

**ADMINISTRATIVE VIOLATION REVIEW BOARD
MEETING MINUTES**

February 3, 2021 – 2:00pm
City Hall, Fourth Floor Conference Room

	<u>Name</u>	<u>Attendance</u> (mtgs attended-mtgs absent)	<u>Term of Office</u>
MEMBERS PRESENT:	Pat Benedict	(56-7)	4/29/22
	Don Daffron	(12-0)	4/29/21
	Jason Eslinger	(09-1)	5/27/24
	Mary Kottenstette	(06-2)	4/29/25
	Isobel McGowan	(03-1)	4/29/23
MEMBERS ABSENT:	None		
OTHERS PRESENT:	Jim Haake, Chief Building Official Juston Carr, Property Maintenance Manager Dan Craig, Dangerous Carol Flury, Recording Secretary		

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CITY CLERK

Meeting was called to order at 2:13pm due to technical difficulties.

ROLL CALL – Five (5) members were in attendance, quorum present. Pat Benedict - present, Daffron - present, Eslinger – present, Kottenstette – present, Isobel McGowan – present.

APPROVAL OF MINUTES

Motion to approve the minutes as written by Kottenstette; second by Benedict. Verbal vote taken; Ayes - 5, Nays - 0. **MOTION PASSES.**

NEW BUSINESS

- A. **CASE NUMBER AP21-26274** - A request for review by James L. Hawk, 2908 Pear Street, for establishing the correct address of Violation of Section 304.2 – Protective Treatment; Section 304.7 Roofs and Drainage and Section 304.13.1 Glazing. PM20-06023

Mr. Hawk was present but left at 2:10pm before the meeting was called to order due to a delay in the start of the meeting.

Kottenstette made a motion to uphold the penalty; second by McGowan. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

- A. **CASE NUMBER AP21-26463** – A request for review by R. Keith Lollar, 3324 Duncan Street, for Violation Section 15-25 – Nuisance Defined or Declared – Trash and Debris – mattress and trash in front yard, and the vehicles and trash that have been burnt in the backyard. PM21-04117

Mr. Lollar was not present.

Kottenstette made a motion to uphold the penalty; second by McGowan. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

- B. CASE NUMBER AP21-26465** – A request for review by R. Keith Lollar, 3324 Duncan Street, for Violation Section 15-29 – Maintenance of Property – Prohibited Vehicles – for allowing more than one unlicensed vehicle (campers and burnt vehicles inside and outside of fence). PM21-04118

Kottenstette said that when she went by, there was a fence but could see between the boards and there were vehicles behind the fence. There were two campers and five vehicles in the driveway.

McGowan made a motion to uphold the penalty; second by Kottenstette. **VOTE:** Eslinger - aye, Benedict - aye, Daffron - aye, Kottenstette aye, McGowan aye. Ayes - 5; Nays - 0. **MOTION PASSES**

UNFINISHED BUSINESS - None

PUBLIC COMMENT – None

ADJOURNMENT

Eslinger made a motion to adjourn; second by Daffron. Meeting adjourned at 2:20pm.

Minutes respectfully submitted by Carol Flury, Recording Secretary.