



PLANT OPERATING ENGINEERS LICENSE APPLICATION

1100 Frederick Avenue • Room 106 • St Joseph, MO 64501

(816) 271-4751 • Fax (816) 271-4676

GENERAL INFORMATION:

Date: _____

Section 7-504 (3). Name and address of applicant

Applicant's Name: _____ Phone: _____

Address: _____ Title: _____

Section 7-504 (4). Name and employer or business

Company Name: _____ Phone: _____

Address: _____ Fax: _____

LICENSE SELECTION SHEET ATTACHED

	City Use	Initial
STATE ISSUED PHOTO IDENTIFICATION: <i>Section 7-504 (1). A copy of a valid driver's license or state issued identification card.</i> <input type="checkbox"/> Attach legible copy	<input type="checkbox"/> Received	_____
TEST RESULT OR CERTIFICATE OF COMPETENCY FROM TESTING AGENCY: <i>Section 7-504 (2). An original certificate of competency from an approved reciprocating community. The customer assistance department may verify the contents with the issuing jurisdiction and may require the applicant to provide additional information. Section 7-511.</i> <input type="checkbox"/> Attached (include name of testing organization, scope of the test, test number, test score)	<input type="checkbox"/> Received <input type="checkbox"/> Verified Date: _____ Name: _____	_____ _____
NOTARIZED LETTERS OF ACTIVE EMPLOYMENT ON COMPANY LETTERHEAD: <i>Section 7-506 (2) Plant operating engineer applicants. All applicants must meet the published education and/or experience requirements of the approved testing and certifying program for the requested license.</i> <input type="checkbox"/> Attached	<input type="checkbox"/> Received	_____
RECIPROCITY OF LICENSURE : <i>Section 7-511. The examination shall be accepted as long as the applicant has provided proof that they have been working in the related trade and classification from the time they took the exam to the present.</i> <input type="checkbox"/> Attached Location: _____ _____ _____ _____	<input type="checkbox"/> Received in writing _____ <i>(either code or letter from CBO or equivalent)</i> Reciprocation: <input type="checkbox"/> Does _____ <input type="checkbox"/> Does Not _____	_____ _____ _____ _____

INDIVIDUAL EXPERIENCE AND/OR EDUCATION:

Section 7-506 (2).

Applicants must meet the published education and/or experience requirements of the approved testing and certifying program for the requested license.

NAME AND ADDRESS OF PREVIOUS EMPLOYERS:

Section 7-504 (5). List name, address and telephone number of all previous employers under which applicant worked as an intern, apprentice, journeyman or master.

Check box if attached. Do not check this box if listed below.

LICENSING FEE:

\$50 New and Renewal
Power Engineer License (Class 1, 2, 3, 4)

\$40 New and Renewal
Boiler, Air Conditioner (Class 1, 2), and Ammonia Refrigeration (Class 1, 2, 3) Plant Operator License

\$30 New and Renewal
Power Engineer License (Class 5), Boiler (Low Pressure) Plant Operator License

\$25 Multiple License (per additional license)

APPLICANT SIGNATURE:

Printed Name: _____

Signature: _____ Date: _____

Applicant Title: _____

CITY USE ONLY			Title	Approval	Date
Received	Date	Initial	Mechanical Inspector		
Issued			Building Dept Supervisor		
			Director		

CHECK ALL THE BOXES BELOW THAT CORRESPOND TO REQUESTED LICENSE:

Power Engineer Licenses

(Operation of Both Air Conditioning and Boiler Plants)

LICENSE	MAXIMUM BOILER SIZE	MAXIMUM HVACR SIZE
<input type="checkbox"/> Fifth Class Power Engineer	35 BHP, high pressure/unlimited low pressure (unsupervised)	50 tons (unsupervised)
<input type="checkbox"/> Fourth Class Power Engineer	350 BHP, high pressure/unlimited low pressure	1200 tons
<input type="checkbox"/> Third Class Power Engineer	4000 BHP, high pressure/unlimited low pressure	6700 tons
<input type="checkbox"/> Second Class Power Engineer	13000 BHP, high pressure/unlimited, low pressure	Unlimited
<input type="checkbox"/> First Class Power Engineer	Unlimited, high pressure/unlimited, low pressure	Unlimited
<input type="checkbox"/> Chief Engineer	Unlimited	Unlimited

Boiler Plant Operator Licenses

(Operation of Boiler Plants Only)

LICENSE	MAXIMUM BOILER SIZE	MAXIMUM HVACR SIZE
<input type="checkbox"/> Low Pressure Boiler Operator	35 BHP, high pressure/unlimited low pressure (unsupervised)	N/A
<input type="checkbox"/> High Pressure Boiler Operator –Second Class	350 BHP, high pressure/unlimited low pressure	N/A
<input type="checkbox"/> High Pressure Boiler Operator –First Class	Unlimited, high pressure/unlimited, low pressure	N/A

Air Conditioning Plant Operator Licenses

(Operation of Air Conditioning Plants Only)

LICENSE	MAXIMUM BOILER SIZE	MAXIMUM HVACR SIZE
<input type="checkbox"/> HVAC Plant Operator–Second Class	N/A	500 tons (unsupervised)
<input type="checkbox"/> HVAC Plant Operator–First Class	N/A	4500 tons (unsupervised) or unlimited (supervised)

Refrigeration Plant Operator Licenses

LICENSE	MAXIMUM BOILER SIZE	MAXIMUM HVACR SIZE
<input type="checkbox"/> Refrigeration Plant Operator–Third Class	N/A	1200 Tons
<input type="checkbox"/> Refrigeration Plant Operator–Second Class	N/A	6700 Tons
<input type="checkbox"/> Refrigeration Plant Operator–First Class	N/A	Unlimited

Ammonia Plant Operator Licenses

(Operation of High Hazard Refrigeration Plants Only)

LICENSE	MAXIMUM BOILER SIZE	MAXIMUM HVACR SIZE
<input type="checkbox"/> Ammonia Plant Operator–Third Class	N/A	1200 Tons
<input type="checkbox"/> Ammonia Plant Operator–Second Class	N/A	6700 Tons
<input type="checkbox"/> Ammonia Plant Operator–First Class	N/A	Unlimited



GENERAL INFORMATION:

Printed Name _____

Home Address _____

DISCLOSURE:

Section 7-507. The applicant shall disclose, at the time of application, any current or previous license(s) held in Missouri or any other state and any disciplinary actions ever taken against them. No trade or operators license shall be issued to any applicant who has had a license suspended or revoked for disciplinary reasons, or who has surrendered a license during any disciplinary proceeding or investigation, within the preceding five years. Any applicant denied a license under the provisions of this section may appeal such denial to the respective advisory board for that trade or discipline. Section 7-453 Appeal Procedures.

Location	In Good Standing	Suspended/ Revoked	Date of Suspension/Revocation
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

Past Disciplinary Actions:

Location	Reason	Date

UNLAWFUL ACTS:

Section 7-518. Unlawful acts. Any unlawful act may be grounds for suspending or revoking a contractor's license. It shall be unlawful for any person:

- (1) *To perform or cause to be performed any work in the city of St. Joseph which requires a permit without having first secured the appropriate permit from the city.*
- (2) *To perform or cause to be performed any work in the city of St. Joseph which requires a licensed tradesman without securing the services of a duly licensed class T contractor to perform and/or supervise the work.*
- (3) *For any person holding a current, valid class T contractor's license to employ any person to perform any work in the city of St. Joseph which requires a trade license if that person does not hold a current, valid trade license from the city of St. Joseph for such work as required by this article.*
- (4) *For any person to employ any individual as an apprentice or intern, as defined in this article, to perform any work in the city of St. Joseph without providing direct supervision as defined in this article.*
- (5) *For a person to create an unsafe condition and/or allow an unsafe condition to exist.*
- (6) *For a person to create an unsafe mechanical condition and/or allow an unsafe mechanical condition to exist that may result in property damage or personal injury.*
- (7) *Operating or allowing a boiler, air conditioning or refrigeration plant to be operated without the proper licensing.*

SIGNATURE:

Signature: _____ Date: _____

Title: _____