

DOWNTOWN REVIEW BOARD  
April 27, 2021  
4:00 P.M. – via video conferencing

CITY CLERK

2021 APR 28 PM 1:18

MINUTES

|                         | <u>Name</u>  | <u>Members' Term Attendance</u><br>(mtgs attended-mtgs absent) | <u>End of Current</u><br><u>Term of Office</u> |
|-------------------------|--|--|--|
| <b>MEMBERS PRESENT:</b> | Sara Markt   | (01-00)  | 07/27/23                                       |
|                         | Dana Massin  | (06-00)  | 02/11/22                                       |
|                         | Laura Wyeth  | (02-00)  | 11/25/22                                       |
|                         | Rebecca Thacker  | (05-01)  | 02/25/22                                       |
|                         | Lonnie Bass  | (03-01)  | 08/31/21                                       |
|                         | Andrew Montee  | (04-03)  | 03/22/22                                       |
|                         | Cristin Coffman  | (06-01)  | 05/21/21                                       |
|                         | Michael Olinger  | (01-00)  | 03/09/23                                       |
| <b>MEMBERS ABSENT:</b>  | Jackson Connors  | (02-02)  | 09/23/22                                       |
| <b>STAFF PRESENT:</b>   | Ted Elo, Assistant City Attorney<br>Chuck Kempf, Director, Parks, Recreation & Civic Facilities<br>Zack Martin City Planner<br>Rebecca Shipp, Executive Administrative Assistant |  |  |

Massin called the meeting to order at 4:00pm.

Massin read the rules of conduct.

**ROLL CALL: Markt-present, Bass-present, Olinger-present, Wyeth-present, Thacker-present, Massin-present, Coffman-present, Montee-present, Connors-absent**

Quorum is present. Five members constitute a quorum.

**APPROVAL OF MINUTES – March 4, 2020**

Thacker made a motion to approve the minutes. Coffman seconded.

**VOTE: Markt-yes, Bass-yes, Olinger-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes**  
**Ayes – 8, Nays – 0, Abstain -0. Minutes approved.**

Martin stated there were no adjustments or postponements to the agenda.

**Item 1. Election of Officers**

Coffman made a motion to nominate Massin as Chairman. Wyeth seconded.

**VOTE: Markt-yes, Bass-yes, Olinger-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes**  
**Ayes – 8, Nays – 0, Abstain -0. Motion approved.**

Thacker made a motion to nominate Coffman as Vice Chairman. Montee seconded.

**VOTE: Markt-yes, Bass-yes, Olinger-yes, Wyeth-yes, Thacker-yes, Massin-yes, Coffman-yes, Montee-yes  
Ayes – 8, Nays – 0, Abstain -0. Motion approved.**

**Item 2. Certificate of Appropriateness – A request for approval of a Certificate of Appropriateness to replace an existing rain and shade canopy with a new steel framed structure (same footprint) with polycarbonate roofing panels on the property located at 701 Felix as requested by Kim Jennings.**

Discussion was held between Board members, staff, and applicant/representative regarding the item.

Public Comment portion of the meeting opened.

Pat Dillon-2731 Frederick-spoke in favor of the item.

Lance Taylor-2907 Sherman -spoke in favor of the item.

Ron Barbosa-2320 Northeast Parkway – spoke in favor of the item.

Jeff Gates-2220 E Circle Drive – spoke in opposition to the item.

Kim Jennings-4402 N 29<sup>th</sup> Terrace-spoke in favor of the item.

Pat Dillon-2731 Frederick-spoke a second time in favor of the item.

Public Comment portion of the meeting closed.

Discussion was held between Board members, staff, and applicant/representative regarding the item.

Bass made a motion to approve the request. Markt seconded.

**VOTE: Markt-yes, Bass-yes, Olinger-yes, Wyeth-yes, Thacker-yes, Massin-abstain, Coffman-yes, Montee-yes  
Ayes – 7, Nays – 0, Abstain -1. Motion approved.**

Massin invited the Board and all interested parties to attend the upcoming Missouri Main Street meeting to be held May 27, 2021 at the Restoration Church, 6:00pm.

Thacker suggested the Board members and all interested parties to view the double-decker bridge website at [stjoe229.com](http://stjoe229.com)

Montee made a motion to adjourn. Coffman seconded.

The meeting was adjourned at 5:08 p.m.

Minutes respectfully submitted by Rebecca Shipp