



# JOB OPPORTUNITY

THE CITY OF ST. JOSEPH • CITY HALL-HUMAN RESOURCES  
1100 FREDERICK AVENUE • ST. JOSEPH, MO 64501  
(816) 271-4670

**Position Title:** Laborer (Street Dept)  
**Wage Rate:** \$11.83/hr (\$24,610.62/yr)  
**FLSA Status:** Non-Exempt Position Subject to Overtime Provisions  
**Closing Date:** Monday, January 23, 2012 by 5:00 p.m.

## Job Summary/Scope

Performs manual labor in the maintenance and construction of city streets, culverts, storm sewers and bridges. No supervisory or budgetary responsibilities.

## Essential Duties and Responsibilities

1. SHOVELS asphalt and patches holes in city roadways.
2. CONSTRUCTS concrete forms and performs concrete finish work.
3. SEALS cracks in the streets.
4. RUNS snow blower and cleans sidewalks and parking lots during winter months.
5. OPERATES jack hammer to remove concrete.
6. CUTS brush and weeds around streets.
7. TRIMS trees and branches as needed.
8. OPERATES dump truck, salt spreader as needed.

## Other Duties and Responsibilities

1. INSTALLS guard rails.
2. PERFORMS all other related duties as assigned.
3. REQUIRED to be on-call and/or carry a pager and respond to emergencies as needed.

## Essential Knowledge, Skills and Abilities

1. ABILITY to follow oral instructions and carry out assigned tasks.
2. NO experience necessary.

## Employee Behavior and Conduct

City employees shall conduct themselves in a professional manner and shall exhibit and extend such professional conduct appropriate for the circumstances to those with whom they come into contact both internally and externally during the performance of their duties. Examples of professional conduct include, but are not limited to, being communicative, informative, fair, honest, and respectful.

## Material and Equipment Directly Used

Uses a variety of equipment including shovels, jack hammer, lawn mower and other brush and weed control equipment and small electrical and air tools. During emergencies drive and operate trucks and other wheeled vehicles. There may be times when use of personal vehicle may be required

## Working Environment/Physical Requirements

Exposure to extreme weather conditions. Frequent periods of standing, stooping, walking and bending. Occasional lifting of 75 pounds. Infrequent lifting of objects in excess of 75 pounds with assistance. Some overnight or day travel may be required for business purposes. Vacation and other leave scheduling shall be requested of and approved by the appropriate supervisor.

## Education

High school diploma or equivalent required, or must be able to be obtained within 180 days of employment.

**Passing of a drug screening required prior to appointment.**

**AN EQUAL OPPORTUNITY EMPLOYER**

The City is a Governmental entity subject to Section 504 of the Rehabilitation Act of 1973, which requires that otherwise qualified handicapped individuals be protected from discrimination.

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