

MINUTES

SENIOR CITIZENS FOUNDATION, INC.

Joyce Raye Patterson 50+ Activity Center

St. Joseph, MO 64501

April 20, 2021

Present: Shirley Bartley 2022; Barbara Braznell 2021; Connie Fleckal 2025; Michael Maguire 2026; Harlyn Fritzon, 2021; Janie Kemp 2026; Charlie Clisbee 2022; Gene Egbert 2023; Drew Brown 2025; Sarah Cotton 2022; Julie Noel, director.

Absent: Dave Martin 2021; Janie Obermier 2023; Patti Luedtke 2021; Barbara Wilkerson 2021; Jerry Wilkerson 2021.

1. The meeting was called to order by Shirley Bartley, President.
2. The Minutes were reviewed. Gene Egbert moved to approve, Drew Brown seconded. The Minutes were approved.

3. Reports:

- a. Treasurer: Harlyn Fritzon gave the Treasurer report for March and laterp Handouts were provided. The Checks and receipts log was reviewed by the board.

Bank Account Balance: \$8,465 on March 31, 2021

Current \$6,406.46

Portfolio Balance: March 31, 2021: \$3,505,495.37

Estimated Annual Income: \$58,112.00

Monthly Fee Deducted: \$1,577.64

YTD Fees: \$13,705.64

March Income: \$6,711.78

YTD Income: \$42,295.18

A motion was made by Drew Brown to accept the Treasurer's report and seconded by Gene Egbert. The Motion was approved.

- b. JRP Planning Council: Charlie Clisbee reported that the parking lot clean up for 2 weeks ago was canceled due to rain but he did come and do some cleanup which he followed by having Public Works Department sweep it. He is going to forgo regular meetings as he or someone on the committee sees Julie every day. Janie Kemp reported the bank balance is \$3,610 as of October. \$122.29 was paid for T-shirts and \$232.41 to Julie for supplies. Income of \$290 from Rose Shepherd Memorials, and \$100 from Garden Club. Balance now is \$3,645.98.
- c. Director's Report: Julie Noel provided handouts with summary of March Statistics, highlighted events and maintenance of the facility. The report also includes Covid Stats important to the level of reopening of the Center. She reported that the 3 new pieces of equipment for the Fitness Center are on order. Work is being done on the new extra room for circuit equipment from Merrill. There is a new Yoga instructor, Kat Chappell who will be tried for a month. The Fitness Center Dehumidifier has been installed but the ionizer requires some parts still on order. Julie is working with Terry Supple at 1st Street Graphics on the T-Shirt design. Julie updated us on the City Council actions regarded parks which included the River Bluffs Trails Park, Disc Golf Course at Bartlett Park and the new Splash Park at Hyde Park. Harlyn Fritzson mentioned the new Kawanis shelter at Bartlett Park which is a great addition.

There was a question on the water fountains – they are still not in use due to Covid so people are being advised to bring their own water.

4. Old Business: Shirley Bartley reported that a spreadsheet is being developed for tracking donations. A form letter that the Treasurer will use to acknowledge gifts has been provided to Harlyn Fritzson. We will keep our own files in a filing cabinet for record keeping. The new Committee

Member assignments were provided. It was discussed that Jerry Wilkerson keeps track of all members and committees and their tenures, etc. and he is the only one with this knowledge and information. It is suggested that Julie be provided this information as well. Connie Fleckal stated, on behalf of Jerry Wilkerson, that there will be an election of directors at the June meeting and he needs suggestions of qualified individuals for Officers and Directors.

A motion to approve the Committee assignments was made by Gene Egbert and seconded by Drew Brown. The motion passed.

Shirley noted that the Financial Policy (copies were provided via email) has been revised per Commerce Bank's suggestions on Benchmarks and to change the name of the Center in the document.

Drew Brown suggested that the Policy also be changed under the Donor Restricted funds to require a purpose consistent with both the mission of the Senior Citizen's Foundation and the Joyce Raye Patterson 50+ Activity Center. Mike McGuire moved this change be made, Connie Fleckal seconded and the motion passed.

5. New Business: The kitchen equipment using the silverware is an improvement..
6. Committee Reports:
 - a. Allocation Requests : None
 - b. Decoration Committee – Janie Kemp reported that we are still keeping it minimal – no table decorations due to Covid.
 - c. Development Committee: Plan to have a meeting soon on logo, etc.

Meeting adjourned. Next meeting will be May 18, 2021.

Respectfully submitted,

Barbara A. Braznell, Secretary