000	7,500
From/(To) Fund Bal	(225,846)	(2,268,462)	(2,268,462)	(2,745,073)
Total	5,159,638	3,140,535	3,140,535	2,761,424

American Electric TIF Program 5173

Program Description

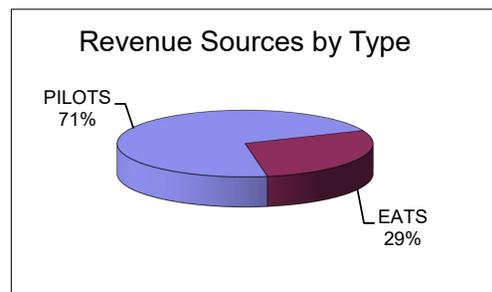
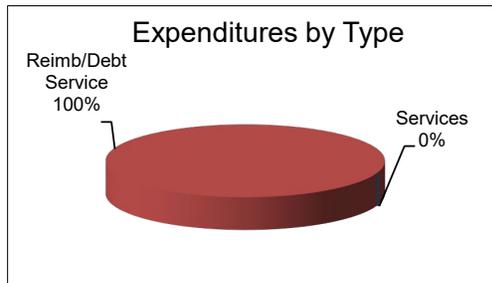
This program involves the rehabilitation and restoration of an existing 200,000 square foot historic building located at 302 North 3rd Street for the development of market rate apartments and commercial retail and office space.

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

- ~This is included in the Downtown TIF and is based on a pay-as-you-go basis.
- ~The project uses other economic development incentives including a Sales Tax Reimbursement Agreement (STRA), Chapter 100 Bond and Community Improvement District (CID).
- ~The project was approved in March of 2018 and the loft apartments and retail shops has been completed.

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	10	0	0	0
Reimb/Debt Service	0	20,000	20,000	21,000
Total	10	20,000	20,000	21,000
Revenue Sources:				
PILOTS	0	15,000	15,000	15,000
EATS	519	5,000	5,000	6,000
Interest	28	0	0	0
Other Revenue	0	0	0	0
From/(To) Fund Bal	(536)	0	0	0
Total	10	20,000	20,000	21,000

EBR TIF

Program 5175

Program Description

This program tracks the revenues and expenditures for the project(s) at the EBR/HHS redevelopment site. Since inception, the project has become the sole responsibility of EBR. This is a mixed use commercial space/office space project. The TIF project was approved August 2005.

Staffing Detail

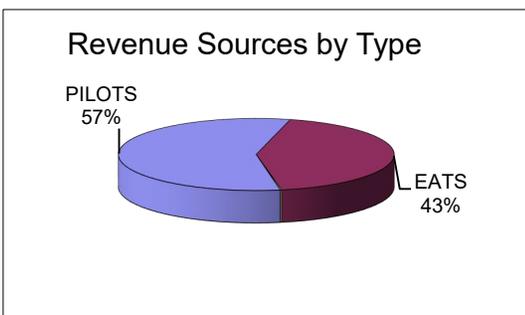
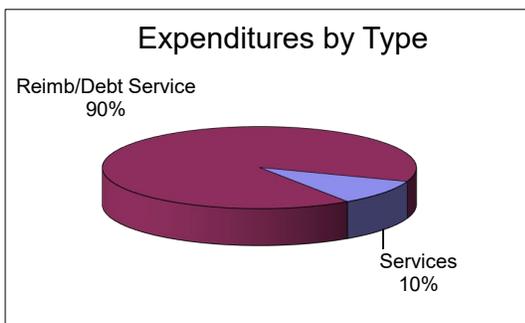
N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Major Budgetary Changes & Program Highlights

- ~This TIF is based on a pay-as-you-go basis. Development began in 2007 with the opening of one restaurant. Two additional restaurants opened in 2008.
- ~Construction is complete on the business office portion of the project.
- ~A miniature golf course and go-cart track has been developed and completed.

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	11,238	20,000	20,000	30,000
Reimb/Debt Service	266,929	275,000	275,000	270,000
Total	278,167	295,000	295,000	300,000
Revenue Sources:				
PILOTS	172,125	174,000	174,000	174,000
EATS	115,953	152,055	152,055	132,055
Interest/Other	329	500	500	500
From/(To) Fund Bal	(10,240)	(31,555)	(31,555)	(6,555)
Total	278,167	295,000	295,000	300,000

TRIUMPH FOODS, LLC TIF

Program 5180

Program Description

This program tracks the revenues and expenditures for the project(s) at the Triumph Foods, LLC redevelopment site. This project is a \$131 million pork processing plant which houses the administrative offices and processing facilities for the company. This TIF project was approved October 2003. The plant began operations January 2006. Within a year and a half more than 2,000 jobs were created.

Staffing Detail

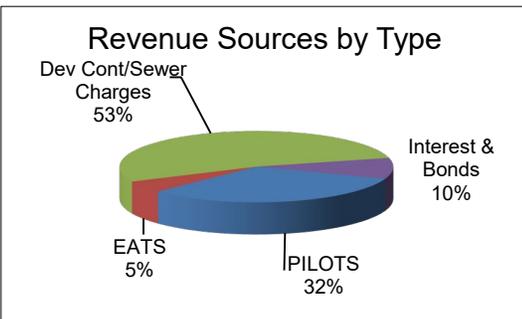
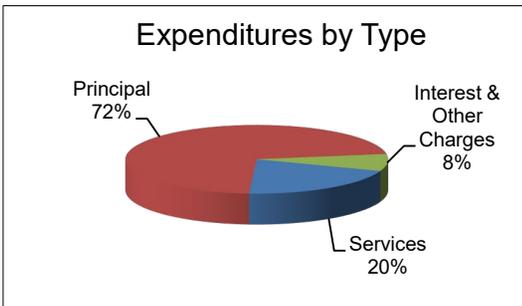
N/A

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
0	0	0	0

Major Budgetary Changes & Program Highlights

- ~Expenditure reflects debt service. Revenues are generated by the sewer capacity fees and "developer contributions" paid by the company toward the debt service.
- ~\$390,000 of the expenditure in the Services category represents the portion of PILOTS Triumph distributes to the City per the Intergovernmental Cooperative Agreement.
- ~The TIF bonds were refinanced in FY13 resulting in lower interest rate.

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Services	394,534	400,000	400,000	400,000
Principal	1,305,000	1,350,000	1,350,000	1,405,000
Interest & Other Charges	255,724	215,668	215,668	157,442
Total	1,955,258	1,965,668	1,965,668	1,962,442
Revenue Sources:				
PILOTS	770,575	773,000	773,000	778,000
EATS	119,472	130,300	130,300	130,300
Dev Cont/Sewer Charges	1,268,128	1,205,000	1,205,000	1,280,000
Interest & Bonds	251,316	155,000	155,000	230,000
From/(To) Fund Bal	(454,234)	(297,632)	(297,632)	(455,858)
Total	1,955,258	1,965,668	1,965,668	1,962,442

FOUNTAIN CREEK TIF

Program 5185

Program Description

This program tracks the revenues and expenditures for the Fountain Creek TIF. This is a proposed TIF comprised of retail, commercial space, and multi-family units. The project is located in the southwest corner of South 22nd Street and Highway 752.

Staffing Detail

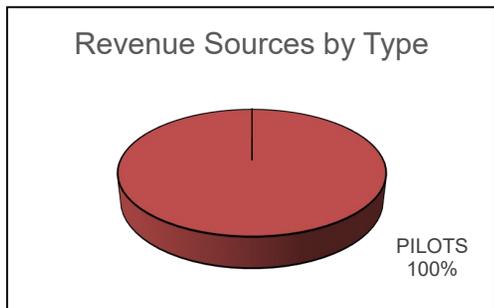
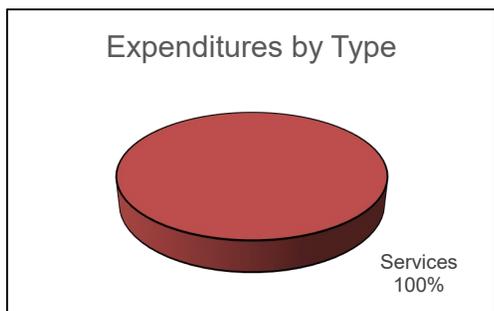
N/A

2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual
0	0	0	0

Major Budgetary Changes & Program Highlights

~Although aTIF was approved, no activity has occurred with the project. Expenditures represent the City's legal and other professional costs.

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Services	131	100	100	100
Total	131	100	100	100
Revenue Sources:				
PILOTS	2,770	4,071	4,071	3,000
Interest	206	0	0	0
From/(To) Fund Bal	(2,844)	(3,971)	(3,971)	(2,900)
Total	131	100	100	100

TUSCANY TOWERS TIF

Program 5195

Program Description

This program tracks the revenues and expenditures for the project(s) at the Tuscan Towers Redevelopment site. This project targets the redevelopment of property just to the south of the North Shoppes project. Plans call for retail and office space, as well as a destination hotel. This TIF project was approved August 2005. A majority of the TIF revenues will go to sanitary sewer and street improvements.

Staffing Detail

N/A

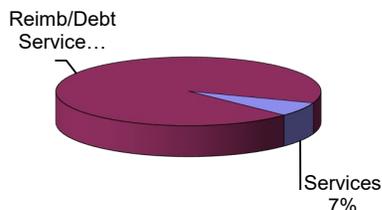
2020-21 Actual	2021-22		2022-23 Budget
	Adopted Budget	Estimated Actual	
0	0	0	0

Major Budgetary Changes & Program Highlights

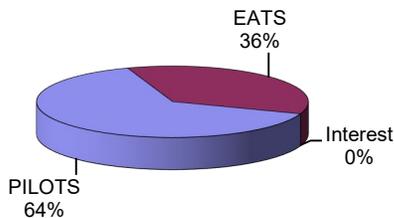
- ~TIF reactivated during FY15.
- ~Currently in construction phase.
- ~To date development added a gas station with restaurant, hotel, and urgent care clinic.

Operating Budget Summary

Expenditures by Type



Revenue Sources by Type



Expenditures:

	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
Services	17,457	25,000	25,000	25,000
Reimb/Debt Service	343,911	347,000	347,000	350,000
Total	361,368	372,000	372,000	375,000

Revenue Sources:

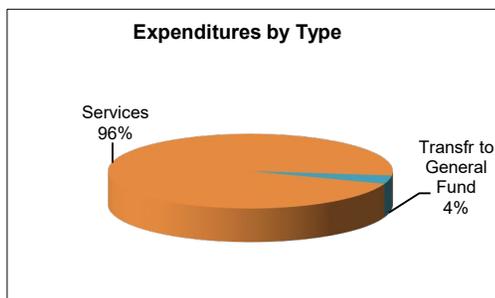
	2020-21 Actual	2021-22		2022-23 Budget
		Adopted Budget	Estimated Actual	
PILOTS	235,230	239,000	239,000	259,000
EATS	134,854	135,000	135,000	145,000
Interest	336	0	0	200
From/(To) Fund Bal	(9,051)	(2,000)	(2,000)	(29,200)
Total	361,368	372,000	372,000	375,000

AMERICAN RESCUE PLAN ACT FUND

Program Description

In March 2021 the American Rescue Plan Act of 2021 (ARPA) was established due to the severe public health and economic crisis that was caused by the Coronavirus. Over \$240 billion has been disbursed to state, local and Tribal governments to respond to the pandemic and its economic effects on the US economy. On May 17, 2021 an Emergency Ordinance was signed to authorize acceptance of approximately \$39.6 million dollars from the U.S. Department of Treasury. The first half of the distribution was received on June 30, 2021 in the amount of \$19,352,403. The City of St Joseph established a six (6) member committee to review applications received for funding allocation from ARPA. The committee made recommendations to the City Council based on the proposed funding activities as identified in the City of St Joseph Strategic Plan 2018-2022 and on the Department of Treasury eligibility requirements. The second disbursement of \$19,352,403 is expected in June 2022 and projects will be evaluated accordingly.

Operating Budget Summary



	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Expenditures:				
Salaries & Wages	0	0	1,500,000	0
Services	0	0	11,599,444	5,974,000
Principal	0	0	0	0
Interest	0	0	0	0
Transfr to General Fund			2,684,055	228,727
Trnsfr to Water Protection			3,568,905	0
Total	0	0	19,352,404	6,202,727
Revenue Sources:				
Property Tax	0	0	0	0
Other Revenue	0	0	0	0
Interest & Other	(851)	0	0	0
(To) Frm FB	851	0	19,352,404	6,202,727
Total	0	0	19,352,404	6,202,727

DEBT SERVICE FUND

Program Description

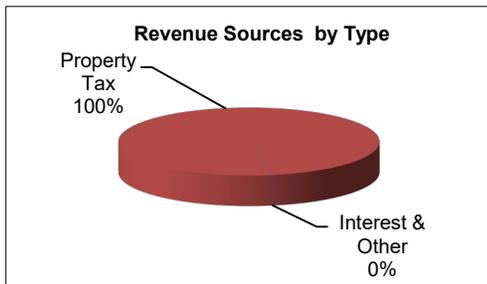
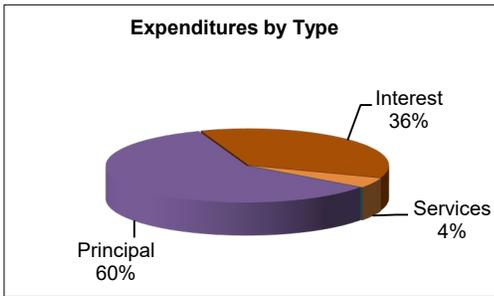
Newly created fund in FY21 as a result of the June, 2020 election to issue up to \$20,000,000 in General Obligation Bonds for the purpose of acquiring rights of way and constructing, reconstructing, extending, repairing and improving bridges, streets, and related transportation infrastructure.

Staffing Detail

N/A

2020-21	2021-22		2022-23
	Adopted	Estimated	
Actual	Budget	Actual	Budget
0	0	0	0

Operating Budget Summary



	2020-21	2021-22		2022-23
		Adopted	Estimated	
	Actual	Budget	Actual	Budget
Expenditures:				
Services	35,548	43,851	43,851	43,851
Principal	825,000	215,000	215,000	585,000
Interest	85,311	132,325	132,325	354,900
Total	945,859	391,176	391,176	983,751
Revenue Sources:				
Property Tax	1,398,193	1,760,006	1,760,006	1,760,006
Other Revenue	0	0	0	0
Interest & Other	1,532	0	0	1,600
(To) Frm FB	(453,865)	(1,368,830)	(1,368,830)	(777,855)
Total	945,859	391,176	391,176	983,751

Fund Budgeting

The City uses a style of accounting (called “fund accounting”) required for all governmental jurisdictions in order to segregate and account for restricted resources. Such accounting arose in response to the special limitations placed on significant amounts of the resources provided to jurisdictions by legal ordinances, grantors, and other revenue providers. Government resources are allocated to, and accounted from, individual funds based on the purposes for which they are to be spent and means by which spending activities are controlled

The operations of each City fund are budgeted and accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures as appropriate.

Below are brief descriptions of each City fund and the major programs included in each. Following this brief explanation are fund summaries showing a three-year history of revenues and expenditures by type.

Types of Funds

General Fund

The General Fund is used to account for City financial resources not otherwise required or designated to be accounted for in another fund. Departments in the General Fund are:

- Finance
- City Clerk
- City Manager’s Office
- Fire
- Health
- Legal
- Mayor and Council
- Municipal Court (Court Services is a part of Finance)
- Parks, Recreation & Civic Facilities
- Planning & Community Development
- Police
- Public Works

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are constitutionally or by statute limited to expenditures for specific purposes. Special Revenue Funds consist of:

- Streets Maintenance Fund
- Parks Maintenance Fund
- Gaming Initiatives Fund
- Special Allocation Fund (TIFS)
- Community Development Block Grant (CDBG) Fund
- Museum Tax Initiatives Fund
- Public Safety Tax Fund

Enterprise Funds

Enterprise Funds are used to account for operations; (a) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through use charges; or (b) where the governing body has decided that periodic determination of revenue earned, expenses incurred, and net income or loss is appropriate for capital maintenance, public policy, management control,

Types of Funds (continued)

accountability or other purposes. The City has six Enterprise Funds which are:

- Aviation Fund
- Water Protection Fund
- Mass Transit Fund
- Public Parking Fund
- Municipal Golf Fund
- Landfill Fund

Capital Project Fund

Capital Project Fund is used to account for financial resources and expenditures associated with the acquisition and/or construction of major capital facilities for governmental funds. Capital project resources and expenditures associated with non-governmental funds, i.e., Enterprise Funds, are recorded in those funds. The City's capitalized project program tracks the active projects from the 1993, 1998, 2003 and 2008 CIP Sales Tax Initiatives. Projects authorized in each voter approved initiative are tracked with identifying project numbers.

Debt Service Fund

The Debt Service Fund is used to account for the accumulation of resources for the payment of General Obligation (G.O.) debt. The City has one Debt Service Fund. The City currently has \$5,175,000 in outstanding G.O. debt.

Basis of Budgeting

Basis of budgeting refers to when revenues and expenditures are recognized in the accounts and reported in the financial records of the City, regardless of the measurement focus applied.

Modified Accrual

All governmental funds are budgeted using the modified accrual basis of accounting. Revenues are recognized when they become measurable. A revenue is "Measurable" when the amount of the transaction can be reasonably determined. Sales taxes, property taxes, motor fuel taxes, utility franchise fees, and reimbursement type grants are major revenue sources that meet these criteria. Expenditures are generally recognized when the related fund liability is incurred.

Accrual

Enterprise funds are budgeted using the accrual basis of accounting. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

Encumbrances

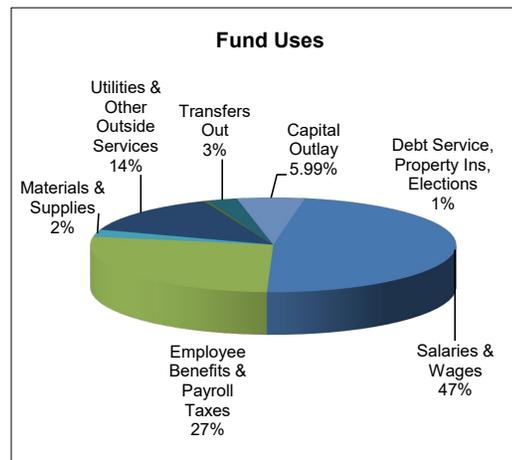
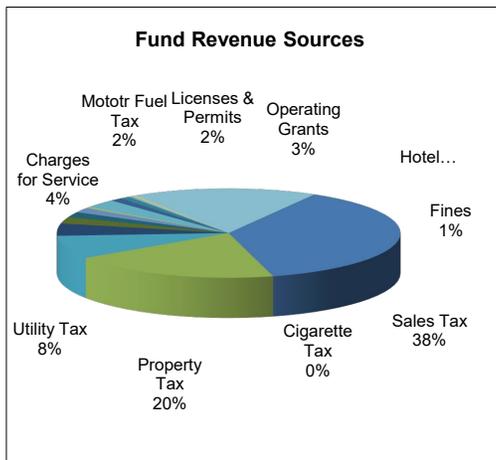
Encumbrance accounts, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded, are extensions of formal budgetary control. Unencumbered appropriations lapse at year-end.

Interfund Transactions

Transactions between funds are reflected as operating transfers in the accompanying budget document. Transfers to and from the various funds sometimes don't agree in the Annual Budget document because offsetting transfers are in funds for which no budgets are prepared including the CDBG re-programmable funds and General Fund Emergency Reserves.

GENERAL FUND

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
SOURCES				
Beginning FB:	19,301,092		16,901,739	19,585,741
Sales Tax	24,921,921	23,610,136	25,303,447	25,303,445
Property Tax	13,089,113	12,939,060	13,263,037	13,326,860
Utility Tax	5,301,106	5,727,000	5,370,054	5,677,000
Charges for Service	2,359,701	2,781,120	2,859,207	3,000,425
Licenses & Permits	1,471,438	1,547,279	1,448,191	1,564,279
Hotel Tax	1,162,769	1,025,000	1,300,000	1,325,000
Mototr Fuel Tax	1,227,324	1,180,000	1,150,000	1,180,000
Cigarette Tax	309,322	310,000	310,000	310,000
Operating Grants	2,238,967	1,682,129	3,455,097	2,065,363
Other Grants	844,037	846,624	1,416,503	804,349
Rents	29,852	36,900	32,700	32,700
Fines	615,171	543,000	486,377	577,800
Investment Earnings	(19,714)	234,317	186,917	224,217
Other	773,399	311,571	633,646	341,676
Transfers In	8,095,566	8,925,812	11,515,296	11,739,685
Fund Balance Appropriation	-	-	-	-
TOTAL SOURCES	62,419,971	61,699,948	68,730,472	67,472,799
USES				
Salaries & Wages	27,891,143	28,250,802	29,833,440	30,919,823
Employee Benefits & Payroll Taxes	15,229,119	16,372,778	16,391,519	17,575,404
Materials & Supplies	1,896,267	1,606,914	1,687,456	1,599,373
Utilities & Other Outside Services	8,052,565	8,345,173	8,979,623	8,798,633
Debt Service, Property Ins, Elections	250,892	195,217	195,217	197,608
Transfers Out	2,187,381	1,536,204	1,536,204	1,747,058
Capital Outlay	9,311,957	3,960,500	7,423,011	3,878,727
TOTAL USES	64,819,324	60,267,588	66,046,470	64,716,626
Net Surplus (Deficit)	(2,399,353)		2,684,002	2,756,173
ENDING BALANCE:			19,585,741	22,341,914
Components of Fund Balance:				
Reserved			2,136,982	2,175,207
Assigned			3,352,644	4,277,621
UNASSIGNED FUND BALANCE:			14,096,115	15,889,086



GENERAL FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Property Tax				
Current Real Estate Tax	7,392,100	7,491,200	7,482,341	7,540,681
Current Real Estate Public Safety Tax	506,787	514,600	511,855	516,974
Prior Real Estate Tax	305,600	222,900	258,715	252,253
Prior Public Safety R/E Tax	20,960	15,300	17,752	17,752
Real Estate Penalty & Interest	63,454	69,300	69,481	70,298
Current Personal Property	2,992,266	2,830,500	3,028,036	3,046,353
Current Personal Public Safety	204,699	196,200	210,881	212,990
P/P Penalty & Interest	49,564	49,000	49,471	49,502
Prior P/P Tax	179,154	149,200	159,702	159,702
Prior Public Safety P/P Tax	12,284	10,300	11,020	11,020
Merchants & Manufacturers Tax	732,321	739,900	739,900	739,900
Payments in Lieu of Tax - Other	84,920	90,581	90,581	90,581
Financial Institution Tax	33,555	63,890	88,340	73,890
Railroad Tax	511,448	496,189	544,962	544,964
	<u>13,089,113</u>	<u>12,939,060</u>	<u>13,263,037</u>	<u>13,326,860</u>
Utility Franchise Taxes				
Gas	431,638	390,000	478,304	440,000
Electric	2,529,510	2,800,000	2,606,734	2,800,000
Water	643,712	690,000	671,353	690,000
Telephone	869,850	1,000,000	798,663	900,000
Cable	669,052	682,000	650,000	682,000
Utility EATS (TIF generated utility tax)	157,343	165,000	165,000	165,000
	<u>5,301,106</u>	<u>5,727,000</u>	<u>5,370,054</u>	<u>5,677,000</u>
Sales Tax				
Sales Tax	14,556,221	14,309,794	15,168,382	15,168,380
Vehicle Sales Tax	844,699	800,000	800,000	800,000
Use Tax	5,153,506	4,288,500	4,682,600	4,682,600
Sales Tax Contra Account	(4,686,573)	(4,869,619)	(4,853,884)	(4,853,884)
1/2 Percent Sales Tax	7,275,022	7,081,476	7,506,365	7,506,364
Cigarette Tax	309,322	310,000	310,000	310,000
Hotel/Motel Tax	1,144,924	1,025,000	1,300,000	1,325,000
Riverfront Dev Hotel.Motel Tax	17,846	-	-	-
EATS (TIF generated sales tax)	2,623,745	2,799,985	2,799,985	2,799,985
Vehicle Fees	382,625	380,000	350,000	380,000
	<u>27,621,336</u>	<u>26,125,136</u>	<u>28,063,447</u>	<u>28,118,445</u>
Licenses				
Business Licenses	948,696	1,050,000	945,000	1,050,000
Liquor Licenses	98,966	97,000	98,000	97,000
Server (Alcohol) License	17,354	20,000	15,000	20,000
Dog/Cat License	51,895	49,000	52,000	49,000
Trade License/Exam Fees	70,975	75,000	71,000	75,000
Garage Sale Licenses	5,004	8,000	5,000	8,000
	<u>1,192,891</u>	<u>1,299,000</u>	<u>1,186,000</u>	<u>1,299,000</u>
Permits				
Septic Tank Permits	160	240	300	240
Pool/Spa Permit	1,583	2,100	1,600	2,100
Food Establishment Permits	85,470	88,537	86,000	88,537
Food Handler Permits	-	350	500	350
Special Use Permits	46,980	32,752	30,929	42,752
Building Permits	11,200	10,000	10,000	10,000
Sidewalk/Street Permits	4,840	6,000	5,272	6,000

GENERAL FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Land Disturbance Permits	8,150	9,000	8,057	9,000
Street/Utility Permits	25,277	18,000	26,533	25,000
Special Event Permits	585	1,400	1,000	1,400
Alarm Ordinance Permits	62,394	48,000	60,000	48,000
Fire Inspection Permits	30,150	30,400	30,000	30,400
Petting Zoo Permits	50	400	300	400
Breeder Permits	160	100	200	100
Litter Permits	1,550	1,000	1,500	1,000
	<u>278,547</u>	<u>248,279</u>	<u>262,191</u>	<u>265,279</u>
Fines				
Municipal Court Fines/Costs	451,552	432,000	308,000	382,000
Crime Victims' Compensation	2,255	2,000	3,000	1,800
DWI Enforcement Revenue	14,883	9,000	11,701	9,000
Police Training Revenue	12,123	7,000	7,792	7,000
State DWI Enforcement Revenue	14,305	9,000	16,134	9,000
Judicial Education Revenue	2,540	6,000	3,000	6,000
Liquor Establishment Penalty	8,800	3,000	6,750	8,000
Warrant Processing Fees	(80)	-	-	-
Cash Bond Forfeitures	38,322	30,000	40,000	65,000
Administrative Code Penalties	70,472	45,000	90,000	90,000
	<u>615,171</u>	<u>543,000</u>	<u>486,377</u>	<u>577,800</u>
Rents				
Communication Tower Lease	16,692	16,700	16,700	16,700
Parks/Pool Rental	13,160	20,200	16,000	16,000
	<u>29,852</u>	<u>36,900</u>	<u>32,700</u>	<u>32,700</u>
Parking Permits/Fees				
Parking Permits	1,363	1,000	700	1,000
	<u>1,363</u>	<u>1,000</u>	<u>700</u>	<u>1,000</u>
Inspection Fees				
Mechanical Perms	35,303	45,000	43,348	45,000
Building Permits	177,621	240,000	195,253	240,000
Electrical Permits	52,086	57,500	55,414	57,500
Plumbing Permits	33,051	45,000	39,241	45,000
Certificate of Occupancy Fee	13,204	11,000	13,616	11,000
Other Inspections - Signs	10,672	6,800	6,228	10,000
Rental Inspection	7,177	5,000	7,000	5,000
	<u>329,114</u>	<u>410,300</u>	<u>360,100</u>	<u>413,500</u>
Health Fees				
Medicaid Fees	72,288	115,150	115,150	105,150
Breast Pump Kits	60	-	-	-
Pregnancy Test Fees	1,147	500	500	500
HIV/STD Test Fees	1,870	2,500	2,500	2,500
Shelter Fees	54,106	58,000	55,000	58,000
Rabies Clinic Fees	3,101	4,000	3,000	4,000
Vicious Animal Impound Bond	120	240	240	240
Dog Park Fee	3,577	3,000	3,500	3,000
Vet Fees	82,701	75,000	80,000	90,000
Birth/Death Certificates	194,743	130,000	162,832	165,000
Vaccinations/Immunizatons	24	-	-	-
VaxCare Immunizations	925	6,000	6,000	6,000
Individual TB Testing	636	1,400	1,400	700
Health Testing - DOC	2,256	3,000	3,000	3,000
	<u>417,554</u>	<u>398,790</u>	<u>433,122</u>	<u>438,090</u>

GENERAL FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Recreation Fees				
Swimming Pools - Daily Fees	4,081	5,000	5,000	7,000
Aquatic Park - Daily Fees	16,325	37,500	37,500	80,000
Aquatic Park - Punch Cards	90	500	500	500
Youth Sports -Basketball/Volleyball	52,775	75,000	70,000	75,280
Fall Softball	-	10,000	6,875	10,000
Summer Softball	10,500	30,000	10,000	30,000
Parkway Run Fees	2,570	2,000	2,000	2,000
REC Center Fees	-	-	89	-
REC Center Rental	47,371	30,000	45,000	45,000
Individual Day Pass	10,317	25,000	15,500	20,000
Other Recreation Fees	16,876	26,000	23,748	29,000
REC Center Fitness Memberships	72,628	60,000	80,000	85,000
REC Center Fitness Classes	11,112	16,000	18,300	11,000
Concessions - REC Center	19,447	25,000	48,341	45,000
Concessions - Pools	10,302	12,000	17,000	20,425
Concessions - Ball Fields/Vending	60,360	54,500	47,017	52,200
MWSU Aquatic Fees	1,466	3,000	12,000	12,000
Concessions - Senior Citizen Cafeter	39,196	30,000	45,000	48,000
	<u>375,417</u>	<u>441,500</u>	<u>483,870</u>	<u>572,405</u>
Nature Center Fees				
Nature Center Admissions	19,787	28,000	23,000	28,000
Nature Center Memberships	18,544	19,250	30,500	30,650
Nature Center Gift Shop	18,738	15,000	19,000	15,000
Nature Center Program Income	474	3,000	1,000	3,000
	<u>57,543</u>	<u>65,250</u>	<u>73,500</u>	<u>76,650</u>
Civic Facilities Charges				
Civic Arena Rental	17,504	75,000	75,000	85,000
Civic Arena Equipment Rental	1,965	37,500	37,500	40,000
Meeting Room Rental	10,389	10,000	10,000	10,000
Missouri Theater Office Rent	6,225	6,000	9,000	8,100
Special Civic Arena Promotions	-	30,000	30,000	50,000
Concessions - Civic Center	46,149	151,250	118,500	93,000
Move in/out Fees	2,500	15,000	25,000	25,000
Missouri Theater Rental	22,775	41,250	45,000	60,000
	<u>107,507</u>	<u>366,000</u>	<u>350,000</u>	<u>371,100</u>
Bode Complex Charges				
Bode Complex Revenue	7,438	14,600	6,756	13,000
Skating Lessons	32,836	36,000	37,000	40,000
Ice Rental - Hockey	49,301	50,000	63,431	65,000
Ice Rink Admissions	3,564	53,000	73,673	70,000
Ice Rental - Figure Skating	18,140	16,500	11,085	16,500
Ice Rental - General	77,052	65,000	59,387	65,000
Advertising	-	8,000	8,000	8,000
	<u>188,330</u>	<u>243,100</u>	<u>259,332</u>	<u>277,500</u>
Charges for Services				
Copies of Public Documents	16,323	9,350	15,250	9,350
Plan Review/Archiving Fees	77,255	83,000	75,567	83,000
Archiving Fees	3,565	3,000	3,335	3,000
Finance Administration Fees	344,249	275,000	330,000	275,000
Trash/Weed Abatement	65,861	100,000	90,000	100,000

GENERAL FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Identification Cards	1,990	500	1,350	500
Animal Cremation Services	7,390	9,300	8,524	9,300
County Health Contract	76,595	77,666	77,666	81,550
Fire District Contracts	354,031	354,030	364,500	354,030
Non Criminal Fingerprint Fee	-	1,000	1,000	-
Non Criminal Fingerprint Fee	12,209	20,000	9,057	16,000
State Health Contract	157,200	147,602	219,047	157,200
State MCH Health Contract	68,111	46,229	57,501	46,124
Outreach Service Contract	2,150	1,758	2,348	2,148
State WIC Contract	471,280	448,131	448,131	452,572
	<u>1,658,208</u>	<u>1,576,566</u>	<u>1,703,276</u>	<u>1,589,774</u>
Other Revenue				
Sale of Fixed Assets	67,832	-	-	-
Insurance Proceeds	157,592	-	78,694	-
Gift Certificate Revenue	433	-	-	-
Concessions - Vending Machines	2,731	3,000	3,000	3,200
Donations	119,106	79,521	212,240	80,521
Taser Reimbursement	28	-	-	-
Recycling Revenue	1,396	2,300	2,300	2,300
Nonrefundable Bid Deposits	2,985	3,000	3,000	3,000
Recovery/Reimbursements	154,699	36,600	141,993	61,675
Refunds of Prior Year Expenses	(148)	-	-	-
Other Revenues Over/Short	46,083	122,620	122,620	121,620
MO Tax Credits	64,530	64,530	64,500	64,360
Gain/Loss Change in Mkt Value	(223,063)	-	-	-
Bond Proceeds	156,132	-	6,000	5,000
	<u>550,336</u>	<u>311,571</u>	<u>634,346</u>	<u>341,676</u>
Investment Earnings				
Investment Interest Income	186,629	227,917	177,917	218,717
MDFB Bonds Interest Income	44	1,000	1,000	100
Accrued Interest Income	(468)	-	-	-
Interest on Special Assessments	17,144	5,400	8,000	5,400
	<u>203,349</u>	<u>234,317</u>	<u>186,917</u>	<u>224,217</u>

GENERAL FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Intergovernmental				
Buchanan County LEC Operations	422,670	422,608	423,004	425,401
Buchanan County - Streets	-	-	187,960	-
Emergency Preparedness	40,375	54,310	70,921	54,310
Bode Trust	-	-	378,500	-
CARES/Corona Virus Grant	567,341	-	173,265	-
HIV Prevention	61,287	57,478	75,100	57,478
HIV Service Coordination	90,043	92,000	94,012	92,000
POST	5,260	4,000	7,180	4,000
COPS in SCHOOLS	363,292	363,292	272,710	269,925
FEMA	19,495	-	-	-
Bullet Proof Vest Grant	8,208	-	3,333	-
MO Hwy Safety Project Grant	65,860	75,062	75,062	78,219
MO Emergency Management Grant	77,171	70,837	120,837	75,000
Edward Byrne Grant	27,059	-	35,127	-
Child Care Inspections Agreement	3,715	3,500	4,000	3,500
Buchanan County 911 Maintenance	271,610	273,750	273,755	234,459
Heartland Health 911 Maintenance	67,903	68,600	68,438	58,939
FTA/CPG Grant	96,220	312,080	312,080	624,160
Miscellaneous Grants	120,160	9,850	1,490,923	152,727
	<u>2,307,669</u>	<u>1,807,367</u>	<u>4,066,207</u>	<u>2,130,118</u>
Interfund Transfers - Computer Network				
Transit from SIMR	50,901	52,875	52,875	52,875
Transfer from P&R	1,083	1,125	1,125	1,125
Transfer from CDBG Fund	6,498	6,750	6,750	6,750
Transfer from Aviation	5,415	5,625	5,625	5,625
Transfer from Water Protection Fund	57,399	57,375	57,375	57,375
Transfer from Landfill Fund	7,581	9,000	9,000	9,000
Transfer from Parking Fund	2,166	2,250	2,250	2,250
Transfer from Golf Course	4,332	5,625	5,625	5,625
Transfer from Transit Fund	9,747	10,125	10,125	10,125
	<u>145,122</u>	<u>150,750</u>	<u>150,750</u>	<u>150,750</u>
Interfund Transfers In				
Transfer from Parks & Rec	43,887	42,993	42,993	55,861
Transfer from Streets Fund	70,000	-	-	-
Transfer from Pub Safety Tax	4,707,706	5,532,448	5,532,448	8,076,737
Transfer from CDBG Fund	210,048	160,801	307,957	191,848
Transfer from Gaming Initiative Fund	43,000	43,000	43,000	43,000
Transfer from Water Protection Fund	1,519,527	1,544,072	1,544,072	1,544,072
Transfer from Mass Transit Fund	216,262	279,856	279,856	277,239
Transfer from Landfill Fund	1,030,114	1,113,600	1,113,600	1,113,600
Transfer from CIP Sales Tax Fund	52,900	-	-	-
Transfer from ARPA Fund	-	-	2,442,328	228,727
Transfer from Museum	57,000	58,292	58,292	57,851
	<u>7,950,444</u>	<u>8,775,062</u>	<u>11,364,546</u>	<u>11,588,935</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriations	-	-	-	-
Total	<u>62,419,971</u>	<u>61,699,948</u>	<u>68,730,472</u>	<u>67,472,799</u>

GENERAL FUND EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages				
Base Salaries/Wages	25,485,892	27,153,801	26,481,583	28,995,570
Salary Increases	-	(1,306,070)	909,863	(907,940)
Overtime	1,324,684	1,261,236	1,289,659	1,629,113
FLSA Overtime (Fire Dept)	262,733	200,029	200,029	246,645
Temp-Part Time Wages	542,815	696,140	696,140	684,214
Out-of-Title Pay	142,022	118,055	128,555	140,975
Sick Leave Buy Back	10,127	4,600	4,600	15,347
Retired Consultant's Pay	122,869	123,011	123,011	115,898
	<u>27,891,143</u>	<u>28,250,802</u>	<u>29,833,440</u>	<u>30,919,823</u>
Employee Benefits				
Police Lagers Contribution	1,883,713	2,076,367	2,079,477	2,260,207
Lagers Pension Contribution	5,013,927	5,452,832	5,452,935	6,093,618
FICA Contribution	849,375	920,672	925,120	967,270
FIM Medicare	401,201	427,998	429,040	459,966
457 Plan Employer Match	146,604	167,170	167,170	167,170
Health Insurance	4,575,962	4,906,272	4,906,450	5,067,433
Dental Insurance	175,189	187,067	187,074	168,129
Life Insurance	84,612	96,541	96,544	97,917
Unemployment Insurance	9,505	-	-	-
Long Term Disability	59,915	77,290	77,481	78,192
Workers Compensation	1,558,130	1,469,454	1,472,318	1,624,216
Uniform Allowance	351,050	369,000	369,000	326,520
EMT Allowance	26,500	28,000	28,000	28,250
Car/Mileage Allowance	9,129	12,451	12,751	16,101
Confer/Train/Travel	84,307	181,665	188,160	220,415
	<u>15,229,119</u>	<u>16,372,778</u>	<u>16,391,519</u>	<u>17,575,404</u>
Materials & Supplies				
Office Supplies	60,253	76,961	78,461	78,049
Police Evidence Supplies	6,185	6,500	6,500	6,500
Photo Supplies	682	1,580	1,580	1,380
Janitorial Supplies	59,272	65,900	67,900	65,138
Recreation Supplies	70,722	109,358	110,758	92,208
Safety Equip/Clothing	628,692	86,880	93,812	86,380
Chemical/Drugs/Medical Supplies	48,972	40,150	69,100	54,150
Motor Fuel and Lubricants	419,899	571,090	541,090	618,140
Minor Equipment	297,818	248,722	291,993	259,615
Materials & Supplies for Resale	137,942	143,256	143,256	144,006
Other Materials/Supplies	165,829	256,517	283,007	193,807
	<u>1,896,267</u>	<u>1,606,914</u>	<u>1,687,456</u>	<u>1,599,373</u>
Services				
Employment Services	184,293	274,921	279,921	272,921
Professional Services	892,416	776,353	1,009,516	929,508
Banking/Transaction Fees	44,982	16,740	10,480	5,630
Recruitment Costs	7,724	-	-	4,000
Memberships	47,044	56,483	59,205	56,433
Periodicals & Books	8,324	21,745	21,745	18,845

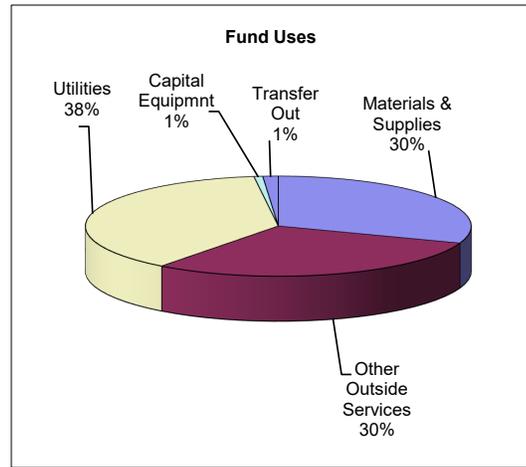
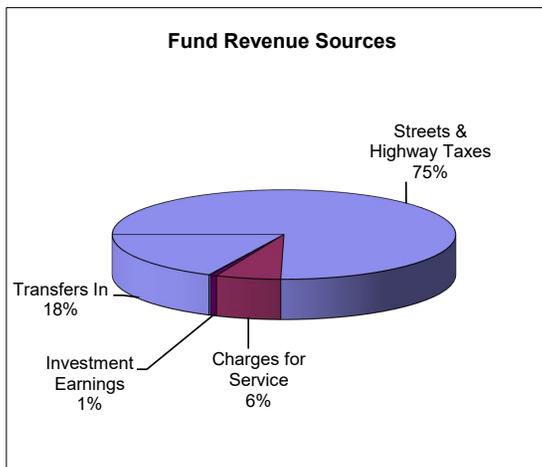
GENERAL FUND EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Communication Services	413,913	458,399	444,075	535,446
Postage	38,169	40,600	40,685	40,840
Freight	245	1,200	1,200	1,200
Advertising	84,703	100,859	150,660	107,109
Permits & Recording Fees	5,661	8,020	8,020	7,720
Printing & Binding	13,174	30,400	30,400	30,500
Gas Service	110,968	157,895	157,895	156,652
Electric Service	422,103	449,597	463,097	489,641
Water Service	53,780	71,990	71,990	71,597
Vehicle/Equipment Rent	12,850	95,605	99,005	106,000
Facility Rent Lease	39,324	39,000	39,000	40,000
M&R - Office Equipment	800,113	672,225	737,400	745,049
M&R - Building & Facilities	423,956	336,356	366,781	350,927
M&R - Machinery & Equipment	81,254	109,754	111,354	113,714
M&R - Motor Vehicles	737,923	708,560	714,560	704,960
M&R - Communications Equipment	1,103,698	1,180,254	1,243,589	1,186,665
Major Maintenance & Repairs	-	5,000	5,000	5,000
Towing Services	5,356	12,350	12,350	11,850
Laundry Services	28,327	31,272	51,272	32,012
Solid Waste Disposal Services	42,188	47,624	52,624	46,156
MO DNR Fees	601	670	670	670
Special Contributions	1,127,003	1,027,108	1,040,316	1,047,194
Other Services	656,366	714,220	840,645	739,975
	<u>7,386,459</u>	<u>7,445,200</u>	<u>8,063,455</u>	<u>7,858,214</u>
Other Charges				
Principal	196,671	165,000	165,000	175,000
Interest	50,891	23,625	23,625	16,200
Other Debt Charges	3,330	6,592	6,592	6,408
Insurance	642,946	775,473	775,668	860,919
Judgments & Claims	23,160	44,500	44,500	44,500
Election Expenses	-	80,000	96,000	35,000
	<u>916,998</u>	<u>1,095,190</u>	<u>1,111,385</u>	<u>1,138,027</u>
Capital Outlay				
Office Equipment & Furniture	-	-	-	-
Motor Vehicles	62,257	350,500	488,534	50,000
Machinery & Equipment	159,699	-	1,136,686	-
Radio & Communications Equipmer	215,064	-	764,020	228,727
Software Purchases	98,290	10,000	29,386	-
	<u>535,310</u>	<u>360,500</u>	<u>2,418,625</u>	<u>278,727</u>
Capital Improvements				
Building	-	-	-	-
Street, Curbs, Sidewalks	5,761,623	3,600,000	3,600,000	3,600,000
Improv Other Than Buildings	3,015,023	-	1,404,385	-
	<u>8,776,646</u>	<u>3,600,000</u>	<u>5,004,385</u>	<u>3,600,000</u>
Interfund Transfers				
Transfer to Streets Maintenance	1,150,209	730,517	730,517	730,517
Transfer to Parks Maintenance	151,159	138,317	138,317	221,871
Transfer to Aviation	15,000	-	-	-
Transfer to Public Parking	320,851	353,852	353,852	481,152
Transfer to Water Protection	220,000	-	-	-
Transfer to Golf	60,332	103,688	103,688	103,688
Transfer to Capital Projects	269,830	209,830	209,830	209,830
	<u>2,187,381</u>	<u>1,536,204</u>	<u>1,536,204</u>	<u>1,747,058</u>
Total	<u>64,819,324</u>	<u>60,267,588</u>	<u>66,046,470</u>	<u>64,716,626</u>

STREETS MAINTENANCE FUND

SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
SOURCES				
Beginning FB:	713,021		596,053	560,012
Streets & Highway Taxes	2,811,659	2,832,000	3,086,795	3,085,000
Charges for Service	237,713	250,000	210,356	250,000
Other Revenue	12,883	-	288,640	-
FEMA Reimbursements	22,323	-	-	-
Investment Earnings	(8,258)	24,570	24,570	24,570
Special Assessments	13,155	6,750	6,750	6,750
Transfers In	1,150,209	880,517	880,517	730,517
Fund Balance Appropriation	-	-	-	-
TOTAL SOURCES	4,239,684	3,993,837	4,497,628	4,096,837
USES				
Materials & Supplies	1,105,567	1,271,177	1,316,177	1,249,992
Other Outside Services	1,335,428	1,149,377	1,164,377	1,217,633
Utilities	1,484,879	1,541,600	1,541,600	1,541,600
Operating Capital Equipment	309,877	170,000	458,640	30,000
Capital Improvements	-	-	-	-
Transfers Out	120,901	52,875	52,875	52,875
TOTAL USES	4,356,652	4,185,029	4,533,669	4,092,100
Net Surplus (Deficit)	(116,968)		(36,041)	4,737
ENDING RESERVED FUND BALANCE:	596,053		560,012	564,749



STREETS MAINTENANCE FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Streets & Highway Taxes				
Fuel Tax	2,029,640	2,050,000	2,300,000	2,300,000
Road & Bridge Tax	782,019	782,000	786,795	785,000
	<u>2,811,659</u>	<u>2,832,000</u>	<u>3,086,795</u>	<u>3,085,000</u>
Charges for Services				
Street Cut Repair	237,713	250,000	210,356	250,000
	<u>237,713</u>	<u>250,000</u>	<u>210,356</u>	<u>250,000</u>
Other Revenue				
Sale of Fixed Assets	-	-	-	-
Insurance Proceeds	805	-	-	-
Sale of Gas & Oil	-	-	-	-
Recycling Revenue	6,183	-	-	-
Recovery/Reimbursements/PY Refunds	6,378	-	-	-
Gain/Loss on Market Value	(24,234)	-	-	-
Capital Lease Proceeds	-	-	288,640	-
Other Revenue	-	-	-	-
	<u>(10,867)</u>	<u>0</u>	<u>288,640</u>	<u>0</u>
Grants & Entitlements				
FEMA	22,323	-	-	-
SEMA	-	-	-	-
	<u>22,323</u>	<u>0</u>	<u>0</u>	<u>0</u>
Principal Earnings				
Principal on Special Assessment	13,155	6,750	6,750	6,750
	<u>13,155</u>	<u>6,750</u>	<u>6,750</u>	<u>6,750</u>
Investment Earnings				
Interest on Special Assessments	3,200	-	-	-
Investment Interest Income	13,183	24,570	24,570	24,570
	<u>16,383</u>	<u>24,570</u>	<u>24,570</u>	<u>24,570</u>
Interfund Transfers In				
Transfer from General Fund	1,150,209	730,517	730,517	730,517
Transfer from Gaming Fund	-	-	-	-
Transfer from Landfill Fund	-	150,000	150,000	-
	<u>1,150,209</u>	<u>880,517</u>	<u>880,517</u>	<u>730,517</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriations	-	-	-	-
Total	<u>4,240,575</u>	<u>3,993,837</u>	<u>4,497,628</u>	<u>4,096,837</u>

STREETS MAINTENANCE FUND

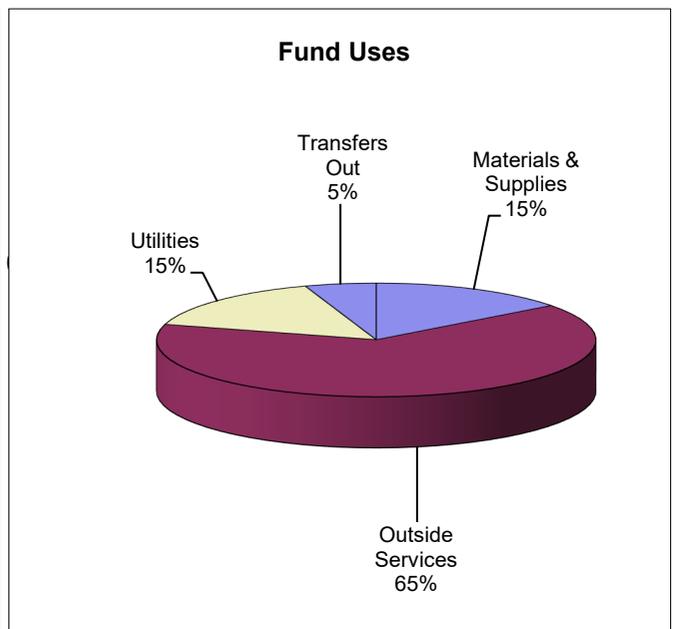
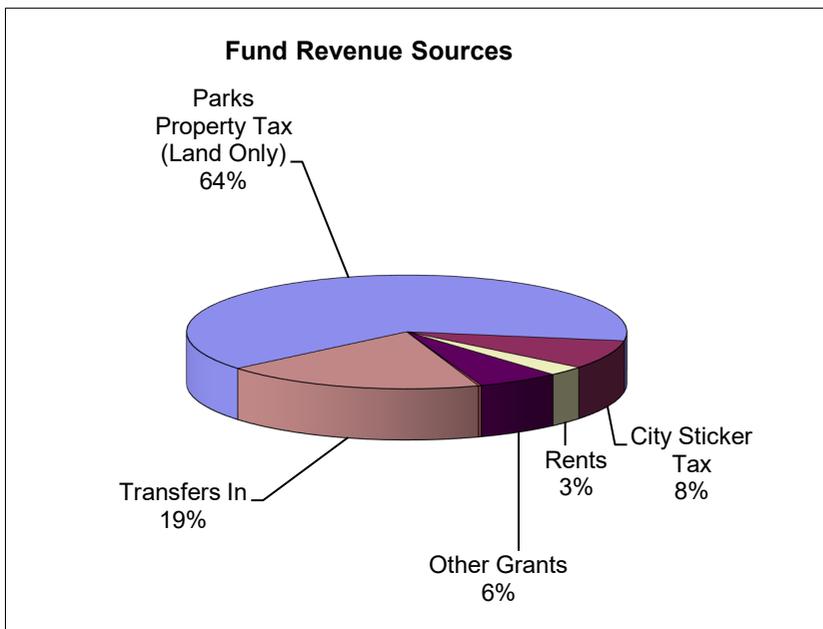
EXPENDITURES

	2020-21		2022-23	
	Actual	Adopted Budget	Estimated Actual	Budget
Materials & Supplies				
Office Supplies	157	800	800	800
Safety Equip/Clothing	21,229	21,200	26,200	21,200
Motor Fuel and Lubricants	14,137	23,150	23,150	2,315
Minor Equipment	62,697	39,000	39,000	39,000
Street Maintenance Supplies	922,131	1,109,877	1,149,877	1,109,877
Traffic/Lighting Supplies	82,637	74,000	74,000	74,000
Other Materials/Supplies	2,649	3,150	3,150	2,800
	1,105,639	1,271,177	1,316,177	1,249,992
Services				
Employment Services	-	-	-	-
Employment Services	122,738	195,000	195,000	220,000
Professional Services	30,035	11,000	11,000	11,000
Memberships	-	200	200	200
Periodicals & Books	-	-	-	-
Communication Svcs	252	1,000	1,000	1,000
Postage	-	-	-	-
Freight	-	-	-	-
Advertising	-	-	-	-
Custodial Services	-	-	-	-
Electric Service - Street Lighting	1,484,879	1,541,600	1,541,600	1,541,600
Vehicle/Equipment Rent	38,775	3,900	3,900	55,451
Software/Equipment M&R	41,440	38,158	38,158	35,404
M&R - Building & Facilities	353,690	294,150	294,150	294,150
M&R - Machinery & Equipment	41	1,000	1,000	1,000
M&R - Motor Vehicles	109,460	96,000	111,000	96,000
M&R - Communications Equipment	-	3,800	3,800	3,800
Major Repair & Replacement	518,328	364,000	364,000	364,000
Towing Services	542	100	100	100
Laundry Services	2,200	2,200	2,200	2,200
MO DNR Fees	6	-	-	-
Other Services	5,569	22,500	22,500	22,500
	2,707,955	2,574,608	2,589,608	2,648,405
Other Charges				
Computer Network Transfer	50,901	52,875	52,875	52,875
Transfer to General Fund	70,000	-	-	-
Insurance	93,675	114,869	114,869	109,328
Judgement & Claims	-	1,500	1,500	1,500
	214,576	169,244	169,244	163,703
Capital Outlay				
Motor Vehicles	-	-	-	-
Office Equipment & Furniture	-	-	-	-
Machinery & Equipment	309,877	170,000	458,640	30,000
Radios	-	-	-	-
	309,877	170,000	458,640	30,000
Public Improvements				
Buildings	18,605	-	-	-
Improvements Other Than Buildings	-	-	-	-
Streets, Curbs & Sidewalks	-	-	-	-
	18,605	-	-	-
Total	4,356,652	4,185,029	4,533,669	4,092,100

PARKS MAINTENANCE FUND

SUMMARY

	2019-20	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$479,736		\$473,735	\$233,767
SOURCES				
Parks Property Tax (Land Only)	764,205	738,300	740,007	737,253
City Sticker Tax	101,219	95,000	100,000	95,000
Rents	31,943	34,443	42,123	31,443
Operating Grants	49,430	-	10,000	-
Other Grants	78,142	70,000	70,000	70,000
Interest	(2,990)	2,400	2,400	2,400
Other Revenue	5,440	-	32,694	-
Transfers In	151,159	138,317	138,317	221,871
Fund Balance Appropriation	-	-	-	-
TOTAL SOURCES	<u>1,178,547</u>	<u>1,078,460</u>	<u>1,135,541</u>	<u>1,157,967</u>
USES BY PROGRAM				
Materials & Supplies	150,105	194,650	194,650	194,650
Outside Services	790,946	833,498	852,498	857,276
Utilities	165,229	204,065	204,065	204,065
Capital Equipment	-	35,000	50,694	-
Capital Improvemnets	20,814	17,000	17,000	-
Transfers Out	57,454	56,602	56,602	69,470
TOTAL USES	<u>1,184,548</u>	<u>1,340,815</u>	<u>1,375,509</u>	<u>1,325,461</u>
Net Surplus (Deficit)	<u>(6,001)</u>	<u>(262,355)</u>	<u>(239,968)</u>	<u>(167,494)</u>
Projected Ending Fund Balance:	\$473,735		\$233,767	\$66,273



PARKS MAINTENANCE FUND

REVENUES

	2019-20	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Property Tax				
Current Park District Tax	713,697	703,000	701,953	701,953
Prior Park District R/E Tax	41,794	27,600	30,313	27,600
R/E Penalty & Interest	8,714	7,700	7,741	7,700
	<u>764,205</u>	<u>738,300</u>	<u>740,007</u>	<u>737,253</u>
Licenses				
City Sticker & Penalty	101,219	95,000	100,000	95,000
	<u>101,219</u>	<u>95,000</u>	<u>100,000</u>	<u>95,000</u>
Rents				
Horace Mann Rent	31,943	34,443	42,123	31,443
	<u>31,943</u>	<u>34,443</u>	<u>42,123</u>	<u>31,443</u>
Other Revenue				
Sale of Fixed Assets	-	-	-	-
Insurance Proceeds	-	-	32,694	-
Concessions-Vending Machines	-	-	-	-
Donations	-	-	-	-
Recycling Revenue	2,919	-	-	-
Other Revenue	2,353	-	10,000	-
Refund Prior Yr Expense	-	-	-	-
Interest	(6,287)	-	-	-
Recovery/Reimbursements	168	-	-	-
	<u>(847)</u>	<u>-</u>	<u>42,694</u>	<u>0</u>
Interest Earnings				
Interest on Investments	3,297	2,400	2,400	2,400
	<u>3,297</u>	<u>2,400</u>	<u>2,400</u>	<u>2,400</u>
Intergovernmental				
FEMA Reimbursement Funds	40,999	-	-	-
SEMA Reimbursement Funds	-	-	-	-
American Recovery	8,431	-	-	-
Parks Maintenance Trust	78,142	70,000	70,000	70,000
	<u>127,572</u>	<u>70,000</u>	<u>70,000</u>	<u>70,000</u>
Interfund Transfers In				
Transfer from General Fund	151,159	138,317	138,317	221,871
	<u>151,159</u>	<u>138,317</u>	<u>138,317</u>	<u>221,871</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriations	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>1,178,547</u>	<u>1,078,460</u>	<u>1,135,541</u>	<u>1,157,967</u>

PARKS MAINTENANCE FUND

EXPENDITURES

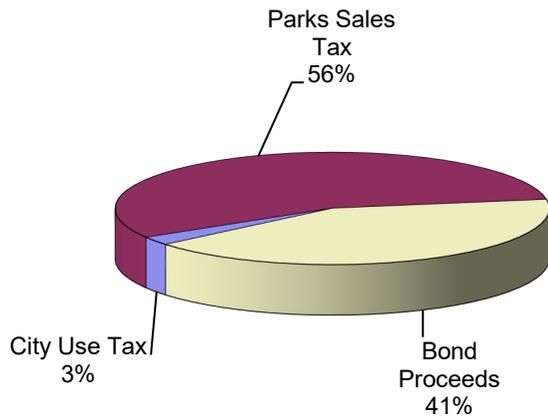
	2019-20	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Materials & Supplies				
Janitorial Supplies	6,883	5,000	5,000	5,000
Office Supplies	79	-	-	-
Recreation Supplies	17,070	21,500	21,500	21,500
Safety Equip/Clothing	3,276	3,500	3,500	3,500
Chemical/Drugs/Medical Supplies	286	150	150	150
Motor Fuel and Lubricants	86,166	105,000	105,000	105,000
Minor Equipment	13,867	24,500	24,500	24,500
Traffic & Lighting Supplies	22,478	35,000	35,000	35,000
Materials & Supplies for Resale	-	-	-	-
	<u>150,105</u>	<u>194,650</u>	<u>194,650</u>	<u>194,650</u>
Services				
Professional Services	6,013	-	-	-
Employment Services	247,212	240,000	240,000	240,000
Memberships	32	20	20	20
Avertising	-	-	-	-
Telephone Service	4,991	6,290	6,290	6,290
Gas Service	26,249	40,000	40,000	40,000
Printing & Binding	-	-	-	-
Electric Service	97,804	114,065	114,065	114,065
Water Service	41,175	50,000	50,000	50,000
Vehicle/Equipment Rent	7,595	2,700	11,700	2,700
M&R - Building & Facilities	100,989	128,451	128,451	11,802
M&R Office Equipment	8,075	10,851	10,851	128,451
M&R - Machinery & Equipment	74,840	25,000	50,000	50,000
M&R - Motor Vehicles	99,578	125,000	100,000	125,000
M&R - Communications Equipment	738	6,000	6,000	6,000
Major Repairs & Replacement	21,340	-	-	-
Laundry Services	1,170	1,500	1,500	1,500
Solid Waste Disposal Svc	-	-	-	-
MO DNR Fees	387	1,000	1,000	1,000
Other Services	51,286	65,500	75,500	75,500
	<u>789,475</u>	<u>816,377</u>	<u>835,377</u>	<u>852,328</u>
Interfund Transfers				
Transfer to Computer Network	1,083	1,125	1,125	1,125
Transfer to General Fund	43,887	42,993	42,993	55,861
Transfer to CIP	12,484	12,484	12,484	12,484
	<u>57,454</u>	<u>56,602</u>	<u>56,602</u>	<u>69,470</u>
Other Charges				
Insurance	162,986	219,186	219,186	207,013
Judgement & Claims	3,714	2,000	2,000	2,000
	<u>166,700</u>	<u>221,186</u>	<u>221,186</u>	<u>209,013</u>
Capital Outlay				
Motor Vehicles	-	-	15,694	-
Machinery & Equipment	-	35,000	35,000	-
Computer Software	-	-	-	-
	<u>0</u>	<u>35,000</u>	<u>50,694</u>	<u>0</u>
Capital Improvements				
Buildings	-	-	-	-
Improvements Other Than Buildings	20,814	-	17,000	-
Streets, Curbs & sidewalks	-	-	-	-
	<u>20,814</u>	<u>0</u>	<u>17,000</u>	<u>0</u>
Total	<u>1,184,548</u>	<u>1,323,815</u>	<u>1,375,509</u>	<u>1,325,461</u>

PARKS TAX FUND

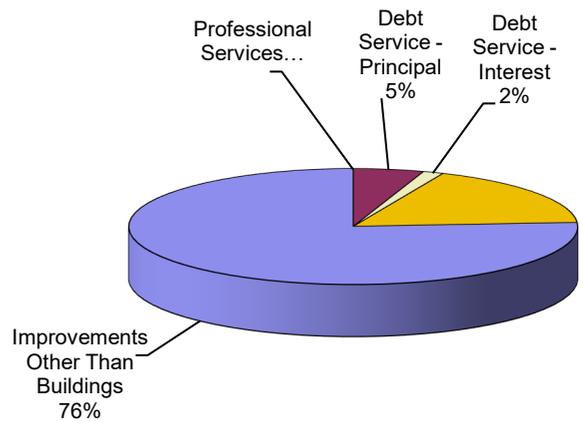
SUMMARY

	2019-20	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$0		\$0	\$8,319,000
SOURCES				
City Use Tax	-	-	-	320,430
Parks Sales Tax	-	-	3,000,000	7,315,650
Bond Proceeds	-	-	6,464,147	5,400,000
Interest	-	-	1,000	-
	<u>0</u>	<u>0</u>	<u>9,465,147</u>	<u>13,036,080</u>
TOTAL SOURCES				
USES BY PROGRAM				
Professional Services	-	-	14,989	-
Debt Service - Principal	-	-	-	570,000
Debt Service - Interest	-	-	-	165,873
Other Debt Charges	-	-	146,147	-
Machinery & Equipment	-	-	985,011	1,948,200
Improvements Other Than Buildings	-	-	-	8,534,300
	<u>0</u>	<u>0</u>	<u>1,146,147</u>	<u>11,218,373</u>
TOTAL USES				
Net Surplus (Deficit)	-	-	8,319,000	1,817,707
Projected Ending Fund Balance:	\$0		\$8,319,000	\$10,136,707

Fund Revenue Sources



Fund Uses



PARKS TAX FUND

REVENUES

	2019-20	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Property Tax				
City Use Tax	-	-	-	320,430
Parks Sales Tax	-	-	3,000,000	7,315,650
	<u>0</u>	<u>0</u>	<u>3,000,000</u>	<u>7,636,080</u>
Other Revenue				
Bond Proceeds	-	-	6,464,147	5,400,000
	<u>-</u>	<u>-</u>	<u>6,464,147</u>	<u>5,400,000</u>
Interest Earnings				
Interest on Investments	-	-	1,000	-
	<u>0</u>	<u>-</u>	<u>1,000</u>	<u>-</u>
Total	<u>0</u>	<u>0</u>	<u>9,465,147</u>	<u>13,036,080</u>

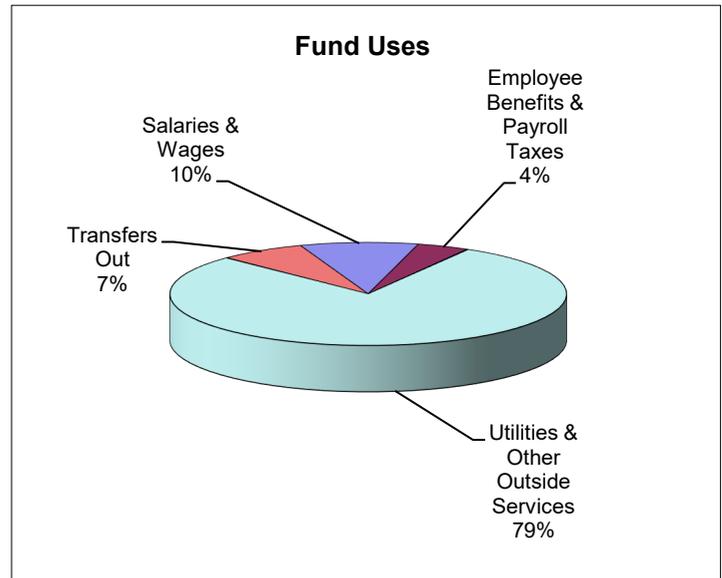
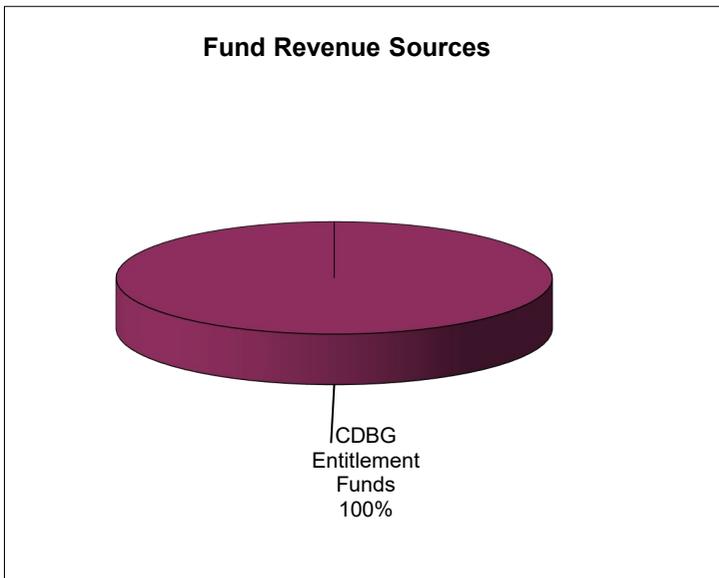
PARKS TAX FUND

EXPENDITURES

	2019-20	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Services				
Professional Services	-	-	14,989	-
	<u>0</u>	<u>0</u>	<u>14,989</u>	<u>0</u>
Debt Charges				
Debt Service - Principal	-	-	-	570,000
Debt Service - Interest	-	-	-	165,873
Other Debt Charges	-	-	146,147	-
	<u>-</u>	<u>-</u>	<u>146,147</u>	<u>735,873</u>
Capital Outlay				
Machinery & Equipment	-	-	985,011	1,948,200
	<u>0</u>	<u>0</u>	<u>985,011</u>	<u>1,948,200</u>
Capital Improvements				
Improvements Other Than Buildings	-	-	-	8,534,300
	<u>0</u>	<u>0</u>	<u>0</u>	<u>8,534,300</u>
Total	<u>0</u>	<u>0</u>	<u>1,146,147</u>	<u>11,218,373</u>

COMMUNITY DEVELOPMENT BLOCK GRANT FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
SOURCES				
Special Assessments/Interest Earnings	3,666	-	-	-
Intergovernmental/Other Grants	1,760,321	3,733,360	3,801,078	2,852,133
Other Revenue	230,489	-	-	-
Transfers (To)/From - Reprogrammable Funds	118,072	-	-	-
TOTAL SOURCES	<u>2,112,548</u>	<u>3,733,360</u>	<u>3,801,078</u>	<u>2,852,133</u>
USES				
Salaries & Wages	231,521	258,298	222,062	270,927
Employee Benefits & Payroll Taxes	101,502	120,745	120,745	119,506
Materials & Supplies	1,643	3,200	4,022	3,200
Utilities & Other Outside Services	2,902,676	3,176,317	3,096,057	2,216,813
Property Ins & Other	3,086	2,718	2,718	3,406
Transfers Out	216,546	167,552	314,708	198,598
Operating Capital Equip	-	-	-	-
TOTAL USES	<u>3,456,974</u>	<u>3,728,830</u>	<u>3,760,313</u>	<u>2,812,449</u>
Net Surplus (Deficit) to/from Reprogrammed Fnd	<u>(1,344,426)</u>	<u>4,530</u>	<u>40,765</u>	<u>39,684</u>



COMMUNITY DEVELOPMENT BLOCK GRANT FUND REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Revenues				
Recovery/Reimbursement	137,839	-	-	-
Refunds PY Expenditures	14,453	-	-	-
Rent	4,512	-	-	-
Other Revenue	73,685	-	-	-
	<u>230,489</u>	<u>-</u>	<u>-</u>	<u>-</u>
Special Assessments				
Principal	3,435	-	-	-
Interest on Special Assessments	231	-	-	-
	<u>3,666</u>	<u>-</u>	<u>-</u>	<u>-</u>
Intergovernmental				
Home Program Grant	162,336	400,000	400,000	400,000
Community Development Block Grant	1,428,780	2,048,860	2,044,960	2,022,427
American Rec Reinvst Grant	-	-	71,618	-
Cares/Corona/Covid 19 Grant	127,410	1,284,500	1,284,500	429,706
Federal HMIS Grant	41,794	-	-	-
	<u>1,760,321</u>	<u>3,733,360</u>	<u>3,801,078</u>	<u>2,852,133</u>
Interfund Transfers In				
Transfer from General Fund	-	-	-	-
Transfer from Rehab Loan Fund	16,649	-	-	-
Transfer from HOME Revolv Fund	101,423	-	-	-
	<u>118,072</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfer from/(to) Reprogrammable Funds				
Appropriated from Fund Balance	-	-	-	-

COMMUNITY DEVELOPMENT BLOCK GRANT FUND EXPENDITURES

	2020-21			2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages				
Base Salaries/Wages	231,521	258,298	222,062	270,927
	<u>231,521</u>	<u>258,298</u>	<u>222,062</u>	<u>270,927</u>
Employee Benefits				
Lagers Pension Contribution	26,839	34,354	34,354	34,137
FICA Contribution	14,317	16,014	16,014	16,798
FICA Medicare	3,348	3,745	3,745	3,928
457 Employer Match Plan	1,740	1,560	1,560	1,560
Health Insurance	40,859	46,354	46,354	44,033
Dental Insurance	1,559	1,765	1,765	1,517
Federal Health Reinsurer Tax	-	-	-	-
Life Insurance	757	868	868	909
Long Term Disability	550	695	695	729
Workers Compensation	10,267	10,332	10,332	10,837
Car/Mileage Allowance	622	-	-	-
Confer/Train/Travel	644	5,058	5,058	5,058
	<u>101,502</u>	<u>120,745</u>	<u>120,745</u>	<u>119,506</u>
Materials & Supplies				
Office Supplies	1,006	1,500	2,322	1,500
Photo Supplies	-	-	-	-
Motor Fuel	346	500	500	500
Minor Equipment	278	1,000	1,000	1,000
Other Materials/Supplies	12	200	200	200
	<u>1,643</u>	<u>3,200</u>	<u>4,022</u>	<u>3,200</u>
Services				
Employment Services	-	-	-	-
Professional Services	44,740	100,575	100,575	100,575
Memberships	557	760	760	760
Periodicals & Books	376	500	500	500
Telephone Service	3,313	5,320	5,320	5,320
Postage	3,142	4,796	4,796	4,796
Freight	54	-	-	-
Advertising	22,688	23,000	23,000	23,000
Permits & Recording Fees	1,243	2,145	2,145	2,145
Printing & Binding	1,091	1,800	1,800	1,800
Gas Service	1,532	4,700	4,700	4,700
Electric Service	3,058	5,000	5,000	5,000
Water Service	776	1,000	1,000	1,000
Vehicle/Equipment Rent	1,527	2,468	2,468	2,468
M&R - Bldg & Facilities	-	-	-	-
M&R Mach & Equipment	238	-	-	-
M&R - Motor Vehicles	407	700	700	700
M&R - Communications Equipment	-	100	100	100
Solid Waste Disposal	-	1,000	1,000	1,000
Special Contributions	381,120	427,200	427,200	422,490
Other Services	2,436,813	2,595,253	2,514,993	1,640,459
	<u>2,902,676</u>	<u>3,176,317</u>	<u>3,096,057</u>	<u>2,216,813</u>
Other Charges				
Refund Expense	-	-	-	-
Insurance	3,086	2,718	2,718	3,406
Transfer to General Fund	210,048	160,802	307,958	191,848
Transfer to General Fund - Computer	6,498	6,750	6,750	6,750
	<u>219,632</u>	<u>170,270</u>	<u>317,426</u>	<u>202,004</u>
Total	<u>3,456,974</u>	<u>3,728,830</u>	<u>3,760,313</u>	<u>2,812,449</u>

GAMING INITIATIVES FUND

SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$171,155		\$236,290	\$286,740
SOURCES				
Gaming Revenue	808,850	750,000	900,000	900,000
Other Revenue	-	-	-	-
Interest Earnings	1,031	4,000	4,000	4,000
Transfers from Other Funds	-	-	-	-
Grants & Entitlements	-	-	-	-
Appropriated from/(to) Fund Balance	-	-	-	-
TOTAL SOURCES	<u>809,881</u>	<u>754,000</u>	<u>904,000</u>	<u>904,000</u>
USES BY PROGRAM				
Gaming Funded Initiatives	<u>744,746</u>	<u>751,550</u>	<u>853,550</u>	<u>896,550</u>
TOTAL USES	<u>744,746</u>	<u>751,550</u>	<u>853,550</u>	<u>896,550</u>
Net Surplus (Deficit)	<u>65,135</u>	<u>2,450</u>	<u>50,450</u>	<u>7,450</u>
Projected Ending Fund Balance:	\$236,290		\$286,740	\$294,190

GAMING INITIATIVES FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Rents				
State Admissions	373,273	350,000	420,000	420,000
State Gaming	435,577	400,000	480,000	480,000
	<u>808,850</u>	<u>750,000</u>	<u>900,000</u>	<u>900,000</u>
Investment Interest				
Interest Income	1,031	4,000	4,000	4,000
	<u>1,031</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Other Revenue				
Donations	-	-	-	-
Refunds Prior Year	-	-	-	-
Other Revenue	-	-	-	-
Recovery/Reimbursement	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers				
Transfer From Special Allocation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Grants & Entitlements				
MO Trim Grant	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>809,881</u>	<u>754,000</u>	<u>904,000</u>	<u>904,000</u>

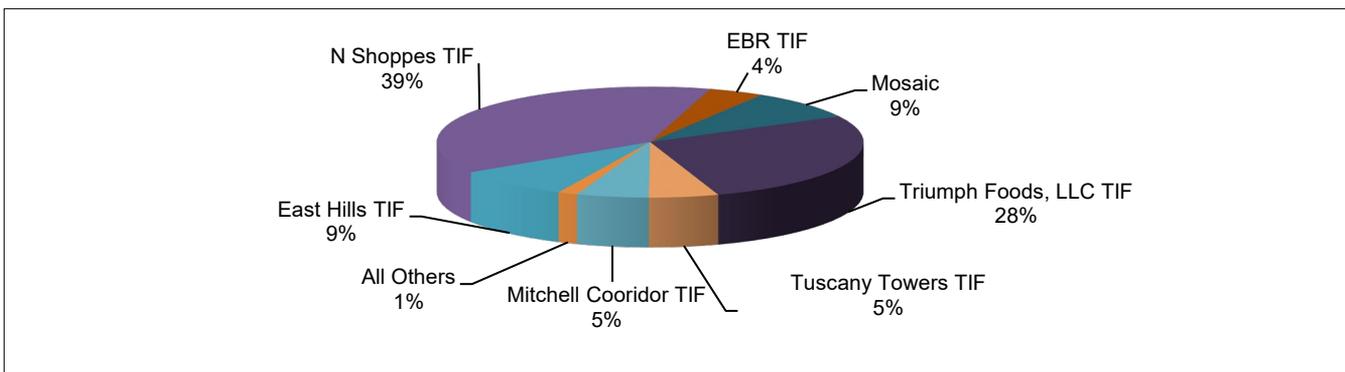
GAMING INITIATIVES FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Estimated Actual</u>	<u>Budget</u>
Services & Supplies				
Minor Equipment	-	-	-	-
Employment Services	-	-	-	-
Professional Services	124,980	89,000	179,000	150,000
Communication Services	-	-	-	-
Postage	-	-	-	-
Advertising	21,182	33,000	33,000	33,000
MR Communications Equipment	-	-	-	-
Solid Waste Disposal Services	-	-	8,000	-
Special Contributions	430,133	465,050	469,050	504,050
Other Services	48,950	45,000	45,000	90,000
	<u>625,246</u>	<u>632,050</u>	<u>734,050</u>	<u>777,050</u>
Interfund Transfers Out				
Transfer to General Fund	43,000	43,000	43,000	43,000
Transfer to SIMR Fund	-	-	-	-
Transfer to Special Allocation Fund	-	-	-	-
Transfer to Aviation Fund	70,000	70,000	70,000	70,000
Transfer to Parking Fund	6,500	6,500	6,500	6,500
Transfer to Capital Projects Fund	-	-	-	-
	<u>119,500</u>	<u>119,500</u>	<u>119,500</u>	<u>119,500</u>
Capital Outlay				
Buildings	-	-	-	-
Improvements Other Than Buildings	-	-	-	-
Motor Vehicles	-	-	-	-
Software Purchases	-	-	-	-
Radio & Communication Equipment	-	-	-	-
Machinery & Equipment	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>744,746</u>	<u>751,550</u>	<u>853,550</u>	<u>896,550</u>

SPECIAL ALLOCATION FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
PROJECTED BEGINNING FUND BALANCE:	\$ 3,202,854		\$ 4,556,874	\$ 7,693,453
SOURCES				
PILOTS	4,870,960	4,912,359	4,899,580	4,982,609
EATS/TDD/NonIncremental Sales Tax	5,294,800	4,999,255	4,606,994	4,582,455
Developer Contributions	517,847	530,000	530,000	530,000
Interest Earnings	2,449	88,107	88,107	38,800
Int on Special Assessments	222,715	100,000	100,000	200,000
Sewer Reserve Charges	750,281	675,000	675,000	750,000
TOTAL SOURCES	<u>11,659,052</u>	<u>11,304,721</u>	<u>10,899,681</u>	<u>11,083,864</u>
USES BY PROGRAM				
Center Building TIF	30,920	36,340	36,340	41,200
Gilmore Building TIF	9,245	9,300	9,300	9,400
Downtown Mosaic TIF	597,559	602,000	602,000	610,700
CVS Ashland TIF	12,402	5,000	3,430	-
Uptown Redevelopment TIF	3,342	3,350	3,350	3,400
Ryan Block TIF	415	385	385	385
Cooks Crossing EDC	74,836	30,900	-	-
Downtown Redevelopment TIF	-	-	-	-
Mitchell Avenue Corridor TIF	381,906	386,675	386,675	388,750
The Commons Development (EDC)	792,758	511,911	274,247	-
North East Cook Road TIF	28,682	27,000	27,000	31,000
East Hills TIF	618,394	627,072	627,072	627,072
Shoppes at North Village TIF	5,159,638	3,140,535	3,140,535	2,761,424
EBR Development TIF	278,167	295,000	295,000	300,000
Triumph Foods, LLC TIF	1,955,258	1,965,668	1,965,668	1,962,442
Fountain Creek TIF	131	100	100	100
Tuscany Towers TIF	361,368	372,000	372,000	375,000
American Electric TIF	10	20,000	20,000	21,000
TOTAL USES	<u>10,305,032</u>	<u>8,033,236</u>	<u>7,763,102</u>	<u>7,131,873</u>
Net Surplus (Deficit)	<u>1,354,020</u>	<u>3,271,485</u>	<u>3,136,579</u>	<u>3,951,991</u>
PROJECTED ENDING FUND BALANCE:	\$ 4,556,874	\$ 3,271,485	\$ 7,693,453	\$ 11,645,444



SPECIAL ALLOCATION FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Real Property				
Real Property Tax	-	2,309	2,309	2,309
	<u>-</u>	<u>2,309</u>	<u>2,309</u>	<u>2,309</u>
Personal Property				
Payment in Lieu of Taxes (PILOTS)-City	954,831	970,150	957,371	970,300
PILOTS - Other	3,916,129	3,939,900	3,939,900	4,010,000
TIF Public Infrastructure	-	-	-	-
	<u>4,870,960</u>	<u>4,910,050</u>	<u>4,897,271</u>	<u>4,980,300</u>
Sales Tax				
Economic Activity Taxes (EATS) City	3,664,921	3,481,800	3,089,539	3,051,000
EATS - County	1,395,646	1,326,600	1,326,600	1,314,600
EATS - Other	126,429	122,655	122,655	122,655
Non Incremental Sales Tax	-	-	-	-
Use Tax County	78,884	41,000	41,000	61,000
TDD Sales Tax	-	-	-	-
CID Sales Tax	28,919	27,200	27,200	33,200
	<u>5,294,800</u>	<u>4,999,255</u>	<u>4,606,994</u>	<u>4,582,455</u>
Other Revenues				
Recovery/Reimbursements	-	-	-	-
Developer Contributions	517,847	530,000	530,000	530,000
Sewer Reserve Charges	750,281	675,000	675,000	750,000
Other Revenue	-	-	-	-
Gain/Loss Market Value	(41,040)	-	-	-
Interest on Investments	40,277	30,600	30,600	30,800
MDFB Interest Income	1,357	35,000	35,000	5,000
IDA Interest Income	1,701	22,507	22,507	3,000
Accrued Interest	154	-	-	-
Interest on S Assessments	222,715	100,000	100,000	200,000
	<u>1,493,292</u>	<u>1,393,107</u>	<u>1,393,107</u>	<u>1,518,800</u>
Total	<u>11,659,052</u>	<u>11,304,721</u>	<u>10,899,681</u>	<u>11,083,864</u>

SPECIAL ALLOCATION FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Estimated Actual</u>	<u>Budget</u>
Supplies & Services				
Other Services	815,728	841,758	834,282	842,497
	<u>815,728</u>	<u>841,758</u>	<u>834,282</u>	<u>842,497</u>
Debt Service				
Principal Payments	8,489,305	5,912,600	5,692,764	5,630,760
Interest Payments	991,400	913,878	871,056	633,616
Other Debt Charges	8,600	365,000	365,000	25,000
	<u>9,489,305</u>	<u>7,191,478</u>	<u>6,928,820</u>	<u>6,289,376</u>
Total	<u>10,305,032</u>	<u>8,033,236</u>	<u>7,763,102</u>	<u>7,131,873</u>

MUSEUM TAX FUND

SUMMARY

	2020-21	2021-2022		2022-2023
	Actual	Adopted Budget	Estimated Actual	Budget
PROJECTED BEG OPERATING FUND BALANCE:	64,059		80,800	96,149
SOURCES				
Property Tax	523,748	516,700	528,177	532,808
Prop Tx Rev Dedicated to Minor Repairs	25,000	25,000	25,000	25,000
Other Revenue	(2,133)	-	-	-
Interest Earnings	1,220	1,000	1,000	1,000
TOTAL SOURCES	<u>547,835</u>	<u>542,700</u>	<u>554,177</u>	<u>558,808</u>
USES BY PROGRAM				
Museum Tax Contract Contributions	410,000	410,000	410,000	410,000
Other Museum Related Expenditures	96,094	106,193	103,828	102,355
Capital Used for Minor W-T Repairs	25,000	25,000	25,000	25,000
TOTAL USES	<u>531,094</u>	<u>541,193</u>	<u>538,828</u>	<u>537,355</u>
Net Surplus (Deficit)	<u>16,741</u>	<u>1,507</u>	<u>15,349</u>	<u>21,453</u>
PROJECTED END OPERATING FUND BALANCE:	<u>80,800</u>		<u>96,149</u>	<u>117,602</u>
PROJECTED BEG CAPITAL FUND BALANCE:	45,675		95,675	145,675
SOURCES				
Property Tax	50,000	50,000	50,000	50,000
Appropriated from (to) Fund Balance	-	-	-	-
	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
USES				
Capital Improvements - Wyeth-Tootle	-	50,000	-	50,000
	-	50,000	-	50,000
Net Capital Surplus (Deficit)	<u>50,000</u>	<u>-</u>	<u>50,000</u>	<u>-</u>
PROJECTED END CAPITAL FUND BALANCE:	<u>95,675</u>		<u>145,675</u>	<u>145,675</u>
TOTAL USES	<u>531,094</u>	<u>591,193</u>	<u>538,828</u>	<u>587,355</u>

Definitions of a Museum:

A building, place, or institution devoted to the acquisition, conservation, study, exhibition, and educational interpretation of objects having scientific, historical, or artistic value.

- From the American Heritage Dictionary

An institution dedicated to preserving and interpreting the primary tangible evidence of humankind and the environment...Museums have been founded for a variety of purposes: to serve as recreational facilities, scholarly venues, or educational resources; to contribute to the quality of life of the areas where they are situated; to attract tourism to a region; to promote civic pride or nationalistic endeavor; or even to transmit overtly ideological concepts. Given such a variety of purposes, museums reveal remarkable diversity in form, content, and even function. Yet, despite such diversity, they are bound by a common goal: the preservation and interpretation of some material aspect of society's cultural consciousness.

- From the Encyclopedia Britannica

MUSEUM TAX FUND

REVENUES

	2020-21	2021-2022		2022-2023
	Actual	Amended Budget	Estimated Actual	Budget
Real Property Tax				
Current Real Estate Tax	361,991	365,000	365,110	368,262
Prior Real Estate Tax	14,971	10,900	12,680	12,680
Real Estate Penalty and Interest	3,026	3,200	3,215	3,215
	<u>379,988</u>	<u>379,100</u>	<u>381,005</u>	<u>384,157</u>
Personal Property Tax				
Current Personal Property Tax	146,214	140,100	147,675	149,153
Personal Property Penalty and Int	2,270	2,200	2,267	2,268
Prior Personal Property Tax	8,774	8,300	8,789	8,789
M & M Surtax	33,494	33,500	33,500	33,500
	<u>190,752</u>	<u>184,100</u>	<u>192,231</u>	<u>193,710</u>
Other Personal Property Tax				
Payment in Lieu of Taxes - Other	3,081	3,565	3,565	3,565
Financial Institution Tax	1,535	1,535	1,535	1,535
Railroad Tax	23,392	23,400	24,841	24,841
	<u>28,008</u>	<u>28,500</u>	<u>29,941</u>	<u>29,941</u>
Investment Interest				
Interest Earnings	1,220	1,000	1,000	1,000
Other Revenue	(2,133)	-	-	-
	<u>(913)</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total	<u>597,835</u>	<u>592,700</u>	<u>604,177</u>	<u>608,808</u>

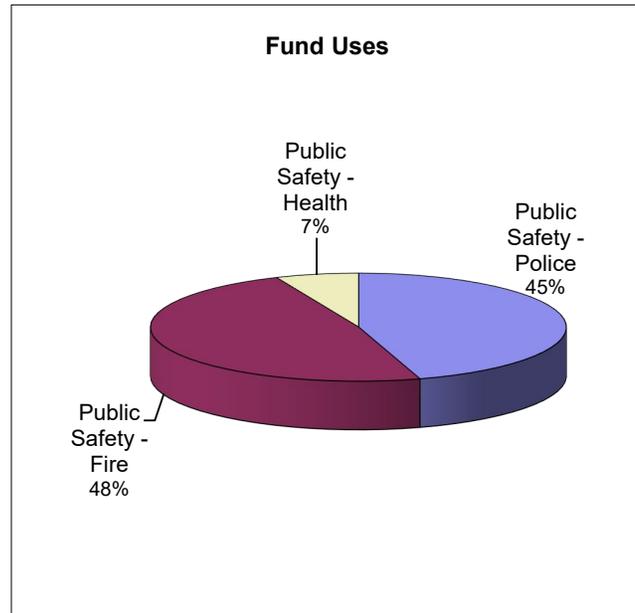
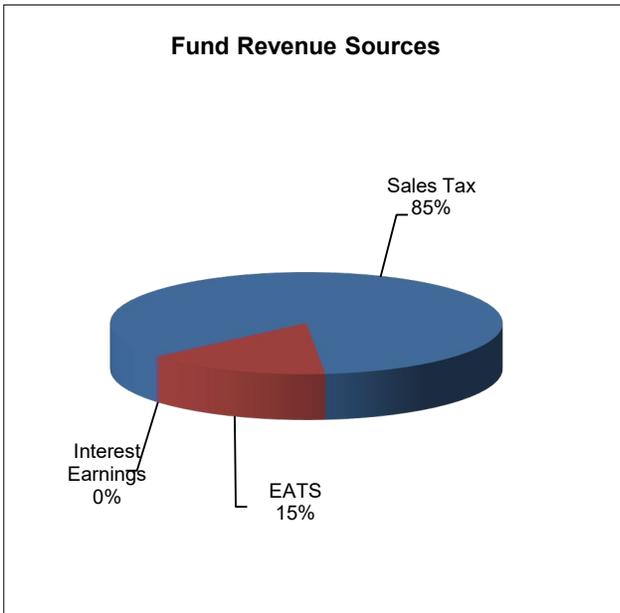
MUSEUM TAX FUND

EXPENDITURES

	2020-21	2021-2022		2022-2023
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Estimated Actual</u>	<u>Budget</u>
Services & Supplies				
Special Contributions	435,000	435,000	435,000	435,000
Other Services	15,207	17,750	15,385	15,511
	<u>450,207</u>	<u>452,750</u>	<u>450,385</u>	<u>450,511</u>
Interfund Transfers Out				
Transfer to General Fund	57,000	58,292	58,292	57,851
	<u>57,000</u>	<u>58,292</u>	<u>58,292</u>	<u>57,851</u>
Insurance				
Insurance	23,887	30,151	30,151	28,993
	<u>23,887</u>	<u>30,151</u>	<u>30,151</u>	<u>28,993</u>
Capital Improvements				
Building Improvements	-	50,000	-	50,000
	<u>-</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
Total	<u>531,094</u>	<u>591,193</u>	<u>538,828</u>	<u>587,355</u>

PUBLIC SAFETY TAX FUND SUMMARY

	2020-21	2021-22		2021-23
	Actual	Adopted Budget	Estimated Actual	Budget
PROJECTED BEGINNING FUND BALANCE:	\$1,049,170		\$ 1,535,682	\$ 1,763,130
SOURCES				
Sales Tax	5,724,915	5,607,456	5,953,487	5,953,487
EATS	1,076,207	1,059,510	1,059,510	1,059,510
Recovery/Reimbursement/Refunds	-	-	14,035	-
Interest Earnings	3,290	27,221	27,221	27,221
Other Revenue	(273)	-	-	-
Transfers	-	-	-	-
TOTAL SOURCES	<u>6,804,140</u>	<u>6,694,187</u>	<u>7,054,253</u>	<u>7,040,218</u>
USES BY PROGRAM				
Public Safety - Police	3,592,578	4,091,740	3,533,036	3,982,765
Public Safety - Fire	2,193,718	2,761,519	2,761,519	4,251,158
Public Safety - Health	531,332	532,250	532,250	569,425
TOTAL USES	<u>6,317,628</u>	<u>7,385,509</u>	<u>6,826,805</u>	<u>8,803,348</u>
Net Surplus (Deficit)	<u>486,512</u>	<u>(691,322)</u>	<u>227,448</u>	<u>(1,763,130)</u>
PROJECTED ENDING FUND BALANCE:	1,535,682		\$ 1,763,130	\$ 0



PUBLIC SAFETY TAX FUND

REVENUES

	2020-21	2021-22		2021-23
	Actual	Amended Budget	Estimated Actual	Budget
Sales Tax				
City Use Tax	-	267,025	320,430	320,430
Public Safety Sales Tax	7,287,730	6,901,565	7,315,659	7,315,659
Sales Tax Contra Account	(1,562,815)	(1,561,134)	(1,682,602)	(1,682,602)
EATS	1,076,207	1,059,510	1,059,510	1,059,510
Recovery/Reimbursement/Refunds	-	-	14,035	-
Interest Earnings	3,290	27,221	27,221	27,221
Other Revenue	(273)	-	-	-
Transfers	-	-	-	-
	<u>6,804,140</u>	<u>6,694,187</u>	<u>7,054,253</u>	<u>7,040,218</u>
Total	<u><u>6,804,140</u></u>	<u><u>6,694,187</u></u>	<u><u>7,054,253</u></u>	<u><u>7,040,218</u></u>

PUBLIC SAFETY TAX FUND

EXPENDITURES

	2020-21	2021-22		2021-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages				
Base Salaries/Wages	588,127	814,552	241,812	803,421
Salary Adjustments	-	-	-	(664,373)
Overtime	57,521	85,514	85,514	51,125
PT Wages	45,883	47,472	47,472	48,421
	<u>691,531</u>	<u>947,538</u>	<u>374,798</u>	<u>238,594</u>
Employee Benefits				
Police Lagers Contribution	169,352	269,120	269,120	264,055
Benefit Adjustments	-	-	-	(414,601)
Lagers Pension Contribution	25	-	-	-
FICA Contribution	2,930	2,943	2,943	3,134
FIM Medicare	10,300	13,739	13,739	13,093
457 Employer Match	3,300	5,850	5,850	5,850
Health Insurance	116,679	176,148	176,148	184,953
Dental Insurance	4,369	6,706	6,706	6,070
Life Insurance	1,979	2,737	2,737	2,670
Long Term Disability	1,567	2,191	2,191	2,162
Workers Compensation	66,100	56,852	56,852	54,179
Uniform Allowance	17,063	30,000	30,000	22,800
Confer/Train/Travel	4,045	10,750	10,750	10,750
	<u>397,707</u>	<u>577,036</u>	<u>577,036</u>	<u>155,115</u>
Materials & Supplies				
Safety Equip/Clothing	117,745	75,780	75,780	75,780
Motor Fuel and Lubricants	-	-	-	-
Minor Equipment	67,732	68,757	68,757	71,757
Other Materials/Supplies	31,271	37,280	37,280	37,280
	<u>216,747</u>	<u>181,817</u>	<u>181,817</u>	<u>184,817</u>
Services				
Professional Services	4,050	56,905	56,905	56,905
M&R Office Equipment	37,786	37,905	23,870	37,905
M&R - Machinery & Equipment	8,550	12,190	12,190	13,605
M&R - Motor Vehicles	7,090	25,000	25,000	25,000
M&R - Communications Equipment	22,220	14,670	14,670	14,670
	<u>79,696</u>	<u>146,670</u>	<u>132,635</u>	<u>148,085</u>
Capital Outlay				
Motor Vehicles	122,655	-	-	-
Machinery & Equipment	-	-	-	-
Radio & Communications Equip	-	-	-	-
Office Equipment & Furniture	101,586	-	-	-
Software Purchases/Improvements	-	-	-	-
	<u>224,241</u>	<u>-</u>	<u>-</u>	<u>-</u>
Interfund Transfers				
Transfer to General Fund	4,707,706	5,532,448	5,532,448	8,076,737
	<u>4,707,706</u>	<u>5,532,448</u>	<u>5,532,448</u>	<u>8,076,737</u>
Total	<u>6,317,628</u>	<u>7,385,509</u>	<u>6,798,735</u>	<u>8,803,348</u>

AMERICAN RESCUE PLAN ACT FUND SUMMARY

	2020-21	2021-22		2022-23
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Estimated Actual</u>	<u>Budget</u>
Projected Beginning Fund Balance:				0
SOURCES				
American Rescue Plan Revenue			19,352,404	6,202,727
Gain/Loss Change in Market Value	(851)	-	-	-
TOTAL SOURCES	<u>(851)</u>	<u>0</u>	<u>19,352,404</u>	<u>6,202,727</u>
USES				
Salaries & Wages	-	-	1,400,000	-
Employee Benefits & Payroll Taxes	-	-	100,000	-
Utilities & Other Outside Services	-	-	11,599,444	5,974,000
Transfers Out	-	-	6,252,960	228,727
Operating Capital Equip	-	-	-	-
TOTAL USES	<u>0</u>	<u>0</u>	<u>19,352,404</u>	<u>6,202,727</u>
Net Surplus (Deficit)				
PROJECTED ENDING FUND BALANCE	<u>(851)</u>	<u>0</u>	<u>0</u>	<u>-</u>

AMERICAN RESCUE PLAN ACT FUND REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Revenues				
American Rescue Plan Act			19,352,404	6,202,727
Gain/Loss Change in Market Value	(851)	-	-	-
	<u>(851)</u>	<u>-</u>	<u>19,352,404</u>	<u>6,202,727</u>

In March of 2021 the American Rescue Act Plan of 2021 (ARPA) was established due to the severe public health and economic crisis that was caused by the Coronavirus. Over \$240 billion has been disbursed to state, local and Tribal governments to respond to the pandemic and its economic effects on the U.S. economy.

On May 17, 2021 an Emergency Ordinance was signed to authorize acceptance of approximately \$39.6 million dollars from the U.S. Department of Treasury. The first half of the distribution was received on June 30, 2021 in the amount of \$19,352,403.

The City of St Joseph established a six (6) member committee to review applications received for funding allocation from ARPA. The committee made recommendations to the City Council based on the proposed funding activities as identified in the City of St. Joseph Strategic Plan 2018-2022 and on the Department of Treasury eligibility requirements.

The second disbursement of \$19,352,403 is expected in June 2022 and projects will be evaluated accordingly

AMERICAN RESCUE PLAN ACT FUND EXPENDITURES

	2020-21		2022-23
	Actual	Adopted Budget	Budget
Salaries & Wages			
Base Salaries/Wages	-	-	1,400,000
	-	-	1,400,000
Employee Benefits			
FICA Contribution	-	-	82,000
FICA Medicare	-	-	18,000
	-	-	100,000
Services			
Professional Services	-	-	31,000
Special Contributions	-	-	11,568,444
	-	-	11,599,444
Other Charges			
Transfer to General Fund	-	-	2,684,055
Transfer to Water Protection Fund	-	-	3,568,905
	-	-	6,252,960
Total	-	-	19,352,404
			6,202,727

DEBT SERVICE FUND

SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
PROJECTED BEGINNING FUND BALANCE:	-		453,865	1,822,695
SOURCES				
Property Tax	1,398,193	1,760,006	1,760,006	1,760,006
Other Revenue	-	-	-	-
Interest Earnings	1,532	-	-	1,600
TOTAL SOURCES	<u>1,399,724</u>	<u>1,760,006</u>	<u>1,760,006</u>	<u>1,761,606</u>
USES BY PROGRAM				
Professional Services	-	-	-	-
Other Services	35,548	43,851	43,851	43,851
Debt Service	910,311	347,325	347,325	939,900
TOTAL USES	<u>945,859</u>	<u>391,176</u>	<u>391,176</u>	<u>983,751</u>
Net Surplus (Deficit)	<u>453,865</u>	<u>1,368,830</u>	<u>1,368,830</u>	<u>777,855</u>
PROJECTED ENDING FUND BALANCE:	<u>453,865</u>	<u>1,368,830</u>	<u>1,822,695</u>	<u>2,600,550</u>

As stated in the City's Debt Management Policy, the City is authorized to issue General Obligation Bonds, payable from ad valorem taxes, to finance capital improvement and equipment upon a two-thirds majority vote and, on general election dates, a four-sevenths majority vote of the qualified voters. The Missouri constitution permits the City to: 1) incur general obligation indebtedness for City purposes not to exceed 10% of the assessed valuation of taxable tangible property, and 2) incur general obligation indebtedness not exceeding an additional 10% for acquiring rights of way, constructing and improving streets, sanitary sewers, and storm sewers and purchasing or constructing waterworks plants. General Obligation, property tax-supported bonding should be used to finance only those capital improvements and long term assets which have been determined to be essential to the maintenance or development of the City.

During the election held on June 2, 2020, voters of the City of St. Joseph approved the issuance of up to \$20,000,000 in general obligation bonds for the purpose of acquiring rights of way and constructing, reconstructing, extending, repairing, and improving bridges, streets and related transportation infrastructure detailed in the CIP Fund. The 2020 and 2021 GO bonds have been issued for a total amount of \$15,000,000 with a maturity date of March 1, 2040.

DEBT SERVICE FUND

REVENUES

	2020-21	2021-22		2022-23
	<u>Actual</u>	<u>Amended Budget</u>	<u>Estimated Actual</u>	<u>Budget</u>
Real Property Tax				
Current Real Estate Tax	892,750	893,735	893,735	893,735
Prior Real Estate Tax	-	-	-	-
Real Estate Penalty and Interest	58,293	57,570	57,570	57,570
	<u>951,043</u>	<u>951,305</u>	<u>951,305</u>	<u>951,305</u>
Personal Property Tax				
Current Personal Property Tax	352,721	357,737	357,737	357,737
Personal Property Penalty and Int	2,201	1,000	1,000	1,000
Prior Personal Property Tax	-	-	-	-
M & M Surtax	81,056	81,056	81,056	81,056
	<u>435,979</u>	<u>439,793</u>	<u>439,793</u>	<u>439,793</u>
Other Personal Property Tax				
Payment in Lieu of Taxes - Other	7,457	7,457	7,457	7,457
Financial Institution Tax	3,714	3,714	3,714	3,714
Railroad Tax	-	357,737	357,737	357,737
	<u>11,171</u>	<u>368,908</u>	<u>368,908</u>	<u>368,908</u>
Investment Interest				
Interest Earnings	1,532	-	-	1,600
	<u>1,532</u>	<u>-</u>	<u>-</u>	<u>1,600</u>
Total	<u>1,399,724</u>	<u>1,760,006</u>	<u>1,760,006</u>	<u>1,761,606</u>

DEBT SERVICE FUND

EXPENDITURES

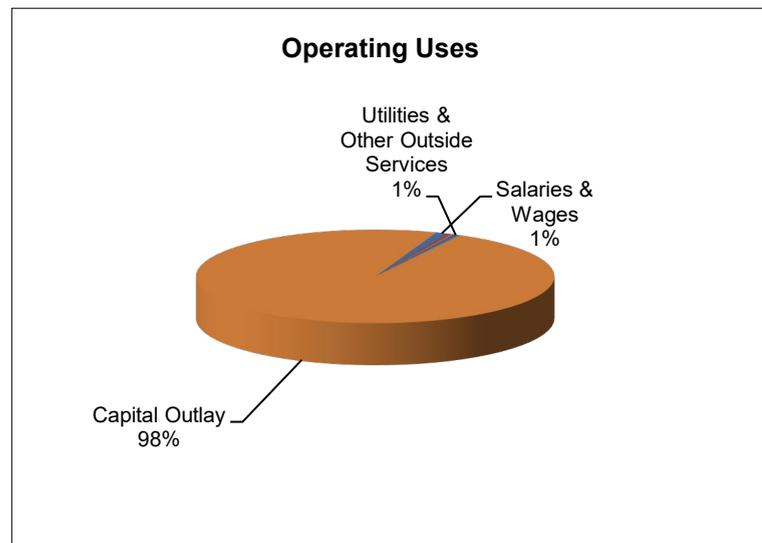
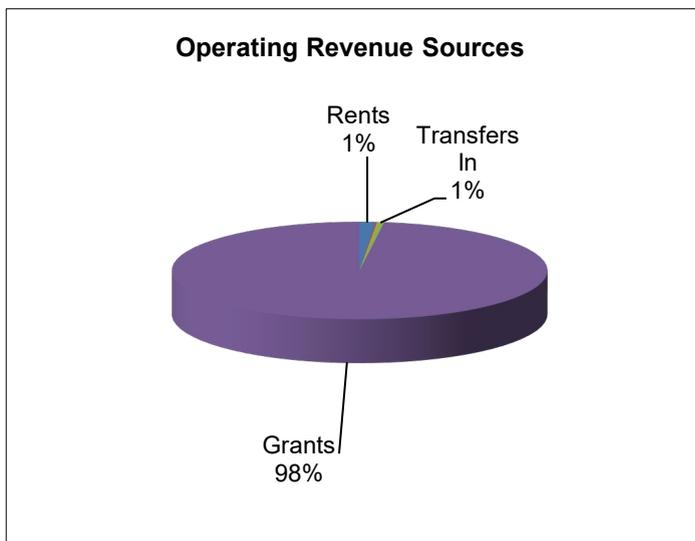
	2020-21	2021-22		2022-23
	<u>Actual</u>	<u>Adopted Budget</u>	<u>Estimated Actual</u>	<u>Budget</u>
Services & Supplies				
Other Services	35,548	43,851	43,851	43,851
	<u>35,548</u>	<u>43,851</u>	<u>43,851</u>	<u>43,851</u>
Debt Service				
Principal	825,000	215,000	215,000	585,000
Interest	85,311	130,325	130,325	350,900
Other Charges	-	2,000	2,000	4,000
	<u>910,311</u>	<u>347,325</u>	<u>347,325</u>	<u>939,900</u>
Total	<u>945,859</u>	<u>391,176</u>	<u>391,176</u>	<u>983,751</u>

AVIATION FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$ (612,591)		\$ 288,620	\$ 106,231
SOURCES				
Rents	341,033	341,739	367,653	369,721
Other Revenue	294,855	40,780	110,038	40,780
Investment Earnings	2,460	100	100	100
Grants	1,695,589	200,000	2,745,768	26,900,000
Transfers In	117,084	370,000	370,000	170,000
Fund Balance Appropriation	-	-	-	-
TOTAL SOURCES	<u>2,451,021</u>	<u>952,619</u>	<u>3,593,559</u>	<u>27,480,601</u>
USES				
Salaries & Wages	291,646	297,294	273,521	304,800
Employee Benefits & Payroll Taxes	117,453	121,345	121,345	126,011
Materials & Supplies	37,052	44,040	44,040	43,630
Utilities & Other Outside Services	650,280	145,434	1,945,434	149,459
Debt Service, Property Ins & Transfers Out	53,489	61,449	61,449	61,405
Capital Outlay	399,891	500,000	1,330,158	28,500,000
TOTAL USES	<u>1,549,810</u>	<u>1,169,562</u>	<u>3,775,947</u>	<u>29,185,305</u>
Net Surplus (Deficit)	<u>901,211</u>	<u>-</u>	<u>(182,388)</u>	<u>(1,704,704)</u>

SOURCES				
Grants/Entitlements	1,695,589	200,000	2,712,900	26,900,000
Transfers In/Other Revenue	32,084	300,000	300,000	100,000
Appropriated from Fund Balance	-	-	-	-
TOTAL SOURCES	<u>1,727,673</u>	<u>500,000</u>	<u>3,012,900</u>	<u>27,000,000</u>
USES				
Aviation Projects in Capital Project Fund	<u>2,996,882</u>	<u>500,000</u>	<u>552,500</u>	<u>28,500,000</u>
Net Capital Surplus (Deficit)	<u>(1,269,208)</u>	<u>-</u>	<u>2,460,400</u>	<u>(1,500,000)</u>

Projected Ending Fund Balance:	\$ 288,620	\$ 106,231	\$ (1,598,473)
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AVIATION FUND REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Rents				
Airport Hangar Rent	82,578	91,600	85,031	91,600
Airport Restaurant Rent	1,600	4,800	4,800	4,800
Life Net Lease	6,212	6,225	6,261	10,965
Farm Land Rent	79,964	79,964	79,640	79,964
Air National Guard Rent	81,248	81,240	87,490	86,482
BMS Warehouse Rent	6,310	6,310	6,310	6,310
F.B.O. Lease	83,121	71,600	98,121	89,600
Federal Aviation Administration Rent	-	-	-	-
	<u>341,033</u>	<u>341,739</u>	<u>367,653</u>	<u>369,721</u>
Other Revenue				
Sale of Fixed Assets	49,650	-	-	-
Sale of Gas & Oil	24,881	27,000	31,000	27,000
Recycling Revenue	-	-	-	-
Recovery/Reimbursements	226,578	13,000	62,258	13,000
Gain/Loss Change in Mkt Value	(2,064)	-	-	780
Other Revenue	(4,190)	780	16,780	-
	<u>294,855</u>	<u>40,780</u>	<u>110,038</u>	<u>40,780</u>
Investment Earnings				
Interest Income	2,912	100	100	100
Accrued Interest Income	(452)	-	-	-
	<u>2,460</u>	<u>100</u>	<u>100</u>	<u>100</u>
Intergovernmental				
Federal Aviation Administration	414,268	-	-	18,775,000
American Recovery Stimulus Grant	61,492	-	32,868	-
Buchanan County Aviation	-	-	-	-
Economic Dev Initiative	-	-	-	-
State Airport Aid Grant	-	-	-	8,125,000
FEMA/SEMA Reimbursements	-	-	-	-
MO Air National Guard Grant	1,219,829	200,000	2,712,900	-
	<u>1,695,589</u>	<u>200,000</u>	<u>2,745,768</u>	<u>26,900,000</u>
Interfund Transfers In				
Transfer from General Fund	15,000	-	-	-
Transfer from Gaming Fund	70,000	70,000	70,000	70,000
Transfer from Water Protection Fund	-	-	-	-
Transfer from CIP Sales Tax Fund	32,084	300,000	300,000	100,000
	<u>117,084</u>	<u>370,000</u>	<u>370,000</u>	<u>170,000</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>2,451,021</u>	<u>952,619</u>	<u>3,593,559</u>	<u>27,480,601</u>

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages				
Base Salaries/Wages	288,725	295,094	271,321	303,782
Salary Adjustments	-	-	-	-
Overtime	2,921	2,200	2,200	1,018
Temporary/Part-Time Wages	-	-	-	-
Sick Leave Buy Back	-	-	-	-
	<u>291,646</u>	<u>297,294</u>	<u>273,521</u>	<u>304,800</u>
Employee Benefits				
Lagers Pension Contribution	36,872	39,540	39,540	38,405
FICA Contribution	18,236	18,432	18,432	18,898
FICA Medicare	4,265	4,311	4,311	4,420
457 Employer Plan Match	1,170	1,170	1,170	1,170
Health Insurance	37,084	37,084	37,084	41,368
Dental Insurance	2,074	2,118	2,118	1,821
Life Insurance	963	999	999	1,021
	<u>96,664</u>	<u>96,664</u>	<u>96,664</u>	<u>96,664</u>

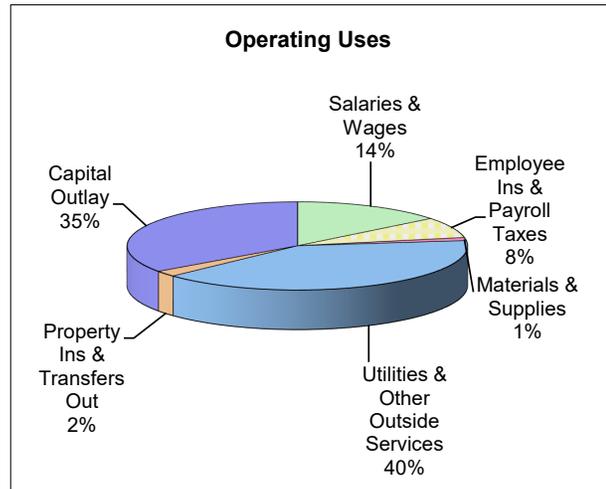
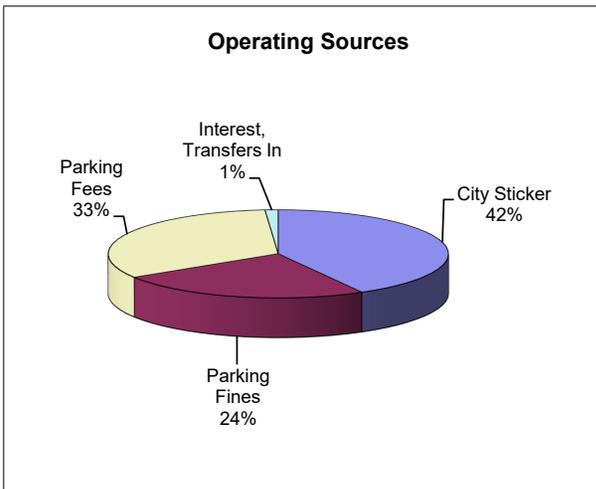
AVIATION FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Employee Benefits Con't				
Long Term Disability	681	800	800	817
Workers Compensation	11,910	11,892	11,892	12,192
Unemployment Claims	-	-	-	-
Car/Mileage Allowance	-	-	-	-
Confer/Train/Travel	4,197	5,000	5,000	5,900
	<u>117,453</u>	<u>121,345</u>	<u>121,345</u>	<u>126,011</u>
Materials & Supplies				
Office Supplies	883	1,400	1,400	1,400
Janitorial Supplies	779	3,100	3,100	3,100
Safety Equip/Clothing	1,304	2,600	2,600	2,600
Chemicals/Drugs/Med Supply	-	-	-	-
Motor Fuel and Lubricants	13,284	19,550	19,550	19,550
Minor Equipment	6,120	5,000	5,000	7,000
Street Maintenance Supplies	10,486	9,000	9,000	7,000
Other Materials/Supplies	4,195	3,390	3,390	2,980
	<u>37,052</u>	<u>44,040</u>	<u>44,040</u>	<u>43,630</u>
Services				
Professional Services	441,494	-	1,800,000	-
Memberships	854	1,220	1,220	1,220
Periodicals & Books	127	460	460	460
Communication Services	5,046	5,500	5,500	5,500
Postage	307	500	500	500
Advertising	-	400	400	400
Permits & Recording Fees	3,200	3,200	3,200	3,200
Printing & Binding	-	100	100	100
Gas Service	789	900	900	900
Electric Service	39,621	37,002	37,002	37,002
Water Service	738	1,600	1,600	1,600
Vehicle/Equipment Rent	6,431	7,597	7,597	8,322
M&R - Building & Facilities	98,067	38,550	38,550	38,550
M&R - Machinery & Equipment	14,422	15,000	15,000	15,000
M&R - Motor Vehicles	5,160	4,600	4,600	4,600
M&R - Communications Equipment	-	-	-	-
Major Repairs & Replacements	10,144	9,135	9,135	9,135
Laundry Services	3,700	3,700	3,700	8,700
Solid Waste Disposal Services	1,490	1,320	1,320	1,620
MO DNR Fees	20	150	150	150
Special Contributions	15,000	2,000	2,000	2,000
Other Services	3,670	12,500	12,500	10,500
	<u>650,280</u>	<u>145,434</u>	<u>1,945,434</u>	<u>149,459</u>
Other Charges				
Insurance	28,927	36,677	36,677	36,633
Transfer to General Fund - Computer	5,415	5,625	5,625	5,625
Transfer to CIP Fund	19,147	19,147	19,147	19,147
	<u>53,489</u>	<u>61,449</u>	<u>61,449</u>	<u>61,405</u>
Capital Outlay & Public Improvements				
Vehicle	43,442	-	-	-
Machinery & Equipment	130,899	-	117,258	-
Building	-	-	700,000	16,000,000
Improvements other than Buildings	225,550	500,000	512,900	12,500,000
	<u>399,891</u>	<u>500,000</u>	<u>1,330,158</u>	<u>28,500,000</u>
Total	<u>1,549,810</u>	<u>1,169,562</u>	<u>3,775,947</u>	<u>29,185,305</u>

PUBLIC PARKING FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Beginning Operating FB:	\$ 121,620		\$ 146,123	\$ 135,923
SOURCES				
City Sticker	104,309	90,000	105,000	90,000
Parking Fines	52,446	52,000	40,100	52,000
Parking Fees	77,951	70,400	65,303	70,400
Other Revenue/Interest Earnings	1,366	2,680	2,680	2,680
Transfers In	327,351	360,352	360,352	487,652
Fund Balance Appropriation	-	-	-	-
TOTAL SOURCES	563,423	575,432	573,435	702,732
USES				
Salaries & Wages	90,185	101,233	84,383	104,393
Employee Benefits & Payroll Taxes	49,183	55,912	55,912	55,762
Materials & Supplies	3,677	8,050	8,050	8,245
Utilities & Other Outside Services	129,345	159,000	159,000	290,350
Property Ins & Transfers Out	12,679	22,439	22,439	15,638
Capital Outlay	253,851	253,851	253,851	253,852
TOTAL USES	538,920	600,485	583,635	728,240
Net Surplus (Deficit)	24,503		(10,200)	(25,508)
ENDING OPERATING FUND BALANCE:	146,123		135,923	110,414



PUBLIC PARKING FUND REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Licenses				
City Sticker & Penalty	104,309	90,000	105,000	90,000
	<u>104,309</u>	<u>90,000</u>	<u>105,000</u>	<u>90,000</u>
Fines				
Parking Violation Fines	52,396	52,000	40,000	52,000
Boot Fee	50	-	100	-
	<u>52,446</u>	<u>52,000</u>	<u>40,100</u>	<u>52,000</u>
Charges for Services				
Parking - 6th & Jules	50,338	42,500	52,460	42,500
Parking - 7th & Sylvania	240	100	100	100
Parking - 9th & Felix	2,450	2,500	4,000	2,500
Parking - 5th & Edmond	1,020	600	500	600
Parking - 5th & Felix	8,028	8,700	4,556	8,700
Parking - 8th & Felix	15,876	14,000	1,687	14,000
Other Parking Permit Fees	-	2,000	2,000	2,000
Customer Service Zone Permits	-	-	-	-
	<u>77,951</u>	<u>70,400</u>	<u>65,303</u>	<u>70,400</u>
Investment Earnings/Other Rev				
Recovery/Reimbursement	-	-	-	-
Other Revenue	1,200	-	-	-
Gain/Loss of Change Mkt Value	(1,306)	-	-	-
Intrest Income	1,611	2,680	2,680	2,680
Accrued Interest Income	(139)	-	-	-
STP/FHWA Grant	-	-	-	-
	<u>1,366</u>	<u>2,680</u>	<u>2,680</u>	<u>2,680</u>
Transfers In				
Transfer from General Fund	320,851	353,852	353,852	481,152
Transfer from Streets Fund	-	-	-	-
Transfer from Gaming Fund	6,500	6,500	6,500	6,500
	<u>327,351</u>	<u>360,352</u>	<u>360,352</u>	<u>487,652</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>563,423</u>	<u>575,432</u>	<u>573,435</u>	<u>702,732</u>

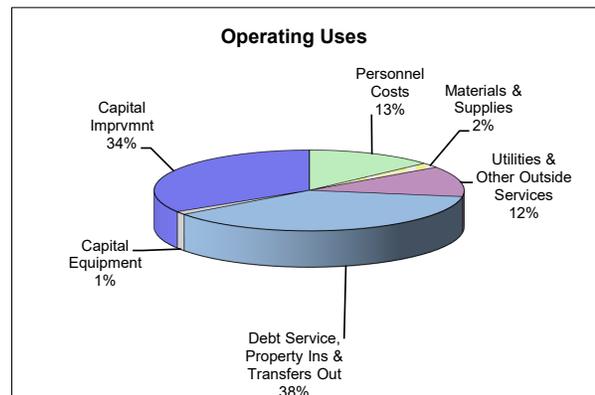
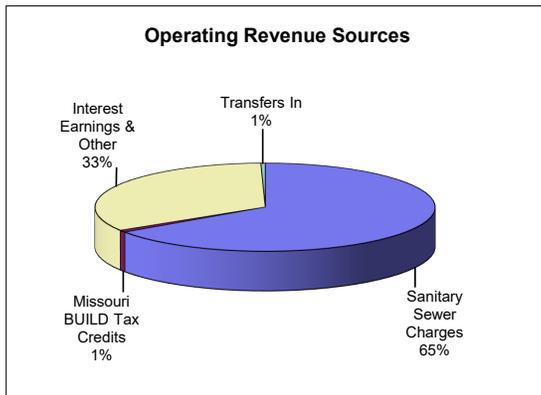
PUBLIC PARKING FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages				
Base Salaries/Wages	83,058	99,783	82,933	103,033
Salary Increases	-	-	-	-
Overtime	1,266	1,450	1,450	1,360
Temp-Part Time Wages	-	-	-	-
Out of Title Pay	5,861	-	-	-
	<u>90,185</u>	<u>101,233</u>	<u>84,383</u>	<u>104,393</u>
Employee Benefits				
Lagers Pension Contribution	10,406	13,464	13,464	13,153
FICA Contribution	5,542	6,276	6,276	6,472
FICA Medicare	1,296	1,468	1,468	1,514
457 Employer Plan Match	787	1,170	1,170	1,170
Health Insurance	26,448	27,813	27,813	27,743
Dental Insurance	1,007	1,059	1,059	910
Federal Health Reinsurer Tax	-	-	-	-
Life Insurance	319	340	340	346
Unemployment Claims	(928)	-	-	-
Long Term Disability	255	272	272	277
Workers Compensation	4,051	4,049	4,049	4,176
Conference/Training/Travel	-	-	-	-
	<u>49,183</u>	<u>55,912</u>	<u>55,912</u>	<u>55,762</u>
Materials & Supplies				
Office Supplies	637	800	800	800
Janitorial Supplies	312	500	500	500
Safety Equip/Clothing	650	2,000	2,000	2,000
Motor Fuel and Lubricants	1,339	3,000	3,000	3,300
Minor Equipment	630	1,600	1,600	1,600
Other Materials & Supplies	109	150	150	45
	<u>3,677</u>	<u>8,050</u>	<u>8,050</u>	<u>8,245</u>
Services				
Professional Services	-	-	-	-
Periodicals & Books	-	-	-	-
Telephone Service	2,979	3,800	3,800	3,800
Postage	1,087	1,800	1,800	1,800
Advertising	-	-	-	-
Freight	-	-	-	-
Printing & Binding	532	2,500	2,500	3,350
Electric Service	20,465	25,500	25,500	25,500
Water Service	493	600	600	600
M&R - Office Equipment	-	2,400	2,400	2,400
M&R - Building & Facilities	98,393	114,300	114,300	244,800
M&R Machinery & Equipment	-	-	-	-
M&R - Motor Vehicles	5,145	4,500	4,500	4,500
M&R - Communications Equipment	-	1,500	1,500	1,500
Towing Services	252	100	100	100
Laundry Services	-	2,000	2,000	2,000
MO DNR Fees	-	-	-	-
Other Services	-	-	-	-
	<u>129,345</u>	<u>159,000</u>	<u>159,000</u>	<u>290,350</u>
Other Charges				
Principal	185,492	192,911	192,911	200,628
Interest	68,360	60,940	60,940	53,224
Other Debt Charges	-	-	-	-
Insurance	10,513	19,189	19,189	12,388
Judgement & Claims	-	1,000	1,000	1,000
Motor Vehicles	-	-	-	-
Transfer to General Fund	-	-	-	-
Motor Vehicles	-	-	-	-
Improvement Other Than Buildings	-	-	-	-
Transfer to General Fund - Computer	2,166	2,250	2,250	2,250
	<u>266,530</u>	<u>276,290</u>	<u>276,290</u>	<u>269,490</u>
Total	<u>538,920</u>	<u>600,485</u>	<u>583,635</u>	<u>728,240</u>

WATER PROTECTION FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
OPERATING:				
Projected Beginning Fund Balance:	\$26,490,750		\$31,354,934	\$36,138,964
SOURCES				
Sanitary Sewer Charges	30,788,329	30,808,089	31,644,294	30,808,089
Missouri BUILD Tax Credits	168,890	371,183	371,183	371,183
Other Revenues	9,655,556	16,445,989	27,512,096	15,470,962
Interest Earnings/Special Assessments	538,819	274,700	274,700	274,700
Transfers In	423,250	200,000	3,768,905	200,000
Grants	77,118	0	0	0
Fund Balance	0	0	0	0
TOTAL SOURCES	<u>41,651,962</u>	<u>48,099,961</u>	<u>63,571,178</u>	<u>47,124,934</u>
USES				
Salaries & Wages	3,557,629	4,067,712	3,725,315	4,158,272
Employee Benefits & Payroll Taxes	1,752,809	2,024,777	2,024,777	2,026,666
Materials & Supplies	761,750	892,100	846,600	907,235
Utilities & Other Outside Services	6,158,899	5,851,389	5,525,761	5,656,631
Debt Service, Property Ins & Transfers Out	17,591,606	17,315,509	17,415,509	17,340,277
Operating Capital Equipment	210,059	1,207,645	1,207,645	573,000
Capital Improvements	6,755,027	16,906,529	28,041,541	15,707,462
TOTAL FUND	<u>36,787,778</u>	<u>48,265,660</u>	<u>58,787,148</u>	<u>46,369,543</u>
Net Operating Surplus (Deficit)	4,864,184		4,784,030	755,391
Projected Ending Fund Balance:	\$31,354,934		\$36,138,964	\$36,894,356
CAPITAL:				
SOURCES				
Bond Proceeds	9,880,559	27,497,596	27,497,596	15,332,462
Other Revenues/Transfers In	(73,316)	2,921,204	2,921,204	0
Interest Earnings/Special Assessments	217,320	100,700	100,700	100,700
Appropriated from Operating Fund Balance	0	0	0	0
TOTAL CIP SOURCES	<u>10,024,563</u>	<u>30,519,500</u>	<u>30,519,500</u>	<u>15,433,162</u>
USES				
WP CIP Improvements	<u>8,637,096</u>	<u>24,770,186</u>	<u>24,770,185</u>	<u>16,232,462</u>
Net Capital Surplus (Deficit)				(799,300)
TOTAL USES	<u>36,787,778</u>	<u>48,265,660</u>	<u>58,787,148</u>	<u>46,369,543</u>



WATER PROTECTION REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Fines & Charges for Services				
Residential/Commercial Sewer Serv.	16,908,458	17,232,906	17,065,930	17,232,906
UB Retail Revenue	6,942,991	6,758,539	6,998,921	6,758,539
Sewer System Development Fee	28,500	39,163	31,666	39,163
South St. Joseph Industrial Sewer Dist.	1,784,985	1,657,807	1,976,317	1,657,807
Triumph Wholesale Sewer Serv	943,446	903,903	1,263,238	903,903
Natl Beef Wholesale Sewer	377,695	332,437	335,137	332,437
Septage Revenue	183,349	184,326	178,339	184,326
Sewer Service Charges - Retail	2,914,314	3,079,514	2,993,025	3,079,514
Sewer Service Penalties	613,608	590,694	672,921	590,694
MO DNR Fees	28,283	28,800	28,800	28,800
Admin Code Penalties	62,700	-	100,000	-
	<u>30,788,329</u>	<u>30,808,089</u>	<u>31,644,294</u>	<u>30,808,089</u>
Other Revenue				
Other Revenue	6,376	-	-	-
Sale of Fixed Assets	35,899	-	-	-
Advertising	500	500	500	500
Finance Admin Fees	11,742	13,000	13,000	13,000
Insurance Proceeds	-	-	-	-
Recycling Revenue	3,733	-	-	-
Refunds PY Expenditures	50	-	-	-
Recovery/Reimbursement	122,719	1,000	1,000	125,000
Missouri BUILD Tax Credits	168,890	371,183	371,183	371,183
Gain/Loss Sale of Investments	30,746	-	-	-
Gain/Loss Change MKT Value	(436,766)	16,431,489	-	-
Bond Proceeds	9,880,559	-	27,497,596	15,332,462
	<u>9,824,446</u>	<u>16,817,172</u>	<u>27,883,279</u>	<u>15,842,145</u>
Investment Earnings				
EIERA Interest	154	10,000	10,000	10,000
MDFB Interest	56	5,700	5,700	5,700
IDA Bonds Interest Income	49,590	15,000	15,000	15,000
Sewer Bond Interest Income	210,874	140,000	140,000	140,000
Accrued Interest	(29,597)	(140,000)	(140,000)	(140,000)
Interest Income	307,420	229,000	229,000	229,000
	<u>538,497</u>	<u>259,700</u>	<u>259,700</u>	<u>259,700</u>
Special Assessments				
Principle	322	15,000	15,000	15,000
Interest on A/R	-	-	-	-
	<u>322</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Grants & Entitlements				
FEMA Reimbursement	60,034	-	-	-
SEMA Reimbursement	-	-	-	-
EPA Wastewater Grant	-	-	-	-
Mis Grants	17,084	-	-	-
	<u>77,118</u>	<u>0</u>	<u>0</u>	<u>0</u>
Interfund Transfers In				
Transfer from ARPA	-	-	3,568,905	-
Transfer from Gen Fund	220,000	-	-	-
Transfer from Landfill Fund	203,250	200,000	200,000	200,000
	<u>423,250</u>	<u>200,000</u>	<u>3,768,905</u>	<u>200,000</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	-	-
Total	<u>41,651,962</u>	<u>48,099,961</u>	<u>63,571,178</u>	<u>47,124,934</u>

EXPENDITURES

Salaries & Wages				
Base Salaries/Wages	3,216,613	3,688,658	3,316,512	3,877,698
Salary Increases	-	-	29,749	-
Overtime	187,194	273,345	273,345	210,474
Temporary & PT Wages	27,798	43,881	43,881	10,000
Out of Title Pay	126,024	60,348	60,348	60,100
Sick Leave Buy Back	-	1,480	1,480	-
	<u>3,557,629</u>	<u>4,067,712</u>	<u>3,725,315</u>	<u>4,158,272</u>
Employee Benefits				
Lagers Pension Contribution	417,399	533,826	533,826	521,410
FICA Contribution	220,533	252,198	252,198	257,813
FICA Medicare	51,576	58,982	58,982	60,295
457 Employer Match Plan	16,002	19,500	19,500	19,500
Health Insurance	686,356	815,834	815,834	823,042
Dental Insurance	25,342	31,410	31,410	27,010
Federal Health Reinsurer Tax	-	-	-	-

WATER PROTECTION EXPENDITURES

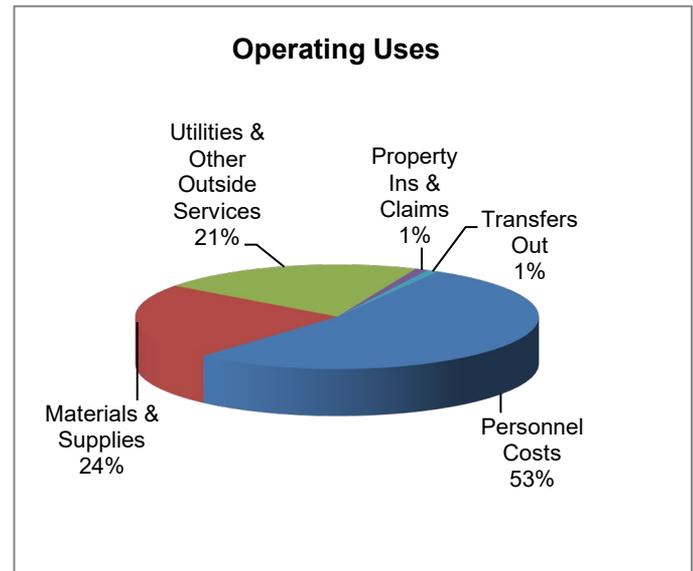
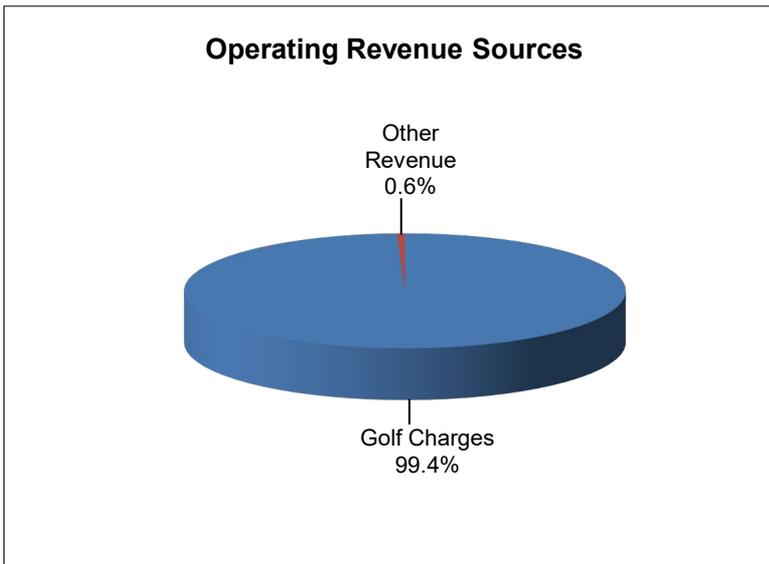
	2020-21	2021-22		2022-23
	Actual	Adopted	Estimated	Budget
		Budget	Actual	
Life Insurance	10,631	13,267	13,267	13,030
Unemployment	3,050	-	-	-
Long Term Disability	8,258	10,622	10,622	10,432
Workers Compensation	299,919	244,063	244,063	246,960
Confer/Train/Travel	13,743	45,075	45,075	47,175
	<u>1,752,809</u>	<u>2,024,777</u>	<u>2,024,777</u>	<u>2,026,666</u>
Materials & Supplies				
Office Supplies	9,112	16,600	11,100	16,600
Janitorial Supplies	12,800	14,000	14,000	14,000
Safety Equip/Clothing	94,096	89,500	89,500	84,500
Wastewater Treatment Chemicals	195,770	262,000	262,000	277,000
Motor Fuel and Lubricants	148,335	158,000	158,000	164,800
Minor Equipment	270,625	238,500	238,500	238,500
Street Maintenance Supplies	23,445	100,000	60,000	100,000
Other Materials/Supplies	7,567	13,500	13,500	11,835
	<u>761,750</u>	<u>892,100</u>	<u>846,600</u>	<u>907,235</u>
Services				
Employment Services	25,500	35,500	45,500	25,500
Professional Services	513,418	473,300	473,300	462,800
Banking/Transaction Fees	207,670	100,000	10,000	35,000
Memberships	20,342	20,600	20,600	22,140
Periodicals & Books	220	1,500	1,500	1,500
Telephone Service	34,565	31,505	31,505	31,505
Postage	138,503	141,800	141,800	141,800
Freight	992	6,000	2,500	6,000
Advertising	7,670	5,000	5,000	5,000
Permits & Recording Fees	7,085	2,300	2,300	2,300
Printing & Binding	29,669	22,600	22,600	22,600
Gas Service	82,446	127,500	100,500	127,500
Electric Service	1,579,328	1,560,000	1,560,000	1,560,000
Water Service	117,240	91,000	111,000	111,000
Vehicle/Equipment Rental	68,026	47,000	52,000	47,000
Rent	5,211	4,000	4,000	4,000
M&R - Office Equipment	217,131	193,559	203,559	243,892
M&R - Building & Facilities	1,321,691	1,229,931	1,450,295	1,183,631
M&R - Machinery & Equipment	76,366	50,000	50,000	50,000
M&R - Motor Vehicles	193,273	200,000	200,000	200,000
M&R - Communications Equipment	46,865	68,200	68,200	68,200
Major Repairs & Replacements	843,340	930,294	348,802	867,564
Towing Service	883	2,500	2,500	2,500
Laundry Services	26,964	27,000	67,000	27,000
Sewer Conn Disconnect Fees	92,454	125,000	106,000	125,000
Solid Waste Disposal Services	2,443	3,650	3,650	3,650
MO DNR Fees	495,483	348,000	438,000	275,709
Special Contributions/Services	-	-	-	-
Other Services	4,124	3,650	3,650	3,840
	<u>4,124</u>	<u>3,650</u>	<u>3,650</u>	<u>3,840</u>

WATER PROTECTION EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Other Charges	6,158,899	5,851,389	5,525,761	5,656,631
Bad Debt Expense	591,344	500,000	600,000	500,000
Principal	9,540,500	9,829,000	9,829,000	10,127,500
Interest	4,447,308	4,258,387	4,258,387	4,021,983
Other Debt Charges	1,184,086	741,322	741,322	733,925
Bond Issuance Cost Amortization	-	26,500	26,500	-
Insurance	236,963	301,190	301,190	297,758
Claims	7,815	51,000	51,000	51,000
Transfer to General Fund	1,519,527	1,544,071	1,544,071	1,544,072
Transfer to Aviation Fund	-	-	-	-
Transfer to Capital Projects Fund	6,664	6,664	6,664	6,664
Transfer to General Fund - Computer	57,399	57,375	57,375	57,375
Capital Outlay & Public Improvements	17,591,606	17,315,509	17,415,509	17,340,277
Office Equipment	-	-	-	-
Motor Vehicles	22,288	573,000	573,000	500,000
Machinery & Equipment	187,771	634,645	634,645	73,000
Radio & Communications Equipment	-	-	-	-
Software Purchases	-	-	-	-
Buildings	-	350,000	350,000	-
Improvements other than Buildings	6,686,927	16,556,529	27,691,541	15,707,462
Streets, Curbs & Sidewalks	-	-	-	-
Land	68,100	-	-	-
	6,965,086	18,114,174	29,249,186	16,280,462
Total	36,787,778	48,265,660	58,787,148	46,369,543

MUNICIPAL GOLF COURSE FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$ 15,542		\$ 59,335	\$ 84,013
SOURCES				
Golf Charges	788,808	677,200	698,947	741,600
Other Revenue	25,600	4,400	5,000	4,400
Investment Earnings	1,298	100	100	100
Transfer In	60,332	103,688	103,688	103,688
Fund Balance Appropriation	-	-	-	-
TOTAL SOURCES	<u>876,037</u>	<u>785,388</u>	<u>807,735</u>	<u>849,788</u>
USES				
Salaries & Wages	333,909	306,441	297,709	326,464
Employee Benefits & Payroll Taxes	86,486	101,513	101,513	105,146
Materials & Supplies	194,096	183,900	189,800	191,500
Utilities & Other Outside Services	205,932	178,647	179,147	172,834
Property Ins & Claims	5,869	7,641	7,641	8,521
Transfers Out	5,953	7,246	7,246	7,246
Operating Capital Equipment	-	-	-	-
TOTAL USES	<u>832,244</u>	<u>785,388</u>	<u>783,056</u>	<u>811,711</u>
Net Surplus (Deficit)	43,793		24,679	38,077
Projected Ending Fund Balance:	59,335		84,013	122,091



MUNICIPAL GOLF COURSE FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Charges for Services				
Golf Daily Surcharge	17,566	16,200	15,006	16,200
Membership Surcharge	25,784	27,600	54,346	28,000
Daily Green Fees	104,775	92,000	94,401	100,000
Annual Golf Fees	125,998	94,000	104,758	110,000
Locker Rental Fees	3,976	3,900	1,000	3,900
Tournament Green Fees	36,218	35,000	25,000	35,000
Golf Cart Rental	227,695	165,000	190,000	210,000
Summer Juniors' Camp Program	210	500	500	500
Meeting/Banquet Room Rental	10,841	15,000	17,936	15,000
Driving Range	15,479	13,000	15,000	13,000
Golf Pro Shop	78,300	60,000	45,659	55,000
Golf Simulator-League	-	-	-	-
Golf Simulator-Range Play	-	-	-	-
Golf Simulator-Special Event	535	-	-	-
Golf Concessions	141,434	155,000	135,341	155,000
	<u>788,808</u>	<u>677,200</u>	<u>698,947</u>	<u>741,600</u>
Other Revenue				
Donations	2,130	1,400	2,000	1,400
Insurance Proceeds	-	-	-	-
CARES Grant	7,500	-	-	-
Gain.Loss Change MKT Value	2,030	-	-	-
Gift Certificate Revenue	13,604	3,000	3,000	3,000
Other Revenue, Long/Short	336	-	-	-
	<u>25,600</u>	<u>4,400</u>	<u>5,000</u>	<u>4,400</u>
Investment Earnings				
Interest Income	(21)	100	100	100
Accrued Interest Income	1,318	-	-	-
	<u>1,298</u>	<u>100</u>	<u>100</u>	<u>100</u>
Interfund Transfers				
Transfer from General Fund	60,332	103,688	103,688	103,688
	<u>60,332</u>	<u>103,688</u>	<u>103,688</u>	<u>103,688</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>876,037</u>	<u>785,388</u>	<u>807,735</u>	<u>849,788</u>

MUNICIPAL GOLF COURSE FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Salaries & Wages				
Base Salaries/Wages	175,982	191,141	182,409	207,664
Salary Increases	-	-	-	-
Overtime	2,840	-	-	2,347
Sick Leave Buy Back	594	-	-	-
Temporary Part-Time Wages	154,493	115,300	115,300	116,453
	<u>333,909</u>	<u>306,441</u>	<u>297,709</u>	<u>326,464</u>
Employee Benefits				
Lagers Pension Contribution	18,490	24,992	24,992	26,461
FICA Contribution	20,483	18,999	18,999	20,241
FICA Medicare	4,790	4,443	4,443	4,734
457 Employer Match Plan	660	390	390	390
Health Insurance	27,295	37,083	37,083	36,991
Dental Insurance	1,044	1,412	1,412	1,214
Federal Health Reinsurer Tax	-	-	-	-
Life Insurance	536	631	631	698
Unemployment Claims	(488)	-	-	-
Long Term Disability	377	505	505	559
Workers Compensation	12,413	12,258	12,258	13,059
Car Mileage	744	700	700	700
Confer/Train/Travel	141	100	100	100
	<u>86,486</u>	<u>101,513</u>	<u>101,513</u>	<u>105,146</u>
Materials & Supplies				
Office Supplies	2,090	500	500	1,500
Janitorial Supplies	3,461	2,100	2,100	4,300
Recreation Supplies	16,136	16,600	16,600	18,000
Safety Equipment/Clothing	-	100	100	100
Motor Fuel and Lubricants	18,489	22,100	25,000	25,000
Minor Equipment	9,505	4,000	7,000	12,600
Materials for Resale	74,249	78,500	78,500	70,000
Other Supplies	70,167	60,000	60,000	60,000
	<u>194,096</u>	<u>183,900</u>	<u>189,800</u>	<u>191,500</u>
Services				
Professional Services	1,037	3,000	3,000	1,500
Banking/Transaction Fees	8,459	500	1,000	1,000
Memberships/Books	719	800	800	800
Periodicals/Books	-	-	-	-
Communication Services	6,109	5,100	5,100	5,100
Postage	-	50	50	50
Freight	-	-	-	-
Advertising	1,775	1,800	1,800	1,800
Licenses/Permits	1,651	1,300	1,300	1,300
Printing & Binding	553	200	200	200
Gas Service	1,996	3,000	3,000	3,000
Electric Service	10,652	11,015	11,015	11,015
Water Service	74,723	55,000	55,000	60,000
Vehicle/Equipment Rent	57,943	66,782	66,782	59,969
M&R Office Equipment	4,576	3,000	3,000	3,000

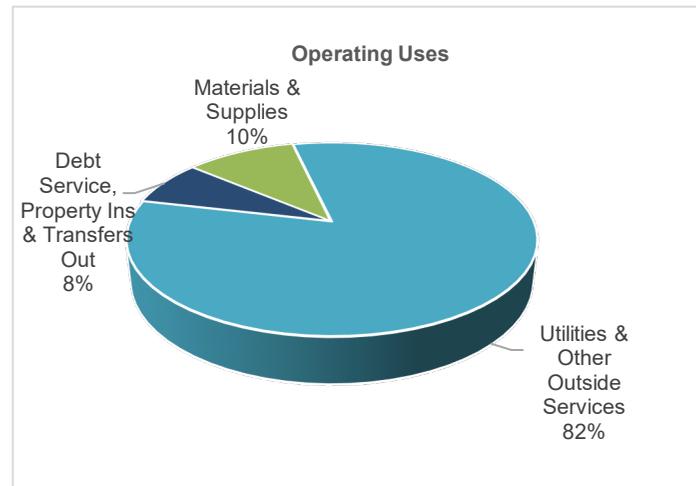
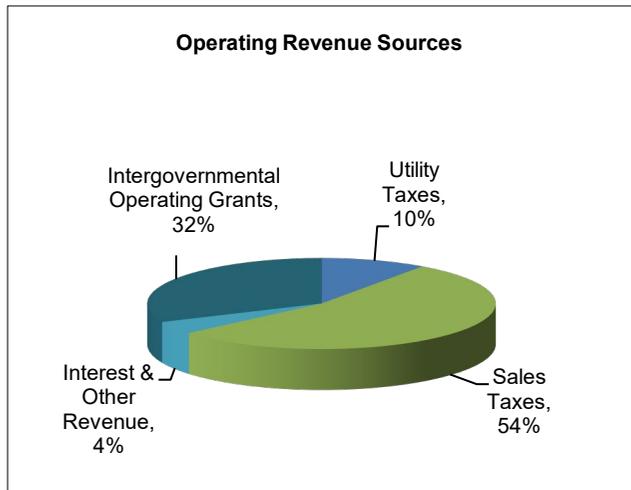
MUNICIPAL GOLF COURSE FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
M&R - Building & Facilities	16,889	13,000	13,000	13,000
M&R - Machinery & Equipment/Commun	16,629	14,000	14,000	11,000
M&R - Motor Vehicles	-	100	100	100
Laundry Services	-	-	-	-
Employment Services	2,221	-	-	-
Other Services	-	-	-	-
Other Charges	205,932	178,647	179,147	172,834
Debt Service (Equipment Lease)	-	-	-	-
Debt Service Interest	-	-	-	-
Insurance	5,869	7,141	7,141	8,021
Judgement & Claims	-	500	500	500
Transfer to CIP Fund	-	-	-	-
Transfer to General Fund	4,332	5,625	5,625	5,625
Transfer to General Fund - Computer	1,621	1,621	1,621	1,621
Capital Outlay	11,822	14,887	14,887	15,767
Machinery & Equipment	-	-	-	-
Improv Other Than Buildings	-	-	-	-
Streets, Curbs, Sidewalks	-	-	-	-
	0	0	0	-
Total	832,244	785,388	783,056	811,711

MASS TRANSIT FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$20,268,351		\$29,247,720	\$30,436,776
SOURCES				
Utility Taxes	1,044,614	1,028,100	1,083,004	1,028,100
Sales Taxes	5,090,915	5,372,161	5,636,607	5,636,607
Charges for Services	233,584	255,300	271,499	251,800
Other Revenue	-178,900	3,500	1,073	3,500
Investment Earnings	267,861	225,000	225,000	225,000
Intergovernmental Operating Grants	1,512,144	1,734,258	1,814,582	3,312,478
Intergovernmental Capital Grants	7,622,422	137,400	1,189,388	2,040,800
Fund Balance Appropriation	0	0	0	0
TOTAL SOURCES	15,592,641	8,755,719	10,221,153	12,498,285
USES				
Employee Travel & Training	1,570	3,350	3,350	3,350
Materials & Supplies	347,394	728,695	728,695	818,000
Utilities & Other Outside Services	5,249,084	6,237,420	6,237,320	6,560,036
Debt Service, Property Ins & Transfers Out	720,693	599,747	599,747	597,423
Capital Outlay, Improvements	294,531	148,000	1,462,985	2,551,000
TOTAL FUND	6,613,272	7,717,212	9,032,097	10,529,809
Net Surplus (Deficit)	8,979,369		1,189,056	1,968,476
ENDING TRANSIT FUND BALANCE:	\$29,247,720		\$30,436,776	\$32,405,252



MASS TRANSIT FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Utility Franchise Fees				
Gas	210,506	205,000	229,602	205,000
Electric	591,804	650,000	648,302	650,000
Water	223,160	150,000	185,100	150,000
Utility Taxes - TIF portion	19,145	23,100	20,000	23,100
	<u>1,044,614</u>	<u>1,028,100</u>	<u>1,083,004</u>	<u>1,028,100</u>
Sales Tax	5,455,880	5,553,540	5,886,752	5,886,752
City Use Tax	-	199,335	239,202	239,202
Sales Tax Contra Account	(1,172,504)	(1,245,320)	(1,353,953)	(1,353,953)
EATS (TIF generated sales tax)	807,539	864,606	864,606	864,606
	<u>5,090,915</u>	<u>5,372,161</u>	<u>5,636,607</u>	<u>5,636,607</u>
Charges for Services				
Fare Box Revenue	124,027	140,000	129,578	140,000
Ticket Sales - Adult	47,198	48,500	45,465	48,500
Ticket Sales - Youth	263	2,000	1,271	2,000
Ticket Sales - Senior/Handicapped	30,210	32,000	31,192	32,000
Ticket Sales - Commissions	1,609	6,000	2,046	2,500
Token Transit Program	14,142	14,000	17,921	14,000
ID Cards	346	800	628	800
Advertising	15,790	12,000	43,398	12,000
	<u>233,584</u>	<u>255,300</u>	<u>271,499</u>	<u>251,800</u>
Other Revenue				
Recovery/Reimbursements	-	-	-	-
Concessions	1,618	3,500	1,073	3,500
Insurance Proceeds	20,842	-	-	-
Refund Prior Yr Expense	-	-	-	-
Other Revenue	24,570	-	-	-
Sale of Fixed Assets	-	-	-	-
Gain/Loss Change MKT Value	(225,929)	-	-	-
	<u>(178,900)</u>	<u>3,500</u>	<u>1,073</u>	<u>3,500</u>
Investment Earnings				
Interest Income	289,909	250,000	250,000	250,000
Accrued Interest Income	(22,047)	(25,000)	(25,000)	(25,000)
	<u>267,861</u>	<u>225,000</u>	<u>225,000</u>	<u>225,000</u>
Intergovernmental				
CARES Act Funding	2,668,384	-	-	-
Federal Transit Authority - Capital	4,934,280	118,400	1,170,388	2,040,800
Federal Transit Authority - Operations	1,512,144	1,734,258	1,814,582	3,293,478
State Operating Grant	19,757	19,000	19,000	19,000
	<u>9,134,565</u>	<u>1,871,658</u>	<u>3,003,970</u>	<u>5,353,278</u>
Trans Fund Balance Appropriation	-	-	-	-
Total	<u><u>15,592,641</u></u>	<u><u>8,755,719</u></u>	<u><u>10,221,153</u></u>	<u><u>12,498,285</u></u>

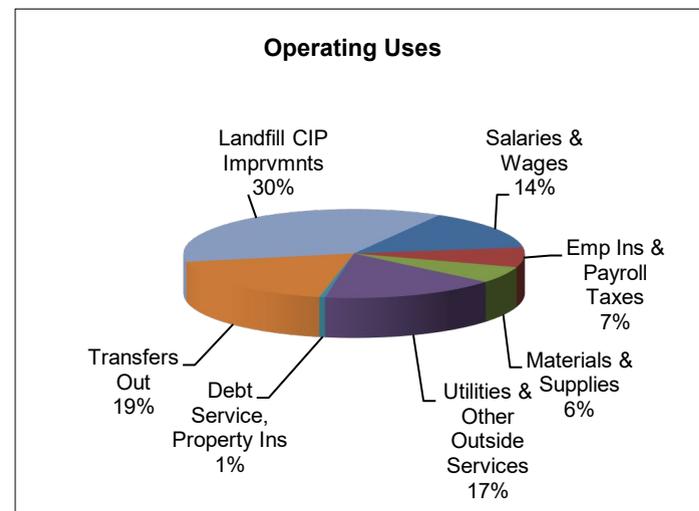
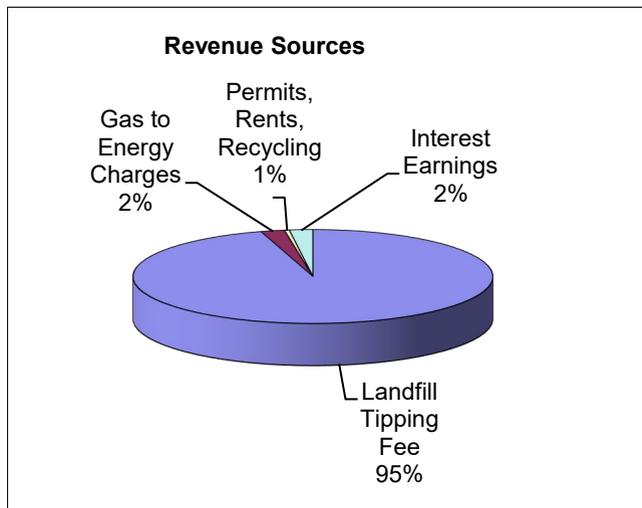
MASS TRANSIT FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Employee Benefits				
Car/Mileage Allow	-	-	-	-
Confer/Train/Travel	1,570	3,350	3,350	3,350
	<u>1,570</u>	<u>3,350</u>	<u>3,350</u>	<u>3,350</u>
Materials & Supplies				
Office Supplies	6,636	9,500	9,500	9,500
Janitorial Supplies	8,740	10,000	10,000	10,000
Safety Equip/Clothing	22,245	20,000	20,000	24,500
Other Material & Supplies	-	-	-	-
Motor Fuel and Lubricants	307,373	686,695	686,695	769,000
Minor Equipment	2,400	2,500	2,500	5,000
	<u>347,394</u>	<u>728,695</u>	<u>728,695</u>	<u>818,000</u>
Services				
Professional Services	334,005	421,002	421,002	432,374
Banking/Transaction Fees	311	250	150	150
Memberships	3,080	3,000	3,000	6,000
Periodicals & Books	-	-	-	-
Communications Services	16,817	37,730	37,730	37,730
Postage	265	250	250	250
Advertising	59,947	45,000	45,000	70,000
Permits & Recording Fees	602	950	950	950
Printing & Binding	2,804	12,000	12,000	26,000
Gas Service	11,908	16,425	16,425	16,425
Electric Service	16,940	11,766	11,766	11,766
Water Service	8,850	11,000	11,000	11,000
Vehicle/Equipment Rental	(16)	2,500	2,500	2,500
M&R - Office Equipment	1,590	2,420	2,420	2,420
M&R - Building & Facilities	64,338	97,000	97,000	148,000
M&R - Machinery & Equipment	7,882	7,000	7,000	10,000
M&R - Motor Vehicles	256,309	364,000	364,000	364,000
M&R - Communications Equipment	34,832	33,000	33,000	33,000
Major Repairs & Replacements	-	10,000	10,000	10,000
Towing Service	5,309	2,500	2,500	2,500
Laundry Services	10,924	10,000	10,000	10,000
Solid Waste Disposal Services	1,122	800	800	800
Other Services	4,411,265	5,148,827	5,148,827	5,364,171
	<u>5,249,084</u>	<u>6,237,420</u>	<u>6,237,320</u>	<u>6,560,036</u>
Other Charges				
Insurance	479,409	294,491	294,491	294,784
Judgetment & Claims	-	-	-	-
Transfer to Capital Programs	15,275	15,275	15,275	15,275
Transfer to Computer Network	9,747	10,125	10,125	10,125
Transfer to General Fund	216,262	279,856	279,856	277,239
	<u>720,693</u>	<u>599,747</u>	<u>599,747</u>	<u>597,423</u>
Capital Outlay & Public Improvements				
Office Equipment & Furniture	-	-	-	-
Motor Vehicles	-	26,000	26,000	26,000
Machinery & Equipment	-	47,000	47,000	-
Software Purchases	46,620	-	-	-
Radio & Comm Equipment	-	-	-	-
Land	-	-	-	-
Buildings	16,300	-	-	-
Improv. Other Than Buildings	231,611	75,000	1,389,985	2,525,000
	<u>294,531</u>	<u>148,000</u>	<u>1,462,985</u>	<u>2,551,000</u>
Total	<u>6,613,272</u>	<u>7,717,212</u>	<u>9,032,097</u>	<u>10,529,809</u>

LANDFILL FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$15,964,523		\$18,420,761	\$19,810,910
SOURCES				
Permits	4,425	3,225	4,000	3,225
Rents	4,551	4,551	4,551	4,551
Landfill Tipping Fee	6,831,385	6,500,000	6,835,113	6,835,110
Gas to Energy Charges	160,909	152,000	165,000	152,000
Other Revenue	121,467	1,300	1,300	1,300
Recycling Revenue	31,119	23,000	50,000	23,000
Investment Earnings	174,930	150,100	150,100	150,100
Fund Balance Appropriation	0	0	0	0
TOTAL SOURCES	<u>7,328,786</u>	<u>6,834,176</u>	<u>7,210,064</u>	<u>7,169,286</u>
USES - Operating				
Salaries & Wages	1,006,918	1,007,864	923,534	1,018,800
Employee Benefits & Payroll Taxes	434,175	489,233	489,233	507,735
Materials & Supplies	401,212	421,850	421,850	424,395
Utilities & Other Outside Services	613,556	894,283	933,283	1,175,183
Debt Service, Property Ins	27,252	34,415	34,415	37,166
Transfers Out	1,240,945	1,472,600	1,472,600	1,322,600
TOTAL OPERATING USES	<u>3,724,058</u>	<u>4,320,246</u>	<u>4,274,915</u>	<u>4,485,879</u>
USES - Capital Improvements				
Landfill CIP Improvements in Capital Project Program	<u>1,148,491</u>	<u>1,545,000</u>	<u>1,545,000</u>	<u>2,558,000</u>
TOTAL USES	<u>4,872,549</u>	<u>5,865,246</u>	<u>5,819,915</u>	<u>7,043,879</u>
Net Surplus/(Deficit):	2,456,238		1,390,149	125,407
LANDFILL FUND BALANCE:	18,420,761		<u>\$19,810,910</u>	<u>\$19,936,317</u>



LANDFILL FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Permits				
Trash Hauler Permits	4,425	3,225	4,000	3,225
	<u>4,425</u>	<u>3,225</u>	<u>4,000</u>	<u>3,225</u>
Rent				
Farm Land Rent	4,551	4,551	4,551	4,551
	<u>4,551</u>	<u>4,551</u>	<u>4,551</u>	<u>4,551</u>
Charges for Services				
Landfill Tipping Fees	6,831,385	6,500,000	6,835,113	6,835,110
Gas to Energy Sales	160,909	152,000	165,000	152,000
	<u>6,992,294</u>	<u>6,652,000</u>	<u>7,000,113</u>	<u>6,987,110</u>
Other Revenue				
Recycling Revenue	31,119	23,000	50,000	23,000
Sale of Fixed Asset	260,200	-	-	-
Advertising	1,000	1,000	1,000	1,000
Gain/Loss Change MKT Value	(145,243)	-	-	-
Recovery/Reimbursement	414	300	300	300
Other	5,096	-	-	-
	<u>152,586</u>	<u>24,300</u>	<u>51,300</u>	<u>24,300</u>
Investment Earnings				
Interest Income	188,245	175,000	175,000	175,000
Accrued Interest Income	(13,315)	(25,000)	(25,000)	(25,000)
Interest on Accounts Receivable	-	100	100	100
	<u>174,930</u>	<u>150,100</u>	<u>150,100</u>	<u>150,100</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u><u>7,328,786</u></u>	<u><u>6,834,176</u></u>	<u><u>7,210,064</u></u>	<u><u>7,169,286</u></u>

EXPENDITURES

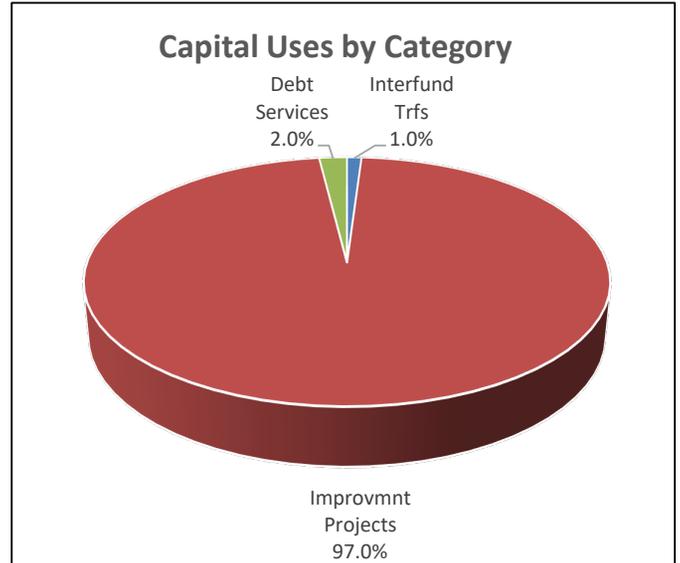
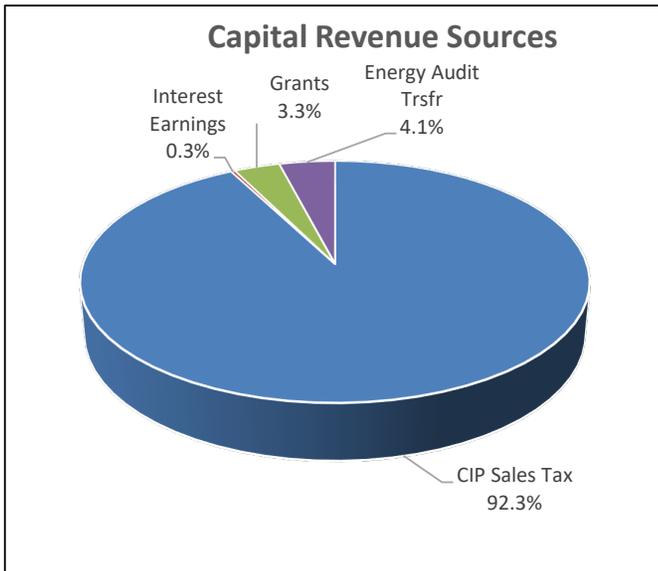
Salaries & Wages				
Base Salaries/Wages	848,313	934,764	843,065	1,016,974
Salary Adjustment	-	-	7,369	(118,681)
Overtime	144,510	73,100	73,100	79,560
Part Time	12,816	-	-	40,400
Out of Title Pay	462	-	-	-
Sick Leave Buy Back	818	-	-	548
	<u>1,006,918</u>	<u>1,007,864</u>	<u>923,534</u>	<u>1,018,801</u>
Employee Benefits				
Lagers Pension Contribution	119,742	133,912	133,912	138,163
FICA Contribution	62,577	62,425	62,425	70,490
FICA Medicare	14,636	14,599	14,599	16,486
457 Employer Plan Match	5,317	6,240	6,240	6,240
Health Insurance	183,810	213,229	213,229	212,696
Dental Insurance	6,667	7,411	7,411	6,980
Federal Health Reinsurer Tax	-	-	-	-
Life Insurance	2,710	3,383	3,383	3,417
Unemployment Claims	-	-	-	-
Long Term Disability	2,081	2,708	2,708	2,736
Workers Compensation	36,472	40,274	40,274	45,477
Confer/Train/Travel	164	5,050	5,050	5,050
	<u>434,175</u>	<u>489,233</u>	<u>489,233</u>	<u>507,735</u>

LANDFILL FUND EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Materials & Supplies				
Office Supplies	9,957	5,100	5,100	5,100
Janitorial Supplies	1,985	5,100	5,100	7,600
Safety Equip/Clothing	6,054	6,050	6,050	6,050
Motor Fuel and Lubricants	314,254	350,000	350,000	350,000
Minor Equipment	19,577	15,500	15,500	15,500
Street Maintenance Supplies	33,402	30,000	30,000	30,000
Other Materials/Supplies	15,983	10,100	10,100	10,145
	<u>401,212</u>	<u>421,850</u>	<u>421,850</u>	<u>424,395</u>
Services				
Professional Services	216,455	195,000	195,000	445,000
Banking/Transaction Fees	12,361	1,000	-	-
Memberships	728	800	800	800
Periodicals & Books	-	500	500	500
Telephone Service	5,404	6,380	6,380	6,380
Postage	271	500	500	500
Freight	2,165	2,000	2,000	2,000
Advertising	-	12,000	12,000	12,000
Permits & Recording Fees	3,136	4,400	4,400	4,400
Printing & Binding	1,775	2,700	2,700	2,700
Gas Service	5,789	6,000	6,000	9,500
Electric Service	9,061	13,600	13,600	30,000
Water Service	1,012	2,700	2,700	2,700
Vehicle/Equipment Rental	71,172	99,153	99,153	103,153
M&R - Office Equipment	24,137	7,500	7,500	7,500
M&R - Building & Facilities	17,849	7,500	7,500	7,500
M&R - Machinery & Equipment	128,409	211,500	251,500	211,500
M&R - Motor Vehicles	25,328	20,000	20,000	20,000
M&R - Communications Equipment	2,539	4,000	4,000	8,000
Major Repairs & Replacements	-	-	-	-
Towing Services	-	200	200	200
Laundry Services	5,235	8,750	8,750	12,750
MO DNR Fees	(42,934)	200,000	200,000	200,000
Other Services	123,664	88,100	88,100	88,100
	<u>613,556</u>	<u>894,283</u>	<u>933,283</u>	<u>1,175,183</u>
Other Charges				
Other Debt Charges	-	-	-	-
Insurance	27,252	32,415	32,415	35,166
Judgments & Claims	-	2,000	2,000	2,000
Transfer to General Fund	1,030,114	963,600	963,600	1,113,600
Transfer to SIMR Fund	-	300,000	300,000	-
Transfer to Water Protection	203,250	200,000	200,000	200,000
Transfer to General Fund - Computer	7,581	9,000	9,000	9,000
	<u>1,268,197</u>	<u>1,507,015</u>	<u>1,507,015</u>	<u>1,359,766</u>
Capital Outlay & Public Improvements				
Motor Vehicles	159,099	225,000	225,000	-
Machinery & Equipment	886,597	670,000	670,000	1,833,000
Land	-	-	-	-
Building	16,742	-	-	-
Improvements Other than Buildings	86,053	650,000	650,000	725,000
	<u>1,148,491</u>	<u>1,545,000</u>	<u>1,545,000</u>	<u>2,558,000</u>
Total	<u>4,872,549</u>	<u>5,865,246</u>	<u>5,819,915</u>	<u>7,043,880</u>

CAPITAL PROJECTS FUND SUMMARY

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Projected Beginning Fund Balance:	\$7,917,448		\$12,289,389	11,913,656
SOURCES				
CIP Sales Tax	6,524,502	6,626,657	7,012,763	7,012,762
Other Misc Revenues	6,209,837	8,049,766	8,056,251	4,699,875
Interest Earnings	109,011	90,000	90,000	90,000
Intergovernmental/Grants	22,990	217,500	217,500	-
Transfer from General Fund	269,830	209,830	209,830	209,830
Transfer from Gaming Fund	12,484	12,484	12,484	12,484
Transfer from CDBG Fund	19,147	19,147	19,147	19,147
Transfer from Water Protection Fund	6,664	6,664	6,664	6,664
Transfer from Golf Fund	1,621	1,621	1,621	1,621
Transfer from Museum Fund	15,275	15,275	15,275	15,275
Appropriation from Fund Balance	-	-	-	-
TOTAL SOURCES	<u>13,191,361</u>	<u>15,248,944</u>	<u>15,641,534</u>	<u>12,067,658</u>
USES				
Professional Services/Materials & Supplies	1,702,280	-	175,000	-
Interfund Trfs	84,984	300,000	300,000	100,000
Capital Equip	15,938	265,000	1,741,265	-
Debt Services	349,826	190,923	190,923	191,607
Improvmt Projects	6,666,391	13,576,800	13,610,079	9,402,836
TOTAL USES	<u>8,819,420</u>	<u>14,332,723</u>	<u>16,017,267</u>	<u>9,694,443</u>
Net Surplus (Deficit)	<u>4,371,941</u>	<u>916,221</u>	<u>(375,733)</u>	<u>2,373,215</u>
Projected Ending Fund Balance:	\$12,289,389		\$11,913,656	\$ 14,286,871



CAPITAL PROJECTS FUND

REVENUES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Sales Tax				
Sales Tax	7,275,022	7,084,022	7,509,063	7,509,063
Use Tax	-	265,781	318,937	318,937
Sales Tax Contra Account	(1,562,163)	(1,634,992)	(1,727,084)	(1,727,084)
EATS	811,642	911,846	911,846	911,846
	<u>6,524,502</u>	<u>6,626,657</u>	<u>7,012,763</u>	<u>7,012,762</u>
Other Revenue				
Insurance Proceeds	-	-	-	-
Donations	-	-	-	-
Recovery/Reimbursement	18,106	-	6,485	-
Refund Prior Year Expense	4,589	-	-	-
Other Revenue	2,754	-	-	-
Gain/Loss Investment	3,175	-	-	-
Gain/Loss Market Value	(98,373)	-	-	-
Bond Proceeds	6,279,586	8,049,766	8,049,766	4,699,875
Capital Lease Proceeds	-	-	-	-
	<u>6,209,837</u>	<u>8,049,766</u>	<u>8,056,251</u>	<u>4,699,875</u>
Investment Earnings				
Interest Income	107,373	90,000	90,000	90,000
Accrued Interest	1,637	-	-	-
	<u>109,011</u>	<u>90,000</u>	<u>90,000</u>	<u>90,000</u>
Intergovernmental				
Buchanan County Streets	-	-	-	-
Bode Trust	-	-	-	-
MO DNR Parks	-	-	-	-
STP/Urban Grant	-	-	-	-
Trans Enhancement Grant	-	-	-	-
STP/FHWA Grant	2,990	217,500	217,500	-
FTA/CPG Grant	-	-	-	-
Buchanan County 911	-	-	-	-
FEMA Reimbursement Fund	-	-	-	-
SEMA Homeland Security Grant	-	-	-	-
Miscellaneous Grants	20,000	-	-	-
American Rec Reinvest Capital	-	-	-	-
	<u>22,990</u>	<u>217,500</u>	<u>217,500</u>	<u>-</u>
Interfund Transfers In				
Transfer from General Fund	269,830	209,830	209,830	209,830
Transfer from Parks & Rec Fund	12,484	12,484	12,484	12,484
Transfer from Aviation Fund	19,147	19,147	19,147	19,147
Transfer from Water Protectoin Fund	6,664	6,664	6,664	6,664
Transfer from Golf Fund	1,621	1,621	1,621	1,621
Transfer from Mass Transit Fund	15,275	15,275	15,275	15,275
	<u>325,021</u>	<u>265,021</u>	<u>265,021</u>	<u>265,021</u>
Transfer from/(to) Fund Balance				
Fund Balance Appropriation	-	-	3,415,964	-
	<u>-</u>	<u>-</u>	<u>3,415,964</u>	<u>-</u>
Total	<u>13,191,361</u>	<u>15,248,944</u>	<u>19,057,499</u>	<u>12,067,658</u>

CAPITAL PROJECTS FUND

EXPENDITURES

	2020-21	2021-22		2022-23
	Actual	Adopted Budget	Estimated Actual	Budget
Supplies/Services/Other				
Minor Equipment	-	-	-	-
Professional Services	1,693,119	-	-	-
Postage	-	-	-	-
M & R Bldg & Facilities	3,890	-	-	-
Other Services	-	-	175,000	-
Advertising	5,271	-	-	-
	<u>1,702,280</u>	<u>-</u>	<u>175,000</u>	<u>-</u>
Debt Services				
Debt Charges Principal	120,000	125,000	125,000	130,000
Debt Charges Interest	70,070	65,923	65,923	61,607
Other Debt Charges	159,756	-	-	-
	<u>349,826</u>	<u>190,923</u>	<u>190,923</u>	<u>191,607</u>
Capital Outlay				
Motor Vehicles	-	-	-	-
Machinery & Equipment	15,938	265,000	1,741,265	-
Software Purchases	-	-	-	-
	<u>15,938</u>	<u>265,000</u>	<u>1,741,265</u>	<u>-</u>
Public Improvements				
Land	1,565	-	-	-
Buildings	3,370,276	2,602,569	2,635,848	1,000,000
Improvements other than Buildings	2,178,715	9,924,231	9,924,231	6,342,036
Streets, Curbs & Sidewalks	1,115,835	1,050,000	1,050,000	2,060,800
	<u>6,666,391</u>	<u>13,576,800</u>	<u>13,610,079</u>	<u>9,402,836</u>
Interfund Transfers				
Transfer to General Fund	52,900	-	-	-
Transfer to Aviation	32,084	300,000	300,000	100,000
	<u>84,984</u>	<u>300,000</u>	<u>300,000</u>	<u>100,000</u>
Total	<u>8,819,420</u>	<u>14,332,723</u>	<u>16,017,267</u>	<u>9,694,443</u>



GENERAL OBLIGATION BOND INDEBTEDNESS LEGAL DEBT MARGIN DETERMINATION

The City, by agreement, has irrevocably appropriated and pledged property tax receipts in an amount sufficient to pay principal and interest on the outstanding general obligation bonds. In the event that receipts pledged are not sufficient to pay these obligations, the City is obligated to levy additional property taxes sufficient to pay these debts.

The Missouri State Constitution permits a City, by vote of two-thirds of the voting electorate, to incur general obligation indebtedness for "City Purposes" not to exceed 10% of the assessed value of taxable tangible property; and to incur additional general obligation indebtedness not to exceed, in the aggregate, an additional 10% of the assessed value of taxable tangible property, for the purpose of acquiring right-of-way, construction, extending and improving streets and avenues and/or sanitary or storm sewer systems; and an additional 10% for purchasing or constructing waterworks, electric or other light plants, provided that the total general obligation indebtedness of the City does not exceed 20% of the assessed valuation of taxable property.

Assessed Valuation at December 30, 2021	\$1,118,882,163	
<hr/>		
Legal Debt Margin: Any Legal "City Purpose" - Art. VI, Sec 26b		
Debt Limitation at 5% of assessed valuation.....		\$55,944,108
Additional Debt Margin: Any Legal "City Purpose" - Art. VI. Sec 26c		
Debt Limitation at 5% of assessed valuation.....		\$55,944,108
Legal Debt Margin: Streets, Storm or Sanitary Sewers - Art VI. Sec 26d		
Debt Limitation at 10% of assessed valuation.....		\$111,888,216
Debt Applicable to Limitation:		
Total General Obligation Bonded debt	\$13,720,000	
Less amount available in Debt Service Fund.....	<u>1,173,503</u>	
		12,546,497
		<hr/>
Legal Debt Margin		<u><u>\$211,229,936</u></u>

GENERAL OBLIGATION BOND INDEBTEDNESS LEGAL DEBT MARGIN

(in thousands of dollars)

	<u>2017-2018</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>	<u>2021-2022</u>
Assessed Val at December 30	1,030,563	1,049,424	1,072,224	1,091,717	1,118,882
Legal Debt Limit @ 20%	206,113	209,885	214,445	218,343	223,776
Total General Obligation Debt Amount Available from Debt Service Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>453,865</u>	<u>719,638</u>
Actual Debt (net)	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,175,000</u>	<u>13,720,000</u>
Legal Debt Margin	<u><u>206,113</u></u>	<u><u>209,885</u></u>	<u><u>214,445</u></u>	<u><u>(4,956,657)</u></u>	<u><u>(13,496,224)</u></u>

SUMMARY OF EXISTING MUNICIPAL DEBT

	Amount of Financing		Fund	Maturity Date
	At Issue Date	Current Balance		
Revenue Bonds				
2003 - Sewer Revenue Bonds	\$ 777,000	\$ 60,000	Sewer	4/1/2023
2013 - SRF Bonds	14,217,922	9,458,500	Sewer	1/1/2034
2014 - SRF Bonds	56,000,000	41,685,000	Sewer	7/1/2035
2014A - SRF Bonds	28,585,000	21,253,000	Sewer	7/1/2035
2017 - SRF Bonds	61,022,481	53,892,481	Sewer	7/1/2049
2014B Sewer Revenue Bonds	5,755,000	4,150,000	Sewer	7/1/2034
2018 - Sewer Revenue Bonds	15,905,000	13,675,000	Sewer	6/1/2038
2020 - Sewer Revenue Bonds	31,110,000	31,110,000	Sewer	5/1/2040
	213,372,403	175,283,981		
Capital Lease Obligations				
2021 - Mail Machine	13,558	6,510	General	11/23/2023
2021 - Copier	142,574	64,297	General	8/5/2023
2019 - Energy Improvements	2,240,000	1,885,000	CIP	12/1/2033
2020 - Folder/Inserter	12,853	5,715	Sewer	11/23/2023
2020 - Excavator	165,087	66,180	Landfill	2/29/2024
2020 - Motor Grader	259,366	175,310	Landfill	5/22/2028
2022 - Paint Striping Machine	288,640	288,640	Streets	12/1/2028
2022 - Golf Cars/Utility Car	122,764	113,542	Golf	1/15/2026
2022 - Golf Rotary Mower	27,199	19,644	Golf	8/1/2024
	3,272,041	2,624,838		
Other Debt				
2004D - MDFB (LEC Expansion)	2,425,000	360,000	General	3/1/2024
2008 - IDA (Mitchell Ave Project)	5,110,000	2,050,000	Spec Alloc	3/1/2029
2011A - MDFB (Triumph Foods TIF)	6,685,000	1,245,000	Spec Alloc	5/1/2024
2012B - (MDFB Triumph Foods TIF)	8,685,000	2,130,000	Spec Alloc	11/1/2024
2018 - IDA (North Shoppes TIF)	19,360,000	4,110,000	Spec Alloc	6/30/2028
2020 - Government Obligation	6,000,000	4,960,000	Debt Service	3/1/2040
2021 - Government Obligation	9,000,000	8,760,000	Debt Service	3/1/2040
2012C - MDFB (Plant Expansion)	8,825,000	2,370,000	Sewer	11/1/2024
2015A - IDA Sewer System	10,255,000	7,605,000	Sewer	4/1/2034
2015B - IDA Sewer System	19,215,000	12,110,000	Sewer	4/1/2027
2022 - Parks Special Obligation	6,460,000	6,460,000	Parks S Tax	3/1/2032
	102,020,000	52,160,000		
Total All Debt	\$ 318,664,444	\$ 230,068,819		

FUTURE DEBT SERVICE REQUIREMENTS - EACH TYPE BY FUND

	Original Issue	Prior Payments	Current Balance	Remaining Total						Total Through Maturity
				2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2051	
General Fund										
2021 Mailing Machine Lease										
Principal	13,558	7,048	6,510	5,032	1,479	-	-	-	-	6,510
Interest		4,011		1,288	101	-	-	-	-	1,389
	13,558	11,059	6,510	6,319	1,580	-	-	-	-	7,899
2021 Copier Lease										
Principal	142,574	78,277	64,297	54,302	9,995	-	-	-	-	64,297
Interest		34,042		6,963	216	-	-	-	-	7,179
	142,574	112,319	64,297	61,265	10,211	-	-	-	-	71,476
2004D MDFB (LEC Expansion)										
Principal	2,425,000	2,065,000	360,000	175,000	185,000	-	-	-	-	360,000
Interest		1,616,317		16,200	8,325	-	-	-	-	24,525
	2,425,000	3,681,317	360,000	191,200	193,325	-	-	-	-	384,525
Principal	2,581,132	2,150,325	430,807	234,333	196,473	-	-	-	-	430,807
Interest		1,654,370		24,451	8,642	-	-	-	-	33,093
Total General Debt	2,581,132	3,804,695	430,807	258,784	205,116	-	-	-	-	463,900
Streets Maintenance Fund										
Paint Striping Machine										
Principal	288,640	-	288,640	40,255	40,577	40,902	41,229	41,559	84,118	288,640
Interest		1,963		4,296	3,650	2,998	2,341	1,678	1,349	16,312
Total Streets Maint Debt	288,640	1,963	288,640	44,551	44,227	43,900	43,570	43,237	85,467	304,952
Parks Sales Tax Fund										
2022 Special Obligation										
Principal	6,460,000	-	6,460,000	570,000	585,000	600,000	620,000	640,000	3,445,000	6,460,000
Interest		215,636		165,873	149,700	132,150	114,150	95,550	220,950	878,373
Total Parks Sales Tax Debt	6,460,000	215,636	6,460,000	735,873	734,700	732,150	734,150	735,550	3,665,950	7,338,373
Debt Service Fund										
2020 Government Obligation										
Principal	6,000,000	1,040,000	4,960,000	220,000	230,000	235,000	245,000	250,000	3,780,000	4,960,000
Interest		215,636		119,575	108,575	97,075	85,325	73,075	471,431	955,056
	6,000,000	1,255,636	4,960,000	339,575	338,575	332,075	330,325	323,075	4,251,431	5,915,056
2021 Government Obligation										
Principal	9,000,000	240,000	8,760,000	365,000	380,000	400,000	420,000	445,000	6,750,000	8,760,000
Interest		84,488		231,325	213,075	194,075	174,075	157,275	974,725	1,944,550
	9,000,000	324,488	8,760,000	596,325	593,075	594,075	594,075	602,275	7,724,725	10,704,550
Principal	15,000,000	1,280,000	13,720,000	585,000	610,000	635,000	665,000	695,000	10,530,000	13,720,000
Interest		300,124		350,900	321,650	291,150	259,400	230,350	1,446,156	2,899,606
Total Debt Service Debt	15,000,000	1,580,124	13,720,000	935,900	931,650	926,150	924,400	925,350	11,976,156	16,619,606
Capital Projects Fund										
2019 Energy Improvements										
Principal	2,240,000	355,000	1,885,000	130,000	135,000	140,000	145,000	150,000	1,185,000	1,885,000
Interest		242,390		61,607	57,122	52,468	47,644	42,651	145,640	407,131
Total Capital Project Debt	2,240,000	597,390	1,885,000	191,607	192,122	192,468	192,644	192,651	1,330,640	2,292,131
Special Allocation (TIF) Fund										
2008 IDA (Mitchell Avenue Project)										
Principal	5,110,000	3,060,000	2,050,000	250,000	260,000	275,000	290,000	310,000	665,000	2,050,000
Interest		2,801,690		112,750	99,000	84,700	69,575	53,625	55,550	475,200
	5,110,000	5,861,690	2,050,000	362,750	359,000	359,700	359,575	363,625	720,550	2,525,200
2011A MDFB (Triumph Foods TIF)										
Principal	6,685,000	5,440,000	1,245,000	605,000	640,000	-	-	-	-	1,245,000
Interest		1,728,927		57,581	29,600	-	-	-	-	87,181
	6,685,000	7,168,927	1,245,000	662,581	669,600	-	-	-	-	1,332,181
2012B MDFB (Triumph Foods TIF)										
Principal	8,685,000	6,555,000	2,130,000	800,000	835,000	495,000	-	-	-	2,130,000
Interest		1,724,300		86,861	54,237	10,094	-	-	-	151,192
	8,685,000	8,279,300	2,130,000	886,861	889,237	505,094	-	-	-	2,281,192
2018 IDA (North Shoppes TIF)										
Principal	19,360,000	15,250,000	4,110,000	2,100,000	2,010,000	-	-	-	-	4,110,000
Interest		2,156,323		167,027	72,364	-	-	-	-	239,391
	19,360,000	17,406,323	4,110,000	2,267,027	2,082,364	-	-	-	-	4,349,391
Principal	39,840,000	30,305,000	9,535,000	3,755,000	3,745,000	770,000	290,000	310,000	665,000	9,535,000
Interest		8,411,240		424,219	255,201	94,794	69,575	53,625	55,550	952,964
Total Spec Allocation Debt	39,840,000	38,716,240	9,535,000	4,179,219	4,000,201	864,794	359,575	363,625	720,550	10,487,964

FUTURE DEBT SERVICE REQUIREMENTS - EACH TYPE BY FUND

	Original Issue	Prior Payments	Current Balance	Remaining Total						Total Through Maturity
				2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2051	
Municipal Golf Fund										
2022 Golf Cars/Utility Lease										
Principal	122,764	9,222	113,542	28,871	30,959	33,225	20,487	-	-	113,542
Interest		2,762		7,081	4,993	2,727	486	-	-	15,287
	122,764	11,984	113,542	35,952	35,952	35,952	20,973	-	-	128,829
2022 Rotary Mower										
Principal	27,199	7,555	19,644	9,066	9,066	1,512	-	-	-	19,644
Interest		-		-	-	-	-	-	-	-
	27,199	7,555	19,644	9,066	9,066	1,512	-	-	-	19,644
Principal	149,963	16,777	133,186	37,937	40,025	34,737	20,487	-	-	133,186
Interest		2,762		7,081	4,993	2,727	486	-	-	15,287
Total Municipal Golf Debt	149,963	19,538	133,186	45,018	45,018	37,464	20,973	-	-	148,473
Landfill Fund										
2020 Excavator Lease										
Principal	165,087	98,907	66,180	32,465	33,715	-	-	-	-	66,180
Interest		13,721		5,078	3,828	-	-	-	-	8,906
	165,087	112,628	66,180	37,543	37,543	-	-	-	-	75,086
2020 Motor Grader Lease										
Principal	259,366	84,056	175,310	26,865	27,765	28,695	29,657	30,650	31,677	175,310
Interest		14,674		6,045	5,145	4,215	3,253	2,260	1,233	22,150
	259,366	98,730	175,310	32,910	32,910	32,910	32,910	32,910	32,910	197,460
Principal	424,453	182,963	241,490	59,330	61,481	28,694	29,657	30,650	31,677	241,490
Interest		28,395		11,122	8,973	4,215	3,253	2,260	1,233	31,056
Total Landfill Debt	424,453	211,358	241,490	70,453	70,454	32,909	32,910	32,910	32,910	272,546

FUTURE DEBT SERVICE REQUIREMENTS - EACH TYPE BY FUND

	Original Issue	Prior Payments	Current Balance	Remaining Total						Total Through Maturity
				2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2051	
Sewer										
2021 Folder/Inserter Lease										
Principal	12,853	7,138	5,715	4,508	1,207	-	-	-	-	5,715
Interest		1,553		458	34	-	-	-	-	493
	<u>12,853</u>	<u>8,691</u>	<u>5,715</u>	<u>4,966</u>	<u>1,242</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6,208</u>
2003 Sewerage System Revenue Bonds										
Principal	777,000	717,000	60,000	60,000	-	-	-	-	-	60,000
Interest		413,232		3,075	-	-	-	-	-	3,075
	<u>777,000</u>	<u>1,130,232</u>	<u>60,000</u>	<u>63,075</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>63,075</u>
2012C MDFB - Plant Expansion - City Portion										
Principal	8,825,000	6,455,000	2,370,000	760,000	785,000	825,000	-	-	-	2,370,000
Interest		1,754,059		77,025	52,325	13,406	-	-	-	142,756
	<u>8,825,000</u>	<u>8,209,059</u>	<u>2,370,000</u>	<u>837,025</u>	<u>837,325</u>	<u>838,406</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,512,756</u>
2013 State Revolving Loan Funds										
Principal	14,217,922	4,759,422	9,458,500	692,500	708,900	725,300	741,800	759,200	5,830,800	9,458,500
Interest		1,303,156		122,580	113,388	103,973	94,348	84,498	295,807	814,594
	<u>14,217,922</u>	<u>6,062,578</u>	<u>9,458,500</u>	<u>815,080</u>	<u>822,288</u>	<u>829,273</u>	<u>836,148</u>	<u>843,698</u>	<u>6,126,607</u>	<u>10,273,094</u>
2014 State Revolving Loan Funds										
Principal	56,000,000	14,315,000	41,685,000	2,611,000	2,680,000	2,750,000	2,823,000	2,897,000	27,924,000	41,685,000
Interest		5,065,757		644,273	603,013	560,663	517,205	472,594	2,041,298	4,839,046
	<u>56,000,000</u>	<u>19,380,757</u>	<u>41,685,000</u>	<u>3,255,273</u>	<u>3,283,013</u>	<u>3,310,663</u>	<u>3,340,205</u>	<u>3,369,594</u>	<u>29,965,298</u>	<u>46,524,046</u>
2014A State Revolving Loan Funds										
Principal	28,585,000	7,332,000	21,253,000	1,335,000	1,370,000	1,405,000	1,441,000	1,479,000	14,223,000	21,253,000
Interest		2,177,478		284,532	266,254	247,506	228,276	208,549	900,408	2,135,525
	<u>28,585,000</u>	<u>9,509,478</u>	<u>21,253,000</u>	<u>1,619,532</u>	<u>1,636,254</u>	<u>1,652,506</u>	<u>1,669,276</u>	<u>1,687,549</u>	<u>15,123,408</u>	<u>23,388,525</u>
2014B Sewerage System Revenue Bonds										
Principal	5,755,000	1,605,000	4,150,000	240,000	255,000	265,000	275,000	290,000	2,825,000	4,150,000
Interest		1,292,064		152,363	146,362	139,350	131,400	123,150	528,000	1,220,625
	<u>5,755,000</u>	<u>2,897,064</u>	<u>4,150,000</u>	<u>392,363</u>	<u>401,362</u>	<u>404,350</u>	<u>406,400</u>	<u>413,150</u>	<u>3,353,000</u>	<u>5,370,625</u>
2015A IDA Sewerage System Revenue Bonds										
Principal	10,255,000	2,650,000	7,605,000	440,000	460,000	485,000	505,000	530,000	5,185,000	7,605,000
Interest		2,395,036		281,294	259,294	237,944	216,194	190,944	830,905	2,016,575
	<u>10,255,000</u>	<u>5,045,036</u>	<u>7,605,000</u>	<u>721,294</u>	<u>719,294</u>	<u>722,944</u>	<u>721,194</u>	<u>720,944</u>	<u>6,015,905</u>	<u>9,621,575</u>
2015B IDA Sewerage System Revenue Bonds										
Principal	19,215,000	7,105,000	12,110,000	1,490,000	1,625,000	1,705,000	2,685,000	4,605,000	-	12,110,000
Interest		5,737,038		605,500	531,000	449,750	364,500	230,250	-	2,181,000
	<u>19,215,000</u>	<u>12,842,038</u>	<u>12,110,000</u>	<u>2,095,500</u>	<u>2,156,000</u>	<u>2,154,750</u>	<u>3,049,500</u>	<u>4,835,250</u>	<u>-</u>	<u>14,291,000</u>
2017 State Revolving Loan Funds										
Principal	61,022,481	7,130,000	53,892,481	1,864,000	1,898,000	1,932,000	1,967,000	2,003,000	44,228,481	53,892,481
Interest		3,178,997		675,518	654,172	632,438	610,316	587,790	6,349,156	9,509,390
	<u>61,022,481</u>	<u>10,308,997</u>	<u>53,892,481</u>	<u>2,539,518</u>	<u>2,552,172</u>	<u>2,564,438</u>	<u>2,577,316</u>	<u>2,590,790</u>	<u>50,577,637</u>	<u>63,401,871</u>
2018 Sewerage System Revenue Bonds										
Principal	15,905,000	2,230,000	13,675,000	635,000	670,000	700,000	735,000	765,000	10,170,000	13,675,000
Interest		2,237,538		481,135	449,385	415,885	380,885	351,485	2,128,468	4,207,243
	<u>15,905,000</u>	<u>4,467,538</u>	<u>13,675,000</u>	<u>1,116,135</u>	<u>1,119,385</u>	<u>1,115,885</u>	<u>1,115,885</u>	<u>1,116,485</u>	<u>12,298,468</u>	<u>17,882,243</u>
2020 Sewerage System Revenue Bonds										
Principal	31,110,000	-	31,110,000	-	-	745,000	1,225,000	1,275,000	27,865,000	31,110,000
Interest		1,165,531		694,688	694,688	694,688	664,888	615,888	3,320,179	6,685,019
	<u>31,110,000</u>	<u>1,165,531</u>	<u>31,110,000</u>	<u>694,688</u>	<u>694,688</u>	<u>1,439,688</u>	<u>1,889,888</u>	<u>1,890,888</u>	<u>31,185,179</u>	<u>37,795,019</u>
Principal	251,680,256	54,305,560	197,374,696	10,132,008	10,453,107	11,537,300	12,397,800	14,603,200	138,251,281	197,374,696
Interest		26,721,439		4,022,441	3,769,915	3,495,603	3,208,012	2,865,148	16,394,221	33,755,341
Total Sewer Debt	<u>251,680,256</u>	<u>81,026,999</u>	<u>197,374,696</u>	<u>14,154,449</u>	<u>14,223,023</u>	<u>15,032,903</u>	<u>15,605,812</u>	<u>17,468,348</u>	<u>154,645,502</u>	<u>231,130,038</u>
Total All Debt										
Principal	318,664,444	88,595,625	230,068,819	15,543,864	15,866,664	13,786,633	14,209,173	16,470,409	154,192,076	230,068,819
Interest		37,578,319		5,071,991	4,579,845	4,076,104	3,704,861	3,291,262	18,265,099	38,989,162
Total Debt Service	<u>318,664,444</u>	<u>126,173,944</u>	<u>230,068,819</u>	<u>20,615,855</u>	<u>20,446,509</u>	<u>17,862,737</u>	<u>17,914,034</u>	<u>19,761,672</u>	<u>172,457,175</u>	<u>269,057,981</u>

GLOSSARY

Accrual Accounting – A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used. *see also modified accrual accounting*

Acronym – An abbreviation used to stand for a phrase, compound word, name, etc. It is used to save space, to avoid repetition of long words and phrases, or simply to conform to conventional usage. The list of the most commonly used acronyms in the Budget Document includes:

CAP	Community Appearance Plan
CDBG	Community Development Block Grant (Fund)
CIP	Capital Improvement Plan (or Capital Improvement Project) depending on context
EATS	Economic Activity Taxes
FB	Fund Balance
FY	Fiscal Year
GASB	General Accounting Standards Board
GFOA	Government Finance Officer Association
G.O.	General Obligation (Bond)
HUD	(Department of) Housing and Urban Development
IDA	Industrial Development Authority
LINC	Linking Individuals, Neighborhoods & Community
MDFB	Missouri Development Finance Board
MDNR	Missouri Department of Natural Resources
MoDOT	Missouri Department of Transportation
PILOTS	Payment In Lieu of Taxes
SIMR	Street Improvement Maintenance & Repair (Fund)
SRF	State Revolving Funds
TIF	Tax Increment Financing
TDD	Transportation Development District
WIC	Women, Infants and Children (federal grant program)
WP	Water Protection
WWT	Wastewater Treatment

Ad Valorem Taxes - General Property Taxes levied on the assessed valuation of real and personal property.

Annual Budget and Program of Services - The budget is a policy document, a financial plan, an operations guide, and a communications device covering a specified period of time. The City of St. Joseph prepares an annual operating budget matching planned revenues and expenditures to municipal services. The City's annual fiscal year budgeting period is from July 1 through June 30.

Annual Period - Unless otherwise stated refers to the twelve-month fiscal year commencing July 1 and concluding June 30. *see also fiscal year*

Appropriation - A legal authorization granted by the City Council permitting the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance - The official document adopted by the City Council establishing the legal authority to incur obligations and to make expenditures of resources.

Assessed Valuation - The basis for determining property taxes. Assessed valuation determines the value of real and personal property. Personal property located in Missouri is assessed at 33% of its fair market value. Real estate property is assessed at 19%, 32%, and 12% of fair market value for residential, commercial, and agricultural property, respectively.

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Bonded Debt - A form of borrowing (debt financing) which reflects a written promise from the City to repay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as construction or repair of buildings, streets, and sewer infrastructure and purchase of high cost machinery and equipment.

Budget Message - The letter of transmittal from the City Manager which provides the City Council and the public with the general summary of the most important aspects of the budget, changes from previous fiscal years, and his views and recommendations.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of authorized appropriations and available revenues.

Budgetary Units - Formal cost centers including programs, departments, and funds used for fiscal oversight, compliance, and control.

Capital Asset Capitalization Policy - A set of self-imposed conditions required to capitalize and /or depreciate fixed assets purchased or constructed by the City. The purpose of the policy is to provide a reasonable basis for identifying and qualifying assets based on asset cost, estimated economic useful life, and related factors. Generally, infrastructure, assets costing less than \$5,000, and assets having an estimated economic useful life of less than 1 year may not be capitalized because they do not warrant the effort of tracking and depreciating the asset.

Capital Improvement Program - The Capital Improvement Program is a five-year plan providing a summary of proposed capital projects including project costs and related financing plan. A Capital Improvement Program document is prepared and updated annually. The document serves as a planning tool identifying projects based on assigned priorities and providing for the coordinated implementation of selected projects. Capital Improvement Programs are adopted by Council Resolution with or without amendment after a public hearing, on or before the last day of the month six months prior to the beginning of the fiscal year.

Capital Lease Obligations - Capital Lease Obligations allow the City to acquire capital assets under fixed monthly payment arrangements over a specified lease term. Such lease assets are considered City assets. Title to the assets transfers to the City at the end of the lease term and after payment of a one dollar (\$1.00) bargain purchase option. Leases between the Vendor and the City do not require voter approval and are subject to annual appropriation by the City Council.

Capital Outlay - Purchases of fixed assets having a value equal to or greater than five thousand dollars (\$5,000) and having an estimated economic useful life of more than one (1) year. Examples of capital outlay include but are not necessarily limited to office furniture and equipment, computer hardware and software, vehicles, machinery and equipment, and communications equipment.

Capital Projects - Projects which are identified in the Capital Improvement Program document or the Annual Budget document and which are accounted for in either a Governmental or Proprietary Type Fund. The financial resources and expenditures of capital projects are generally kept separate from other municipal operations by coding such amounts to a CIP Project Program account in the appropriate fund.

Capital Projects Fund - A Governmental Type Fund utilized to account for current financial resources and expenditures related to the acquisition, construction, or repair of capital projects other than those financed by Proprietary Type (Enterprise) Funds.

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Civic Facilities - Refers to City owned Civic Arena and Missouri Theater facilities the operations and capital improvements of which are accounted for in the Parks, Recreation & Civic Facilities Fund.

Community Development Block Grant (CDBG) - A Federal grant awarded to the City through the United States Department of Housing & Urban Development (HUD), whose objective is to provide decent housing, a suitable living environment and expanding economic opportunities for low to moderate income persons.

Debt Service - Total annual payments of principal and interest on bonded indebtedness.

Debt Service Fund - A Governmental Type Fund utilized to account for current property tax receipts the use of which is restricted for payment of the City's General Obligation (G.O.) Bond debt.

Department - A major budgetary unit of organization in the City, which has been assigned overall management responsibility for an operation or a group of related operations and activities within a functional area. Departments are often comprised of one or more program reporting entities in one or more funds.

Depreciation - A systematic adjustment to book value of a capital asset to recognize the decline in value of an asset due to usage, passage of time, and other similar factors. Depreciation, while required for generally accepted accounting purposes, is not a budgetary expenditure since it does not involve commitments for future expenditures of monies.

Economic Activity Taxes – Commonly referred to as EATS, this is the term used in TIF projects to refer to 50% of the total additional revenue from taxes that are imposed by the City or other taxing districts, which are generated by economic activities (e.g., sales taxes, utility taxes) within the Redevelopment Area designated by the TIF Commission and approved by City Council.

Encumbrance - Commitment related to an unperformed contract for goods and services. An encumbrance is evidenced by a purchase order and may not be used for any purpose other than that specified in the purchase order and/or related contract.

Enterprise Funds - A Proprietary Type Fund utilized to account for operations and activities financed and operated in a manner similar to private sector business organizations. The costs (including depreciation) of providing goods or services to the general public are intended to be financed or recovered primarily through user charges. Six enterprise funds have been established the City including Aviation, Public Parking, Water Protection, Municipal Golf, Mass Transit, and Landfill.

Expenditure/Expense - Funds paid or to be paid for acquisition of goods or services.

Expenditure/Expense Detail - The line item total for each expenditure/expense account within a department and/or program.

Fiscal Year - The twelve-month period to which the operating budget applies. In St. Joseph, the fiscal year is from July 1 through June 30. *see also annual period*

Franchise Fees - A franchise fee assessed major utility companies for the privilege of using public rights-of-way and property within the City limits. The City currently assesses franchise fees to Evergy, Spire Gas, AT & T, Missouri-American Water Company, and Suddenlink.

Function/Functional Classification - A high level of summarization used in the City's Annual Budget and Program of Services. Functional classification represents a grouping of related operations and activities which may cross organizational and formal budgetary unit boundaries. Functional classification, while not a

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formal budgetary unit, is aimed at providing information on a broad range of financial and performance data for related City services.

Fund - A major budgetary unit with revenues and expenditures segregated to carrying-out specific activities. The City maintains fifteen funds for budgeting purposes which are broadly classified as either a government type fund or a proprietary type fund. The City's sixteen funds include General; Streets Maintenance; Parks Maintenance; Community Development Block Grant; Public Safety Tax; Gaming Initiatives; Special Allocation; Museum Tax Initiatives; Debt Service; Aviation; Public Parking; Water Protection; Municipal Golf; Mass Transit; Landfill; and Capital Project Funds.

Fund Accounting - The accounts of the City are organized on the basis of funds, departments, and programs (budgetary units) and are used to demonstrate legal compliance and to aid in financial management by segregating financial transactions of various City functions and activities.

Fund Balance - The amount by which the reported value of City assets exceeds the reported value of its liabilities in a particular Fund. Fund balance is reduced for appropriated expenditures and increased for recorded revenues. GASB 54 dictates the components of fund balance. The four components involving actual cash are:

- *Restricted fund balance* – Monies which have an externally enforceable limitation on use imposed by grantors, contributors, laws or regulations of other governments, constitutional provisions or enabling legislation.
- *Committed fund balance* – Monies which have self imposed limitations on use set in place by the City Council. Formal action by the Council is required to remove the limitation.
- *Assigned fund balance* – Monies with an intended use established by either the City Council or by the City Manager.
- *Unassigned fund balance* – formally referred to as “unrestricted”, this is the surplus of resources available in the general fund after any restricted, committed and/or assigned monies are deducted.

GASB 34 – A General Accounting Standards Board (GASB) standard issued in June 1999, requiring a new CAFR reporting model for all state and local entities. The model is designed to provide an analysis of government’s functions more closely resembling the financial statements of private commerce and industry.

GASB 54 – See information under Fund Balance definition above.

General Fund - A Governmental Type Fund in which all revenues and expenditures are accounted for, if not specifically allocated by law or contractual agreement, to another specific fund. With the exception of subvention or grant revenues restricted for specific uses, the General Fund resources can be utilized for any legitimate governmental purpose. Departments accounted for within the General Fund are Mayor & City Council, City Clerk, Municipal Court, City Manager, Public Information and Communication, Human Resources, Legal and Risk Management, Community Development Services, Finance, Technology Services, Police, Fire, Public Works, Parks Recreation & Civic Facilities, and Public Health.

General Obligation (G.O.) Bonds - General Obligation bonds can be issued for any qualified "city purpose" in an amount not to exceed 20% of assessed value of taxable tangible property and are backed by the full faith and credit of the City. G.O. Bonds require voter approval of 2/3rds or 4/7ths majorities.

Goal – A long-term, continuing target of the organization. A broad statement of intended accomplishments and/or description of general conditions deemed desirable. Goal statements are specified at the fund, department and/or program level and communicated in the Annual Budget document.

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Governmental Type Fund - A fund having a measurement focus on current financial resources thereby eliminating the need for revenue and expenditure accruals. The City has four categories of Governmental Type Funds including the General Fund, Special Revenue Funds, Proprietary (Enterprise) Funds, and Capital Project Fund.

Industrial Development Authority (IDA) – A board appointed by the City Council, it develops, advances, encourages and promotes, subject to the limitations imposed by the Industrial Development Authority Act, commercial, industrial, agricultural and manufacturing facilities in the City. The IDA provides the financial vehicle(s) through which businesses can obtain funding for expanding and/or establishing themselves in the community.

Infrastructure – Physical systems or structures that when installed become indistinguishable, inseparable, or otherwise part of surrounding appurtenant structures. Completed infrastructure and related depreciation are not recorded as assets in the financial records of the City. Examples of infrastructure include sewer lines; streetlights; streets, curbs, and gutters; retaining walls, etc.

Interest on Investments - Revenues derived from the investment earnings of unrestricted and restricted cash. The City invests primarily in full faith and credit obligations of the U.S. Government, and fully collateralized Certificates of Deposit. Interest on unrestricted cash investments is credited to respective fund accounts based on ending monthly pooled cash balance. Interest earned on restricted cash investments such as cash proceeds from bond issuances and cash reserves established by bond covenants, are tracked separately and credited to the appropriate fund.

Interfund Transfers - Amounts transferred from one fund to another.

Line-item Budget - A budget that reports budgeted amounts for individual detailed expenditure categories (salary, telephone, office supplies, etc...). The City of St. Joseph provides a line-item budget at the department and fund level. Program level revenues and expenditures are summarized and not reported in the budget on a line-item budget basis.

Long-term Debt - Debt with an original maturity in excess of one year from date of issuance.

Minor Equipment - Category of assets expensed for accounting and budgetary control purposes because they do not satisfy the City's capital asset capitalization policy.

Modified Accrual Accounting – A form of accrual accounting in which (1) expenditures are recognized when the goods or services are received and (2) revenues, such as taxes, are recognized when measurable and available to pay expenditures in the current accounting period. *see also accrual accounting.*

Operating Budget - The portion of the budget that pertains to basic operations of the various municipal funds, departments, and programs.

Payment in Lieu of Taxes - Commonly referred to as PILOTs, this is the term used in TIF projects or in Chapter 100 Agreements to refer to those revenues from real property in the Redevelopment Area as designated by the TIF Commission (when linked to a TIF) and approved by City Council. These revenues are used to retire TIF Obligations and pay other reimbursable project costs which taxing districts would have received had the City not adopted the TIF or granted the Chapter 100 tax abatements.

Personnel Costs - Cost of wages, salaries, payroll taxes, retirement, and costs of other employee benefits for all City employees.

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Program - The lowest budgetary unit reporting as practiced by the City of St. Joseph. Related programs are rolled forward and included in the appropriate department and fund. Programs are groupings of related activities organized to accomplish basic goals and objectives.

Program Summary - The Program Summary provides descriptions of program services and activities, program outcomes and indicators, program revenues, program expenditures, program capital outlay, and staffing levels. The Program Summary is designed to assist the user to better understand the nature, extent, costs, and benefits of program services and functions.

Proprietary Type Fund - A fund having a measurement focus on the flow of economic resources and determination of net income including current and non-current financial resources. Since non-current economic resources must be considered, revenue and expenditure accruals are considered. The City budgets one category of Proprietary Type Fund. (See **Enterprise Funds**).

Public Building Authority (PBA) Bonds/Leases - The PBA issues bonds to investors using the bond proceeds to purchase equipment or construct public improvements which are leased to the City under an arrangement where the lease payments to the PBA equal the bond payments to the investors. Leases between the PBA and the City do not require voter approval and are subject to annual appropriation.

Public Safety Tax – Voters approved the 2013 half-cent public safety sales tax for a period of twenty (20) years for improving the public safety of the city, including additional police officers, public safety employee salaries and benefits, expenditures on equipment and facilities.

Reimbursable Project Costs – Refers to those costs incurred by the Developer and/or the City that, as approved in a Redevelopment Agreement, are to be funded or reimbursed from PILOTS, EATS, or other TIF-related revenue sources.

Revenue - Amounts the City of St. Joseph receives and/or earns as income including, but not limited to, such items as taxes, user fees, franchise fees, licenses, bond proceeds, rents, grants, fines, forfeitures, and interest earnings.

Revenue Bonds - Revenue bonds are sold to fund capital improvements when sufficient earnings can be generated from the improvements to repay the bond debt. Revenue bonds require voter approval of 2/3rds or 4/7ths majorities.

Risk Management - An organized attempt to protect an organization's assets against accidental loss in the most cost-effective manner. The City employs a full-time Risk Manager to coordinate this effort. The Risk Management Program is described in the Budget Document under the Legal Department in the General Fund.

Sales Tax - A tax remitted to the City by the State applied to the sales of goods and services within City limits.

Special Allocation Fund – The fund established by the City into which, as required by State Statute, all PILOTS, EATS, and other TIF revenues are deposited for the purpose of paying redevelopment project costs and TIF obligations.

Special Revenue Fund - A Governmental Type Fund utilized to account for the proceeds from specific revenue sources (other than from trusts or capital improvement projects) the expenditures of which are legally restricted for specific purposes. The City maintains eight budgeted Special Revenue Funds including the Streets Maintenance; Parks Maintenance Fund; Public Safety Tax Fund; Special Allocation Fund;

GLOSSARY

Gaming Initiatives Fund; Museum Tax Initiatives Fund; Debt Service Fund; and the Community Development Block Grant Fund.

State Revolving Fund – The Missouri State Revolving Fund (SRF) leveraged loan program is a subsidized low interest low program available through the Department of Natural Resources Water Protection Program for improvements to the City's sewer infrastructure. The City currently has the 2013, 2014, 2014A, and 2017 SRF loans outstanding.

Subventions - Revenues collected by the State or other government entity which are allocated to the City on a formula basis. The major subventions received by the City from the State include motor vehicle sales tax, road and bridge tax, motor vehicle fee increases, and gasoline tax.

Tax Increment Financing – Commonly known as a TIF project or TIF redevelopment project, a TIF is an economic development tool established by state statutes which provides a means for local governments to help finance the redevelopment of area that are blighted, substandard, or economically underutilized and that would not otherwise be developed without public assistance. TIF provides a mechanism to capture future increases in real property taxes and economic activity taxes (e.g., local sales taxes, utility taxes) associated with the redevelopment of the property in an established TIF district.

Transportation Development District – Commonly known as a TDD, is a special purpose district authorized to finance, undertake and maintain transportation related public improvements benefiting the district. A TDD project includes any bridge, street, intersection, signing or signalization, parking lot, garage, etc., related to transportation needs of the district. The district can use one or more funding mechanisms to fund a project---special assessments, property tax, sales tax, tolls.

User Fees - Receipt of a fee for providing a direct and specifically identifiable service to a particular customer.

