



JOB OPPORTUNITY

THE CITY OF ST. JOSEPH • CITY HALL-HUMAN RESOURCES
1100 FREDERICK AVENUE • ST. JOSEPH, MO 64501
(816) 271-4670

SEASONAL POSITION

Position: Seasonal Laborer - Golf Course
Wage Rate: \$7.25/hr
Closing Date: Open until filled

Job Summary

Maintains golf facilities and parking lot, which includes mowing, sanitation services, trimming, care of trees and brush, minor repair of golf equipment, and hand watering of greens, sod, landscaping and other areas on the golf course.

Essential Duties and Responsibilities

1. MOWS and TRIMS golf course grounds and parking lot, which can include mowing greens, tees, banks, rough, fairway and hand mowing.
2. PROVIDES general upkeep to golf course facilities such as picking up trash, raking sand bunkers, leaves, putting out water coolers, mowing tee markers, trimming trees and hauling limbs, brush and logs and cleaning fence rows.
3. ASSISTS in repairing or servicing golf course equipment.
4. RESPONSIBLE for servicing any equipment used regularly to mow.
5. ASSISTS in repairs to clubhouse, benches, cart paths and other amenities.
6. CLEANS water coolers, ball washers, equipment, shop and clubhouse areas.
7. CHANGES cup placements and repairs divots to greens as needed.
8. PAINTS benches and tables as needed.
9. HAND waters greens during extreme heat, new sod and seed and any other areas long course that might need water.

Other Duties and Responsibilities

1. ASSISTS in plumbing repairs as needed.
2. ASSISTS in delivery of equipment for city sponsored events and projects.
3. MAY on occasion work with prison work release inmates.
4. PERFORMS all other related duties as assigned.

Employee Behavior and Conduct

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest and respectful.

Required (Essential) Knowledge, Skills and Abilities

1. Skill in effective operation of necessary equipment used in daily maintenance of the golf course.
2. Knowledge of occupational hazards and safety requirements associated with equipment operation.
3. Ability to work flexible hours, which will include evenings, weekends and holidays.
4. Ability to follow instructions and perform tasks with minimum supervision.

Material and Equipment Directly Used

Operates a variety of equipment used in routine maintenance, including mowers of all types, weed eaters, pickup truck, small trucksters, chainsaws, small hand tools and other equipment related to maintenance of golf course facility. There may be times when use of personal vehicle may be required.

Working Conditions/Physical Requirements

Majority of work is performed in an outdoor setting where weather conditions can vary from extreme heat and cold, with high levels of dust, dirt, fumes and noise. Physical activity includes prolonged standing, bending, stooping, lifting, walking and uses arms and hands frequently. Must have the ability to lift objects weighing up to 50 to 75 pounds and assist in lifting objects weighing in excess of 100 pounds. Some overnight or day travel may be required for business purposes. Vacation and other leave scheduling shall be requested of and approved by the appropriate supervisor.

Education

High school diploma or equivalent preferred. Valid Driver's License required. Must be at least 16 years of age.

AN EQUAL OPPORTUNITY EMPLOYER

The City is a Governmental entity subject to Section 504 of the Rehabilitation Act of 1973, which requires that otherwise qualified handicapped individuals be protected from discrimination.

02/18/10