

# Proclamation

*City of St. Joseph, Missouri*

## **ADMINISTRATIVE PROFESSIONALS WEEK**

**WHEREAS**, administrative professionals play an essential role in coordinating the office operations of businesses, government, educational institutions, and other organizations; and

**WHEREAS**, the work of administrative professionals today requires advanced knowledge and expertise in communications, computer software, office technology, project management, organization, customer service and other vital office management responsibilities; and

**WHEREAS**, Administrative Professionals Week is observed annually in workplaces around the world to recognize the important contributions of administrative support staff and is sponsored by the International Association of Administrative Professionals (IAAP); and

**WHEREAS**, the City of St. Joseph recognizes the valuable contributions administrative professionals make in the workplace.

**NOW THEREFORE**, I, Bill Falkner, by virtue of the authority vested in me as Mayor of the City of St. Joseph, do hereby proclaim the week of April 24 - 30, 2011 as **Administrative Professionals Week** in St. Joseph, Missouri.

**FURTHERMORE**, I call on all employers to support continued training and development for administrative staff, recognizing that a well-trained workforce is essential for success in today's business world.

**ISSUED:** This 22<sup>nd</sup> day of April, 2011

**Bill Falkner**

*Mayor*

