
NOTICE OF MEETING

CITY COUNCIL

Regular Meeting – Monday, March 7, 2022 – 5:30 p.m.
City Hall – 1100 Frederick Avenue

AGENDA

COUNCIL SEATING ARRANGEMENT

Bryan Carter
City Manager

Bill McMurray
Mayor

Paula Heyde
City Clerk

COUNCILMEMBERS

Brian Myers (At Large)

Marty Novak (2nd District)

Kent O'Dell (At Large)

Gary Roach (4th District)

COUNCILMEMBERS

Brenda Blessing (At Large)

Madison Davis (1st District)

PJ Kovac (3rd District)

Russell Moore (5th District)

PLEDGE OF ALLEGIANCE:

ROLL CALL:

CALL TO ORDER:

MINUTES:

1. Approval of the minutes of the special meetings held February 15, 2022, at 4:00 p.m. and February 18, 2022, at 3:30 p.m., and the regular meeting held February 22, 2022, at 5:30 p.m., as transcribed in the office of the City Clerk.

SPECIAL RECOGNITIONS:

2. Special Recognition Award - Jay Greiner

ACCEPTANCE OF AGENDA:

CONSENT AGENDA:

Nominations and Appointments:

3. Filed 2/22/22: Mayor McMurray nominates Gary Westcott, Jr., 1225 N. 10th Street, to serve as a member of the Tourism Commission for a term expiring March 13, 2025; he is being reappointed.
4. Filed 2/22/22: Mayor McMurray nominates James Lehr, #2 Antilles Drive, to serve as a member of the Tourism Commission for a term expiring March 13, 2025; he is being reappointed.
5. Filed 2/23/22: Councilmember Myers nominates Rebecca Thacker, 624 N. 7th Street, to serve as a member of the Downtown Review Board for a term expiring February 25, 2025; she is being reappointed.
6. Filed 2/23/22: Councilmember Myers nominates Ron J. Olinger, 3008 Hirter Drive, to serve as a member of the Downtown Review Board for a term expiring March 7, 2025; he is replacing Dana Massin, whose term has expired.

Bills for Passage:

7. A Bill (#1486-18) sponsored by Councilmember O'Dell amending Chapter 7 "Buildings and Building Regulations" of the Code of Ordinances to increase fees for building, plumbing, mechanical and electrical work and building trade licenses.

CONSENT AGENDA: Bills for Passage: (Cont'd)

8. A Bill (#1475-18) sponsored by Councilmember O'Dell authorizing an amendment to Chapter 11 of the Code of Ordinances to add a new Article III entitled "Urban Homestead Program" to establish an Urban Homestead Program to assist with revitalization and community appearance and the creation of an Urban Homestead Agency Board.
9. A Bill (#1477-18) sponsored by Councilmember O'Dell approving the amended final plat entitled "Love's 235 Subdivision" a major subdivision consisting of one (1) lot located at 4601 South Leonard Road, as requested by Herrold Willis, agent of Chiploa Engineering Group on behalf of Love's Travel Stop and Country Stores.
10. A Bill (#1478-18) sponsored by Councilmember O'Dell approving the final plat entitled "Dave's Diesel," a major subdivision consisting of one (1) lot proposed for the property located at 4702 South 169 Highway, as requested by Dave Gach.
11. A Bill (#1473-18) sponsored by Councilmember Davis authorizing the execution and submittal of the Federal Transit Administration (FTA) Federal Fiscal Year 2022 Certifications and Assurances and the Section 5307 Grant to provide transit operating assistance in the approximate amount of \$2,033,651.00 for Federal Fiscal Year 2022.
12. A Bill (#1479-18) sponsored by Councilmember Kovac authorizing execution of a Lump Sum Contract with Central Disposal Service in an amount of \$35,862.71 and an amendment to the Parks Maintenance Fund budget in an amount of \$17,000.00 for the Hyde Park Gateway Project.
13. A Bill (#1480-18) sponsored by Councilmember Davis authorizing the execution of purchase agreements and acceptance of Warranty Deeds for real property located at 3801 Waterworks Road from Savannah Investments, Inc. in the amount of \$36,479.73 and 4302 Huntoon Road from Missouri-American Water Company in the amount of \$60,000.00 and an amendment to the 2011 Transient Guest Tax Fund budget in the amount of \$96,480.00 for the River Bluff Bike Trail Project.

CONSENT AGENDA: Bills for Passage: (Cont'd)

14. A Bill (#1481-18) sponsored by Councilmember Kovac authorizing the execution of a Concession and Facility Licenses Agreement with Midland Empire Sports Association, (MESA) in the amount of \$250.00 per season for MESA to operate concessions and associated areas at Drake Softball Complex for the 2022 MESA season.

15. A Bill (#1484-18) sponsored by Councilmember Kovac authorizing execution of a two-year Professional Services Agreement with VanZino's to provide a full-service concession operation at the St. Joseph Civic Arena.

Resolutions for Adoption:

16. A Resolution (#1491-18) authorizing execution of an Amended Funding Agreement with Bartlett Center to allocate additional American Rescue Plan Act (ARPA) funds in the amount of \$50,000.00 to provide relief from losses and extra expenses associated with the COVID pandemic.

17. A Resolution (#1493-18) authorizing the filing of an application with the Missouri Department of Transportation, Traffic and Highway Safety Division, and the execution of a City Council authorization, for obtaining a Hazardous Moving Violation Grant in the amount of \$22,483.00; a Youth Alcohol Enforcement Program in the amount of \$46,320.00; and a DWI Saturation Patrol Enforcement Grant in the amount of \$4,416.00 for a total grant amount of \$73,219.00.

18. A Resolution (#1495-18) authorizing the execution of a Housing Rehabilitation Contract with Virgil Grossman, a single person (Owner), and REA Contracting, LLC (Contractor) for a housing rehabilitation project at 3319 Ferndale Avenue for a total amount not to exceed \$27,493.

19. A Resolution (#1498-18) authorizing the execution of Work Order Number ROB22-02 for replacement of the upper portion of the Missouri Theater roof using Parks Sales Tax Funds in an amount not to exceed \$319,960.00, utilizing the Master Agreement for on-call Roofing & Maintenance Services with Roberts Roofing Co., Inc.

CONSENT AGENDA: Resolutions for Adoption: (Cont'd)

- 20. A Resolution (#1499-18) authorizing employees to be hired within the wage range applicable to their positions rather than at reduced probationary rates.

- 21. A Resolution (#1500-18) authorizing the City of St. Joseph, Missouri, (herein referred to as this “Governmental Unit”) to join with the State of Missouri and other local governmental units as a participant in the Missouri state-local government opioid litigation Memorandum of Understanding (the “MOU”) and any subsequent formal agreements necessary to implement the MOU, including but not limited to, the subdivision settlement participation forms(s) in Exhibit K of the Distributor Settlement Agreement and the Janssen Settlement Agreement.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

None.

EMERGENCY BILL FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

22. A Bill (#1488-18) sponsored by Councilmember O'Dell abating demolition and trash and debris liens and administrative penalties in the amount of \$3,606.00 plus applicable interest and penalties on the property located at 812 Rhudy Street.
23. A Bill (#1489-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund and execution of a contract with the St. Joseph Youth Alliance in the amount of \$17,400.00 to provide alcohol and electronic cigarette enforcement and compliance checks.
24. A Bill (#1490-18) sponsored by Councilmember Moore authorizing an amendment to the Police Department budget in the General Fund to roll forward insurance proceeds in the amount of \$32,340.00 received for a damaged police vehicle.
25. A Bill (#1492-18) sponsored by Councilmember O'Dell approving a plan for an industrial development project for Clarios, LLC, a Wisconsin Limited Liability Company, consisting of the acquisition and installation of certain personal property and equipment at the company's manufacturing facility; authorizing the City of St. Joseph, Missouri, to issue its Taxable Industrial Development Revenue Bonds (Clarios, LLC Project) Series 2022, in a principal amount not to exceed \$25,000,000 to finance the costs of such project; authorizing and approving certain documents; and authorizing certain other actions in connection with the issuance of the bonds.
26. A Bill (#1494-18) sponsored by Mayor McMurray and Councilmember Novak amending Section 2-631 of Chapter 2 "Administrative Code" of the Code of Ordinances titled "Established, Membership" to allow individuals to serve a second term on the Community Police Advisory Committee.
27. A Bill (#1496-18) sponsored by Councilmember O'Dell authorizing an amendment to the American Rescue Plan Act (ARPA) Fund budget and the execution of an agreement with Baker Tilly in the amount of \$26,000 for services related to the review and evaluation of projects for which ARPA funding has been requested to ensure the eligible use of funds in accordance with federal requirements.
28. A Bill (#1497-18) sponsored by Councilmember Moore authorizing the execution of an agreement with the County of Buchanan for the provision of City Communication Center Services for dispatch of county personnel in the amount of \$422,605.56 for a one-year term beginning January 1, 2022.
29. A Bill (#1501-18) sponsored by Councilmember Kovac authorizing the amendment to the Parks Sales Tax Fund budget to accept revenues and recognize expenditures associated with the half cent sales tax for improvements throughout the Parks System in the amount of \$9,076,147.00.

BILLS FOR FIRST READING: (Cont'd)

30. A Bill (#1502-18) sponsored by Councilmember Davis authorizing an amendment to the Public Safety Tax Fund to budget funds received from the Buchanan County Sheriff's Office in the amount of \$14,035.00 to be used towards the purchase of electronic crimes software for the Police Department and authorizing the purchase of the software for the total amount of \$28,070.00.

31. A Bill (#1503-18) sponsored by Councilmember Blessing authorizing execution of an agreement with Baker Tilly US, LLP, and amendment to the General Fund in the amount of \$14,750.00 to update the City's classification and compensation study at a cost of \$27,250.00.

REPORTS OF BOARDS & COMMISSIONS:

32. Filed 2/24/22: Minutes of the Library Board of Trustees meeting held February 16, 2022, at 6:30 p.m., at the Washington Park Library, 1821 N. 3rd Street.

33. Filed 2/25/22: Minutes of the Zoning Board of Adjustment meeting held February 22, 2022, at 4:00 p.m., in the Council Chamber at City Hall.

34. Filed 2/25/22: Minutes of the Planning Commission Work Session held February 24, 2022, at 4:00 p.m., in the 4th Floor Conference Room at City Hall.

35. Filed 2/25/22: Minutes of the Planning Commission meeting held February 24, 2022, at 5:30 p.m., in the Council Chamber at City Hall.

36. Filed 3/2/22: Minutes of the Landmark Commission meeting held February 1, 2022, at 5:30 p.m. in the Council Chamber at City Hall.

WORK SESSION MINUTES – CITY CLERK'S OFFICE:

37. Filed 2/25/22: Minutes of the Council Work Session held February 22, 2022, at 4:30 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

38. Filed 2/16/22: Minutes of the St. Joseph Museums Bi-Monthly Board meeting held January 20, 2022, at 6:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
39. Filed 2/17/22: Minutes of the Police Pension Board meeting held January 19, 2022, at 4:00 p.m. in the 1st Floor Conference Room at City Hall.
40. Filed 2/22/22: Minutes of the Sustainable Environment Advisory Committee (SEAC) meeting held January 26, 2022, at 3:30 p.m., in the 1st Floor Conference Room at City Hall.
41. Filed 2/22/22: St. Joseph Transit Report, December 2021.
42. Filed 2/22/22: St. Joseph Transit Report, January 2022.
43. Filed 2/22/22: Police Department Monthly Activity Report Highlights, January 2022.
44. Filed 2/22/22: Health Department Monthly Statistical Report, January 2022.
45. Filed 2/23/22: Minutes of the Mayor's Blue Ribbon Audit Advisory Committee meeting held February 23, 2022, at 12:30 p.m., in the 4th Floor Conference Room at City Hall.
46. Filed 2/23/22: Memorandum from Terri Craig, Police Records Division Supervisor, in re: Disposition List.
47. Filed 2/24/22: Email from Allison Tschannen, 1301 S. Noyes Blvd., in re: Resignation from the Zoning Board of Adjustment.
48. Filed 2/23/22: Memorandum from Laurie Tietjen, Finance Director, in re: January FY 2022 Financial Report.
49. Filed 2/25/22: Minutes of the St. Joseph Museums Programming Committee meeting held January 4, 2022, at 1:30 p.m., at St. Joseph Museums 3406 Frederick Avenue.
50. Filed 2/28/22: Minutes of the St. Joseph Museums Black Archives Museum Committee meeting held February 1, 2022, at 3:00 p.m., at St. Joseph Museums, 3406 Frederick Avenue.
51. Filed 3/1/22: Letter from Mary Baack Garvey, Buchanan County Clerk/Election Authority, in re: Estimated cost of the General Municipal Election to be held on April 5, 2022 (\$18,494.29).
52. Filed 3/1/22: Parks, Recreation and Civic Facilities Department Annual Report, 2021.
53. Filed 3/2/22: Municipal Division Summary Reporting Form, February 2022.
54. Filed 3/2/22: Minutes of the Mayor's Blue Ribbon Citizens Crime Advisory Committee meeting held December 6, 2021, at 12:30 p.m., in the 4th Floor Conference Room at City Hall.

OTHER BUSINESS:

55. City Manager's Report.

PUBLIC COMMENT:

ADJOURN:

Paula Heyde, CMC, City Clerk

It is the intention of the City of St. Joseph to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact the ADA Coordinator, 816-271-5500, or TODD# 816-271-4898 at least two business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.