

WORK SESSION MINUTES
 PLANNING COMMISSION
 JANUARY 27, 2022
 4:00 P.M. – 4th Floor Conference Room
 City Hall, 1100 Frederick, St. Joseph, MO

CITY CLERK
 2022 JAN 31 AM 8:44

	<u>Name</u>	<u>Members' Term Attendance</u> (mtgs attended-mtgs absent)	<u>End of Current Term of Office</u>
MEMBERS PRESENT:	Bob Bucher	(35-04)	06/15/23
	Houston Roberts	(06-00)	08/04/24
	Donna Jean Boyer	(42-03)	07/22/23
	Reba Kendall	(66-08)	01/29/22
	Tim Doyle	(18-06)	12/14/24
	Allison Tschannen	(18-11)	07/15/24
MEMBERS ABSENT:	Ben Burtnett	(33-11)	02/12/23
STAFF PRESENT:	Clint Thompson, Director Planning & Development		
	Zack Martin, City Planner		
	Rebecca Shipp, Executive Administrative Assistance		

Call to Order.

Martin called the work session to order at 4:05pm.

This work session focus is on Chapter 31. Martin stated in his review of the Code of Ordinances, he found antiquated terminology and ambiguous referencing. Martin stated his goal was to make the Code of Ordinances as they relate to Planning and Community Development easier to understand and more concise.

Martin reviewed the use table and definition updates. Approximately 11 terms were removed and approximately 44 uses/common terms were included. Martin hopes to be able to implement MuniCode more effectively in the future. MuniCode would enable the user to locate information more quickly through the use of linked pages.

Discussion was held among commissioners regarding the ease of use of the new format and helpfulness of the updates. Martin stressed that no codes were changed only the formatting and updated definition terminology i.e. removal of servants, asylums etc.

There will be another work session in February prior to the Planning Commission meeting to vote on the changes.

The meeting adjourned at 5:07 pm.

Minutes respectfully submitted,
 Rebecca Shipp, Executive Administrative Assistant