

## OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI

January 25, 2021 - 5:30 p.m.  
Office of the City Clerk

PLEDGE OF ALLEGIANCE:CALL TO ORDER:

The Council of the City of St. Joseph, Missouri, met in regular meeting at City Hall via video conferencing, on Monday, January 25, 2021, at 5:30 p.m. The meeting was called to order at 5:30 p.m. by Mayor McMurray. Notice of said meeting had been established as every other Monday at 5:30 p.m. Further notice was provided by posting the regular meeting date and time in the City Clerk's office at City Hall, and by written notice (together with a tentative agenda) three days in advance in the City Clerk's office.

ROLL CALL:

	<u>Name</u>	<u>Term Attendance</u> (mtgs attended-mtgs absent)
Members present:	Mayor Bill McMurray	(102-02)
	Councilmember Brenda Blessing	( 99-05)
	Councilmember Madison Davis	( 99-05)
	Councilmember PJ Kovac	( 88-16)
	Councilmember Russell Moore	(101-03)
	Councilmember Brian Myers	( 98-06)
	Councilmember Marty Novak	( 99-05)
	Councilmember Kent O'Dell	( 92-12)
	Councilmember Gary Roach	( 90-14)

Total membership--9. Five members constitute a quorum.

Also present were Interim City Manager/City Attorney Bryan Carter, Interim Administrative Services Director Tom Mahoney, Parks, Recreation & Civic Facilities Director Chuck Kempf, Health Director Debra Bradley, Planning & Community Development Director Clint Thompson, Public Works & Transportation Director Andrew Clements, Human Resources Director Amy Cohorst, Chief of Fire Prevention Kenny Cordonnier, Asst. City Attorney Jason Soper, Asst. to City Manager/Communications & Public Relations Manager Mary Robertson, Multimedia Planner Ed Schilling, Network Administrator Paul Flury and City Clerk Paula Heyde.

Under the Council voting rotation system, Councilmember Novak voted first.

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MINUTES:

45790 By general consent, the minutes of the regular meeting held January 11, 2021, at 5:30 p.m. and the special meeting held January 14, 2021, at 4:00 p.m., were approved as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

45791 Proclamation – Scouts–BSA Anniversary Week

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ACCEPTANCE OF AGENDA:

- 45792 It was moved by Councilmember Myers and seconded by Councilmember Novak that the Agenda be accepted as published. Motion carried. Ayes, Novak, O'Dell, Roach, Blessing, Davis, Kovac, McMurray, Moore, Myers--9.

PUBLIC HEARING ON THE SECOND ALLOCATION OF CARES ACT FUNDS CDBG (CDBG-CV):

- 45793 The City Council held a public hearing on Monday, January 25, 2021, at 5:30 p.m., at City Hall, on the City's strategic use of the second allocation of CARES Act funds Community Development Block Grant (CDBG-CV) in the amount of \$369,490.00 to be addressed in the City of St. Joseph's Consolidated Fifth Year Annual Plan to address the community needs to prevent, prepare for and respond to the Coronavirus using funds the City of St. Joseph will receive in fiscal year 2019/2020.

The purpose of the public hearing is to give residents and community organizations the opportunity to comment on the City of St. Joseph's strategic use of available Community Development Block Grant-CV (CDBG-CV) funds the City receives through the U.S. Department of Housing and Urban Development (HUD). These Federal funds are intended to address the economic, housing and non-housing needs of low-moderate income residents and the areas in which they live that could be affected by the Coronavirus. At least 70% of the CARES Act funds must benefit low-moderate income individuals/families. The City will utilize funding amounts through the Consolidated Planning process as follows:

\$369,490 for Homeless Prevention services in the form of rent/mortgage and utility assistance to be administered by local social service agencies.

Residents were given an opportunity to express their views regarding the City's use of these funds.

- 45794 There being no persons appearing to be heard, the Mayor declared the public hearing closed.

CONSENT AGENDA:

- 45795 It was moved by Councilmember Roach and seconded by Councilmember Novak that Agenda Numbers 45796 through 45804 be passed by Consent Agenda. Motion carried. Ayes, Novak, O'Dell, Roach, Blessing, Davis, Kovac, McMurray, Moore, Myers--9.

Bills for Passage:

- 45796 (S.O. 9836) A Bill (#983-18) sponsored by Councilmember Moore authorizing an amendment to the Capital Projects Fund budget to provide additional funds for the construction of the new Fire Station Number 8 Project in the amount of \$200,556.00, having been read the first time on January 11, 2021, was read the second time and passed.

- 45797 (S.O. 9837) A Bill (#986-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund budget in the amount of \$2,307.00 and the Parks Maintenance Fund budget in the amount of \$4,501.00 and acceptance of the Coronavirus Aid, Relief, Economic Security (CARES) Act Grant funds passed through Buchanan County, Missouri from the U.S. Treasury Department in the amount of \$6,807.95, having been read the first time on January 11, 2021, was read the second time and passed.

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- 45798 (S.O. 9838) A Bill (#987-18) sponsored by Councilmember Moore authorizing an amendment to the Fire Department budget in the General Fund to accept an Assistance to Firefighters Grant from the Department of Homeland Security in the amount of \$445,455.00 and to appropriate matching funds in the amount of \$44,545.00 from fund balance to be used to purchase firefighter self-contained breathing apparatus, and to authorize the purchase of self-contained breathing apparatus from Conrad Fire Equipment in the amount of \$490,000.00, having been read the first time on January 11, 2021, was read the second time and passed.
- 45799 (S.O. 9839) A Bill (#984-18) sponsored by Councilmember Moore authorizing the execution of an agreement with the County of Buchanan for the provision of City Communication Center Services for dispatch of county personnel in the amount of \$422,605.56 for a one-year term beginning January 1, 2021, having been read the first time on January 11, 2021, was read the second time and passed.
- 45800 (S.O. 9840) A Bill (#990-18) sponsored by Councilmember Roach authorizing an amendment to the Water Protection Fund, Sewer Improvements Program budget in the amount of \$285,084.00 and the execution of Change Order No. 5 with Kissick Construction Company, Inc. in an amount not to exceed \$285,083.50 for additional work related to the Blacksnake Creek Stormwater Separation Improvement Project, having been read the first time on January 11, 2021, was read the second time and passed.
- 45801 (S.O. 9841) A Bill (#991-18) sponsored by Councilmember Davis authorizing the acceptance of a revised Permanent Hike & Bike Trail Easement from Second Harvest Community Food Bank (as successor in interest to the MO-KAN Regional Food Bank), located at 915 Douglas Street, for the Blacksnake Creek Stormwater Improvement Project, having been read the first time on January 11, 2021, was read the second time and passed.

Resolutions for Adoption:

- 45802 (Resolution No. 45802 – 4692) A Resolution (#1001-18) authorizing the purchase of vehicle and general liability insurance for the Mass Transit Division from Insurica/Hudson Insurance Company in the amount of \$264,121.30, was read and adopted.
- 45803 (Resolution No. 45803 – 4693) A Resolution (#1006-18) authorizing the submittal of a Transportation Alternatives Program (TAP) Grant application with the Missouri Highway and Transportation Commission (MHTC) under which the MHTC will provide funding in an amount not to exceed \$210,004.44 and the City will contribute matching funds in an amount not to exceed \$113,079.32 to construct the Riverside Corridor Trail Phase 3 from Messanie Street to Mitchell Avenue along Riverside Road for a total amount of \$323,083.76, was read and adopted
- 45804 (Resolution No. 45804 – 4694) A Resolution (#1007-18) authorizing the execution of Work Order Number BMC21-05 in an amount not to exceed \$44,725.00 for design phase services for Phase II of the Parkway A Odor Control Project utilizing the Master Agreement for Professional Engineering Services with Burns & McDonnell Engineering Company, Inc., was read and adopted.

\*\*\*\*\* END OF CONSENT AGENDA \*\*\*\*\*

NOMINATIONS AND APPOINTMENTS:

None.

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BILLS FOR PASSAGE:

- 45805 (S.O. 9842) A Bill (#988-18) sponsored by Councilmember O'Dell approving the preliminary plat entitled "The Commons 2nd Plat," a major commercial subdivision consisting of one (1) lot proposed for the property located at 4524 Commonwealth Drive, 4530 Commonwealth Drive, 4525 Commons Drive and 4531 Commons Drive, as requested by William Anderson, having been read the first time on January 11, 2021, was read the second time and passed. Ayes, Novak, O'Dell, Blessing, Davis, Kovac, McMurray, Moore, Myers--8. Abstention, Roach--1.

EMERGENCY BILLS FOR PASSAGE:

- 45806 (S.O. 9843) An Emergency Bill (#999-18) sponsored by Mayor McMurray appointing Bryan Carter as Interim City Manager of the City of St. Joseph, Missouri, until such time as an employment contract with the new City Manager has been executed and becomes effective, was introduced, read and passed. Ayes, Novak, O'Dell, Roach, Blessing, Davis, Kovac, McMurray, Moore, Myers--9.
- 45807 (S.O. 9844) An Emergency Bill (#1000-18) sponsored by Councilmember Novak authorizing a third amendment to the St. Joseph Partnership Strategy and Consolidated Plan for 2015-2020 and Annual Plan for the use of FY 2019/2020 Community Development Block Grant CARES Act funds and HOME Investment Partnerships Program funds and an amendment to the Community Development Block Grant Fund budget to allocate CARES Act funds in the amount of \$369,490.00, was introduced, read and passed. Ayes, Novak, O'Dell, Roach, Blessing, Davis, Kovac, Moore, Myers--8. Abstention, McMurray--1.

RESOLUTIONS FOR ADOPTION:

- 45808 (Resolution No. 45808 – 4695) A Resolution (#998-18) authorizing the execution of a Fixed Price Design-Build Contract with Herner Construction Inc. in a total amount not to exceed \$3,339,600.00 for the construction of a new Fire Station Number 8, was read and adopted. Ayes, Novak, O'Dell, Roach, Blessing, Davis, Kovac, McMurray, Moore, Myers--9.
- 45809 (Resolution No. 45809 – 4696) A Resolution (#1002-18) authorizing the purchase of one (1) tandem axle cab and chassis to be used by the Streets Maintenance Division for the amount of \$88,962.00 from Summit Truck Group, Inc., was read and adopted. Ayes, Novak, O'Dell, Roach, Blessing, Davis, Kovac, McMurray, Moore, Myers--9.

BILLS FOR FIRST READING:

- 45810 A Bill (#992-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund to allocate insurance proceeds received in the amount of \$14,879.00 for damages to a patrol car, was introduced and read the first time.
- 45811 A Bill (#993-18) sponsored by Councilmember Kovac authorizing an amendment to the General Fund, Parks Designated Funds Program budget and acceptance of a donation from the William D. Morgan Charitable Foundation both in the amount of \$35,000.00 to be used for a future public art project, was introduced and read the first time.
- 45812 A Bill (#994-18) sponsored by Councilmember Myers to enable the City of St. Joseph, Missouri to join Show Me PACE, pursuant to Sections 67.2800 to 67.2835, RSMO, the "Property Assessment Clean Energy Act," and stating the terms under which the City of St. Joseph will conduct activities as a member of such district, was introduced and read the first time.

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BILLS FOR FIRST READING: (Cont'd)

- 45813 A Bill (#995-18) sponsored by Councilmember O'Dell redistricting the property located at 2300 Davis Street from M-2, Heavy Manufacturing District to C-3, Commercial District, as requested by Juan Aranda, was introduced and read the first time.
- 45814 A Bill (#996-18) sponsored by Councilmember Novak authorizing execution of an amended HOME Grant Agreement with Community Action Partnership of Greater St. Joseph, Inc. to provide additional funding for the project at 714 S. 21st Street in the amount of \$45,000.00, was introduced and read the first time.
- 45815 A Bill (#997-18) sponsored by Councilmember Novak authorizing an amendment to the Community Development Block Grant Fund and execution of an agreement with Homebase, the Center for Common Concern, Inc., to serve as Continuum of Care Coordinator/Consultant for the St. Joseph Continuum of Care all in the amount of \$41,794.00, was introduced and read the first time.
- 45816 A Bill (#1003-18) sponsored by Councilmember Roach authorizing the submittal of an application for the Clean Water State Revolving Loan Program through the Missouri Department of Natural Resources (MDNR) to provide a subsidized low interest rate loan for the Biogas Optimization and Capital Reinvestment Project and authorizing execution of the loan agreements, was introduced and read the first time.
- 45817 A Bill (#1004-18) sponsored by Councilmember Myers amending Section 2-10, titled "Credit card processing fees," of Chapter 2, titled "Administrative Code," of the Code of Ordinances to allow surcharges and convenience fees to be charged for electronic check payments in addition to credit card payments made to the City of St. Joseph, was introduced and read the first time.
- 45818 A Bill (#1005-18) sponsored by Councilmember Davis authorizing an amendment to the Aviation Fund budget to reappropriate CARES Act funds in the amount of \$25,558.00 to repair a ditch located at the drop zone area at Rosecrans Memorial Airport, was introduced and read the first time.

REPORTS OF BOARDS & COMMISSIONS:

Filed 1/6/21: Minutes of the Landmark Commission meeting held December 1, 2020 at 7:00 p.m., at City Hall via video conferencing.

Filed 1/11/21: Minutes of the Administrative Violation Review Board meeting held December 2, 2020, at 2:00 p.m., in the 4th Floor Conference Room at City Hall.

Filed 1/11/21: Minutes of the Land Bank Board meeting held January 11, 2021, at 1:00 p.m. at City Hall via video conferencing.

Filed 1/12/21: Minutes of the Museum Oversight Board meeting held December 16, 2020, at 11:30 a.m., at St. Joseph Museums, 3406 Frederick Avenue.

Filed 1/19/21: Minutes of the Housing Authority meeting held October 22, 2020, at 4:00 p.m., at the Housing Authority, 2902 S. 36th Street via video conferencing.

Filed 1/20/21: Minutes of the Senior Citizen Foundation, Inc. Board meeting held November 17, 2020, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 South 10th Street.

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WORK SESSION MINUTES – CITY CLERK’S OFFICE:

None.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

Filed 1/6/21: Business Licenses, December 2020.

Filed 1/6/21: Encumbrances \$5,000 to \$25,000, December 2020.

Filed 1/6/21: Single Family Rental Property Licenses, December 2020.

Filed 1/6/21: Duplex Housing Rental Property Licenses, December 2020.

Filed 1/6/21: Property Maintenance Activity, December 2020.

Filed 1/6/21: Building Permits Issued, December 2020.

Filed 1/8/21: Apartment House Rental Property Licenses, December 2020.

Filed 1/8/21: City Link, January 7, 2021.

Filed 1/11/21: Social Welfare Board The Clinic Beat newsletter, December 2020.

Filed 1/11/21: Human Resources Department Monthly Activity Report, December 2020.

Filed 1/11/21: Minutes of the St. Joseph Museums Fundraising Committee meeting held November 20, 2020, at 11:01 a.m., at St. Joseph Museums, 3406 Frederick Avenue.

Filed 1/12/21: Letter from Dr. Gary Clapp, Center for Service Director, Missouri Western State University, in re: Thank you for financial support and contribution of \$40,000 to the Center for Service.

Filed 1/12/21: Health Department Monthly Statistical Report, December 2020.

Filed 1/12/21: Parks, Recreation and Civic Facilities Department Monthly Update, December 2020.

Filed 11/14/21: City Link, January 14, 2021.

Filed 1/14/21: Letter from Timothy P. McGrail, Deputy Director, Missouri Gaming Commission, in re: State/Local Allocation of Gaming Revenues for the period 12/1/2020 through 12/31/2020.

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OTHER BUSINESS:

- 45819 City Manager's Report – Interim City Manager/City Attorney Bryan Carter said the COVID-19 vaccination process is well underway with Mosaic's site at East Hills and the Health Department's next clinic at the Civic Arena is tomorrow. The City's efforts are focused on health care workers and long-term care facility residents and staff and emergency responders. The Health Department has already administered 1,070 vaccinations and has 980 doses ready to go. He recognized all the efforts all health care professionals have put in and in particular the City's Health Department staff. The Public Works and Parks Departments are working on an adoption program for the downtown planters. Budget season is right around the corner and brings on a few issues, one of which is the Parks Department's reliance on offender labor. It is a very cost- efficient source of labor for the City and due to COVID-19 has not been available to the City this year. Parks, Recreation & Civic Facilities Director Chuck Kempf is checking with the state on determining the availability of that labor for the upcoming fiscal year and will be evaluating some other methods of providing the services that that labor provides. Mr. Kempf is also working on the aquatic program and evaluating how the CDC will affect that program. Also related to the budget, once again the City's audit received an unqualified audit opinion or "clean audit."

Councilmember Davis thanked Mosaic Life Care and the Health Department for their work and efforts on the vaccine.

Councilmember Blessing echoed Councilmember Davis' comment and asked when the next round of vaccinations will be available. Health Director Debra Bradley said both agencies are able to order vaccines on a weekly basis, but it is distributed according to the Missouri Department of Health & Senior Services guidance and we don't know for sure when they will be available.

PUBLIC COMMENT:

None.

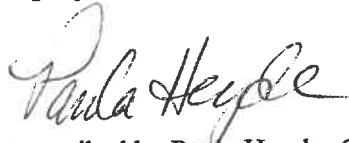
NOTES:

Agenda No. 45791 – Mayor McMurray read the proclamation.

ADJOURNMENT:

- 45820 By general consent, the Council adjourned.

The meeting adjourned at 6:02 p.m.



Minutes transcribed by Paula Heyde, CMC, City Clerk.