

City of St. Joseph

1100 FREDERICK AVENUE
Planning & C. D. Department
Planning & Zoning Division

ST. JOSEPH, MISSOURI 64501-2346
Telephone (816) 271-4773
Telefax (816) 271-4752

APPLICATION FOR APPROVAL OF LOT LINE ADJUSTMENT

Non-Refundable Filing Fee Must be Attached: \$53.00

- A proposed lot line adjustment as designed by _____
dated _____, 20____ and described as follows: located in the ____ __ 1/4,
Section _____, T____N, R____W, **(unless lot and block, legal description must be submitted
digitally as well as written or typed)**
- On a separate sheet of paper, fully describe the activity for which you are applying for a Lot Line
Adjustment. Include any information that would be helpful. Please do not exceed one sheet of paper.

**THE UNDERSIGNED HEREBY APPLIES FOR THE APPROVAL OF SAID LOT LINE ADJUSTMENT PLAN BY THE CITY OF
ST. JOSEPH IN BELIEF THAT THE PLAN CONFORMS TO CHAPTERS 26 AND 31 OF THE CODE OF ORDINANCES.**

With the signing and submittal of this application, the property owner authorizes the City of St. Joseph to
enter onto the subject property to collect data and other information in order to accurately prepare reports
or other documentation for review by the City Council, City boards & commissions, and City departments.

- **Signature of Applicant:** _____
Print or type name: _____
Address of applicant: _____
Telephone number of applicant: _____
- **Signature of property owner or his/her legal representative:** _____
Print or type name: _____
Address of property owner or his/her legal representative: _____
Telephone number of property owner or his/her legal representative: _____

When applicable, the undersigned hereby agrees with the applicant and enters into this application as
the owner of the second parcel involved.

- **Signature of owner:** _____
Print or type name: _____
Address of owner: _____
Telephone number of owner: _____

Items to be submitted with application:

1. ___ This completed application -- all sections must be completed or application will be deemed invalid.
2. ___ \$53.00 non-refundable filing fee. (A separate recording fee will be required)
3. ___ One separate sheet of paper explaining intended use of property.
4. ___ 3 Original Survey of Lot Line Adjustment
5. ___ 3 Copies of Survey of Lot Line Adjustment
6. ___ DWG File
7. ___ Materials required on checklist (see back).

To be completed by City staff only: Current zoning of property: _____ Date application recvd: _____ Date filing fee recvd: _____ Staff initial: _____
